



TECHNICAL MANAGEMENT COMMITTEE

Solid Waste Operations Conference Room Minutes of the Meeting - September 27, 2006

The meeting of the Solid Waste Technical Management Committee (TMC) was held at the Department of Solid Waste Operations Conference Room at 2:00 p.m. on Wednesday, September 27, 2006. Members present were Robert Brumback, Chairman, Shari Rheuble, Ben Shirley, Bennie Boyd, Diana Hugg, Don Ross, James Walker, Helen Wertel, Bob Cyr, Don Sopak, Dean Scharmen and Mike Sweet. Mike Connors was absent. Assisting with conduct of the meeting was: Bob Hauser, SWO Director, and Judy Lund, Administrative Coordinator and Recording Secretary.

Call to Order: Chairman Bob Brumback called the meeting to order at 2:00 pm. Bob welcomed everyone to the TMC and thanked them for their participation. Bob introduced Tracy Mercer, Assistant Solid Waste Director from the City of Clearwater and also welcomed Calvin Warren, Indian Rocks Beach new Alternate member for the Group "C" cities, who will be replacing Dean Scharmen. Bob congratulated Bennie Boyd on getting his recycling program up and running.

Minutes: The Chairman asked if everyone had an opportunity to read the minutes. *A motion was made by Dean Scharmen and seconded by Don Ross to accept the TMC Minutes as written. The vote was unanimous.*

Operations Report - Bob Hauser

- Deb Bush presented the Operations Report.
- From June to August our boiler availability ranged from 93.4% to 84.9%.
- Class III excavations are complete. We expect to open that area when the existing fill area is brought to elevation.
- The total system tons ranged from 100,534 to 105,861.
- HEC₃ & mobile collection are about 1,200 – 1,500 mark for each month. The Haz-to-Go will be back on the road in September.
- The Beach Recycling Program collected 4,841 lbs of recyclables from three pilot locations; Redington Shores, Treasure Island and St. Pete Beach.
- We received our Intent to Issue from DEP for our permit modifications for the landfill height increase. DEP received a protest from Carillon; reviewed the protest and dismissed it.
- The BCC approved the tax roll for the Lealman MSBU which completes the process.
- We have one senior management position open at this time.
- The three new buildings are nearing completion with some final punch list items remaining.

- Bids were received yesterday for the construction of the new HEC₃ facility.
- The project to dredge Pond “A” and the project to stabilize the banks of the pond are being finalized.
- The new hand-unload facility is being prepared for bidding.
- Construction of our new main lift station is nearing completion.
- The investigation and design of the refurbishment of the underdrain at the Toytown Landfill continues.
- The bid for the new scales was awarded and the work has begun. The temporary scale is installed and we expect to have the temporary scale connected and interfaced by late September. At that point we can begin removal and replacement of the scales, one at a time.
- The permit for moving the slurry wall along 118th Avenue has been submitted. Construction is expected to begin next spring.
- We are initiating the following new capital projects:
 1. Design and construction of improvements to the gradient system at BWA.
 2. Design and construction of a new water treatment facility to treat Pond “A” water.
 3. Design and installation of wells (within our liner system) to augment our water supply during dry conditions.
- During the month of October, we will be inspecting and upgrading Turbine/Generator No. 1. The work is anticipated to last about one month. During this time, at least one boiler will be off-line. Expect frequent diversions of waste to the landfill during this period. Number 1 will be down from October 1 – November 1; No. 2 and 4 will be coming down on October 9th, during that period we will also have a cold iron period October 21st – 24th. An additional outage for Number 3 will occur to the first week in December. It was noted that a considerable amount of processible waste will be redirected to the landfill during this period.
- We have completed the third round of discussions with the three qualified vendors for this project. The BCC authorized issuance of the final RFP at their meeting on September 7th, which will be advertised on September 15, 2006. The final selection of a Contractor to operate and maintain the WTE facility will occur in January, 2007.
- During August, 10 students and 15 adults attended facility tours; 26 students and 76 adults received presentations. In addition to regular presentations, a presentation about free educational resources provided by Utilities was given during the (mandatory) Secondary Science Teacher Workshop for Pinellas County public school teachers. This presentation kicked off our latest additions to the Utilities web site:
 - Just for Teachers: <http://www.pinellascounty.org/utilities/teachers/>
 - Just for Kids: <http://www.pinellascounty.org/utilities/kids/>
- Conservation Resources funded the production of a new educational video – “No Such Place as Away”, by Spectrum Productions. Basically, it a virtual tour of where your garbage goes when you throw it away. The Chairman requested that the video be presented at the next TMC meeting.

Recycling Grants – Andy Fairbanks

- Andy requested that the TMC review the Recycling Grant Recommendations for approval. The recycling grant recommendation for FY ‘07 – ‘08 was being requested at an amount of \$2.3 million dollars. This was based upon the solicitation of projects from all the cities and reviewed by the Recycling Subcommittee.
- Bob Brumback stated that the \$2.8 million dollars will not be an easy sell to the BCC.

- Bob Hauser explained the county's budget process. Budgets would be prepared by SWO in January/February and reviewed within Utilities in March prior to a BCC Workshop in April. The final budget would not be approved by the BCC until September, 2007. Bob stated there was no guarantee the funds would survive the budget process. He also stated that SWO was not prepared to support the request at this time.
- The Chairman opened the floor for discussion. Andy stated that the funds will be distributed on a per capita basis. Bernie Boyd asked how this would impact the tipping fee. Bob Brumback responded that it would not impact the fee. Bob Hauser stated that the proposed grant represented about 5.6% of the Solid Waste Operating Budget.

A motion to accept the recommendations of the TMC Recycling Subcommittee was made by Bob Cyr and seconded by Bennie Boyd. The vote was unanimous.

Budget Report - Lisa Ledoux

- Lisa Ledoux reviewed the third quarter Financial Summary and responded to questions. She also reviewed the latest Solid Waste CIP budget.
- Lisa noted that on September 30th Solid Waste will be debt free.
- Pinellas County's new auditor will be Ernest & Young.

Charities Review - Andy Fairbanks

- Charities Review Memo attached.
- Andy reported that his section inspected all the charities that applied for waivers.
- Andy recommended 9,225 tons for charity tipping fee waivers for FY 06-07 – which is a 4% increase.
- Illegal dumping continues to be a problem for the charities.
- Currently reviewing charity procedures and will make any recommendations at the next TMC meeting.

A motion was made by James Walker to approve the recommendation to allow charities have free disposal in accordance with the submitted proposal. Dean Scharmen seconded the motion. The vote was unanimous.

Additional Items for Discussion

- **Engineering Services – Mike Sweet**
Mike Sweet reported that he had recently been successful in changing the Utilities procurement process; he made arrangements for securing eighteen consultants for three-year renewal options so that he doesn't have to go to the BCC for every project - which will speed up processes.
- **Holiday Closings – Bob Hauser**
Bob Hauser announced that the Solid Waste facilities will be closed for Thanksgiving, Christmas, and New Year's Day. After some discussion, most of the cities stated they could accommodate the holiday closings.

Adjournment - Chairman Bob Brumback The meeting was adjourned at 3:08 pm.

[The next TMC Meeting is scheduled for Wednesday, November 22, 2006 @ 2:00 pm.](#)

Respectfully submitted, Judy Lund, TMC Secretary

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