Subject:
Appointments to the Pinellas County Emergency Medical Services (EMS) Advisory Council.

Department: Public Safety Services-EMS
Staff Member Responsible: Richard C. Williams, Director

Recommended Action:
I RECOMMEND THAT THE BOARD OF COUNTY COMMISSIONERS (BOARD), ACTING AS THE PINELLAS COUNTY EMS AUTHORITY, APPROVE THE FOLLOWING APPOINTMENTS TO THE PINELLAS COUNTY EMS ADVISORY COUNCIL:

- MAYOR CHRIS ARBUTINE, MAYOR JAMES LAWRENCE AND MAYOR KATHLEEN PETERS AS MAYOR’S COUNCIL REPRESENTATIVES.
- DR. PHILLIP NICOTERA WITH ST. PETERSBURG COLLEGE AS EDUCATION AND TRAINING REPRESENTATIVE.
- CHIEF STEVEN KNIGHT WITH ST. PETERSBURG FIRE & RESCUE AS ALS PROVIDER.
- CAPTAIN STEVEN GIRK AS ALTERNATE FOR CHIEF STEVEN KNIGHT (ST. PETERSBURG FIRE).
- SHARLENE EDWARDS AS ALTERNATE FOR GAYLE GUIDASH (AT-LARGE CONSUMER REPRESENTATIVE).
- KELLY TRIOLO AS AT-LARGE CONSUMER REPRESENTATIVE.
- JULIE ADAMS AS ALTERNATE FOR KELLY TRIOLO (AT-LARGE CONSUMER REPRESENTATIVE).

Summary Explanation/Background:
These members have indicated their interest to be appointed to serve two-year terms as designated representative on the EMS Advisory Council. There is no limitation on the number of terms an individual may serve. Attached is the Constituent Group Representation and the Member Appointment Process.

Fiscal Impact/Cost/Revenue Summary:
None
Exhibits/Attachments Attached:
Constituent Group Representation
Member Appointment Process
EMS Advisory Council Roster
Letter from Mayor's Council
Dr. Nicotera's Curriculum Vitae
Chief Knights' Resume
Captain Girk's Resume
Ms. Edwards' Resume
Ms. Triolo's Resume
Ms. Adams' Resume
**Pinellas County EMS Advisory Council**  
**Constituent Group Representation**

<table>
<thead>
<tr>
<th>Role</th>
<th>Representation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EMS Authority- Executive Director</strong></td>
<td>representing the Board of County Commissioners acting as the EMS Authority</td>
</tr>
<tr>
<td><strong>EMS Medical Director</strong></td>
<td>representing Clinical Oversight and liaison to the Medical Control Board</td>
</tr>
<tr>
<td><strong>Consumer Representatives</strong></td>
<td>six (6) Citizens are selected as Consumer Representatives; two (2) each representing North County, South County and Countywide</td>
</tr>
<tr>
<td><strong>Mayors</strong></td>
<td>four (4) Mayors are selected by the Mayor's Council representing Municipalities and Fire Rescue agencies</td>
</tr>
<tr>
<td><strong>Large ALS First Responder Agencies</strong></td>
<td>City of Clearwater Fire Chief or designee representing Fire Rescue agencies and Municipalities</td>
</tr>
<tr>
<td><strong>Pinellas County Fire Chiefs Representative</strong></td>
<td>representing Municipal Fire Departments and Independent Fire Districts</td>
</tr>
<tr>
<td><strong>Pinellas Advanced Life Support Association Representative</strong></td>
<td>representing all Municipal and Independent Fire District EMS Chiefs</td>
</tr>
<tr>
<td><strong>Ambulance Services Representative</strong></td>
<td>representing Sunstar Paramedics</td>
</tr>
<tr>
<td><strong>Law Enforcement Representative</strong></td>
<td>representing all Law Enforcement agencies</td>
</tr>
<tr>
<td><strong>Continuing Medical Education (CME) Representative</strong></td>
<td>representing the St. Petersburg College EMS/CME Program</td>
</tr>
</tbody>
</table>
| **Public Health Representative**          | representing the Pinellas County Health Department  
(currently a Consumer position held by a Public Health representative – EMS Advisory Council may amend bylaws to make this a permanently represented constituent group) |
| **Emergency Nurses Association**         | representing Hospital Emergency Departments and Emergency Nurses               |
| **Pinellas County Medical Society Representative** | representing Physicians and the Healthcare Community                           |
| **Pinellas County Osteopathic Medical Society Representative** | representing Osteopathic Physicians and the Healthcare Community               |
Pinellas County EMS Advisory Council – Member Appointment Process

**Vacancy of a Voting Member**

*Note: Regular Members may name an Alternate*

**Notice of Vacancy**

Send notice to the Board of County Commissioners, EMS Advisory Council Members, all Stakeholders and post the vacancy for citizen participate or input.

**Interested Parties**

Interested Parties submits a Letter of Interest and Resume to the EMS Advisory Council Chairman

**EMS Advisory Council Recommendation to EMS Authority**

During a regular EMS Advisory Council Meeting, the Council votes to fill the vacancy from the list of interested parties and recommends appointment to the EMS Authority.

**EMS Authority Ratifies or Denies Recommended Appointment**

Through a regular Board Agenda Item, staff processes the recommendation of the EMS Advisory Council to the Board of County Commissioners, sitting as the EMS Authority. The Authority ratifies or denies the Appointment for a two year appointment.

**Membership**

Members are subject to Florida Sunshine Law

Members are expected to attend more than Fifty Percent (50%) of Meetings
# Pinellas County Emergency Medical Services Advisory Council

<table>
<thead>
<tr>
<th>Member</th>
<th>Alternate</th>
<th>Agency or Representation</th>
<th>Confirmed</th>
<th>Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Dick Williams</td>
<td>Mr. Craig Hare</td>
<td>EMS Authority Executive Director</td>
<td>Non-Voting</td>
<td>n/a</td>
</tr>
<tr>
<td>Dr. Laurie Romig</td>
<td>Mr. Jeff Barnard</td>
<td>EMS Medical Director</td>
<td>Non-Voting</td>
<td>n/a</td>
</tr>
<tr>
<td>1 Chief Jamie Geer</td>
<td>Chief JP Medani</td>
<td>ALS Provider, Chief of Clearwater Fire Department</td>
<td>March-09</td>
<td>March-11</td>
</tr>
<tr>
<td>2 Chief Steven Knight (pending)</td>
<td>Capt. Steven Girg (pending)</td>
<td>ALS Provider, Chief of St. Petersburg Fire &amp; Rescue</td>
<td>July-10</td>
<td>July-12</td>
</tr>
<tr>
<td>3 Lt. Sean Jowell</td>
<td>Sgt. Chris Taylor</td>
<td>Law Enforcement Agency</td>
<td>March-10</td>
<td>March-12</td>
</tr>
<tr>
<td>4 Ms. Gayle Guidash</td>
<td>Ms. Sharlene Edwards (pending)</td>
<td>Consumer Representative - At Large</td>
<td>July-09</td>
<td>July-11</td>
</tr>
<tr>
<td>5 Mr. David A. Koperski</td>
<td></td>
<td>Consumer Representative - At Large</td>
<td>March-10</td>
<td>March-12</td>
</tr>
<tr>
<td>6 Ms. Kelly Tioyo (pending)</td>
<td>Ms. Julie Adams (pending)</td>
<td>Consumer Representative - At Large</td>
<td>July-10</td>
<td>July-12</td>
</tr>
<tr>
<td>7 Dr. Adam Berko</td>
<td></td>
<td>Consumer Representative - North</td>
<td>October-09</td>
<td>October-11</td>
</tr>
<tr>
<td>8 Mr. Blake MacPherson</td>
<td></td>
<td>Consumer Representative - North</td>
<td>October-09</td>
<td>October-11</td>
</tr>
<tr>
<td>9 Mr. Barry Mogil</td>
<td></td>
<td>Consumer Representative - South</td>
<td>January-09</td>
<td>January-11</td>
</tr>
<tr>
<td>10 Mr. Ray Nerl</td>
<td></td>
<td>Consumer Representative - South</td>
<td>January-09</td>
<td>January-11</td>
</tr>
<tr>
<td>11 Mayor Chris Arbutine (pending)</td>
<td></td>
<td>Mayors Council</td>
<td>July-10</td>
<td>July-12</td>
</tr>
<tr>
<td>12 Mayor Pat Gerard</td>
<td>Mayors Council</td>
<td></td>
<td>November-08</td>
<td>November-10</td>
</tr>
<tr>
<td>13 Mayor James Lawrence (pending)</td>
<td></td>
<td>Mayors Council</td>
<td>July-10</td>
<td>July-12</td>
</tr>
<tr>
<td>14 Mayor Kathleen Peters (pending)</td>
<td></td>
<td>Mayors Council</td>
<td>July-10</td>
<td>July-12</td>
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<tr>
<td>15 Ms. Kim Pickett</td>
<td></td>
<td>Emergency Nurses' Association</td>
<td>July-09</td>
<td>July-11</td>
</tr>
<tr>
<td>16 Chief Donald Sayre</td>
<td>Chief Shelby Willis</td>
<td>Pinellas Advanced Life Support Providers Association</td>
<td>March-10</td>
<td>March-12</td>
</tr>
<tr>
<td>17 Chief Mike Wallace</td>
<td></td>
<td>Pinellas County Fire Chiefs' Association</td>
<td>June-09</td>
<td>June-11</td>
</tr>
<tr>
<td>18 Dr. Roberto Bellini</td>
<td></td>
<td>Pinellas County Medical Society</td>
<td>March-09</td>
<td>March-11</td>
</tr>
<tr>
<td>19 Dr. Joseph Namey</td>
<td></td>
<td>Pinellas County Osteopathic Medical Society</td>
<td>March-10</td>
<td>March-12</td>
</tr>
<tr>
<td>20 Dr. Phil Nicotera (pending)</td>
<td></td>
<td>St Petersburg College - Health Education Programs</td>
<td>July-10</td>
<td>July-12</td>
</tr>
<tr>
<td>21 Mr. Mark Postma</td>
<td>Ms. Vicki Glenn</td>
<td>EMS Provider, Sunsetting Paramedics</td>
<td>March-09</td>
<td>March-11</td>
</tr>
</tbody>
</table>

## Executive Committee
- **Chairman** Mike Wallace
- **Vice Chairman** Jamie Geer
- **Secretary** Don Sayre
- **Member (pending)**

## EMS Management Committee
- Don Sayre - Chairman
- Craig Hare, John Little, Phil Nicotera, Kim Pickett, Mark Postma, Dr. Romig & Mike Wallace

## Support Staff
- Mr. Carl Brody, County Attorney's Office
- Ms. Jodie Sechler, Finance Manager
- Mr. Steve Fravel, EMS Coordinator
June 7, 2010

Karen Williams Seel, Chair
Pinellas County Board of County Commissioners
315 Court Street, 5th floor
Clearwater, FL 33756

Karen --

At the Mayor’s Council Meeting of May 5, 2010, Mayor Chris Arbutine of Belleair Bluffs and Mayor Kathleen Peters of South Pasadena were recommended for appointment to the Pinellas County EMS Advisory Board.

If you have any questions, please advise.

Sincerely,

William F. Mischler, President
Pinellas County Mayor’s Council
Phillip Nicotera M.Ed; M.D.

Professional Preparation
University of Bologna, Italy Doctor of Medicine and Surgery
State University College at Buffalo M.Ed.
Daemen College B.S. Psychology

Appointments
2007 – Present
Associate Provost, Health Education Center
St. Petersburg College

2003 – Present
Associate Professor of Anatomy and Physiology
St. Petersburg College
- Developed Web based student course materials
- Developing Laboratory Manual for Publication, anticipated completion date August, 2005
- Faculty Advisor, Phi Theta Kappa, International Honor Society
- Honor College Committee Member

1995 – 2003
Adjunct Professor of Anatomy and Physiology
St. Petersburg College

1997 – 2000
Director of Education
Webster College, FL

Keystone Peer Review Organization
- Participated in the development of medical education for the Florida Medicaid Peer Review Organization
- Developed and implemented a state approved program for Continuing Education program for Nursing
- Member of the Medicaid Asthma Research Study Group for Florida

Healthcare Administration
University of South Florida/All Children’s Hospital
Research Associate
- Performed biomedical research with Growth Hormone Binding Protein

Synergistic Activities
- Presentation – ACICS Annual Meeting (Topic: Using Technology in the Classroom) – Spring 1999
- Presentation – St. Petersburg Honors College Seminar - (Topic: The Qualities of Positive Leadership) – April 2004
- Curriculum Development – St. Petersburg College – Developed the Honors Course in Anatomy and Physiology
- Bachelors Thesis – Physiological Effects of Nutrition on Cognition and Motor Skills in the Late Morning Hours.
- Masters Thesis – Survey of Undergraduate Satisfaction in the Sciences
- Doctoral Dissertation – Giant Abdominal Lymphangiomas in Children, Treatment Options
- Worked with several colleagues on the preparation of pieces for scholarly works

Publications
Steven G. Knight

**Personal Mission Statement**
To Continue Efforts to Further the Education and Professionalism in Public Safety and Administration

**Education**
- Beg. January 08 University of South Florida Tampa, FL
  Ph.D. in Adult Education (Curriculum and Instruction)
- 1999 - 2000 Troy State University Tampa, FL
  Master's Degree in Public Administration
- 1998 - 1999 University of Cincinnati Cincinnati, OH
  Bachelor of Science in Fire and Safety Engineering Technology Summa Cum Laude
- 1990 - 1991 Florida State University Tallahassee, FL
  Majored in Marketing, College of Business
- 1987 - 1989 St. Petersburg Junior College St. Petersburg, FL
  Associate of Arts Degree in General Education

**Professional experience**
- 1996 - Current St. Petersburg Fire and Rescue St. Petersburg, FL
  Captain of Rescue / Lt. Fire Officer / Lt. Training Officer / Firefighter Paramedic / Driver Engineer / Aerial Operator / Instructor III / HazMat Technician
- 1992 - 1996 South Pasadena Fire Department So. Pasadena, FL
  Firefighter/Paramedic
- 1999 - Current St. Petersburg College St. Petersburg, FL
  Adjunct Instructor – undergraduate
- 1998 – Current Progressive Fire Education St. Petersburg, FL
  Founding Partner Educational Services
- 2006-2007 Manatee Technical Institute Bradenton, FL
  Program Director / Instructor / Curriculum Development
- 1989 - 1990 Allstate Insurance Company Pinellas Park, FL
  Licensed Property and Casualty Agent
Additional professional activities

- Currently enrolled in the NFA Executive Fire Officer Program (EFOP)
- Peer Assessor and Team Leader for the Commission on Fire Accreditation International (CFAI) and Center for Public Safety Excellence (CPSE)
- Graduate of Leadership St. Pete 2005
- Nominee for the State of Florida Fire Service Instructor of the Year 2004
- Nominee for St. Petersburg Fire & Rescue's Officer of the Year 2007
- Mentor for Tamarac Fire Rescue, Florida
- Member of Technical Working Group for the Standards of Response Coverage document for the Center for Public Safety Excellence (CPSE) tasked with producing 5th and 6th Editions of SOC
- Speaker and Panelist to present research at the South Eastern Conference of Public Administrators (SeCOPA)
Education:

<table>
<thead>
<tr>
<th>Current Student</th>
<th>University of South Florida</th>
<th>Tampa, FL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Masters Degree in Public Health</td>
<td></td>
<td></td>
</tr>
<tr>
<td>May, 2010</td>
<td>St. Petersburg College</td>
<td>St. Petersburg, FL</td>
</tr>
<tr>
<td>Bachelor of Applied Science Degree in Public Safety Administration</td>
<td></td>
<td></td>
</tr>
<tr>
<td>July, 1998</td>
<td>St. Petersburg College</td>
<td>St. Petersburg, FL</td>
</tr>
<tr>
<td>Associate of Arts Degree in General Education</td>
<td></td>
<td></td>
</tr>
<tr>
<td>December, 1997</td>
<td>St. Petersburg College</td>
<td>St. Petersburg, FL</td>
</tr>
<tr>
<td>Associate of Science Degree in Emergency Medical Services</td>
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<td></td>
</tr>
</tbody>
</table>

Career Related Employment:

<table>
<thead>
<tr>
<th>1998-Current</th>
<th>St. Petersburg Fire and Rescue</th>
<th>St. Petersburg, FL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rescue Division Captain/Rescue Lieutenant/Fire Lieutenant/Firefighter-Paramedic</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2006-Current</td>
<td>Manatee Technical Institute</td>
<td>Bradenton, FL</td>
</tr>
<tr>
<td>Clinical Coordinator/EMS Program Instructor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1996-1998</td>
<td>Dunedin Fire Department</td>
<td>Dunedin, FL</td>
</tr>
<tr>
<td>Firefighter/Paramedic</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1994-1998</td>
<td>Pinellas County EMS (Sunstar)</td>
<td>Largo, FL</td>
</tr>
<tr>
<td>Paramedic</td>
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</tr>
</tbody>
</table>

Certifications:

- Florida Certified Paramedic
- Florida Certified Firefighter
- Florida Certified Fire Instructor III
- Florida Certified Fire Officer
- ACLS Provider
- ITLS Provider
Education

M.P.H, Epidemiology, University of South Florida  12/2004
B.S., Health Science Education, University of Florida  05/2002

Career History

Pinellas County Health Department, St. Petersburg, FL  8/2009 - Present
Public Health Preparedness Manager

- Develop and maintain emergency and operational plans that meet the requirements set forth by the Pinellas County CHD, the Regional Domestic Security Task Force (RDSTF), the State Health Office, FEMA and the CDC.
- Assist in coordinating and developing the public health planning efforts and response methodologies for Pinellas in matters dealing with the earliest possible detection and response to threats and/or attacks involving all WMD terrorist threats and natural events (including infectious diseases) that have mass casualty potential and other public health emergencies.

Pinellas County Health Department, St. Petersburg, FL  10/2008 - 8/2009
Public Health Preparedness Planner

- Developed and maintained all planning documents relating to emergency operations (all hazards) for the county health department.
- Conducted internal health department trainings/exercises on the incident command system or any other preparedness programs.

Pinellas County Health Department, St. Petersburg, FL  01/2008 - 10/2008
Surveillance Epidemiologist

- Performed active surveillance to determine proper HIV/AIDS reporting at facilities in both Pasco and Pinellas County.
- Collaborated with infection control practitioners on the identification, investigation, and control of infectious diseases.

Polk County Health Department, Bartow, FL  05/2007 - 01/2008
Community Health Improvement Coordinator

- Developed performance measures for chronic disease prevention programs (e.g. Diabetes, Tobacco Cessation, Injury Prevention, etc).
- Acted as a resource to assist the Polk Health Care Alliance in the implementation of a Community Health Improvement Plan (CHIP).
Career History Cont'd

**Polk County Health Department, Bartow, FL.**

*Florida Epidemic Intelligence Service (FL-EIS) Officer*

- Conducted field investigations and surveillance of public health issues and other communicable diseases.
- Provided training and education to community partners in the areas of disease reporting, infection control, and Pandemic Influenza planning.

**Pinellas County Health Department, St. Petersburg, FL.**

*STD Epidemiologist*

- Located and referred clients exposed to or infected with HIV and other STDs for counseling, examination, testing and treatment.
- Communicated with public and private health providers to ensure proper testing, treatment and reporting of HIV and other STDs.

**Manatee County Health Department, Bradenton, FL.**

*Rapid Assessment Response and Evaluation (R.A.R.E) Project Coordinator*

- Coordinated assessment that described and monitored the dynamics of local HIV/AIDS epidemics in Manatee County.
- Presented final summary to United States Department of Health and Human Services Office of HIV/AIDS Policy on the recommendations and action plans to change HIV/AIDS behavior, knowledge and community structure among racial and ethnic minorities in Manatee County.

Publications and Research


- *Rapid Needs Assessment of Two Rural Communities After Hurricane Wilma: Hendry County, Florida, November 1-2 2005* – CDC Morbidity and Mortality Weekly (MMWR), April 21, 2006; Vol. 55(15); 429-431

- *Salmonella Meningitis: Possible Association with a Turtle* – Florida Department of Health Epi Update, January 27, 2006
Sharlene Emmanuel Edwards

Conference Presentations

- Presented investigation of Chicken Pox at Manatee County Jail in poster format at the 12th Annual Statewide Epidemiology Seminar – Daytona Beach, FL, May 25, 2007
- Presented investigation of hepatitis B false positive results among cluster of pregnant women in poster format at 11th Annual Statewide Epidemiology Seminar – Tampa, FL, October 31, 2006
- Presented study entitled “Epidemiological Profile of Tuberculosis Cases in Polk County: 2002 – 2005” in poster format at 11th Annual Statewide Epidemiology Seminar – Tampa, FL, October 31, 2006
- Presented methodology, results and recommendations of the rapid community health and needs assessment post Hurricane Wilma in a poster format at annual Council of State and Territorial Epidemiologist (CSTE) conference – Anaheim, CA, June 6, 2006

Awards

- Employee of the Quarter – Polk County Health Department, December 15, 2007
- Best Poster for Florida Epidemic Intelligence Officer – Florida Department of Health, Bureau of Epidemiology, May 25, 2007
- Best Poster for County Health Department – Florida Department of Health, Bureau of Epidemiology, October 31, 2006

Associations

- Florida Public Health Association (FPHA), Member, 2004-2005; 2008-Present
- Florida Emergency Preparedness Association (FEPA), Member, 2008-Present
- Council of State and Territorial Epidemiologist (CSTE), Member, 2005-2006
Kelly Triolo
346 Bay Street • Palm Harbor, FL 34683 • 727-430-5705 • kellytriolo@tampabay.rr.com

HIGHLIGHTS of QUALIFICATIONS

- Offering extensive experience in all aspects of hospital administration and management.
- Demonstrated ability leading major hospital expansion initiatives valued up to $30 million.
- Strong track record implementing profound and fundamental change, resulting in dramatic improvements in service, outcome and cost.
- Skilled in establishing and maintaining strong relationships with physicians and other key players.
- Self-directed professional with superior problem solving, communication, teaching and leadership skills.
- Proven ability managing financial budgets and personnel, ensuring optimal resource allocation.
- An entrepreneurial leader who looks beyond the status quo to uncover hidden opportunities.
- Strong strategic and operational planning experience.

PROFESSIONAL EXPERIENCE

MORTON PLANT MEASE HEALTH CARE (MPMHC), CLEARWATER, FL 1991-PRESENT

Director of Nursing 2002-present

- Successfully manage multiple competing priorities – overseeing 4 distinct specialties in 2 hospitals.
  Manage and direct all nursing-related operations for:
  - Mease Dunedin – ED, 2 Medical Surgical Units, Telemetry, Critical Care and Hemodialysis
  - MPM – Transfer Center
  - Bardmoor Free Standing Emergency Center
- Most recently Project Leader responsible for the design, build and implementation of operations plan for the Bardmoor Free-Standing Emergency Center. Project completed March 2008.
- As onsite Director for Mease Dunedin took fragmented under-performing management team and built a cohesive goal driven team.
- Develop and maintain strong relations with physicians, providing a synergistic, collaborative approach to hospital management as evidenced by significant improvement in all indicators of 2007 physician satisfaction survey. Expertly resolve all issues and conflicts with a diplomatic approach to problem resolution.
- Led major strategic initiative – “the 30 Minute Promise”. This involved analyzing and evaluating “patient throughput”, collaborating with representatives from every hospital department and developing a plan to improve efficiency and quality of care provided in the ED. Substantial gains in service (highest patient satisfaction in Baycare), outcome (lowest number of patients that leave without being seen by a physician) and cost resulted from this program. Currently meeting the “Promise” 93% of the time.
- Create, manage and direct the entire operational budget consisting of revenues totaling $140,699,809, total expenses of $34,617,410 and 549 FTEs.
- Successfully managed productivity resulting in lower than budgeted nursing costs 2 years in a row – beat budgeted nursing cost by $750,000.
- Expertly deal with representatives from state and federal agencies (ACHA, JCAHO, CMS).
- Played key role in the achievement of “Magnet” designation for nursing.
- Established the Patient Transfer Center for MPM. Center is responsible for coordinating all transfers within MPM or any transfer coming from an outside hospital in an effort to comply with EMTALA rules and regulations. Gained senior management approval by presenting compelling data on service, outcome and cost.
Kelly Triolo

• Fully engaged in Six Sigma philosophy for quality improvement. Process owner of project “Bed Unavailable”. Substantial improvements made in the time it takes to get a patient discharged once the attending physician writes the order. Obtained Yellow Belt certification 11/05.
• Successfully implemented Cerner First Net System (electronic triage and tracking system) in 4 emergency departments.

2002-2008

- Mease Countryside – ED and Women’s & Children’s
- North Bay – ED
• Led $16.9 million expansion project of the Mease Countryside Emergency Department. Accomplished all project goals on time and within budget.
• Led $22 million project to move Women’s & Children’s product line from Mease Dunedin Hospital to the state of the art Women’s & Children’s Center at Mease Countryside Hospital. This was achieved without interruption to service.
• Implemented major cultural and philosophical change (LDRP Concept) at the Women’s & Children’s Center, resulting in true family centered care and improved patient satisfaction.

Director of Emergency Services 2001-2002
Director of Women’s and Child Services

• Managed all day-to-day operations at 2 Mease Hospitals.
• Directed strategic planning, budgeting, recruitment and retention.
• Successfully established and maintained strong physician relationships leading to trust, rapport and mutual support.

Director of Emergency Services 1999-2001

• Managed daily operations for the Emergency Departments of 3 hospitals - North Bay, Mease Countryside, and Mease Dunedin.

Nurse Manager North Bay ED and Countryside ED 1998-1999
Clinical Nurse III North Bay ED 1992-1995
Staff Nurse North Bay Hospital 1991-1992

EDUCATION and AFFILIATIONS

University of Phoenix
Master of Business Administration in Health Care Administration Graduated 2003

St. Francis Xavier University
Bachelor of Science in Nursing Graduated 1991

Tampa Bay Organization of Nurse Executives (TBONE)
Florida Organization of Nurse Executives (FONE)
Emergency Nurses Association (ENA)
# JULIE A. ADAMS

4747 - 47 Ave North Saint Petersburg, FL 33716  (727) 424-0985  julieadams@tampabay.rr.com

## EXPERIENCE

<table>
<thead>
<tr>
<th>Year</th>
<th>Company</th>
<th>Location</th>
<th>Position</th>
<th>Responsibilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>1997-Present</td>
<td>Maher Chevrolet, Inc.</td>
<td>Saint Petersburg, FL</td>
<td>Office Assistant</td>
<td>Responsible for all new vehicle processing, billing and title work</td>
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<tr>
<td></td>
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<td></td>
<td></td>
<td>Reconcile multiple monthly schedules in excess of $1 million</td>
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<td>Ability to assist in any area in the business office.</td>
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<td>Purchase supplies and materials for the dealership</td>
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<td></td>
<td></td>
<td>Reconcile monthly financial statement for a satellite truck shop store</td>
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<tr>
<td></td>
<td></td>
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<td></td>
<td>Monthly reconciliation of $5 million GMAC Floorplan</td>
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</tbody>
</table>

## EDUCATION

<table>
<thead>
<tr>
<th>Year</th>
<th>School</th>
<th>Location</th>
<th>Qualification</th>
</tr>
</thead>
</table>

## COMMUNITY

- Lealman Special Fire Control District Commissioner – Elected and Commissioned by the Executive Department of the State of Florida in 2004 and 2008
- Past Executive Board Member and Secretary of Keep Pinellas Beautiful
- Lealman Family Center President
- Lealman Community Association Member
- Florida Association of Special Districts Member, membership committee
- Public Safety Administration Advisory Council – St. Petersburg College

## SKILLS

- Highly organized
- Detail oriented
- Committed to professionalism
- Work under strict deadline schedules with attention to detail
- Excellent written and verbal communication skills
- Extensive knowledge of Microsoft Office
- Experience writing and managing educational grants

## CERTIFICATIONS

- 2008 GM Certified Office Manager/Controller
- 2008 GM Certified Partner Security Coordinator
- GM Business Accounting Managers Council member