

Total Compensation Statement

OPUS Screenshots Guide

**My Personalized Total Compensation Statement
as of Aug 27, 2020**

Prepared for	Annual Contribution	Total	Your Employee's
John Doe	Years		\$58,982.40
Annual Wages (includes pay time off)			
Health Benefits			
Medical Care	Point of Service Health Plan (POS) Participant Only	\$203.04	\$19,394.83
County's contribution to your Health Savings Account	SA	\$0.00	\$0.00
Dental Care	PPD Dental Plan Participant Only	\$144.00	\$594.00
Financial Protection	None	\$0.00	\$0.00
Health Care	You have elected to contribute	\$0.00	\$0.00
Health Care	You have elected to contribute	\$0.00	\$0.00
Total Health Benefits		\$347.04	\$19,974.83
Financial Protection			
Short-term Disability	Up to 220 days per year (not weekly income for up to 22 weeks, depending on your date of hire)	\$0.00	\$300.00
Long-term Disability	Up to 60% of your basic monthly earnings up to a maximum of \$5,000	\$0.00	\$0.00
Basic Life Insurance	\$50,000 - One-time premium amount equal to 1% of the total annual earnings up to a maximum of \$250,000. Subject to age restrictions beginning at age 65.	\$0.00	\$105.00
Supplemental Life Insurance	You have elected \$100,000 of supplemental life. Subject to age restrictions beginning at age 65.	\$129.60	\$0.00
Disability Life Insurance	Maximum \$10,000/Year \$10,000/Year \$10,000/Year	\$60.54	\$1.00
Wife/Spouse	Your compensation insurance may apply to \$2,500	\$0.00	\$1.00
Reemployment Assistance	This program provides you with a short-term benefit equal to a percentage of your previous annual pay for your job for reasons beyond your control.	\$0.00	\$33.00
Workers' Compensation	If an illness or injury occurred at work, this plan provides disability benefits, medical expenses, and wage loss benefits.	\$0.00	\$762.00
Total Financial Protection		\$219.14	\$1,115.97
Retirement Benefits			
Point Time Off	Your annual leave accrual is based on your years of service. In addition, Pinellas County employees up to 11 paid holidays, up to 4 days. Your compensation contribution for more information. To view your current leave balance, visit the Employee Self Service, under Employee Self Service, Retirement Management.		
Florida Retirement System (FRS)	Pinellas County participates in the FRS as a plan. 10% of the contribution. You contribute 2%.	\$1,756.81	\$5,985.24
Social Security and Medicare	The County matches your employer's Social Security contribution with a voluntary health benefits match. An annual benefit may be available to your family if the match is for your family.	\$4,579.47	\$4,579.47
Total Retirement Benefits		\$6,373.04	\$11,664.71
Total Compensation		\$7,024.54	\$11,869.45
Your Total Compensation			\$61,722.85

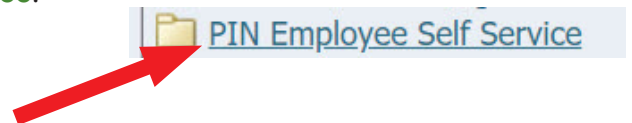
Follow these steps to view your personalized Total Compensation Statement in OPUS. The statement is a comprehensive summary of the total value of your annual wages, health benefits, financial protection and retirement benefits.

1 Log into OPUS

- Log into OPUS with this link: <https://opusint.co.pinellas.fl.us>
- You need to be connected to the County internal network either on a work computer in the office or a laptop outside of the office through VPN. The statement is not viewable using the external login of <https://opus.pinellascounty.org>.

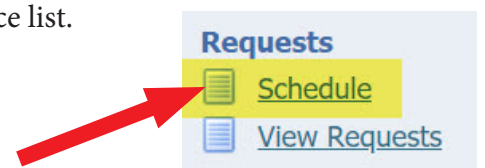
2 Select Self Service

Once logged in, click **PIN Employee Self Service**.



3 Select Schedule under Requests

- Click **Schedule** at the bottom of the Employee Self Service list.




4

Select Program Name Magnifying Glass

Click on the magnifying glass located to the right of the **Program Name** field.

Schedule Request: Define
* Indicates required field

New Request
 Copy Request

Program Name 

Request Name

5

Select Go

Click the **Go** button to the right of the **Program Name** text field.

Search and Select: Program Name

Search

To find your item, select a filter item in the pulldown list and enter a value in the text field, then select the "Go" button.

Search By

Results

6

Select Total Compensation Statement



Click the Quick Select icon next to **PINBEN Total Compensation Statement**.

Search

To find your item, select a filter item in the pulldown list and enter a value in the text field, then select the "Go" button.

Search By

Results

Select	Quick Select	Program Name	Application Name
<input type="radio"/>		PINBEN Total Compensation Statement	Advanced Benefits
<input type="radio"/>		PINSYS Request Responsibility Access	Pinellas Custom

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Select Continue

Click the **Continue** button.

Schedule Request: Define
* Indicates required field

New Request
 Copy Request

Program Name 

Request Name

8

Select Submit

Click the **Submit** button.

Schedule Request: Review

Name	
Concurrent Program Name	PINBEN Total Compensation Statement
Request Name	
Operating Unit	

9

Select OK

Click the **OK** button.

i Information

Your request for **PINBEN Total Compensation Statement** has been scheduled. The Request ID is **9809712**

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Select Output icon

Click the arrow/papers icon below **Output** to view your statement.

Requests

Request Query Type:

Requests Summary Table

Request ID/Name	Phase	Status	Scheduled to Run	Details	Output	Publish
9814030 PINBEN Total Compensation Statement	Completed	Normal	03-Sep-2020 10:17:10			

TIP: If the **Output** icon is not there, the report is not finished. Click **Refresh** until the **Output** icon appears.

You will now view your personalized statement.

To print, use legal paper or select *Fit* for letter-size paper. Use the back arrow on the tool bar to return to the report page, and click Home to return to the main OPUS page.

Questions?

OPUS-related issues: Contact the BTS Operations Center at btsoc@pinellascounty.org or call (727) 453-4357.

Total Compensation Statement information: Contact Employee Benefits at employee.benefits@pinellascounty.org or call (727) 464-4570.