



TECHNICAL MANAGEMENT COMMITTEE

Department of Solid Waste Conference Room

Minutes of the Meeting - January 23, 2019

The meeting of the Solid Waste Technical Management Committee (TMC) was held at the Department of Solid Waste (SW) Conference Room, 2:00 pm on Wednesday, January 23, 2019. Members present were James Walker, Earl Gloster, Deb Bush, Willie Joseph, Jeff Donnel, Bill Pickrum, Tracy Meehan, Michael Gordon, Ray Boler and Dean Scharmen. Also in attendance was the Chair for Pinellas Partners in Recycling Deanna Doss. Pinellas County employee attendees were Paul Sacco, Robert Mills, Bill Embree, Stephanie Watson, Cassie Tierney, Catherine Eichner, Sarah Herzig, Shelby Lewis, Barbara Hetrick, Linda Larkins, Jan Tracy, Greg Zellers and Joe Morrissey, Senior Assistant County Attorney. PRMG consultants Thierry Boveri and Nick Smith. Members absent without an alternate: Scott Witt, Tom Nicholls and Daniel Anspach. Deann Baker, TMC Secretary recorded the minutes.

Call to Order: James Walker, Chairman called the meeting to order at 2:00 pm. Introductions of the TMC participants followed.

Citizens to be heard: None present.

Minutes: Mr. Walker entertained a motion to approve the minutes of the November 21, 2018 meeting.

A motion was made by Earl Gloster and seconded by Dean Scharmen to accept the TMC Minutes as written. Motion approved. Motion carried unanimously.

Operations Report: Deb Bush, SW Division Manager

- Deb gave the Operations report for the months of November & December.
- The volume landfilled in November directly relates to the TRP work and winter scheduled repairs that were completed. The TRP project will be winding down this year.
- The Waste to Energy plant had a replacement of stoker #3 completed in the fall outage.
- Some diverted tons that had previously been sent to the landfill were recovered and brought back to the plant in December.
- Corrected Water Treatment Facility numbers:
 - November:**
 - Gallons Treated: 32,590,942
 - Gallons to WTE: 18,795,591
 - December:**
 - Gallons Treated: 38,476,097
 - Gallons to WTE: 21,008,192
- The 2019 Recycling Guide is out. More pictures and less verbiage. Solid Waste is contacting the Recycling Coordinators in the municipalities to obtain their recycling numbers for 2018. This data will be used for the annual recycling report.

Financial Report: Linda Larkins, Pinellas County OMB

- Linda Larkins reviewed the Financial Report which covers revenues & expenditures from October 1, 2017 through September 30, 2018. No months have been closed in FY19.
- Noteworthy on the revenue side is the interest coming in less than budgeted. This was expected and will be forecasted more conservatively moving forward.
- The “other” revenue is lower than budgeted as there was a negative hit of \$684,000. It’s an adjustment that the Clerk makes that’s a one-time snap shot of the fair market value of investments at year end. The money is still invested and tends to alternate every other year.
- Expenses for personal services was favorable due to open positions throughout the year.
- Capital equipment was favorable due to the reduced need for purchasing equipment and the timing of some of the purchases.

Rate Review Subcommittee Recommendation – Ray Boler, Chairperson

- Ray Boler thanked PRMG for providing all of the data to the subcommittee for review. The documents are located on the TMC Sharepoint site.

There were 3 Rate Phasing Scenarios discussed:

Scenario 1 – Initiate rate adjustments in FY2020 targeting level rate adjustments.

Scenario 2 – Initiate rate adjustments in FY2025 targeting generally level rate adjustments.

Scenario 3 – Maximize use of cash to defer rate adjustments. Defer until cash reserves fall below the targets.

- The subcommittee held a meeting in December and earlier today to go over all scenarios.
- The cities that Ray Boler represents agreed with scenario 1 which will be a slow, steady increase.
- The subcommittee has decided to recommend to the TMC going with scenario 1, increasing the rates by 6% beginning on October 1, 2019 for the next 3 years.
- **Although the recommendation to the BCC will be for an increase each year for the next three years, the TMC will review the amount and adjust the recommendation accordingly.**
- The quorum was met with 7 voting Members present. A roll call was made with the following votes:

- Earl Gloster – Representing the City of Clearwater: Yes
- Tracy Meehan – Representing the Private Sector: Yes
- Willie Joseph – Representing the City of St. Petersburg: Yes
- Michael Gordon – Representing the City of Largo: No
- Bill Pickrum – Representing the City of Dunedin: No
- Jimmy Walker – Representing the City of Pinellas Park: No
- Dean Scharmen – Representing the Group “C” Cities: No
- Tom Nicholls – Representing the Group “B” Cities: No
- Ray Boler – Representing the City of Safety Harbor: Yes
- Jeff Donnel – Representing the City of St. Petersburg: Yes
- Deb Bush – Representing Pinellas County: Yes

- Absent with no votes were: Scott Witt representing the City of Tarpon Springs and Daniel Anspach representing the City of St. Pete Beach.

- The total was 6 in favor of the increase and 5 not in favor.

A motion was made by Ray Boler and seconded by Earl Gloster to raise the tipping fee from \$37.50 per ton to \$39.75 (6% increase) beginning fiscal year 2020. The effective date is October 1, 2019.

Pinellas Partners in Recycling Update: Deanna Doss

- Newly elected officials for the PPR include Deanna Doss as Chair and Laura Thomas elected as Vice Chair for 2019. As required by PPR bylaws, the TMC must approve the new officials.

A motion was made by Dean Scharmen and seconded by Ray Boler to approve the elected PPR Chair Deanna Doss and the PPR vice Chair Laura Thomas for 2019. Motion carried unanimously.

Master Plan Update: Deb Bush

January 9th a regional round table session was held. There were representatives from Pasco, Pinellas, Manatee, Sarasota, Hillsborough and the City of Tampa. This was a great interactive workshop. Current needs, opportunities, if they had master plans and what is the potential for regional cooperation were some of the topics shared. Also included was source reduction and itemized areas of opportunities for cooperation, and areas that could be handled locally. Residual end markets was also discussed. Every facility has a PPA coming due between 2024 through 2027. A sub group was formed with each County represented. The next steps of the Master Plan is identifying processing, franchising, etc. All will be pulled together to prepare the various scenarios. Case studies are due by the end of January, but may be pushed out to the beginning of February, due to the amount of data that needed to be pulled together. The next step will be the scenario development and testing. Workshops will then be done afterwards on the various scenarios. Master Plan updates, schedules and completed documents can be found here:

<http://www.pinellascounty.org/solidwaste/masterplan>

Additional Items:

- Stephanie Watson spoke about Pinellas County Solid Waste recently completing the 2018 Residential Recycling Awareness Survey. Residential and commercial surveys are done alternating years. Using a new vendor, the questions were reworked to provide information that has greater value for action plan development. The survey report can be found at: www.pinellascounty.org/solidwaste/PDF/2018_Residential_Recycling_Awareness_Survey.pdf on this webpage www.pinellascounty.org/solidwaste/reports.htm
- Paul Sacco relayed that this was a statistically valid survey. One of the questions on the survey was regarding electronics and the collection of them moving forward. The cost of collecting electronics right now is costing us all money. The question posed was would you be interested in an increased fee for dropping off electronics or would you be interested in supporting the burning of the electronics, knowing we've put in an enhanced metal collection from the ash? 80% replied, burning would be their choice. Solid Waste will be starting a pilot project to pull the non-ferrous metals from the ash.
- The Holiday Schedule was discussed. Christmas Eve and New Year Eve both fall on a Tuesday this year. Deb requested we change the landfill hours to be open from 7:00 am to 5:00 pm on both of these days.

A motion was made by Deb Bush and seconded by Dean Scharmen to revise the Holiday schedule, changing the hours from 6:00 am to 6:00 pm on Christmas Eve and New Years Eve to be 7:00 am to 5:00 pm. Motion carried unanimously.

- The SWANA Road-E-O will be held in Pinellas County on March 23. The heavy equipment portion will be held here at Solid Waste. The truck is at the Highpoint Elementary School. Deb encouraged all Cities to participate. This year the Road-E-O will be in conjunction with the Safety Symposium.
- Catherine Eichner announced Tire Amnesty day that will be held on Saturday, March 30th from 9:00 am to 1:00 pm. This will coincide with other clean up events. There are 4 locations this year: Walsingham Park, the Lealman Exchange, John Chesnut Park & Eagle Lake Park.

Adjournment:

Ray Boler made a motion and was seconded by Earl Gloster to adjourn the meeting at 2:50 pm.

The next TMC Meeting is scheduled for March 27, 2019.
Respectfully submitted, Deann Baker, Recording TMC Secretary