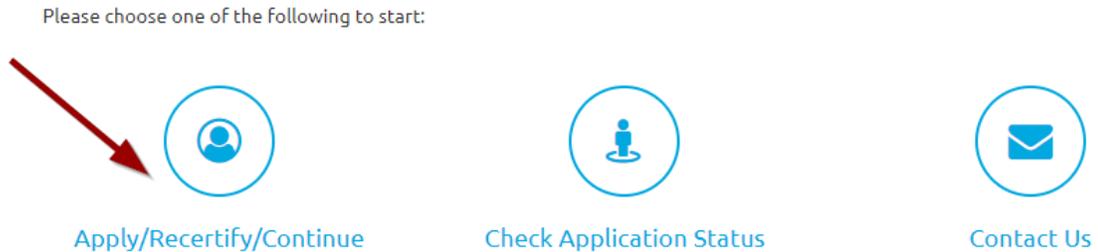
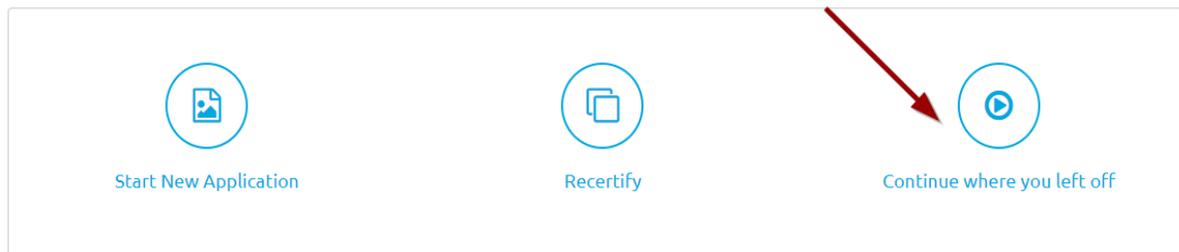


## HOW TO SUBMIT DOCUMENTS AFTER SUBMITTING AN ONLINE APPLICATION

- 1) Log in to your PCHP Online Application account.
- 2) Click **“Apply/Recertify/Continue”**.



- 3) Click **“Continue where you left off”**



- 4) Click **“Documentation”** and then click on **“Next”**.

Pinellas County Human Services      Ekaterini Gerakios-Siren      Home      App

Section: Apply > Documentation

Applicant Information  
Applicant Address  
Alternate Contact  
Demographics  
Other Family Members  
Other Assistance  
Medical Insurance  
Income  
Assets  
Expenses  
Legal Actions  
**Documentation**  
Submit Application

Progress: 100%

Back      Next

The following documents are needed to determine eligibility for most programs:

1. Proof of Social Security Number (social security card or other official document showing the so  
*(Note: If submitting a recertification for continued enrollment and you previously submitted p*
2. One (1) Proof of Identity such as:
  - a. Social Security Card
  - b. Birth Certificate
  - c. U.S. Passport
3. One (1) Proof of Pinellas County Residency such as:
  - a. Driver's License/Florida ID
  - b. Car registration
  - c. Utility bill
4. If not a US Citizen born in the United States:  
Proof of U.S Citizenship/resident status/asylee status
5. If you have a job, proof of income for the past month (4 weeks)
6. If you are self-employed:

5) Click the “click here” link.

Apply > Documentation Delivery

Back Next

You can provide your documentation to us by uploading it now. To upload or view your documents, [click here](#)

If you are not uploading your documents, use one of the following methods to provide your information:

Fax

(727) 464-8591

Mail

Pinellas County Human Services  
647 1st Ave North  
St. Petersburg, FL 33701

Or

Pinellas County Human Services  
2189 Cleveland St., Suite 230  
Clearwater, FL 33765

6) Upload all the documents that are required. Once you click “Upload”, the documents will be automatically transferred to our system.

Documentation Upload

Your document has been uploaded successfully!

What type of documentation are you going to upload?

- None Selected -

Browse...

Upload

Type of Documentation	Name of Documentation	View	Remove
All Required Documents	ID.pdf		

Close