



## **Agenda**

### **Pinellas County Youth Advisory Committee**

310 Court Street, 1st Floor Planning Conference Room  
Clearwater, Florida 33756

September 16, 2015

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- |       |   |         |
|-------|---|---------|
| I.    | Call to Order   | 3:00 pm |
| II.   | Welcome/Introductions   |         |
| III.  | Florida Sunshine Law  |         |
| IV.   | Review of YAC Bylaws and Robert's Rules of Order  |         |
| V.    | Officer Elections   |         |
|       | a. Chairman   |         |
|       | b. Vice Chairman  |         |
|       | c. Secretary  |         |
|       | d. Other positions  |         |
| VI.   | Nomination of YAC Representative to the Pinellas County Parks & Conservation Resources Advisory Board |         |
| VII.  | Meeting Schedule  |         |
| VIII. | Other Business  |         |
|       | a. County Communications Watershed Video  |         |
| IX.   | Adjourn   |         |

**PINELLAS COUNTY YOUTH ADVISORY COMMITTEE**  
**Meeting Minutes**  
**September 16, 2015**

*In Attendance:*

Commissioner Justice Exec. Assistant Ralph Reid  
Commissioner Pat Gerard, Commissioner Gerard's Exec. Assistant Karen Wells  
YAC Staff Advisory: Ramona Madhosingh-Hector

Student members: (see attached sign in sheet)

**Agenda Outcomes –**

*II. Welcome/Introductions*

The meeting was called to order at 3:04 p.m. by Ramona who facilitated adult and student introductions – name, school, grade, and previous YAC involvement. Ralph introduced Amanda Coffey from the County Attorney's office.

*III. Florida Sunshine Law*

Ms. Coffey explained the Florida Sunshine Laws and highlighted important components that are pertinent to YAC business. The Open Government law states that public records must be made available for public review and such documents must be kept based on retention schedules. She referenced the Government in the Sunshine manual. Ms. Coffey noted that YAC should be aware of meeting notice, public comment, and meeting minutes and indicated that these were covered by information hosted on the YAC website. The YAC secretary's function is very important since minutes are an important requirement of the Sunshine Law. She also cautioned YAC members about discussing YAC business outside of the YAC meetings, and addressed social media in the conduct of public business, instances referred to "shade meetings". She also discussed the penalty for violation of the Sunshine Laws.

The YAC members thanked Ms. Coffey for her presentation.

*[handout provided for students]*

*IV. Review of YAC Bylaws & Robert's Rules of Order*

Ralph facilitated an in-depth review of the YAC bylaws. A motion was made by Jay Shah to approve the bylaws, seconded by Danielle LeVine and agreed to by all present.

Ralph reviewed Robert's Rules of Order as the standard for conducting YAC business including the need for a quorum – 50% + 1 of the membership. As part of a mock session, Ralph Reid Day was approved by the YAC body.

*[Bylaws and Robert's Rules from 4-H provided for students]*

## *V. Officer Elections*

Student members self nominated and/or nominated others for the open positions. Each candidate was encouraged to share a nomination statement – why they wanted the job, skills, previous experience, etc.

With the election of the YAC Chair, subsequent elections were chaired by her. The chair also identified the need for an additional position – Historian. Discussions were also held about the need for a Treasurer. The YAC chair reminded the membership that YAC does not have access to funding dollars. Ralph re-iterated the Chair's comments and provided an explanation.

Appendix I shows the outcomes of the elections and subsequent run-offs.

### **2015-2016 YAC Officers**

YAC Chair – Madison Blake

YAC Co Vice-Chair – Jay Shah and Dayita Wable

Secretary – Brooke Jaffe

Historian – Cassadi Kulak

The group also discussed the need for sub-committees and approved a Tallahassee sub-committee which will be chaired by Jennifer Hu. Other nominees for leadership for that sub-committee included Danielle Le Vine.

Although the group identified the need for a fundraising committee, the motion was tabled for the next meeting (Motion by Jay, second by Chloe).

## *VI. Nomination of YAC representative to Pinellas County Parks and Conservation Resources Advisory Board*

Nominations included Aidan Evans, Cassadi Kulak and Jackson Gillette.

PCR Nominee – Jackson Gillette

## *VII. Meeting Schedule*

Ramona reminded students of the current meeting schedule and noted that additional meetings could be held if it was necessary. Notice and minutes must be provided for each additional meeting.

YAC Chair agreed with current meeting schedule.

## *VIII. Other Business*

Libby Bolling from County Communications presented an overview of the upcoming campaign for Pinellas County Watershed Management which will feature the YAC Instagram winner's concept. Libby would like YAC students to participate in the campaign which will be filmed at Fort DeSoto park.

Maddy Repka motioned to approve this project for the 2015-2016 year, it was seconded by Jay Shah, and approved by YAC membership.

YAC thanked Libby for her presentation and appreciated the opportunity to work with the campaign again.

*IX. Adjourn*

Meeting adjourned at 4:45 p.m.

## Appendix I - YAC Elections

### Chair

Jay nominates Marc

Madison nominates herself

Mallary nominates Cassadi

Votes	<b>Madison</b>	<b>Marc</b>	<b>Cassadi</b>
Rd 1	7	7	4
Rd 2	11	7	n/a

### Vice – Chair

Marc nominates Jay

Maddy R. nominates Jennifer Hu

Dayita nominates herself

Votes	<b>Dayita</b>	<b>Jay</b>	<b>Jennifer</b>
Rd 1	9	6	3
Rd 2	9	9	n/a

YAC membership discussed possibility of Co Vice-Chairs – Danielle made the motion, Chloe second, YAC membership approved Co Vice-Chairs.

### Secretary

Aidan nominates Brooke

Kortney nominates Madeleine

Danielle nominates herself (then withdrew)

Cassadi nominates Kortney

Votes	<b>Brooke</b>	<b>Madeleine</b>	<b>Kortney</b>
Rd 1	9	7	1

### Historian

Jay nominates Aidan

Chloe nominates herself

Maddy R. nominates Cassadi

Votes	<b>Aidan</b>	<b>Chloe</b>	<b>Cassadi</b>
Rd 1	6	3	8
Rd 2	7	n/a	10

## PCR Advisory Board

Brooke nominates Aidan

Mallary nominates Cassadi

Jackson nominates himself

Votes	<b>Aidan</b>	<b>Cassadi</b>	<b>Jackson</b>
Rd 1	5	3	8
Rd 2	5	n/a	11

September 16, 2015

**PINELLAS COUNTY YOUTH ADVISORY COMMITTEE**  
MONTHLY MEETING

310 Court St.  
Planning Conference Room

INITIAL	FIRST	LAST	PHONE	EMAIL	ADDRESS	SCHOOL	GRADE
AE	Aidan	Evans	727-218-8369	<a href="mailto:aidanevans02@gmail.com">aidanevans02@gmail.com</a>	210 Carmona Way NE St. Petersburg 33704	St. Pete High	10
	Brooke	Gephart	727-420-0789	<a href="mailto:cgephart@iccdayschool.com">cgephart@iccdayschool.com</a>	1485 45th Ave NE St. Petersburg 33703	St. Pete High	10
	Brooke	Jaffe	727-373-9376	<a href="mailto:brooke_jaffe@hotmail.com">brooke_jaffe@hotmail.com</a>	1520 2nd St. N. St. Petersburg 33704	St. Pete High	10
CK	Cassadi	Kulak	727-418-9698	<a href="mailto:piqet1@lampabay.fl.com">piqet1@lampabay.fl.com</a>	6121 41st Ave N St. Petersburg 33709	Osceola Fundamental	12
CL	Chloe	Johnson	727-266-9141	<a href="mailto:claudenjohnson@gmail.com">claudenjohnson@gmail.com</a>	1029 15th Ave N St. Petersburg 33704	St. Pete High	10
DL	Danielle	LeVine	727-798-3208	<a href="mailto:danielle3210@gmail.com">danielle3210@gmail.com</a>	1169 79th St. S. St. Petersburg 33707	St. Pete High	9
DM	Dayita	Wable	727-687-4633	<a href="mailto:dayitawable@gmail.com">dayitawable@gmail.com</a>	7070 88th Ave N, Pinellas Park 33762	Largo High	11
	Heather	Hare	727-687-8085	<a href="mailto:hhare96@gmail.com">hhare96@gmail.com</a>	3427 Sweetwater Trail Clearwater 33761	East Lake High	9
JG	Jackson	Gillette	727-510-3606	<a href="mailto:jackson.gillette731@gmail.com">jackson.gillette731@gmail.com</a>	10809 Indian Hills Largo 33777	Largo High	11
JB	Jake	Behler	727-871-2550	<a href="mailto:jabler@aol.com">jabler@aol.com</a>	30 Windward Isle Clearwater 33767	Clearwater Central Catholic	11
JB	Jay	Shah	727-515-1767	<a href="mailto:jaynickshah14@gmail.com">jaynickshah14@gmail.com</a>	3739 Bayshore Blvd NE St. Petersburg 33703	St. Pete High	11
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KM	Kortney	Mattox	727-324-7567	<a href="mailto:kortney99@live.com">kortney99@live.com</a>	8323 75th Place N, Seminole 33777	Osceola Fundamental	11
X	Madeline	Ford	727-560-5985	<a href="mailto:Mfinlin@gmail.com">Mfinlin@gmail.com</a>	6040 97th Ave N, Pinellas Park 33762	Clearwater Central Catholic	11
MR	Madeline	Repka	727-437-9316	<a href="mailto:maddyr333@gmail.com">maddyr333@gmail.com</a>	339 Bath Club Blvd South, N. Redington	Osceola Fundamental	12
MB	Madison	Blake	727-218-8604	<a href="mailto:maddieblake13@yahoo.com">maddieblake13@yahoo.com</a>	318 Roebeling Rd. S. Belleair 33756	Clearwater Central Catholic	12
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