



TECHNICAL MANAGEMENT COMMITTEE

Solid Waste Operations Conference Room

Minutes of the Meeting - November 23, 2005

The meeting of the Solid Waste Technical Management Committee (TMC) was held at the Department of Solid Waste Operations Conference Room at 2:00 p.m. on Wednesday, November 23, 2005. Members present were Robert Brumback, Chairman, Sandy Sanders, Chuck Schauer, Steven Smith, Bennie Boyd, Don Ross, Allan Godfrey, James Walker, Bob Cyr, and Max Maxemow. Assisting with conduct of the meeting were: Warren Smith, SWO Director, Don Crowell, County Attorney and Judy Lund, Administrative Coordinator and Recording Secretary.

Call to Order: Chairman Bob Brumback called the meeting to order at 2:10 pm. Bob welcomed everyone to the TMC and thanked everyone for their participation.

Minutes: The Chairman asked if everyone had an opportunity to read the minutes. *A motion was made by Sandy Sanders and seconded by Bennie Boyd to accept the September TMC Minutes as written. The vote was unanimous.*

Operations Report - Deb Bush

- The Operations Report is attached.
- In September 27,442 megawatts were sold, there were ten diversions and plant availability was 68.94%. In October 18,163 megawatts were sold, there were seventeen diversions and plant availability was 43.32%, and 61,000 tons of material were landfilled.
- Work continues on expansion of the Class III Landfill.
- There were two mobile collections in September. Largo had 531 participants and Gulfport had 195. In October there were three mobile collections; Tyrone Home Depot & Circuit City had 512 participants, Safety Harbor had 434 and the Palm Harbor Home Depot Mobile Collection was moved to Solid Waste due to Hurricane Wilma with 222 participants. In November we had one collection in St. Pete.
- Solid Waste Operations is reviewing the final draft of the Site Water Management Master Plan. Following the final report, we will be developing a schedule to implement the various improvements recommended.
- We have responded to a second request for information from DEP on the proposed landfill height increase. If there are no further information requests, we should receive the notice to issue the permit shortly.

- The work on modifying Code 106 permitting activities continues. A letter has been sent to all the cities making them aware of the proposed changes. Kelsi Oswald reported that she had responses from twelve of the cities and is waiting for responses from the rest. The Code revisions are expected to go to the BCC for approval shortly.
- A draft ordinance and draft Invitation to Bid for franchise collection in the Lealman area have been completed. They will go to the BCC for approval on December 6, 2005.
- Solid Waste Operations completed a customer survey conducted over a two-week period. We are compiling the results and expect to have them soon. This survey was collected during the plant outage. Another survey will be conducted soon to compare the differences in opinion when all systems are up and functioning.
- On September 22nd and 23rd, the cone sections on the spray dryer absorbers (SDA) on Units #2 and #3 collapsed at the WTE facility. The SDA on Unit 1 was also in questionable condition. The entire WTE facility was shutdown. All three SDA's were repaired and the facility returned to normal operation the week of October 23rd. During this outage period, all waste received was landfilled. The causes of the failures are being investigated. We want to thank all our customers for their cooperation and patience during this period.
- Solid Waste Operations is in the process of hiring an individual for a new position of Franchise Coordinator/Debris Manager. This position will manage the Lealman collection franchise and any other collection activities, as well as being responsible for our debris management programs.
- We are continuing to develop the design and bid specifications for the dredging of Pond A. Based upon the final review of the Site Water Management Master Plan, a final decision will be made as to the depth to which to dredge the pond. This project includes specifications for the stabilization of the pond embankment. This project is expected to go out to bid early next year.
- The new landfill contractor's office and maintenance building, truck wash facility and new maintenance and storage building are under construction. Completion is expected by next summer.
- The new HEC₃ facility is going out to bid soon.
- The new citizen hand-unload facility will also be going out to bid shortly.
- The specifications for the purchase and installation of four new scales is out to bid at this time.
- The designs of the new WTE facility operator administration building and conversion of the existing administration building into a shower/locker room facility are complete. The construction of these buildings is awaiting completion of the new HEC₃ facility.
- The preliminary investigation for the design of the refurbishment of the underdrain system at the Toytown Landfill is underway.
- The investigation and design work to relocate our slurry wall along 118th Avenue to accommodate the extension of CR 296 down onto the median of 118th Avenue is underway. The project needs to be completed by the end of 2006 to meet FDOT's construction schedule.
- Kelsi Oswald has been promoted as the new Waste-to-Energy Facility Program Manager. Her responsibilities will include overseeing and administering the new contract, monitoring all WTE facility operations, and coordinating work at the facility on the County's behalf.
- The drafts of the new WTE Operating Agreement and Construction Agreement are basically ready for issuance and the draft Request for Proposals (RFP) incorporating these documents is being finalized.
- Work continues to move forward with the evaluation of identified capital projects into a form for inclusion in the RFP. These projects, taken together, represent a significant new investment in the WTE facility, which is over 20 years old. These improvements will help ensure the viability of the

facility into the future and significantly reduce the risk and expected service fee from the new facility operator.

- A BCC Workshop has been scheduled for January 17, 2006 to present the above documents. Issuance of the documents to the pre-qualified vendors is expected in early February. Warren Smith invited the TMC membership to attend the BCC Workshop.
- “Trash Talk” and “One Person’s Trash” newsletters were distributed to area schools.
- Pinellas Recycles Day was rescheduled to October 22nd in conjunction with the Country Jubilee Festival at Heritage Village (Pinewood Cultural Park) due to Hurricane Wilma. Approximately 7,500 citizens participated. Pinellas Partners in Recycling staffed a recycling information booth at the main entrance and a “Create-A-Critter” activity in the children’s section, where approximately 150 participants turned donated “waste” into art. An article about the event is available at www.pinellascounty.org/utilities. Thanks to the following partners for providing event staff: Clearwater, Largo, Safety Harbor, St. Petersburg, and Pinellas County Utilities (Conservation Resources and Solid Waste Depts.)
 - Thanks all who collected “critter” materials. All left-over materials were taken to A Gift for Teaching of Pinellas for distribution to schools
- During September and October, Recyclin’ Roadies were deployed to concerts in Coachmen Park (Clearwater) and Pinellas Recycles Day at the Country Jubilee (Pinellas County). Recyclin’ Roadies are scheduled to be at events in Dunedin from November 11-20 and tentatively in Clearwater’s holiday parade on December 9.
- Treasure Island, St. Pete Beach, and Redington Shores have agreed to participate in Pinellas County’s innovative beach recycling grant from the Florida Department of Environmental Protection (FDEP). Kessler Consulting, Inc. and Pinellas County Parks Department are also participants.
- The 2004 Municipal Solid Waste (MSW) Report for Pinellas County was submitted to FDEP on November 1. Highlights included 1,939,448 tons of MSW generated (11.29 pounds/person/day), and of that, 599,404 tons were recycled (31% adjusted recycling rate).
- Participants in the County’s fiscal year (FY) 2004-2005 municipal recycling grants left \$12,848.75 unspent, which was subsequently deposited in the Solid Waste Reserve Fund. The following cities committed to participating in the grant, but requested no reimbursements: Belleair (\$2,208), Indian Shores (\$965), North Redington Beach (\$830), Oldsmar (\$7,386), Redington Beach (\$856).
- Invitations to participate in FY 2005-2006 municipal recycling grants are being distributed. A written response is required, preferably an email, to Andy Fairbanks (afairban@pinellascounty.org). Cities having difficulty spending their allocations are encouraged to contact local schools about funding improvements that involve recycling or waste reduction. Andy Fairbanks requested that the cities respond by December 9, 2005.

Waste Reduction/Recycling Update - Andy Fairbanks

- The Recycling Report is attached.
- Andy Fairbanks reported that Dr. Water Klages surveyed 602 citizens in preparing the 2005 Recycling Awareness Public Opinion Survey. Andy gave a brief review of the Klages report which is available on the TMC website. Chairman Brumback asked that the survey results be emailed to all the TMC members and Andy indicated that it is also available on the TMC website.

Customer Service Update - LaShonda Taylor

- The Level of Service Report is attached.
- For the month of October the total number of operating hours was 302 with a 100% service level achieved. There were no lane closures. There were 24,220 scale transactions, 823 tares; 3 surcharges and 6 OPS notices. Manual tickets - 1,034, operations notices – 6, and 1,208 operating hours. The total net tons processed were 115,574.8.

Budget Report - Lisa Ledoux

- Lisa stated that the Capital Improvement Project (CIP) budget report is posted on the TMC website through the month of September.
- Lisa handed out the Solid Waste FY 05/06 budget. She briefly reviewed the report and answered questions from TMC members.

TMC Reserve Reallocation Sub-Committee Report - James Walker

- James reported that CDM gave the subcommittee a presentation at the Subcommittee's request, which outlined where we are and where we are going. There were some consensus concerns that the Reserve Requirements going forward are too low. The Subcommittee requested that staff go back and look at increasing the recycling grants to the cities to consider funding a litter program, and to provide updates as we go into the contract.
- Chairman Brumback noted that the CDM presentation included a two-month reserve amount as part of the \$44 million total, which the subcommittee felt was too low. The Chairman invited Steven Smith to attend the subcommittee meetings.
- Bob indicated that the TMC Secretary would email all the members the CDM presentation that includes a spreadsheet reflecting a negative reserve amounts in 2008/2009. It was agreed to monitor that reserve amounts every two months.

Additional Items - Warren Smith

- Warren noted that a recent newspaper article reported that West Palm Beach County will require \$800 million in new capital projects by 2021, which includes a new landfill. Warren provided a copy of the article to all the TMC members.
- Warren announced that in January Sam Parker, SWO Maintenance Supervisor, will be shipping out to Afghanistan for fifteen months.
- Warren stated that the landfill will be closed on Thanksgiving except for commercial vehicles. Hours will be 6:00 am until noon.
- Steven Smith stated that the City of St. Petersburg's Risk Management Department has been notified to expect a minimum of 20% - 40% increase in property insurance. The budget for SWO is approximately \$2 million for property insurance therefore; we might expect an \$800,000 increase in our rates.

- The State of Florida is also assessing an additional 6.84% for those residents who don't have insurance.
- Deb Bush announced that at SWANA's Annual Conference and Exposition, held late September, 2006 in Austin, Texas, SWO won the 2005 Solid Waste Association of North American Gold Excellence Award for its Special Waste programs.

Adjournment - Chairman Bob Brumback The meeting was adjourned at 2:48 pm.

The next TMC Meeting is scheduled for Wednesday, January 25, 2006 @ 2:00pm with the TMC Reserve Reallocation Sub-Committee Meeting @ 1:00 pm on the same date.

Respectfully submitted, Judy Lund, TMC Secretary

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