



Joe Lauro, CPPB/CPPO
Administrative Services Director

Date: October 2, 2019

**NOTICE TO ALL PROSPECTIVE
SMALL AND MINORITY BUSINESSES, WOMEN'S BUSINESS ENTERPRISES AND LABOR
SURPLUS AREA FIRMS**

This notice from the Pinellas County Board of County Commissioners Purchasing and Risk Management Division/Department invites you to register to receive solicitation notices for any or all of the below areas;

1. Formal Invitation to Bids and Request for Proposal notifications are accomplished through DemandStar.com. For vendor registration information go to http://www.pinellascounty.org/purchase/vendor_app.htm
2. Consultants' Competitive Negotiation Act (CCNA) Professional Services are accomplished through email notifications. To be added to the email distribution, please go to <http://www.pinellascounty.org/purchase/CCNA.htm>
3. Quotations are through email by using DemandStar supplier listings. Complete item 1 above.
4. Pinellas County has a Small Business Enterprise Program (SBE) that provides opportunities and support for small businesses to move from subcontracting and sub consulting to prime contracting and consulting roles. As part of the SBE, the Purchasing Department solicits quotations for purchases to small businesses located in geographical Pinellas County for dollar values of \$5,000 to \$100,000 through email. Supplier lists are based on SBE applications processed through the Economic Development Department. **The program is a race and gender neutral program.** To complete an SBE application through the Pinellas County Economic Development go to http://www.pced.org/government_contract
5. Pinellas County has a prequalification process for Construction Services. The application for prequalification can be found at <http://www.pinellascounty.org/purchase/prequal.htm>
6. Participation in Pinellas County solicitations may also be achieved as a subcontractor. Finding and building relationships with prime contractors may be accomplished by marketing your company directly with prime contractors. Primes meet many subs so make sure your business cards are memorable and describe your area of expertise. Answer all calls. Prime Contractors may not call a second time if you are non-responsive to their communication.
7. In order to ensure you are included in the Pinellas County procurement process, please visit the websites listed under items 1 and 2 above bi-monthly for newly advertised solicitations that may be of interest to your firm. In addition, the Purchasing Department has an Awarded Contract Listing that may be of interest on our website at <http://www.pinellascounty.org/purchase/default.htm>

If you have questions about vendor registration, please contact our reception desk at 727-464-3311. Questions during the vendor registration, when on Onvia DemandStar website call 1-800 331-5337.

Thank you for your interest in Pinellas County.

PLEASE ADDRESS REPLY TO:
400 South Ft. Harrison, Sixth Floor
Clearwater, Florida 33756
Phone: (727) 464-3311
FAX: (727) 464-3925

Website: www.pinellascounty.org/purchase

