




Volunteer Opportunities

Position:	Court Records Volunteer
Department:	Clerk of the Court St. Petersburg Branch
Duties: 	This position has complex clerical tasks. Duties may include reviewing and assisting with the processing of traffic, criminal and civil related documents; assisting with docketing case information; processing incoming mail; sorting and filing pleadings in case files; assisting with providing information and services to citizens, and aiding in response to inquiries and requests from attorneys, litigants and the court.
Location:	545 1 st Avenue N. St. Petersburg (727) 453-7934