



TECHNICAL MANAGEMENT COMMITTEE

Solid Waste Operations Conference Room

Minutes of the Meeting – June 1, 2005

The meeting of the Solid Waste Technical Management Committee was held at the Department of Solid Waste Operations Conference Room at 2:00 p.m. on Wednesday, June 1, 2005. Members present were Robert Brumback, Chairman, Sandy Sanders, Chuck Schauer, Steven Smith, Bennie Boyd, Tonya Wise, Don Ross, James Walker, Peter Cavalli, Bob Cyr, Don Sopak, and Mike Sweet. Assisting with conduct of the meeting were: Warren Smith, SWO Director, Don Crowell, County Attorney and Judy Lund, Administrative Coordinator and Reporting Secretary.

Call to Order: Chairman Bob Brumback called the meeting to order at 2:00 pm. Bob welcomed everyone to the TMC and thanked everyone for their participation.

Minutes: *A motion was made and seconded to accept the March TMC Minutes as written.*

Announcement – Steven Smith

Steven Smith reported that Richard Ashton, who served on the TMC for twelve years, was recently diagnosed with untreatable cancer.

Operations Report – Bob Hauser:

- The Operations Report is attached.
- In March a total of 35,347 megawatts were sold; boiler availability was 81.72% with nine diversions. In April a total of 39,245 megawatts were sold; boiler availability was 91.95% with six diversions; noting that March and April are our busiest months of the year.
- FDEP has determined that our permit renewal for Toytown is completed.
- Dirt is continuing to be hauled from Bridgeway Acres to Toytown to address immediate site grading needs.
- Our Maintenance Section has completed repairs to the well point system at the Toytown Landfill. Utilizing our own staff saved considerable money as compared to having the work done by a contractor.
- In March we had 2,930 participants and in April we had 2,479 utilizing our programs. In March we had three mobile collections; St Petersburg Home Depot at 2300 - 22nd Ave. N had 568 participants, Clearwater Home Depot on March 12th, had a record 841 participants, and on March 26th at Largo Home Depot we had 591 participants.

- In April we had three mobiles; Palm Harbor University on April 2nd had 637 participants, Tarpon Springs Boys and Girls Club on April 16th had 488 participants, and Pinellas Park and Lealman community had 345 participants at the Home Depot 4040 Park Blvd location.
- Haz-to-Go had a ribbon cutting ceremony in April at Crest Lake Park. Clearwater City Council Member John Doran, Clearwater Solid Waste Director Bob Brumback, Pinellas County Commissioner Karen Seel and Solid Waste Director Warren Smith attended the event.
- We are continuing to develop the Pilot Beach Recycling Program. This grant program was awarded to us by the State of Florida and is scheduled to commence in early 2006.
- A draft of the Site Water Management Evaluation report from CH₂M/WCG Joint Venture has been received. The report is currently being reviewed and will be finalized by July.
- The preparation of a permit modification to increase the height of the landfill is complete and is being submitted to FDEP for approval.
- The Haz-to-Go trailer has been at several events. These have been learning experience and we are looking to make improvements in this program and increase our level of service.
- Code 106 permitting activities continue; Kessler Consulting is in the process of evaluating options for the future beneficial use of Toytown Landfill.
- Developing the program to implement franchise collection in the Lealman area. As part of this work we will be adding a new staff member to manage the program.
- Todate this year, SWO staff personnel have presented seven papers at various professional organizations.
- Completion of analysis of “turn-around” times at our facility is progressing. We plan to use this study to make improvements to our operations. We also plan to share the information with our customers. Peak time at the landfill is Thursday afternoon @ 2:00 pm.
- Pinellas County Solid Waste will be conducting a customer satisfaction survey in the near future. Survey cards will be handed out to customers upon their arrival at the site and a drop-off box for completed surveys will be available on the exit road. *Please encourage your drivers to complete and turn in their survey card(s). This will assist us in improving our service and to better meet your needs.*
- On Saturday, May 7th, Pinellas County, in cooperation with the Cities of Largo and Clearwater, hosted the SWANA Road-e-o. The landfill equipment portion of the event was held at Bridgeway Acres landfill, while the truck events were held at the Star Center. The weather was beautiful, the event was well attended, and the competition was tough. We all need to recognize the fine drivers from Largo and Clearwater who, as usual, were the big winners in the truck categories.
- Work will begin soon on slope regrading at the Class I Landfill to prepare for closure of these sections of the landfill to prepare for partial closure of those sections of the landfill.
- New software system for our scalehouse operations project continues. Our scalehouse personnel have visited several other solid waste facilities in the State. We have also hosted visitors from other sites. This benchmarking is leading to the development of new ideas for improving our customer service.
- The design and bid specifications for the dredging of Pond A continues. Based upon our evaluations todote, we are planning to deepen the pond to provide additional water storage capacity. This work also includes stabilization of the pond embankment along the access roadway to the Class III Landfill.
- The new landfill contractor’s building, truck wash facility and new maintenance and storage building are out to bid. Bids are due in mid-June.

- The design of the new HEC₃ facility is complete. It is scheduled to go out to bid in late summer.
- The design of the new citizen hand unload facility is complete and is planned to be bid this summer.
- Final design of the new main lift station for the site is underway which may go out to bid next winter.
- We continue to prepare the specifications for the purchase of four new scales.
- We have begun implementation of a SCADA system for our facility. Initially the system will monitor our pumps, meters, and alarms. We plan to expand the system to eventually include all of our groundwater and surface water monitoring systems.

Recycling Update – Sherri Kennedy:

- The Recycling Report is attached.
- The Business/Recycling Program Workgroup has been busy following up on waste assessments and evaluating various reuse opportunities.
- Cutting Waste at Work Year One Summary is available.
- Marie Jacobs is working with a large property management company to improve recycling and waste reduction opportunities in multi-tenant complexes.
- The School Paper Recycling Program has collected over 1,341 tons in 2004-2005 school year.
- Met with Bob Orlopp, Science Supervisor, on May 26th to discuss improving communication. Several suggestions for improving communications and coordination of events, presentations, curriculum and workshops were discussed.
- The Family Earth-Fest was held at Florida Botanical Gardens on April 16th. Approximately 3,000 attended that event. The Green Thumb Festival was held at Walter Fuller Park in St. Petersburg on April 23 – 24th with approximately 15,000 in attendance. The Recycling Regatta was held on April 30th with 160 participants and an estimated 350 total attendance.
- Environmental Day scheduled for Honeymoon Island for April 30 – May 1st was cancelled due to insufficient notice for the City of Dunedin to prepare and will be rescheduled for next year.
- On May 21, 2005, Cooperative Extension held a Rain Barrel Workshop and the Keep Pinellas Beautiful “Spring Cleanup” had 983 volunteers worked 3,912 hours and 36 tons collected.
- The new Recycling Activity books are now available from Andy Fairbanks.
- The Interlocal Recycling Grant agreement deadline for response is June 3, 2005.
- The Recycling Public Outreach Group will be meeting Thursday, June 16, 2005.

Customer Service Update – LaShonda Taylor:

- The Level of Service Report is attached.
- For the past month a 100% service level was achieved. There were 26,717 scale transactions, 311 tares; 6 surcharges, total net tons processed; 130,149.16, 146 OPS notices, total number of errors – 54, for an accuracy rating of 99.80%. Manual tickets; 1,017, operations notices – 187, and 302 operating hours. There is one position vacancy.

Budget Report – Lisa Ledoux:

- Lisa briefly reviewed the Capital Improvement Budget (CIP); the Financial Status Summary which takes us through March 31, 2005. Several items are higher than budgeted; metals, interest, total revenues for the first half of the year is at 54%.
- The Finance Sub-committee will meet after the TMC meeting to discuss the tipping fees calculations for next fiscal year.

Group “C” Cities Membership – Bob Brumback

- Bob Brumback stated that we have received notification that the two representatives from the “Group C” cities have indicated that due to job demands, they would not be able to continue their participation on the TMC.
- Don Crowell stated that the “Group C” city commissions were responsible for appointing replacements to serve on the TMC. Don noted that the TMC, by Charter, is to be comprised of *“no field of specialization shall have more than three members on the Committee”*. He suggested that the present TMC members & alternates experience, background, talents be reviewed and the TMC should recommend one of these fields that is not saturated in the present group to the Group “C” cities.
- Bob Brumback requested a bio from each of the TMC members/alternates be emailed to the TMC secretary for review.

Reprocurement Project Status – Bob Hauser/CDM

- Bob Hauser provided an update on the Reprocurement Project. Dan Strobridge and Dan Anderson from CDM, consultants on this project, will be providing the presentation. There was discussion on the service agreement - particularly how it will impact the rates.
- Dan Strobridge reviewed the Capital Improvement projects, responded to questions and made his presentation available on the TMC website: www.pinellascounty.org/tmc/meeting_schedule.htm

Additional Items – Warren Smith:

- Warren asked if the TMC website is working for everyone – the response was “great”. If you have any suggestions, please let Judy know.
- Warren reported that we have had discussions with the City of St. Petersburg on taking some of the dredging from Lake Maggiore and have agreed to take the clean sand out of that project.
- The next TMC meeting is scheduled for June 22, 2005 where the Finance Sub-Committee will bring forth their recommendation for the tipping fee. The Chairman asked for input and it was agreed to keep the date of June 22, 2005 for the next meeting.

Adjournment – Chairman Bob Brumback: The meeting was adjourned at 3:10 pm.

The next TMC Meeting is scheduled for June 22, 2005 @ 2:00pm.

The Finance Sub-Committee is scheduled to meet after the TMC.

Respectfully submitted, Judy Lund, TMC Secretary

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