

TECHNICAL MANAGEMENT COMMITTEE

Solid Waste Operations Conference Room Minutes of the Meeting January 28, 2004

The meeting of the Solid Waste Technical Management Committee was held at the Department of Solid Waste Operations Conference Room at 2:00 p.m. on Wednesday, January 28, 2004, with the following persons in attendance:

TMC Committee Attendance:

City of Clearwater	Tom Downes - Alternate
City of Dunedin	Randy Rudd
City Group A	Bob Cyr
City Group B	Allen Godfrey
City Group C	Richard Raus
City of Largo	Bennie Boyd
City of Pinellas Park	Nancy McWade - Alternate
City of St. Pete Beach	Connie Kest
City of St. Petersburg	Chuck Schauer
City of St. Petersburg	Steven Smith
City of Tarpon Springs	Barbara Hugg
Private Sector	Sandy Sanders
Pinellas County	Mike Sweet

Also Present:

PCU Finance	Lisa Ledoux
PCU Finance	Melanie Ventimeglia
Solid Waste Operations	Warren Smith
Solid Waste Operations	Bob Hauser
Solid Waste Operations	Judy Lund
Solid Waste Operations	Deb Bush
Solid Waste Operations	Brian Armstrong
Solid Waste Operations	Kelsi Oswald
PC Planning Department	Martha Gray
Utilities Customer Service	Cynthia Pierce
Consultant	Luke Koon
Pinellas County Attorney	Don Crowell
Pinellas County Utilities	Dave Baker
Waste Management	Holland Mangum

Call to Order/Opening Remarks - Vice Chairman Sandy Sanders called the meeting to order at 2:00 p.m. Sandy asked if there were any additions, deletions or corrections to the corrected minutes of the previous meeting.

The minutes were approved and accepted as written.

Operations Report – Deb Bush

Deb reported that 27,651 megawatts were sold in December – boiler availability was at 72.3%. There were 9 scheduled diversions totaling 47.75 hours due to the CRP and repairs. The landfill operations are continuing well, the ditch cleaning began at the Sod Farm and, as expected, they began at Bridgeway this month.

Deb stated that the contractor has been filling in along 28th Street in order to finish off the slope. They are also applying intermediate cover to areas that we have recently filled. Aerial surveys were conducted to calculate landfill airspace and we are waiting for the elevations to calculate our density. These elevations will also be used to develop our side slope plan along the southern, western and 109th Street slopes. We have received the plans for development of Area “T” and will request quotes for cell development from the landfill contractor.

Deb reported that inspection and repairs of the underdrain at Toytown are complete. We completed the first phase of the guardrail installation along the roadway beside Pond A. The remaining guardrail work will be done as part of slope improvement adjacent to the pond.

Deb stated that the total system tons were 88,108.35, about 25,000 tons went to the landfill; 63,610 tons went to the plant. HEC₃ and Mobile Collections had 776 participants in the month of December. The next mobile collection is scheduled for February 7th at the Dunedin Waste Facility. The holiday closures went well with no problems or issues. RFQ’s for the WTE procurement consultant and Engineer-of-Record will be going to the BCC for authorization to negotiate. Interviews with the top three firms for the site master water management study will be conducted in February. The RFQ for a consultant to perform collection/recycling services has been issued.

Deb reported that we are working with other County agencies to develop an ordinance prohibiting residential development near the landfill. Recommendations to change our flat fee structure have been forwarded for internal County review and will be reviewed by the TMC before we proceed formally with any changes. We have also begun procurement of the operator for the waste-to-energy facility when the current contract expires in 2007 and we plan to make a presentation to the TMC in February. The permit application responses for Bridgeway have been accepted and the permit is now being drafted.

Deb stated that future activities include the permit renewal process for the Toytown Landfill. Construction to expand the Class III landfill will be initiated when we get our

operating permit for Bridgeway. Installation of the new scalehouse software is expected to begin next month.

Deb reported that the facility master plan work continues; the design of the contractors and truck wash buildings will be completed next week. The design of the new hand unload facility continues. The RFP for removing dirt from the Martin Borrow Pit for regrading at Toytown has been issued. Work is expected to commence in the spring. The work to correct two gradient problems will begin sometime in March. In preparation of RFPs to relocate our main lift station and dredge Pond A are underway. We have also initiated the process to purchase the spare switchyard circuit breaker for the waste-to-energy facility, which was included in the CIP budget.

Master Plan Report – Kelsi Oswald

Kelsi shared the details of the Architect's Master Plan layout for the new HEC₃, Chemical Collection Center, the Recycling Drop-off site, the Wheelabrator Building, the landfill contractor's office and the new main Operations Building. The concept they are developing is called a "Campus" environment so you will have a "green space." When tours come in they will have a cross section of a landfill so that they view the different layers of landfill construction. They are also working on recycled art promoting recycling. The construction will begin the later part of the year; the first building to be constructed will be the landfill contractor's shop and offices, which is part of a three-year project.

Recycling Update – Kelsi Oswald

Kelsi reported that support materials for the commercial recycling program, which is a vendor guide and procurement information, is also posted on our website. We are ready to implement the paper-recycling program in the schools in February. In addition, we have two new employees; Andrew Fairbanks and Marie Jacobs, they will be starting February 9th working in public education and recycling. Their first main effort will be implementing the school paper-recycling program.

Customer Service – Cynthia Pierce

Cynthia stated that for the month of December we had 310 operating hours, scale hours were 1,240, of which there were no lane closings, providing a 100% service level. There was one vacancy, which totaled 168 hours; the number of transactions processed during the month was 21,572. There were a total of 290 tares for the month, the net tons was 114,392.26, 33 surcharges; and 64 OPS notices for special handling, and the revenue total was \$3,326,915.05.

CRP/Phase III – Luke Koon

Luke reported that all pre-start up activities for Boiler #3 were completed by December 20th. We started trash fires on December 21st and the schedule for Turbine/Generator #2

to start around December 24th, but did not occur until December 30th. Since that time all three boilers have been on line and we are now seeing the full impact of some historical highs for electrical generation for the month of January. Through the 26th the facility produced electrical generation at an historical high (58.5 MWH average) with a capacity factor of 107%.

Luke stated that additional CRP work to be completed includes installation of demisters at the cooling tower, rehabilitation work of plant control room and upgrade of plant controls software/hardware. The acceptance testing requirements started on Monday, January 26, 2004 and is expected to be complete by this weekend.

Budget Report – Lisa Ledoux

Lisa distributed the financial summary for the first quarter fiscal year FY 03/04, which reflected good revenues for the year. Our revenues total is right at 25%. One category that a little higher than budgeted is “Other/Miscellaneous” category. We had a little over \$15,000 for the first quarter paid to us from Coastal Management. They had used Solid Waste equipment when they worked on some of the reefs. Lisa noted that this is non-recurring revenue. Under expenditures, Lisa stated that she did not have the personal services and operating expenses compiled as yet. Plant and Management are a little under budget, capital equipment will be spent by the end of the year. Under the CIP program we have spent the majority of the money on the life extension project, about \$94,000 has been spent for sediment control at the landfill and we are at about 26% of budget for tonnage to the facility so far this year.

Randy Rudd Letter – Sandy Sanders

Sandy stated that in your packet is a letter from Randy Rudd; he would like to table this item to next month’s meeting. Warren noted that at the BCC meeting earlier in the week, the Pinellas Assembly presented the Recreation Taskforce Report to the Board and it does mention in the newspaper article that the Toytown Landfill was one of the items on the agenda.

Additional Items for Discussion - Warren Smith

- Debris Management – Warren stated that everyone received the Debris Management Report. Chris Staubus had hoped to be here today, he asked me to share with you the letter sent out by the County Administrator on January 16, 2004 to all of the Cities. The BCC approved the consultant contract for the debris management study which, is much needed in Pinellas County.

Warren stated that Pinellas County really doesn’t have a debris management plan and this is a five-year study to assess what the County and all the Cities are doing and get some base line data. Part of the scope is to form a multi-jurisdictional debris management taskforce with membership from all the Cities and also to have an annual debris management training session for County and City staff.

Attached to the letter is a questionnaire, somewhat detailed, but we urge your City to fill out the questionnaire and attend the February 4th meeting to be held at Pinellas County Utilities, 4th Floor Conference Room from 1:30 – 3:30 pm.

Sandy Sanders recommended that we make Hurricane Preparedness a regular agenda item for Chris Staubus.

- Warren asked Don Crowell to give the TMC a briefing on the status of the new proposed solid waste ordinance. Don stated that the proposed ordinance will be presented to the LPA on February 5th, then staff will make a recommendation to the Board. The two public hearings on the ordinance will be held February 17th @ 6:30 pm and March 9th @ 9:30 am. This ordinance came about pursuant to a requested change to the Comprehensive Landuse Plan categories for limited industrial categories which surround the vast majority of the solid waste facility.

Don reported that the BCC, sitting as the Countywide Planning Authority, amended the industrial limited category to allow at least conceptually, residential development within the industrial limited category, if certain criteria were met. I have drafted a seven-page ordinance which completely excludes residential development within 1,000 ft. of the landfill boundary that being all the solid waste property that is currently being used or permitted for future use. In addition, between 1,000 ft. and 2,000 ft. all residential development is excluded except within that 1,000 ft. range; the developer can petition the County for a variance with certain criteria which include the nature of the terrain, the height of existing structures and exacerbating, mitigating, or muting effects thereof, for example, large berms, walls, things that may contain noise, dust, or things of that nature.

Don stated that one of the things we wanted the Board to consider was the five hundred million dollars that the County has invested in this facility and the long-term use for the residents of Pinellas County. We've had a very positive response from the Board members and I believe that this draft, or something very similar to it, will meet with the approval of the Board over the next two public hearings.

- Steven Smith requested that we discuss reserve amounts to be maintained in the budget be placed on the agenda for next month. Sandy asked that everyone be prepared to discuss it at that time.

The meeting was adjourned at 2:53 p.m.

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