



TECHNICAL MANAGEMENT COMMITTEE

Solid Waste Operations Conference Room

Minutes of the Meeting – January 25, 2005

The meeting of the Solid Waste Technical Management Committee was held at the Department of Solid Waste Operations Conference Room at 2:00 p.m. on Wednesday, December 22, 2004. Members present were Robert Brumback, Chairman, Sandy Sanders, Chuck Schauer, Steven Smith, Michael Gordon, Don Ross, James Walker, Robert Cyr, and Don Sopak. Assisting with conduct of the meeting were: Warren Smith, SWO Director, Don Crowell, County Attorney and Judy Lund, Administrative Coordinator and Reporting Secretary.

Call to Order: Chairman Bob Brumback called the meeting to order at 2:00 pm. Bob welcomed everyone to the TMC and since there were new members present he asked everyone to introduce themselves.

Minutes: Lisa Ledoux recommended that the 2005 TMC Meeting Schedule be changed in order to review the tipping fees in May and June and omit July and August meetings. *A motion was made and seconded to accept the December TMC Minutes with the noted meeting calendar changes as suggested.*

Tampa Bay Integrated Science Study – Michael Crane, USGS

Warren introduced Michael Crane, with the United States Geological Survey, and who is working for the Tampa Bay Integrated Science Study. Mr. Crane requested the opportunity to make a presentation to the TMC regarding the long-term health of Tampa Bay. As part of their data gathering, the USGS wants to document the location of current and historical landfills in the area. He indicated that if anyone had any information about old landfills located in municipalities, he wanted to meet with them after the TMC meeting to collect any information that might be available.

Operations Report – Deb Bush:

- The Operations Report is attached.
- In December a total of 44,197 megawatts were sold; boiler availability was 99.9%.
- We have responded to the second set of FDEP requests for additional information for the Toytown permit renewal.
- The Sod Farm ditch work was completed.

- The landfill gas monitoring and assessment indicates that there is no landfill gas migrating offsite.
- Began hauling dirt from Bridgeway Acres to Toytown to address the immediate site grading needs. A bid for 400,000 cubic yards of dirt to be delivered to Toytown was received at a cost of \$4.4 million; we have not accepted that bid.
- In December the total system tons received was 88,981. HEC₃ has handled over 100,000 pounds more material compared to this time last year, and has received 1,000 more participants than last year. The next mobile collection is scheduled to be held at East Lake High School in Palm Harbor. Deb noted a correction to the Operations Report - the date for the mobile collection was incorrect – it should read January 29, 2005.
- The new mobile collection trailer has arrived and is having the “wrapper” design applied. Deb shared the graphics design of the new trailer and reported that we had a contest to name the new trailer and “Haz to Go” was the winner. A “ribbon-cutting” ceremony site has not been decided and will be announced at a later date.
- The new disposal rate changes went into effect on Saturday, January 22, 2005. There were few lines. There was a very noticeable difference, especially in the re-weigh line.
- Work is beginning on the Beach Recycling Innovative Grant project.
- Scale maintenance work began this week; the main I-beam through the center of Scale 2 had a complete failure and Scale 2 is down. Repairs are expected to be completed tomorrow. New software is being installed and training is beginning. The new software will be operated simultaneously with the present system until there is confidence in the operation of the new system.
- The draft financial management model has been received. We plan to meet with the TMC Finance Sub-committee in February to review the process.
- Initiated the project for Kessler Consulting to perform cost-benefit analysis of various recycling alternatives to increase our recycling rate to decrease the load at the WTE.
- Working with Wheelabrator to resolve ash management issues at the ASPB.
- Announced the reorganization of the Scale House/Customer Service section into the Department of Solid Waste Operations. LaShonda Taylor will be representing Customer Service at future TMC meetings.
- We are again in the process of evaluating elimination of Code 106 permit responsibility by SWO.
- SCS Engineers is actively working on the permit application to apply for a height increase to the BWA and Sod Farm landfills.
- The County is preparing specifications to select a debris contractor and monitoring firm prior to next year’s hurricane season.
- The Facility Master Plan will combine the new maintenance and storage building and contractor’s office into one bid. For just the landfill contractor’s building we received only two bids; one was non-responsive and the other bid was higher than the engineers estimates. We are going back out to bid combining both projects to hopefully get a better price from a larger pool of bidders.
- The final design for the new citizen hand-unload facility has been completed. The contractor’s specifications and bid package will be prepared by February.
- The RFQ’s for the WTE procurement process were issued in December and the SOQ responses are due back February 3, 2005.

- The Facility Assessment Report has been completed. The Ash Conditioning Report is also being finalized. The draft Ash Processing Alternative Report is being reviewed. The WTE Procurement Working Group is in the process of drafting the contract and RFP and is continuing to work with Wheelabrator Pinellas on several transition issues.

Recycling Update – Jennifer Caldwell:

- The Recycling Report is attached.
- The Business/Commercial Program has been busy following up on waste assessments and evaluating various reuse opportunities. Marie Jacobs will be making a presentation in February at the Recycle Florida Today Issues Forum in Tallahassee regarding the progress of this program to date.
- The *Pinellas Waste Reduction Directory & Recycling Directory* was distributed in last Sunday's St. Pete Times. There has been a lot of positive response on this publication.
- Andy Fairbanks is working on the schools recycling initiative. Dr. "T" is going to be our recycling entertainer – February 1st, 2nd and 3rd at Boca Ciega High School, Pinellas Park High School, and Dunedin High School, respectively.
- The Recycling Regatta will be held on April 30th from 10:00 am – 5:00 pm at North Shore Beach/Flora Wylie Park in St. Petersburg.
- The new HEC₃ trailer "HAZ-to-GO" will be available sometime in March 2005. Two special event recycling trailers are also available – contact Andy Fairbanks for scheduling.
- The inter-local recycling funding agreement is progressing through the County approval process.
- The Recycling Sub-Committee is still looking for a new Chairman; Jennifer agreed to serve in the interim.

Customer Service Update – LaShonda Taylor:

- The Level of Service Report is attached.
- For the past month a 100% service level was achieved. There were 24,198 scale transactions, 338 tares; 55 surcharges, 167 OPS notices, and 304 operating hours.
- The holiday closings went very well; approximately 126 vehicles were handled on New Year's Day.

Budget Report – Lisa Ledoux:

- Lisa noted that in addition to the Financial Status Summary she will include the CIP budget reports in all future TMC reports. She distributed and reviewed the Solid Waste Funding budget for FY 04/05 and responded to inquiries.

Additional Items – Warren Smith:

- Warren reported that at the County Administrator's staff meeting Susan Churuti, County Attorney, gave a presentation on the legal department's responsibilities to various boards and commissions that serve Pinellas County and thought it would be timely to ask Don Crowell to review the TMC's responsibilities.

- Don Crowell, County Attorney, reviewed Chapter 106-54 of the Pinellas County Code. The TMC was originally established by a Special Act of the Florida Legislature and was approved as a County Code by referendum in 1980. Don reported that the TMC membership will include 13 members who serve at the pleasure of their appointing bodies. Seven members shall constitute a quorum. *Should any member fail to attend three consecutive meetings, then such position shall be deemed vacant and the vacancy shall be filled as provided.* The Committee shall meet periodically to review and make recommendations to the governing body concerning rates, formation, implementation and revision of policies and programs, location and establishment of solid waste disposal and resource recovery system facilities, introduction and integration of new technologies, major equipment acquisition, selection of consultants, approval and submission of grant applications, and any other management or operation policies. Don reviewed all the Ordinances and Special Acts regarding the responsibilities of the TMC, as well as Florida's Government in the Sunshine Law § Section 286.011, and the responsibilities of the TMC members.
- A request was made for Don's presentation to be emailed to all TMC members and alternates. Sandy Sanders recommended that future TMC members receive similar training.
- Warren noted that the Hurricane "Lessons Learned" Workshop will be held at the County's Cooperative Extension office on Friday, January 28th from 9:00 – noon.
- Bob Brumback reported that his City Manager reported to him that at the City Manager's Monthly Administrative meeting the issue was raised to take a look at the surpluses in the solid waste system and possible rebates of a portion of the money back to the Cities. They were against lowering the rates but were looking at apportioning back money. Bob asked the TMC to give this issue some thought, as it will likely be an issue for consideration in the future. He noted that the TMC has a fiduciary responsibility to be sure that SWO is financially sound and that the future is adequately covered.
- James Walker recommended that we need to be prepared to respond to questions regarding the solid waste reserves.
- Don Crowell stated that monies are to be rebated to the Cities through for recycling programs.
- Judy reported that TMC website is still under construction, but will be finished by March. All the members will be notified when it is complete. It will be available to all the members and alternates so that they can access all the TMC reports from that website.

Adjournment – Chairman Bob Brumback: The meeting was adjourned at 4:00 pm.

The next TMC Meeting is scheduled for March 23, 2005 @ 2:00pm.

Respectfully submitted, Judy Lund, TMC Secretary

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