



TECHNICAL MANAGEMENT COMMITTEE

Solid Waste Operations Conference Room

Minutes of the Meeting - March 28, 2007

The meeting of the Solid Waste Technical Management Committee (TMC) was held at the Department of Solid Waste Operations Conference Room at 2:00 p.m. on Wednesday, March 28, 2007. Members present were, Bob Brumback, Ben Shirley, Brenna Barrett for Bennie Boyd, Diana Hugg, Bill Pickrum for Don Ross, James Walker, Connie Kest, Bob Cyr, Shari Rheuble, and Calvin Warren. Mike Sweet, Mike Connors and Don Sopak were absent. Assisting with conduct of the meeting was: Bob Hauser, SWO Director and Judy Lund, Administrative Coordinator and Recording Secretary.

Call to Order: Bob Brumback called the meeting to order at 2:00 pm. Bob welcomed everyone to the TMC and thanked them for their participation. Bob introduced Bill Pickrum, Solid Waste Assistant for the City of Dunedin filling in for Don Ross. Bob also introduced Brenna Barrett, Recycling Coordinator for the City of Largo filling in for Bennie Boyd.

For those attending that are new to the TMC meetings, Bob Brumback stated that the mission of the TMC is to act as an advisory body to the Pinellas County Board of County Commissioners. It is the TMC's responsibility to oversee the operation of the solid waste system in the best interest of all the citizens of Pinellas County.

Minutes: The Chairman asked if everyone had an opportunity to read the minutes. *A motion was made by Diana Hugg and seconded by James Walker to accept the TMC Minutes as written. The vote was unanimous.*

Operations Report - Bob Hauser

- Bob Hauser presented the Operations Report. He noted a Scribner's error under Plant Performance: "In January a total of 44,595 megawatts were sold" which s/h/b "33,595 megawatts".
- The new Class III area is complete and will open reasonably soon.
- We are moving dirt from the Sod Farm to the Toytown Landfill as part of the project to restore the grades at Toytown.
- DEP issued our permit including the height increase. The permit was challenged by the Carillon Property Owners Association. We have negotiated an agreement with them to resolve several issues and we expect a final permit to be issued soon. We have agreed to meet quarterly to ensure a "good neighbor policy".
- In January we had 1,554 HEC₃ participants; in February we had 1,202 HEC₃ participants.

- There was a mobile collection in January at the East Lake High School with 880 participants and in February we had two mobile collections; on February 3, 2007 we had 700 participants at the City of Dunedin Solid Waste facility.
- On March 3, 2007 at the St. Pete Home Depot.
- The next scheduled event took place at the Largo Home Depot last weekend March 24th.
- Collection services in Lealman continues well with few complaints.
- A BCC Workshop was conducted on March 22nd to review our current and future recycling programs. Three programs were presented to the Board for direction on proceeding with a Beach Recycling Program, a Countywide Litter Program, and a Countywide Curbside Recycling program. Bob stated that he would discuss these under Additional Items for Discussion.
- Solid Waste is moving forward with a preliminary feasibility of a transfer station in the north County area in response to a request by Don Ross. We have a consultant on board to take a look at the possibilities.
- We are redoing our financial model for the Solid Waste system for presentation to the TMC in May as part of our rate setting procedure.
- We are beginning work to bid out our landfill operating contract. Our current contract with Veolia ES ends in March, 2008.
- The County is preparing a Request for Negotiation (RFN) through the Department of Economic Development. The purpose is to receive proposals from developers to develop the Toytown Landfill. We will keep you informed as this project progresses.
- The project to stabilize the banks of Pond “A” and to dredge and deepen the pond are being finalized for construction review. The bank stabilization project originally scheduled to go out for bid last month has been moved back for additional design study. The project to dredge Pond “A” will be issued for bids in late spring, and may be done simultaneously with the bank stabilization project.
- The bid package for constructing the new citizens hand unload center is going out for bid.
- We met with FDEP to review their comments on two key projects:
 - The design for replacement of the underdrain at the Toytown Landfill
 - The reconstruction of the slurry wall along 118th Avenue.
 The meeting went well and eliminated some back and forth letter writing for clarification of construction practices.
- We have begun the design project for the construction of a new water treatment system to treat Pond “A” water for the cooling tower at the WTE facility.
- We have also initiated the design for improvements to the gradient system at BWA.
- The conceptual design for installing a SCADA system (remote monitoring) at various lift stations and flow meters around the site has been approved, and final design is underway.
- The design of upgrades and refurbishments to the scalehouse is continuing.
- A study of traffic patterns at our site is underway. This will lead to changes in our roadways to facilitate traffic flow.
- The procurement process is complete. We are having regular meetings with Veolia for the purpose of transition. The new operator will take over May 6, 2007 and there are a number of things that must happen to ensure a seamless turnover. This will be the last report under this title.
- As discussed above, we are conducting regular meetings with Veolia in preparation for the takeover of the operation of the WTE facility in May. Activities include the following:
 - Reviewing processes and procedures between the various parties including lines of communication.

- Compiling facility information for use by Veolia.
- Veolia has made job offers to all current Wheelabrator employees who applied for positions.
- We continue to monitor the plant's condition.
- Veolia has initiated work on several of the new life extension construction projects.
- In late February, Turbine/Generator No.1 (TG No.1) had a major upset. The turbine was taken off-line and repairs made. During preliminary start-up procedures, other problems were identified. The machine was opened up and significant damage was observed. In early March, the rotor was removed and shipped to Houston, TX for substantial repairs. The turbine is not expected to be put back into operation until mid-April. This situation has been established as an insurable event. During this period, we are only operating with two boilers. We will continue to experience regular diversions of waste to the landfill. Also, our rolling capacity will deteriorate, but should not become a major concern. Furthermore, we will lose about one million dollars in electricity sales although we continue to receive our capacity payments. This is an insurable event, but it is costing us about \$25,000/day in loss of electricity generation with the turbine off-line.
- On March 13, 2007, the BCC approved a new four-year contract with CDM, Inc. to provide construction services and engineer-of-records services under our new agreement.

Recycling - Andy Fairbanks

- Our Waste Composition Study is ongoing and will be completed on Friday. We appreciate everyone's assistance and cooperation in making it a success; we will be doing it all over again in September or October.
- Andy noted that there was missing a bullet in the Upcoming Outreach events; March 30th – April 2nd we will be providing a recycle rodeo at Shore Crest Preparatory School in St. Petersburg. On April 14th we will be staffing a recycle regatta at Bay Beach in St. Petersburg.
- Under Teacher Workshops we are recruiting teachers for "trade days" and will select stand-outs for a paid focus group to help us improve our educational resources.
- Under Charity Free Disposal Allowance we normally come to the TMC in August with recommendations for free disposal. We have had two charities apply outside of the annual review period and were evaluated by SWO staff. Our recommendations are as follows - note that allowances will be pro-rated for the remainder of this fiscal year: 1) Upper Pinellas Association of Retarded Citizens (UPARC): 8 tons (4 tons for April-September) and, 2) St. Vincent de Paul, St. Petersburg: 60 tons (30 tons for April-September).

After much discussion, a motion was made by Robert Cyr and seconded by James Walker to accept the recommendation to waive the tipping fees for Upper Pinellas Association of Retarded Citizens (UPARC) and St. Vincent de Paul for the remainder of the year. The vote was unanimous.

- Andy requested that SWO staff would like to present a revised policy for the TMC to vote on Charity Free Disposal. Andy Bob Brumback directed Andy to bring this to the next TMC meeting on May 23, 2007. James Walker requested that when Andy distributed the Charities Disposal policy to also include the current list of charities receiving free disposal.
- Regarding the Municipal Recycling Grants the Recycling Subcommittee came up with a proposal for changes to grant procedures deemed unworkable by Utilities. Basically, it was decided that it is not really workable as originally set up. Bob Hauser reported that "unexpended funds" are not allowed

to re-distributed and must be returned to the Solid Waste Reserve fund. Andy noted that following approval of the County's budget, cities will be notified of their share (allocated on a per capita basis), reimbursement requests should be submitted quarterly and include a reimbursement request form signed by an authorized representative, signed and dated proof of purchases, include, if necessary, a memo explaining how the purchase or portion thereof is related to the city's recycling program. The final reimbursement deadline is September 15, 2007.

- Cities are encouraged to use the 1-page summary of municipal recycling programs available at <http://www.pinellascounty.org/utilities/recycle-waste.htm>
- The Recycling Subcommittee's next meeting will be Thursday, May 3, from 9:30-11:00am (one week earlier than usual).

Lealman Update - Dave Casto

- Dave stated that in February and March we serviced approximately 6,550 residential units in the east Lealman area and that this should stabilize around 6,600 for the year. There are still a few rental property negotiations going on. A few residents were accidentally missed on the original assessment and we working on correcting that issue. Overall, everyone seems to be very happy with the service.
- Dave reported that he is receiving inquiries about other areas interested in this service.

Budget Report - Lisa Ledoux

- Lisa reviewed the CIP budget and expenditures ending February, 2007. Lisa reported that under the "approval" column please note \$21.8M of purchase orders have been approved and issued.
- Lisa reviewed the Financial Summary for the first quarter and responded to questions.
- Lisa requested that the TMC Rate Review Committee be assembled and a meeting date & time be set.

Bob Brumback asked for volunteers to serve on the TMC Rate Review Subcommittee. James Walker, Ben Shirley, and Bob Brumback volunteered. Brenna Barrett volunteered for Bennie Boyd, and Don Ross was volunteered to serve as Chairman. The first meeting will be May 30, 2007 @ 1:00 pm prior to the regularly scheduled TMC meeting.

Additional Items for Discussion

- Bob Hauser reported that SWO staff went to the BCC Workshop last Thursday, March 29th to present three recycling programs that solid waste has been looking at. They are: a beach recycling program; a countywide litter program; and, a countywide curbside recycling program. The Board directed SWO staff to move forward and research the different possibilities and bring them back to the BCC for their approval.
- Bob responded to questions about the programs reminding everyone that we are only in the beginning stages and no studies have been completed as yet. He stated that these programs will be funded from Solid Waste revenues estimating the cost could be over ten million dollars.
- Bob Brumback requested that the recycling presentation be emailed to all the TMC members.
- Bob Brumback asked about the Oldsmar vacant seat and Judy Lund responded that she had been in contact with the City and they will be filling the position shortly.

Adjournment - Chair Bob Brumback The meeting was adjourned at 3:21 pm.

The next TMC Meeting is scheduled for Wednesday, May 30th, 2007 @ 2:00 pm.

The next TMC Rate Review Subcommittee meeting is scheduled for May 30th @ 1:00 pm

The TMC Rate Review Subcommittee members are Don Ross, Chairman, James Walker, Bennie Boyd, Ben Shirley, and Bob Brumback.

Respectfully submitted, Judy Lund, TMC Secretary

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