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TECHNICAL MANAGEMENT COMMITTEE

Solid Waste Operations Conference Room

Minutes of the Meeting - April 23, 2008

The meeting of the Solid Waste Technical Management Committee (TMC) was held at the Department of Solid Waste Operations Conference Room at 2:00 p.m. on Wednesday, April 23, 2008. Members and Alternates present were, Bob Brumback, Shari Rheuble, Ben Shirley, Michael Connors, Michael Gordon, Diana Hugg, Don Ross, James Walker, Jeremy Hockenbury, Allan Godfrey, Calvin Warren and Mike Sweet. Robert Cyr was absent. Assisting with conduct of the meeting was Bob Hauser, SWO Director, Don Crowell, County Attorney and Judy Lund, Administrative Coordinator and Recording Secretary.

Call to Order: Bob Brumback called the meeting to order at 2:00 pm. Bob welcomed everyone to the TMC and thanked them for their participation.

Minutes: The Chairman asked if everyone had an opportunity to read the minutes and if there were any corrections, additions or deletions.

A motion was made by James Walker and seconded by Don Ross to accept the TMC Minutes as written. The vote was unanimous.

Operations Report - Deb Bush

- Deb presented the Operations Report and responded to questions.
 - The RFP Review Committee met with the Purchasing Department to score and award the landfill services contract. The committee ranked Veolia, Environmental Services, Inc. as first.
 - The Florida Department of Environmental Protection (FDEP) conducted a routine inspection of the BWA landfill on April 4, 2008; overall, it was a good inspection. FDEP had two minor comments regarding Operating Permit compliance and were pleased with the improvements and operation around the site.
 - SWO has an RFQ out for Landfill Consulting & Engineering Services. We are presently reviewing the submittals.
 - In March we served 1,777 HEC₃ participants; which is up from February.
 - There were three mobiles in March, St Pete Home Depot served 808 participants, Clearwater Home Depot served 817 participants and Largo Home Depot served 871 participants.
 - The Tarpon Springs High School collection served 906 participants.
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- The BCC approved an ordinance change to the Lealman Collection District providing a refund for vacant properties.

- We are finalizing our landscaping plans for the western perimeter of our site to improve buffering between us and our residential neighbors.
- The results of our survey on solid waste collection in the unincorporated County will be available in June.
- The proposed developers of Toytown continue to do “due diligence” on the facility and have begun negotiations with the County.
- Under Capital Improvements Projects, there has been no change since the last report.
- The required five-year major overhaul for Turbine Generator 2 has been completed.
- Modifications have been made to Turbine Generator 1 to prevent water build up in the system that has been causing this unit to trip.
- Initial Punch List - As of March 31, Veolia has completed 61 out of 275 items.
- Secondary Punch List - The Board of County Commissioners authorized additional funding needed to complete the repairs on the Secondary Punch List on April 8.
- Veolia has completed 37 out of 261 Items.

Exhibit 1 - During May, final installation of ash processing equipment will be done, and the gallery from the plant to the ash processing building will be extended to the new building. Ash processing is scheduled to commence in the new building in June.

Exhibit 2 - Boiler 3 work was completed in late March. No additional work scheduled on this exhibit until January 2009.

Exhibit 3 - Veolia has scheduled a demonstration of the web-based system that will allow the County to monitor plant operations “real-time”, which will be available (online) by the end of April.

Exhibit 4 - Elevator replacement will commence in mid-May, and should be completed by the end of August.

Exhibit 5 - The new solid filter press design has been completed. The installation is scheduled for September 2008. The new carbon feeders have been designed and ordered; they will be installed in conjunction with Exhibit 2 work next January - March.

Exhibit 6 – Completed.

Exhibit 7 - Design of the new spare parts warehouse is complete. Construction began this month, and is scheduled for completion in July.

- In March we had 581 citizens attend tours and/or presentations, including 477 students and 84 adults
- Business waste assessments were performed at PSTA (St. Petersburg) and Lockheed Martin (Pinellas Park).
- Utilities staffed four events:
 - March 1st - Madeira Beach Green Event
 - March 8th - Garrison Jones Elementary Health & Wellness Fair
 - March 15th - Green Expo at Market in the Park, Pinewood Cultural Park
 - March 29th - Pinellas County Employee/Family Picnic, Heritage Village
- The April 5th Recycle Regatta was cancelled due to water pollution at North Shore Park – we rescheduled that event and it was held on April 19th.
- “Dr. T the Trash Troubadour” presentations for elementary schools are currently being scheduled for May 12th - 14th.

- Utilities hired Stages Productions to develop a theatrical interpretation of our “*No Such Place as Away*” educational program for elementary school audiences. Shows will be scheduled early in the 2008-09 school year.
- Bob Hauser reported that SWO staff had viewed a demonstration of the web page system where we can actually view the plant’s turbine generator on the control panel; once we learn how to use the system, we plan to provide a demonstration to the TMC.

Budget Report - Steve Carroll

- Steve Carroll, Director of Utilities Finance, introduced himself and proceeded to review the CIP budget and expenditures. Steve reported that 32% of the budget has already been paid/expended as of March 31, 2008 and another \$21 million encumbered.
- Steve distributed the Municipal Recycling Reimbursement Report for FY 07/08. He reported that Pinellas County has reimbursed \$234,000, approximately half of the funds and more importantly, we still have quite a few cities who are not participating. He encouraged members to go back to their cities and encourage their participation.
- Steve stated that the Annual Financial Statement is on the TMC webpage and each member should have received it by email.

Additional Items for Discussion:

- Bob Hauser reported that the Chairman asked that staff provide a report on the Recycling Drop-off centers at our last TMC meeting. Bob distributed the Operating Cost/Revenue Analysis for the centers and noted that we made a net profit in March and then responded to questions.
- Bob Brumback noted that the TMC meeting schedule that was voted on at the last meeting needs revising; historically, we have not met during the months of July and August, and he recommended that we modify the old schedule of meeting every month except for July and August. Don Ross commented that, in addition, the October meeting was also in conflict with SWANA’s National Convention. Bob Brumback suggested that October meeting be changed to October 29th and that the December meeting be changed to the 17th.

A motion was made by Allen Godfrey to revert to the old meeting schedule which will provide a summer break during the months of July and August; change the dates of the October meeting to the 29th and the December meeting date to the 17th. The vote was unanimous.

- Bob Brumback stated that for many years the TMC Committee met monthly, and when staff was negotiating the new WTE contract, we changed the meetings to bi-monthly because of the workload. Don Ross asked the Chairman to provide a review of the subject, since he was not in attendance at the last meeting. Bob stated that he recommended that we go back to monthly meetings. It was his personal feeling that the TMC was not on top of the many activities that have been going on and he felt that the TMC needs to operate on a more timely basis and return to monthly meetings. Don Crowell, County Attorney, stated that the TMC is an advisory body to the BCC relating to rate setting – that’s what the ordinance states that came from the Special Act. The process which the TMC goes through, regarding the tipping fee recommendation to the BCC, was discussed. After much discussion, Bob Brumback stated that he believed that the overall operation of the system is the responsibility of the TMC. We haven’t had a rate increase since 1984 [sic] and he stated that it’s

been in the best interest of the municipalities to have monthly meetings in order to accomplish that objective. Mike Sweet stated that he felt that the TMC could review the schedule later in the year to see how the new dates are working.

- Mike Connor reported that in a letter dated 2/26/08, he sent summary information and a backup report regarding St. Pete's input to the Curbside Recycling Program with a request for review and comment. He noted that he had not received any comments from any of the TMC members or staff. He stated that the intent of his report was to get genuine responses to the report's accuracy. Bob Hauser noted that SWO staff did review the report, but was waiting for the "Draft Recycling Report" and would respond to Mike after that occurs. Bob Brumback noted that many of the figures that were quoted in the report were not accurate; some of the figures that were quoted from the State didn't seem proper. He felt one could draw the conclusion that the author of that report was trying to slant it so that it did not justify curbside recycling.

Mike Connors asked if anyone actually made any money with curbside recycling. Bob Brumback reported that the City of Clearwater has had a positive cash flow charging resident's \$1.95/per month with a 60% participation rate. Bob gave Mike Connors a contact to share information with regarding Clearwater's recycling program. Bob stated that Clearwater found that every city has its own personality and that recycling programs have to be tailored to that city or it won't work; that's just the nature of recycling.

- Judy Lund reported that the TMC Rate Review Subcommittee Chairman had not been selected. Bob Brumback responded that Don Ross volunteered.

James Walker made a motion to elect Don Ross as the Chairman of the TMC Rate Review Subcommittee. Diana Hugg seconded the motion. The vote was unanimous.

- Diana Hugg asked if there were guidelines regarding the HEC₃ collections regarding traffic, cleanup, etc. What are the responsibilities of the contractors? Deb Bush reported that we have a checklist that is reviewed before the event and would share that information with her.
- James Walker reported that Bob Hauser and Joe Going came to the Pinellas Park Council meeting last night to address some concerns over the diversions to the landfill. He stated that Bob and Joe did a fantastic job, the comments were all positive, and they appreciated your presentation.
- Bob Hauser noted that we are in the middle of our annual stack test this week.

Adjournment - Chair Bob Brumback The meeting was adjourned at 3:14 pm.

[The next TMC Meeting is scheduled for Wednesday, May 28th, 2008 @ 2:00 pm.](#)

[The TMC Rate Review Meeting is scheduled for May 28th @ 1:00 pm.](#)

Respectfully submitted, Judy Lund, TMC Secretary

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