Consent Agenda  Regular Agenda  Public Hearing

County Administrator's Signature:

Subject:
Distribution of Edward Byrne Memorial Justice Assistance Grant Funds for Pinellas County

Department:  Staff Member Responsible:
Health and Community Services   Tim L. Burns, Director
Justice and Consumer Services

Recommended Action:
I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) APPROVE THE RECOMMENDATION OF THE SUBSTANCE ABUSE ADVISORY BOARD FOR THE DISTRIBUTION OF $296,256 IN EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT FUNDS FOR FISCAL YEAR 2013-2014 AND AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE ALL SUBSEQUENT AGREEMENTS AND DOCUMENTS RELATED TO THIS FUNDING.

Summary Explanation/Background:
In accordance with provisions of Chapter 11D-9, Florida Administrative Code, the Florida Department of Law Enforcement (FDLE) has set aside $296,256 in Edward Byrne Memorial Justice Assistance Grant (JAG) funds for use by all units of government in Pinellas County for fiscal year 2013-2014. On July 10, 2013, the Pinellas County Substance Abuse Advisory Board (SAAB) recommended that this amount be distributed among nine (9) applicants. A detailed breakdown is attached. Five (5) of the recommended applications require contracts between the organization and Pinellas County.

Fiscal Impact/Cost/Revenue Summary:
The total amount of Edward Byrne Memorial JAG funds awarded to Pinellas County from the FDLE for fiscal year 2013-2014 is $296,256. Five of the nine recommended applications (Suncoast Center, Family Resources, Pinellas County Adult Drug Court, MORE Health, and the Boys and Girls Clubs of the Suncoast) relate to programs administered by the County in the total amount of $143,000. Upon completion of all awards from the FDLE and approval of all funding agreements, a request to supplement the General Fund budget will be presented to the Board to establish the required budgetary framework. The FDLE will reimburse Pinellas County for the $143,000, as reimbursement claims are submitted. There is no match requirement for these funds.

Exhibits/Attachments Attached:
Contract Review Transmittal Slip
Edward Byrne Memorial JAG Recommendation Breakdown for Fiscal Year 2013-2014
SAAB Meeting Minutes from July 10, 2013
Certificate of Participation, dated June 5, 2013
Award Letters from the FDLE to Pinellas County for Fiscal Year 2013-2014
NON-PURCHASING CONTRACT REVIEW TRANSMITTAL SLIP

PROJECT: Edward Byrne Memorial Justice Assistance Grants FY 2013-2014

CONTRACT NO.: number

ESTIMATED EXPENDITURE / REVENUE: 254626.00
(Circle or underline appropriate choice above.)

In accordance with Contract Administration and its Review Process, the attached documents are submitted for your review and comment. Please complete this Non-Purchasing Contract Review Transmittal Slip below with your assessment, and forward to the next Review Authority on the list, skipping any authority marked “N/A.” Indicate suggested changes by noting those in “Comments” column, or by revising, in RED, the appropriate section(s) of the document(s) to reflect the exact wording of the desired change(s).

OTHER SPECIFICS RELATING TO THE CONTRACT:

Included with this packet are (3) original copies of (7) separate grant applications recommended for funding by the Substance Abuse Advisory Board (SAAB). Each application requires signature by the County Administrator before being sent to FDLE.

<table>
<thead>
<tr>
<th>REVIEW SEQUENCE</th>
<th>DATE</th>
<th>INITIAL/ SIGNATURE</th>
<th>COMMENTS (IF ANY)</th>
<th>COMMENTS REVIEWED &amp; ADDRESSED OR INCORPORATED</th>
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<tr>
<td>Assistant County Administrator or Executive Director:</td>
<td>8/20/13</td>
<td>[Signature]</td>
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Please return to Marie Elam/Justice & Consumer Services By ASAP.
All inquiries should be made to Marie Elam ext.46433.
Edward Byrne Memorial Justice Assistance Grant
Recommendation Sheet
Fiscal Year 2013-2014

**Pinellas County BCC (contract not required)**

<table>
<thead>
<tr>
<th>Agency/Organization</th>
<th>Project Title</th>
<th>Federal Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Sheriff's Office</td>
<td>Sexual Predator &amp; Offender Tracking</td>
<td>$82,000</td>
</tr>
<tr>
<td>2. Justice and Consumer Services</td>
<td>Planning Grant</td>
<td>$29,626</td>
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</tbody>
</table>

**Pinellas County BCC (contract required)**

<table>
<thead>
<tr>
<th>Agency/Organization</th>
<th>Project Title</th>
<th>Federal Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>3. Suncoast Center</td>
<td>Jail Diversion Expansion</td>
<td>$40,000</td>
</tr>
<tr>
<td>4. Family Resources</td>
<td>Community Placement Intake Service</td>
<td>$33,000</td>
</tr>
<tr>
<td>5. Pinellas County Adult Drug Court</td>
<td>Adult Drug Court Treatment Expansion</td>
<td>$30,000</td>
</tr>
<tr>
<td>6. MORE Health</td>
<td>Firearm Safety and Injury Prevention</td>
<td>$25,000</td>
</tr>
<tr>
<td>7. Boys and Girls Clubs of the Suncoast</td>
<td>Street SMART</td>
<td>$15,000</td>
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</table>

**Individual Units of Government**

<table>
<thead>
<tr>
<th>Agency/Organization</th>
<th>Project Title</th>
<th>Federal Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>8. St. Petersburg Police Department</td>
<td>Firearm Detection Dog</td>
<td>$23,895</td>
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<tr>
<td>9. Clearwater Police Department</td>
<td>Operation Graduate</td>
<td>$17,735</td>
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**Total**

$296,256
Substance Abuse Advisory Board
Meeting Minutes
Criminal Justice Center, 1st Floor Conference Room
July 10, 2013

In Attendance:

| Bernie McCabe – St. Pete Attorney (Chair) | Bob Dillinger – Public Defender |
| Leona Crumble – Florida Department of Corrections | Chief John Carroll – Largo Police Department |
| Debra Pruitt – Juvenile Welfare Board | Jill Gould – Department of Juvenile Justice |
| Lisa Savo – Pinellas County School Board | Carl Brody, County Attorney’s Office |
| Chief Dorene Thomas – Pinellas Park Police Department | Jackie Griffin – Operation PAR |
| Andrea Whidden, Pinellas County Health Department | Carl Brody, County Attorney’s Office |
| Sgt. Christopher Wilkins – PCSO | Janet Skinner – Clearwater Police Department |
| Lynda Wagner – Suncoast Center | Stacey Welton – Family Resources |
| Laci Stokes, MORE Health | Tammy Hillier – Boys & Girls Clubs |
| Kelly Dakoski – Juvenile Drug Court | Nick Bridenback – Adult Drug Court |
| Tim Burns, Justice & Consumer Services | Tom Wedekind – PEMHS |
| Lt. Joshua Stone – Gulfport Police Department | Paula Gainey – Directions for Living |
| Jana Balicki – Westcare | Susan Fraley – PCSO |
| Brandi Barnett – Tampa Crossroads | Rich Steiner – Gulf Coast Jewish Family & Community Services |
| Michael Schade – St. Petersburg Police Department | Debra Dandridge – St. Petersburg Police Department |
| Sandra Wilson – Clearwater Police Department | Scott Summers – PCSO |
| Jeff Rawson – Indian Shores Police Department | Marianna Kritsberg – ACTS |
| Marie Elm – Justice & Consumer Services |

I. Welcome & Introductions: Bernie McCabe called the meeting to order at 1:05 p.m. Everyone went around the room and introduced themselves.

II. Edward Byrne Memorial Justice Assistance Grant (JAG) Program

JAG FY 2012-2013 Second and Third Quarter Reports

1. Boys and Girls Clubs of the Suncoast – Street SMART – Tammy Hillier
2. SunCoast – Jail Diversion Expansion – Lynda Wagner
3. Family Resources – Community Placement Intake Services – Stacey Welton
4. Pinellas County Adult Drug Court – Treatment Expansion – Nick Bridenback
5. MORE Health – Firearm Safety and Injury Protection – Laci Stokes
6. ALPHA House – Child Abuse Education & Prevention – Jennifer Stracick
7. Pinellas County Sheriff’s Office – SPOT Unit – Sgt. C. Matt Wilkins
9. Pinellas Park Police Department – Chief Dorene Thomas

III. Annual Trust Fund Reports

1. Directions for Mental Health – Paula Gainey
2. Operation PAR – Jackie Griffin
3. Westcare – Jana Balicki
4. Suncoast Center – Lynda Wagner
III. Trust Fund Reports (continued)

5. Tampa Crossroads – Brandi Barnett
6. Personal Enrichment Through Mental Health
7. Gulf Coast Jewish Family & Community Services – Rich Steiner
8. Family Resources – Stacey Welton

IV. Old Business:

1. Adult Drug Court Quarterly Update – Nick Bridenback, Adult Drug Court Program Manager
2. Juvenile Drug Court Update - Kelly Dakoski
3. LiveFree! Substance Abuse Prevention Coalition Update - Jackie Griffin

V. New Business:

FY 2013-2014 Alcohol and Drug Abuse Trust Fund Recommendations - Bernie McCabe announced the members of the Grant Review Committee:

Bernie McCabe, State Attorney
Bob Dillinger, Public Defender
Leona Crumbley, Florida Department of Corrections
Jill Gould, Florida Department of Juvenile Justice
Chief John Carroll, Largo Police Department
Debra Prewitt, Juvenile Welfare Board
Lisa Savo, Pinellas County School Board

Mr. McCabe then read the Alcohol and Drug Abuse Trust Fund recommendations. The funding recommendations on behalf of the Grant Review Committee for the Alcohol and Drug Abuse Trust Fund are as follows:

1. Tampa Crossroads, Inc. $10,000
2. Pace Center for Girls, Inc. $9,000
3. Suncoast Center, Inc. $9,000
4. Directions for Living $5,000
5. Family Resources, Inc. $5,000
6. Personal Enrichment through Mental Health Services, Inc. $5,000
7. Westcare Gulfcoast-Florida, Inc. $5,000
8. Operation PAR, Inc. $2,000

Total requests: $69,268.76 (9 Applications)
Amount available: $50,000

Bob Dillinger made a motion for approval. Debra Prewitt seconded. All were in favor.
FY 2013-2014 Edward Byrne Memorial Justice Assistance Grant (JAG) Recommendations

Mr. McCabe then read the Edward Byrne Memorial Justice Assistance Grant recommendations. The funding recommendations on behalf of the Grant Review Committee for the Edward Byrne Memorial Justice Assistance Grants are as follows:

1. Pinellas County Sheriff’s Office $82,000
2. Suncoast Center, Inc. $40,000
3. Family Resources, Inc. $33,000
4. Pinellas County Adult Drug Court $30,000
5. Pinellas County Justice and Consumer Services $28,023
6. MORE Health, Inc. $25,000
7. St. Petersburg Police Department $20,000
8. Clearwater Police Department $12,204
9. Boys and Girls Clubs of the Suncoast $10,000

Total requests: $460,350.01 (13 Applications)
Amount available: $280,227

Bob Dillinger made a motion for approval. Chief Thomas seconded. All were in favor.

VI. Roundtable:

VII. Adjournment: The meeting was adjourned at 1:40 p.m.

Meeting minutes respectfully submitted by Marie Elam, Pinellas County Justice and Consumer Services
CERTIFICATE OF PARTICIPATION

Edward Byrne Memorial
Justice Assistance Grant (JAG) Program

Date: June 5, 2013

Mr. Clayton H. Wilder
Administrator
Office of Criminal Justice Grants
Florida Department of Law Enforcement
2331 Phillips Road
Tallahassee, Florida 32308

Dear Mr. Wilder:

This is to inform you that the Board of County Commissioners Accepts ☑ the invitation to serve as the coordinating unit of government in the Florida Department of Law Enforcement's Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

For purposes of coordinating the preparation of our application(s) for grant funds with the Office of Criminal Justice Grants, we have designated the following person:

Name: Tim L. Burns
Title: Bureau Director
E-mail address: tburns@pinellascounty.org
Agency: Pinellas County Department of Justice and Consumer Services
Address: Clearwater, FL 33760
Telephone: 727-453-7441
County: Pinellas
Date: June 5, 2013

Sincerely,

Kenneth T. Welch
Chair, Board of County Commissioners

July 18, 2013

Mr. Tim L. Burns, Director  
Pinellas County  
Department of Justice and Consumer Services  
631 Chestnut Street  
Clearwater, Florida 33756  

Dear Director Burns:

The Florida Department of Law Enforcement (FDLE) was informed by the United States Department of Justice (DOJ) that the anticipated Justice Assistance Grant (JAG) funds allocated to the State of Florida will increase as a result of including additional unobligated funds from previous federal fiscal years. We are pleased to announce that this results in an increase of JAG Countywide funding for each county. The amount allocated for Pinellas County has increased to $296,256. The letters of approval representing agreement among at least 51 percent of all units of local government representing at least 51 percent of the county population must show the new allocation of dollars to each project in the county.

The deadline for the on-line submission of the JAG Countywide applications is extended until July 31, 2013. Please contact Planning Manager Janice Parish if this deadline poses additional concerns, if you have any questions regarding changes with your JAG application, or you need the application returned in the Subgrant Information Management On-Line (SIMON) system. The Office of Criminal Justice Grants (OCJG) is available for assistance Monday through Friday, 8:00 a.m. – 5:00 p.m. EDT. For issues relating to SIMON, please contact (850) 617-1250 and reference the SIMON Help Desk.

Sincerely,

Petrina Tuttle Herring  
Administrator

cc: Chief Official for Pinellas County  
Mayors in Pinellas County  
Law Enforcement Agencies in Pinellas County  
Project Directors in Pinellas County
May 24, 2013

The Honorable Kenneth Welch
Chairman, Pinellas County
Board of Commissioners
315 Court Street
Clearwater, FL 33756

Re: Federal Fiscal Year (FFY) 2013 Edward Byrne Memorial Justice Assistance Grant (JAG) Program – JAG Countywide – State Solicitation

Dear Chairman Welch:

The Florida Department of Law Enforcement (FDLE) anticipates an award from the United States Department of Justice for FFY 2013 JAG funds. FDLE will distribute these funds in accordance with the JAG Countywide distribution provisions of Chapter 11D-9, Florida Administrative Code.

FDLE has set aside $280,227 funds for use by all units of government within Pinellas County. The enclosed Program Announcement provides an overview of these funds which can be used by local units of government to support a broad range of activities to prevent and control crime and to improve the criminal justice system. Please note that the Program Announcement includes information from the U.S. Department of Justice relating several areas of national focus and its priorities to help maximize the effectiveness of the Byrne/JAG funding.

As a condition of participation in this program, the units of government in each county must reach a consensus concerning the expenditure of these funds. This consensus must include the projects to be implemented as well as the agency responsible for such implementation.

Developing such consensus will require someone to exercise leadership and assume a coordinating role in the development of applications for these funds. FDLE recommends that the Board of County Commissioners assume this responsibility. In the event the county declines to serve in this capacity, the Department will request the governing body of each municipality in the county, in descending order of population, to serve as the coordinating unit of government.

Service • Integrity • Respect • Quality
The enclosed Certificate of Participation form requests the identification of an individual coordinator. We will send this individual further information regarding the application process in FDLE's on-line grant management system. Please complete the enclosed Certificate of Participation and return it as soon as possible to:

Florida Department of Law Enforcement  
Office of Criminal Justice Grants  
2331 Phillips Road  
Tallahassee, Florida 32308  
Attention: Clayton H. Wilder, Administrator

FDLE does not discriminate, and prohibits subgrant recipients from discriminating, on the basis of race, color, religion, national origin, sex, disability, or age in the delivery of services or benefits or in employment.

We look forward to working with you. If you have any questions or if we can provide you with any assistance regarding the JAG Program, please contact me at (850) 617-1250.

Sincerely,

Clayton H. Wilder  
Administrator

CHW/JP/a

Enclosures

cc: Mayors in Pinellas County  
Law Enforcement Agencies in Pinellas County  
Project Directors in Pinellas County