Agenda
Pinellas County Youth Advisory Committee
310 Court Street, 1st Floor Planning Conference Room
Clearwater, Florida 33756
September 20, 2017

I. Call to Order 3:15 pm

II. Welcome/Introductions

III. Florida Sunshine Law

IV. Review of YAC Bylaws and Robert’s Rules of Order

V. Officer Elections
   a. Chairman
   b. Vice Chairman
   c. Secretary
   d. Other positions

VI. Nomination of YAC Representative to the Pinellas County Parks & Conservation Resources Advisory Board

VII. Meeting Schedule

VIII. Other Business
   a. County Communications “I AM YAC”

IX. Adjourn
In Attendance:
Commissioner Pat Gerard
Commissioner Gerard Exec. Assistant Whitney Creech
YAC Staff Advisor: Alyssa Bowers
Student members: (see attached sign in sheet)

AGENDA OUTCOMES –
I. Call to Order
Commissioner Gerard called the meeting to order at 3:20 pm.

II. Welcome/Introductions
Commissioner Gerard facilitated adult and student introductions – name, school, grade, and whether they are returning YAC members. Commissioner Gerard introduced Carole Sanzeri from the County Attorney’s office.

III. Florida Sunshine Law
Attorney Sanzeri explained the Florida Sunshine Law and Public Records law. She distributed a handout on these topics. She highlighted important components that are pertinent to YAC business. The Open Government law states that public records must be made available for public review and such documents must be kept based on retention schedules. She referenced the Government in the Sunshine manual. She confirmed with YAC Staff Advisor that the meetings are noticed for the public. She noted that YAC should be aware of meeting notice, public comment, and meeting minutes and indicated that these were covered by information hosted on the YAC website. The YAC secretary’s function is very important since minutes are an important requirement of the Sunshine Law. She also cautioned YAC members about discussing YAC business outside of the YAC meetings, and addressed social media in the conduct of public business, instances referred to “shade meetings”. She discouraged members from texting about YAC business.

The YAC members thanked Ms. Sanzeri for her presentation.

[handout provided for students]

IV. Review of YAC Bylaws & Robert’s Rules of Order
Whitney facilitated a review of the YAC Bylaws and Robert’s Rules of Order as the standard for conducting YAC business including the need for a quorum – 50% + 1 of the membership. The group practiced with motions, seconds, and discussions.

[Bylaws and Robert’s Rules handout provided]

V. Officer Elections
Student members self nominated and/or nominated others for the open positions. Each candidate was encouraged to share a nomination statement – why they wanted the job, skills, previous experience, etc.

With the election of the YAC Chair, Danielle LeVine presented the other officer positions, Vice Chair and Secretary. Following the election of the chair, vice-chair, and secretary (the positions stated in the
by-laws). Some discussion ensued about the need for other positions, such as Historian. It was suggested that all members be Historians and take pics, to share and upload to the County webpage and Facebook YAC page.

Appendix I shows the outcomes of the elections.

**2017-2018 YAC Officers**
YAC Chair – Danielle LeVine
YAC Vice-Chair – Justin Barlas
Secretary – Iris Champlin

**VI. Nomination of YAC representative to Pinellas County Parks and Conservation Resources Advisory Board**
Self-nomination of Peter Stavropoulos, and he presented a nomination statement. Having no other nominations, he was appointed.

YAC Representative to Pinellas County PCR Advisory – Peter Stavropoulos
Whitney will provide a letter from Commissioner Gerard to his school principal asking for his attendance at the PCR Advisory meetings to be excused absences.

**VII. Meeting Schedule**
Commissioner Gerard asked for input from the group on the start time of the meeting, to-wit: 3:15 pm. Justin Barlas moved for the beginning time to be at 3:15 pm, seconded by Talia Samaan, which carried unanimously.

Also, Commissioner Gerard explained that the format of the meetings would be for presenters to come to YAC meetings, with only 2 or 3 Teens Behind the Scenes (TBTS) scheduled. A list of county departments and other offices was brought up on the smartboard. The students suggested the following presenters and TBTS:
- Legislative Delegation w/possible congressman
- Medical Examiner
- EMS
- Planning Dept. (Urban planner)
- Tourist Development
- Communications
- Justice Coordination
- Sheriff
- Parks Dept.

TBTS: Jail and Airport
(Tour details to be tabled for possible restrictions).

**VIII. Other Business**

a. *I AM* YAC video was played for the members.
b. Alyssa discussed the 4-H opportunities for the students, and voluntary membership.
c. Commissioner Gerard would like YAC to make a presentation to the BCC and a handout was provided with 5 topics. She will review the list as some of these are moot topics and bring back for another meeting. She would like the group to have discussion, research, possible subcommittees, and offer their position on the 2 of the subjects.
d. Local Govt handout was provided. Tabled due to time constraints.

**IX. Adjourn**
Justin Barlas motioned to adjourn and Iris seconded. Meeting adjourned by unanimous vote at 4:32 pm.
Appendix I - YAC Elections

Chair

Rehna Halprin nominated Danielle LeVine
Iris Champlin nominated Talia Samaan

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<th>Votes</th>
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<th>Talia</th>
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<td>Rd 1</td>
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Vice – Chair

Justin Barlas was nominated.
No other nominations

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Secretary

Talia Samaan nominated Iris Champlin
Katelyn Trujillo self-nominated

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<th>Katelyn</th>
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