I. Call to Order 3:00 pm

II. Welcome/Introductions

III. Florida Sunshine Law

IV. Review of YAC Bylaws and Robert’s Rules of Order

V. Officer Elections
   a. Chairman
   b. Vice Chairman
   c. Secretary
   d. Other positions

VI. Nomination of YAC Representative to the Pinellas County Parks & Conservation Resources Advisory Board

VII. Meeting Schedule

VIII. Other Business
   a. County Communications “I AM YAC”

IX. Adjourn
In Attendance:
Commissioner Pat Gerard
Commissioner Gerard Exec. Assistant Whitney Creech
YAC Staff Advisor: Ramona Madhosingh-Hector
YAC Staff Advisor Assistant: Heather Landis

Student members: (see attached sign in sheet)

Agenda Outcomes –

II. Welcome/Introductions

The meeting was called to order at 3:04 p.m. by Ramona who facilitated adult and student introductions – name, school, grade, and one thing they hoped to gain or accomplish with YAC this year. Ramona introduced Amanda Coffey from the County Attorney’s office. Latecomers were given the opportunity to introduce themselves after the presentation by Ms. Coffey.

III. Florida Sunshine Law

Ms. Coffey explained the Florida Sunshine Laws and highlighted important components that are pertinent to YAC business. The Open Government law states that public records must be made available for public review and such documents must be kept based on retention schedules. She referenced the Government in the Sunshine manual. Ms. Coffey noted that YAC should be aware of meeting notice, public comment, and meeting minutes and indicated that these were covered by information hosted on the YAC website. The YAC secretary’s function is very important since minutes are an important requirement of the Sunshine Law. She also cautioned YAC members about discussing YAC business outside of the YAC meetings, and addressed social media in the conduct of public business, instances referred to “shade meetings”. Ramona added an emphasis on signing in, to accurately reflect attendance for the public record as well as for maintaining active membership.

The YAC members thanked Ms. Coffey for her presentation.

[handout provided for students]

IV. Review of YAC Bylaws & Robert’s Rules of Order

Whitney facilitated an in-depth review of the YAC bylaws and Robert’s Rules of Order as the standard for conducting YAC business including the need for a quorum – 50% + 1 of the membership. As part of a mock session, Commissioner Pat Gerard Day was approved by the YAC body.

[Bylaws and Robert’s Rules handout provided]
V. Officer Elections

Student members self nominated and/or nominated others for the open positions. Each candidate was encouraged to share a nomination statement – why they wanted the job, skills, previous experience, etc.

With the election of the YAC Chair, Dayita Wable, subsequent elections were chaired by her. Following the election of the chair, vice-chair, and secretary (the positions stated in the by-laws), the representatives from county communications were allowed to speak earlier than what is reflected in the agenda (see VIII a. for the minutes of this section). Following the presentation, the chair and committee also identified the need for two additional positions – Historian and Communications Liaison, and elections for these positions took place.

Appendix I shows the outcomes of the elections and subsequent run-offs.

2016-2017 YAC Officers
YAC Chair – Dayita Wable
YAC Vice-Chair – Jay Shah
Secretary – Talia Semaan
Historian – Alie Akins
Communications Liaison – Kevin Lai

VI. Nomination of YAC representative to Pinellas County Parks and Conservation Resources Advisory Board

Nominations included Michaelina Barker (nominated by Alie Akins) and Iris Champlin (nominated by Shannon Piquet).

YAC Representative to Pinellas County PCR Advisory – Iris Champlin

VII. Meeting Schedule

Ramona reminded students of the current meeting schedule and noted that additional meetings could be held if it was necessary. Notice and minutes must be provided for each additional meeting. Discussion of possible changes to future meeting times or locations was entertained. After hearing about alternate locations from Ramona, Whitney, and Anne Sherman White (parent of YAC student), Alie Akins moved to change the meeting location to the Department of Health building on Ulmerton and Michaelina seconded. The motion failed to carry with eight (8) for and eight (8) against. Justin Barlas moved to table the discussion until the next meeting, as several students needed to leave the meeting early. Sophia seconded the motion, which carried unanimously.

YAC Chair agreed with current meeting schedule.

VIII. Other Business
a. *IAM YAC* - Irena Karolak and Bruno Rivera from County Communications presented some information on the possibilities available to the committee should they pursue the idea of creating videos to explain YAC, what it does, and promote the visibility of YAC in the community. They also spoke to the committee about the possibility of having a social media oriented position, outlining the restrictions under the county and under Florida Sunshine Laws.

YAC thanked them for their presentation and appreciated the opportunity to work with the communications department, should they decide to pursue the opportunity.

**IX. Adjourn**

Kevin motioned to adjourn and Danielle seconded. Meeting adjourned by unanimous vote at 4:58 p.m.
Appendix I - YAC Elections

Chair

Camille nominates Marc
Sophia nominates Kortney
Alie nominates herself
Jackson nominates Dayita

<table>
<thead>
<tr>
<th>Votes</th>
<th>Marc</th>
<th>Kortney</th>
<th>Alie</th>
<th>Dayita</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rd 1</td>
<td>5</td>
<td>4</td>
<td>2</td>
<td>10</td>
</tr>
<tr>
<td>Rd 2</td>
<td>8</td>
<td>n/a</td>
<td>n/a</td>
<td>13</td>
</tr>
</tbody>
</table>

Vice – Chair

Michaelina nominates herself
Talia nominates Jay
Kortney nominates Brooke
Marc nominates Danielle

<table>
<thead>
<tr>
<th>Votes</th>
<th>Michaelina</th>
<th>Jay</th>
<th>Brooke</th>
<th>Danielle</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rd 1</td>
<td>1</td>
<td>11</td>
<td>5</td>
<td>4</td>
</tr>
</tbody>
</table>

Secretary

Jay nominates Talia
Danielle nominates Camille

<table>
<thead>
<tr>
<th>Votes</th>
<th>Talia</th>
<th>Camille</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rd 1</td>
<td>12</td>
<td>9</td>
</tr>
</tbody>
</table>

Historian

Kevin nominates Shannon, who declined the nomination
Michaelina nominates Alie

<table>
<thead>
<tr>
<th>Votes</th>
<th>Alie</th>
</tr>
</thead>
<tbody>
<tr>
<td>For</td>
<td>21</td>
</tr>
<tr>
<td>Against</td>
<td>0</td>
</tr>
</tbody>
</table>

Communications Liaison

Jay nominates Kevin
Michaelina nominates Camille
Iris nominates herself
<table>
<thead>
<tr>
<th>Votes</th>
<th>Kevin</th>
<th>Camille</th>
<th>Iris</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rd 1</td>
<td>8</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>Rd 2</td>
<td>8</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>Rd 3</td>
<td>8</td>
<td>4</td>
<td>6</td>
</tr>
<tr>
<td>Rd 4</td>
<td>12</td>
<td>n/a</td>
<td>6</td>
</tr>
</tbody>
</table>

**PCR Advisory Board**

Alie nominates Michaelina
Shannon nominates Iris

<table>
<thead>
<tr>
<th>Votes</th>
<th>Michaelina</th>
<th>Iris</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rd 1</td>
<td>3</td>
<td>14</td>
</tr>
</tbody>
</table>