



Courthouse Annex, Sixth Floor  
400 S. Ft. Harrison Avenue  
Clearwater, FL 33756

## **PINELLAS COUNTY PURCHASING DEPARTMENT**

<http://www.pinellascounty.org/purchase>

**Main phone: (727) 464-3311**

**Fax: (727) 464-3925**

**Joe Lauro** CPPO, CPPB

Director, Purchasing

(727) 464-4710

[jlauro@pinellascounty.org](mailto:jlauro@pinellascounty.org)

Purchasing Policy and Procedures / Questions and Concerns About Purchasing Process

**Candy Mancuso** CPPO

Manager, Purchasing Operations

(727) 464-4250

[cmancuso@pinellascounty.org](mailto:cmancuso@pinellascounty.org)

General Purchasing Process / Reporting / RFP and Invitation to Bid Processes  
Supervisor of Procurement Analyst Coordinators.

**Ruby McKenzie** CPPB

Manager, Purchasing Support

(727) 464-3795

[rmckenz@pinellascounty.org](mailto:rmckenz@pinellascounty.org)

ePayables Card Program Manager / P Card Program Manager  
Supervisor of Administrative Support Staff and Procurement Analyst Assistants.

### **ADMINISTRATIVE SUPPORT**

**Kathy Freeman**, Administrative Secretary  
(727) 464-4336

[kfreeman@pinellascounty.org](mailto:kfreeman@pinellascounty.org)

Agenda Item Coordinator  
Prequalification Coordinator

**Karen Isak**, Purchasing Systems Specialist  
(727) 464-3354

[kisak@pinellascounty.org](mailto:kisak@pinellascounty.org)

OPUS Purchasing Liaison  
OPUS Procure to Pay Processes  
Item Master Entry and Maintenance

**Sharon Beacht**, Purchasing Support Specialist  
(727) 464-3146

[sbeacht@pinellascunty.org](mailto:sbeacht@pinellascunty.org)

OPUS Procure to Pay Processes  
Purchasing Support

**PROCUREMENT ANALYST COORDINATORS** (General description of responsibilities)

All Contracts over \$100,000 annually.

**Sue Steele**, CPPB Lead Procurement Analyst  
(727) 464-4776

[ssteele@pinellascounty.org](mailto:ssteele@pinellascounty.org)

Consultants' Competitive Negotiation Act (CCNA) – Non-Continuing (project specific)  
Fire Protection Services (Fire Depts)  
Insurance Services  
Legal & Government Services

**Jeanne Armstrong**

[jarmstrong@pinellascounty.org](mailto:jarmstrong@pinellascounty.org)

(727) 464-5323

Health & Human Services  
Human Resources

Courts & Government  
Emergency Management

**David Fechter**, CPPB

[dfechter@pinellascounty.org](mailto:dfechter@pinellascounty.org)

(727) 464-3154

All Construction (Except REM & Airport)  
Building Equipment, Materials & Services (Includes Job Order Contracting)

**Patti Fontaine**

[pfontaine@pinellascounty.org](mailto:pfontaine@pinellascounty.org)

(727) 464-3149

Air Quality Monitoring Services  
Building Maintenance & Services  
Construction – Real Estate Management and Airport  
Demolition Services  
Electrical Supplies & Services  
Elevator Maintenance

Fire Protection Equipment, Services & Supplies  
Fleet Management  
Landscaping & Maintenance Services  
Paint & Painting Services  
Pest Control Supplies & Services

**Rosa Garcia**, CPPO

[rgarcia@pinellascounty.org](mailto:rgarcia@pinellascounty.org)

(727) 464-3148

Alarm & Security Equipment & Services (Safety & Emergency Srv Only)

Revenue RFP's  
RFPs for Leasing/Rental

Technology  
Telecommunications

**Jim Just**

[jjust@pinellascounty.org](mailto:jjust@pinellascounty.org)

(727) 464-3205

Advertising Services  
Animal Services  
Convention & Visitors Bureau  
Janitorial Services & Supplies  
Non-Purchasing Agreements  
Office Supplies

Parks Conservation & Resources  
Printing Services  
Sale of Property  
Security Guard Services  
Uniforms

**Lucy Nowacki**

(727) 464-3766

[lnowacki@pinellascounty.org](mailto:lnowacki@pinellascounty.org)

Public Works, Solid Waste & Utilities Except Construction

**Rianner Woodard**

(727) 464-3149

[rwoodard@pinellascounty.org](mailto:rwoodard@pinellascounty.org)

Consultants' Competitive Negotiation Act (CCNA) – Continuing Contracts (Non project specific)

Auditing

Banking & Bond

Financial Services

**ASSISTANT PROCUREMENT ANALYSTS**

All contracts under \$100,000 annually.

All contracts (any amount) for:

Emergencies

Non-Competitive

Piggyback

Sole Source

State Contracts

**Amy Martin, C.P.M.**

(727) 464-3151

[amartin@pinellascounty.org](mailto:amartin@pinellascounty.org)

Business Technology Services

Clerk of Circuit Court

Legislative Delegation

Software – All Departments

Board of County Commissioners

County Administration

Phone/Wireless Services – All Departments

**Suzanne Pascarella**

(727) 464-4123

[spascarella@pinellascounty.org](mailto:spascarella@pinellascounty.org)

Airport

Solid Waste

Public Works

Utilities

**Rebecca Fiesbeck**

(727) 464-3788

[rdgiesbeck@pinellascounty.org](mailto:rdgiesbeck@pinellascounty.org)

Communications

Environmental Management

Justice and Coordination

Parks Conservation & Resources & Air Quality

Real Estate Management (including STAR Center)

Consumer Protection

Fleet

Health and Human Svcs, incl Veterans Svcs

Extension, Heritage Village)

Risk Management

**Heather Fawley**

(727) 464-3146

[hawley@pinellascounty.org](mailto:hawley@pinellascounty.org)

Animal Service

Code Enforcement

Convention and Visitors Bureau (CVB)

Emergency Management

Medical Examiner

Office of Management and Budget (OMB)

Economic Development

Safety and Emergency Services (EMS, 9-1-1 – Radio & Technology)

Building Svcs/Development Review Svcs (DRS)

Construction Licensing Board

County Attorney

Human Resources

Office of Human Rights

Public Defender