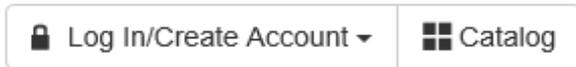


How to Create a Campground Reservation

1. Please **sign in** if you have not already. This can be done by selecting the **“Log In/Create Account”** icon on the top left side of the screen of the Pinellas County Parks home page.



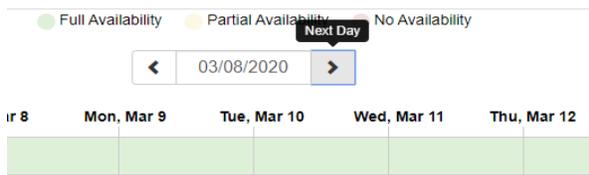
2. Enter your **Email Address** and **Password** then select **Log in**



3. Please select the **Policies tab** prior to making reservations to read the **campground rules and cancellation policies** before making any reservations



4. From the **Fort Desoto Campground Rental tab**  You can view site availability by scrolling down to the grid. Selecting the start date and using the arrows you can scroll over to see more availability.



- If you are interested in a specific kind of campsite (i.e. pet friendly, waterfront, etc.) use the filter settings on the left-hand side of the page under **“Facility Tags”**
- *Note-If you select more then one filter **it will NOT** narrow down your search

Facility Tags

- Area 1 Campsites
- Area 2 Campsites
- Area 3 Campsites
- Campsites Close to...
- Pet Friendly Camps...
- Pull-Thru Campsites
- Waterfront Campsites

Area-2 Includes sites 86-164, this area is designated as **Pet Friendly** and can accommodate all camping units

Area 3- Includes sites 165-236, which are designed and equipped to accommodate all camping units.

Area-1 Includes Sites-1-85 are designated for tent, vans and pop-up campers under 16' in length

5. Once you have found the site you would like to reserve, **Click your mouse on that site grid.**

	Tue, Mar 10	Wed, Mar 11	Thu, Mar 12	Fri, Mar 13	Sat.
Site 001 - Wa...					
Site 002 - Wa...					
Site 003 - Wa...					
Site 004 - Wa...					
Site 005 - Wa...					
Site 006 - Wa...					
Site 006 - Wa...					
Site 009 - Wa...					
Site 010 - Wa...					

6. Next the campsites photograph, and description will appear. **Please review the campsites information to ensure your camping unit fits the site specifications before continuing** (Example, tent site, RV site, pet friendly)

Site 005 - Waterfront on 03/10/2020



All sites include water and electric hook-up (30-50 amp service), a picnic table, and a charcoal grill.

Site Type: Tents/Vans/Pop-ups (16' and under) **Pets Allowed:** No, pets on this site
Site Size: 16' x 88' **Waterfront:** Yes
Site Entry: Back-in **Max Campers:** 6 individuals (must include 1 adult)
Check-in Time: After 1:00 p.m. **Check-out Time:** 11:00 a.m.

7. Select your dates by clicking your mouse on the “select the date box” and the calendar will pull up. Click on the **starting** and **ending** date from the calendar and "**Apply**" You do not need to highlight all the days in between.
MAKE A RESERVATION

1. SELECT DATE

03/10/2020 - 03/18/2020

03/18/2020 03/25/2020 **Apply** Cancel

< **Mar 2020** **Apr 2020** >

Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
23	24	25	26	27	28	29	29	30	31	1	2	3	4
1	2	3	4	5	6	7	5	6	7	8	9	10	11
8	9	10	11	12	13	14	12	13	14	15	16	17	18
15	16	17	18	19	20	21	19	20	21	22	23	24	25
22	23	24	25	26	27	28	26	27	28	29	30	1	2
29	30	31	1	2	3	4	3	4	5	6	7	8	9

■ Available
■ Limited Availability
■ Unavailable

8. After your dates have been selected "**Add to Cart**"

Facility Site 005 - Waterfront
Location Fort De Soto Campground
Phone 727-582-2100
Email parks@pinellascounty.org
Address 3500 Pinellas Bayway South Tierra Verde, FL 33715

Make a Reservation

1. SELECT DATE

03/18/2020 - 03/25/2020

 Add To Cart

9. Next Review your items in the cart and Proceed to **Checkout**

#	Item	Total
1.	Rental of Fort De Soto Campground Site 005 - Waterfront 05/18/2020 ...	\$224.00 

TOTAL

\$224.00

Close

 Checkout

10. Answer all required prompts to continue and submit

Prompts

Prompt	Response
General Prompts	
1. What is your the Make and Model of your vehicle(s)?	Ford E150
2. Please identify up to two license plate numbers associated with the requested parking permit. If you plan to bring more than two vehicles, overflow parking may be available in specified areas. Please see park ranger for additional details.	12345 Florida + x
3. I understand that campsite reservations are two per household per night. If the address I claim is not my own or already exists in the system on another profile for an existing reservation my reservation could be subject to cancellation.	<input checked="" type="checkbox"/> I Agree
Prompts for Annissa Kwaak	
4. Do You have a pet?	Yes <input type="radio"/> No <input checked="" type="radio"/>
5. What is your pet's name?	
Rental of Fort De Soto Campground Site 005 - Waterfront 05/18/2020 1p-05/25/2020 11a (Camp Fee Waterfront Standard Sites 1-85)	
6. I understand that alcohol is prohibited in all county parks.	<input type="text" value="I Understand"/>
7. I have read the cancellation policy and agree to the terms.	<input checked="" type="checkbox"/> I Agree
8. Knowing that the maximum number of people per group is 6, how many people will be in your party?	<input type="text" value="4"/> (Must be between 1 and 6)

 Browse Catalog

Prompts

Waivers

Payment

Review & Confirm

Receipt

Submit Responses 

 Browse Catalog

11. Read that you have viewed and agree to all campground rules and **Check the box** at the bottom of the page

Waivers

Campground Rules

Applies to:

Rental of Fort De Soto Campground Site 005 - Waterfront 05/18/2020 1p-05/25/2020 11a (Camp Fee Waterfront Standard Sites 1-85)

- A \$5 fee will be assessed for any changes or cancellations made to any reservation.
- Cancellations initiated within the 48hr window will be assessed a 1 night penalty in addition to \$5 cancellation fee.
- Requests for refunds or changes to your reservation must be submitted 48 hours prior to your reservation check-in (BY 1pm).
- From January through April, there is a 14 night maximum for any camp stay. After that you must vacate the campground for a 30-day period before being able to return.
- From May through December, occupancy may be extended for an additional 14 nights depending upon availability of campsites at the discretion of the Resident Park Manager.
- Pets are only permitted in Area 2 and must be on a leash and supervised at all times.
- Gas-powered golf carts are not permitted.
- You may not utilize the space outside of the shell-bed area of your campsite for any camping or parking.
- There is no swimming from the campground area.
- Ground fires (campfires) must be above ground and self contained. Fire is permitted only in designated locations. No fires are allowed on public beach areas.
- Frying of any kind is prohibited, including but not limited to turkey fryers, deep fat fryers, skillets, and electric frying pan.
- Alcohol is not permitted.
- We do not permit the use of gasoline-powered generators
- You may not camp or park a vehicle in any site other than your own.
- Parking is allowed in designated areas only and violators will be ticketed.
- The removal, damage, or defacement of trees, shrubs, or other plants is prohibited.
- The feeding of any wildlife (raccoons, squirrels, birds, etc.) is prohibited.
- You may not remove picnic tables from the original camp site.
- We do not permit organized group camping.
- Non-disposal of all trash will result in a fine.

If you have any questions please feel free to call us at (727) 562-2100 with your reservation number.



12. Confirm waiver agreement to proceed

- Browse Catalog
- Prompts
- Waivers**
- Payment
- Review & Confirm
- Receipt

[Confirm Waiver Agreement >](#)

13. By holding down one side of your mouse, sign the Waiver Signature pop up box and Save



14. Continue Payment

Payment

Item	Price
1. Rental of Fort De Soto Campground Site 005 - Waterfront 05/18/2020 1p-05/25/2020 11a (Camp Fee Waterfront Standard Sites 1-85)	\$224.00
Total Charges	\$224.00

[Continue to Payment](#)

- CHECKOUT FOR ANNISSA KWAAK
- Browse Catalog
- Prompts
- Waivers
- Payment**
- Review & Confirm
- Receipt

15. Enter your Billing information

The screenshot shows a checkout form with two main sections: "Billing Information" and "Your Order".

Billing Information (marked with an asterisk and "Required field") includes the following fields:

- First Name *: JOHN
- Last Name *: SMITH
- Address Line 1 *: 12345 MAIN STREET
- City *: Largo
- Country/Region *: United States of America (dropdown)
- State/Province *: Florida (dropdown)
- Zip/Postal Code *: 33774
- Email *: JOHNBSMITH@ME.NET

Your Order section shows:

- Total amount: \$224.00

16. Next Enter **Payment Details**- We accept Visa or MasterCard **Enter your card number, expiration date, and CVN** (this is the 3- or 4-digit number printed on the back of your credit card)

The "Payment Details" section includes the following fields and options:

- Card Type ***: Radio buttons for **VISA** and **Mastercard**
- Card Number ***: A text input field.
- Expiration Date ***: Two dropdown menus for month and year.
- CVN ***: A text input field with a small icon of a credit card showing the number 123. Below the field is the text: "This code is a three or four digit number printed on the back or front of credit cards."

At the bottom of the section are two buttons: "Cancel" and "Pay".

17. Complete your purchase by selecting the **"Pay button"** Once your credit card has processed you will receive an email confirmation with your reservation details and the campground rules. **Please be sure to review the rules prior to your reservation.**