



TECHNICAL MANAGEMENT COMMITTEE

Solid Waste Operations Conference Room

Minutes of the Meeting – March 23, 2005

The meeting of the Solid Waste Technical Management Committee was held at the Department of Solid Waste Operations Conference Room at 2:00 p.m. on Wednesday, March 23, 2005. Members present were Robert Brumback, Chairman, Chuck Schauer, Jeff Spies, Bennie Boyd, Don Ross, James Walker, Connie Kest, Grover Smith, Don Sopak, and Mike Sweet. Assisting with conduct of the meeting were: Warren Smith, SWO Director, Don Crowell, County Attorney and Judy Lund, Administrative Coordinator and Reporting Secretary.

Call to Order: Chairman Bob Brumback called the meeting to order at 2:04 pm. Bob welcomed everyone to the TMC and thanked everyone for their participation.

Minutes: *A motion was made and seconded to accept the January TMC Minutes as written.*

TMC Website – Judy Lund, TMC Secretary

Warren asked that Judy share with the TMC members the new TMC website that was recently completed with the assistance of Utilities Conservation Resources. Judy shared how to access the website and the various detailed reports that are available. The website is presently available only to the TMC members and their alternates.

Operations Report – Deb Bush:

- The Operations Report is attached.
- In January a total of 42,291 megawatts were sold; boiler availability was 96.87%. In February a total of 34,952 megawatts were sold; boiler availability was 88.79%.
- A groundwater contamination assessment at the Southwest corner of Toytown landfill has been completed in support of the Toytown permit renewal.
- Dirt is continuing to be hauled from Bridgeway Acres to Toytown to address immediate site grading needs.
- The ditch at the Sod Farm was lowered in mid-January and it has proven to be effective at maintaining an inward gradient in that portion of the site.
- In January there were 1,495 participants and in February there were 2,275 participants utilizing our HEC₃ program.

- In January we held one mobile collection at East Lake High School and there were 419 participants.
- In February we held two mobile HEC₃ collections. Seminole Home Depot had 834 participants and Dunedin had 396 participants.
- In March there are three collections planned. The first was held March 5, 2005 at the St. Petersburg Home Depot and had 568 participants. The other two are scheduled for March 12th at the Clearwater Home Depot and March 26th at the Largo Home Depot.
- The new “Haz-to-Go” trailer will be in Clearwater the early part of April for a ribbon cutting ceremony.
- Work is underway evaluating the sideslopes (east, south & west) of the Class I Landfill as to the extent of regrading required in preparation for the environmental closure of these sections of the landfill.
- Design and bid specifications to maintenance dredge Pond A are being completed. An engineering evaluation to determine whether the pond can be deepened to increase site water storage capacity, and associated permit modification package, are also being prepared.
- The new landfill contractor’s building and truck wash facility, along with the new maintenance and storage building, is out to bid. Bids are due in April. The design of the new HEC₃ facility is complete and is currently going through site review and permit approval.
- Design of the new citizen hand unload facility is complete and is going through the review process. It is expected to be bid in April.
- The design report for the relocation of the main lift station has been completed and final design is underway.
- The single qualified bid received for purchasing dirt for the Toytown landfill regrading project was rejected based in large part upon the high cost. We are currently utilizing on-site material and evaluating the need for any additional material.
- The work to prepare specifications for the purchase of four new scales is underway.
- Three Statements of Qualifications were received from firms interested in being considered for the new operating contract for the Waste-to-Energy facility. The Evaluation Committee has met and will be presenting their recommendations to the Board of County Commissioners in the next two weeks.
- The Ash Conditioning Report has been finalized and the Ash Processing Alternatives Report is in the process of being finalized. Both these reports are directed at evaluating the ash processing system that will be implemented under the new WTE operating contract.
- The WTE Reprocurement Project Working Group continues to draft the new contract and is preparing the Request for Proposals to be issued to the pre-qualified firms.
- We continue to work with WPI to resolve transition issues and we are close to reaching agreement on settling these issues.
- Warren added that the Onyx Landfill Renewal Contract went before the BCC and a BCC Work Session recently and after several weeks of intense effort was finally approved.

Recycling Update – Jennifer Caldwell:

- The Recycling Report is attached.
- The Business/Recycling Program Workgroup has been busy following up on waste assessments and evaluating various reuse opportunities.

- Utilities sent out a letter to customers that may be generating large quantities of construction and demolition debris material (C&D), which provided a list of options of where to send the materials for reuse.
- The Schools Assistance Workgroup has documented recovery of 750 tons of paper in the first full semester of the school paper recycling program.
- The Class Newsletter has gone out to all elementary schools and the middle school distribution is also underway.
- The Public Outreach Workgroup will be meeting April 5th (Since the TMC meeting, this meeting has been rescheduled for May 4th).
- The Recycle Regatta is April 30th at Flora Wiley Beach in St. Petersburg.
- The SWANA Equipment & Truck Rodeo will be hosted here at SWO May 6th and 7th. Anyone who would like to participate or help sponsor the event, please get in touch with Deb Bush.
- The Executive Committee has requested the proposed Interlocal Recycling Funding grant in the amount of \$350,000 be divided per capita to each municipality that offers recycling. The BCC will vote on this item April 5, 2005. Notices have been sent out to all the representatives.
- On April 14, 2005 @ 9:30 am, the Recycling Sub-committee will be having an election. The nominee for Chair is Sherri Kennedy from Safety Harbor. Please be sure your representative attends this important meeting.

Customer Service Update – LaShonda Taylor:

- The Level of Service Report is attached.
- For the past month a 100% service level was achieved. There were 22,709 scale transactions, 330 tares; 56 surcharges, 146 OPS notices, and 280 operating hours.
- At the TMC's request the following holiday information is provided: Christmas – 34 transactions, New Year's Day – 61 transactions, Thanksgiving – 142 transactions.
- LaShonda reported that Scalehouse Services has visited Citrus and Polk counties to benchmark their solid waste scale operations. It was learned that other counties provide bar code decals to their customers' vehicles, which cuts down the wait time. The decals can be read with a laser gun and the bar code provides all the customer information.

Budget Report – Lisa Ledoux:

- Lisa briefly reviewed the Capital Improvement Budget (CIP); the Utilities budget process for next fiscal year is winding down and is expected to be completed the end of this week.
- It was agreed that the Finance Sub-committee will meet after the TMC meeting scheduled for May 25th to discuss the tipping fees analysis report.

Additional Items – Warren Smith:

- Warren asked Dave Baker to report on the Haz-to-Go Trailer event. Dave stated that a media event is being planned for April 4th from 5:00 to 7:00 pm at the Clearwater Crest Lake Park. We

will be interviewing Bob Brumback and Warren and have invited the Mayor of Clearwater and members of the County Commission.

- Warren stated that we received a request from “A Gift for Teaching”, a 501(C)(3) non-profit organization, for funding from SWO. Alice Carter, President of the organization, gave a presentation to the Recycling Sub-committee and subsequently a number of staff went to visit the facility. Deb Bush stated that we received a request in October for funding of a \$100,000 initial sponsorship and then an annual sponsorship of \$100,000. This is an organization that collects surplus items for businesses and distributes them to teachers in Pinellas schools that have the free-lunch program. Upon Chairman Brumback’s request for the pleasure of the members on this item, the TMC took no action.
- Warren reported that the BCC, as part of their Strategic Planning process, is considering some form of organized solid waste collection. This process began in late 2003 with the Board voting to allow the Lealman Community to have the County waste collection franchise in their community. Under the State’s three year Unfair Competition Act the time started running December 3rd, 2003 and the Lealman Community has expressed through their civic association that they will just let the required three-year run to become franchised. Don Crowell stated that he has been meeting with the Tax Collector and the Property Appraiser to help move this franchise collection process forward. Warren noted that funding would be needed to “front” this franchise collection effort and wanted TMC to be aware of this issue. Bob Brumback requested that the TMC be kept informed as the franchise process progresses.
- Bob Brumback stated there are some legislative bills that need to be watched; he asked the TMC Secretary to email them to all the members.
- Warren reported that litter has been blowing off the trucks entering the SWO facility and asked the members to bring this to the attention of their drivers.

Adjournment – Chairman Bob Brumback: The meeting was adjourned at 3:00 pm.

The next TMC Meeting is scheduled for May 25, 2005 @ 2:00pm. (Subsequently rescheduled to Wednesday, June 1, 2005 at 2:00 p.m.)

The Finance Sub-Committee is scheduled to meet immediately after the TMC on May 25, 2005. (Rescheduled to June 1, 2005)

Respectfully submitted, Judy Lund, TMC Secretary

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