



BOARD OF COUNTY COMMISSIONERS

DATE: May 22, 2012
AGENDA ITEM NO. 7.

Consent Agenda **Regular Agenda** **Public Hearing**

County Administrator's Signature:

A handwritten signature in black ink, appearing to be "J. Lauro", written over a horizontal line.

Subject:

Approval of Ranking of Consultant Selection - Consultant Services for Professional Engineering and Geotechnical Services
Contract No. 112-0143-CN (AM)

Department:

Department of Environment & Infrastructure / Purchasing

Staff Member Responsible:

Jorge Quintas / Joe Lauro

Recommended Action:

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) APPROVE THE RANKING OF FIRMS AND AUTHORIZE STAFF TO NEGOTIATE AN AGREEMENT WITH EACH OF THE TOP TEN (10) RANKED FIRMS FOR CONSULTANT SERVICES FOR PROFESSIONAL ENGINEERING PERTAINING TO ENVIRONMENTAL AND GEOTECHNICAL SERVICES ON A CONTINUING BASIS AS OUTLINED IN THE REQUEST FOR PROPOSAL.

Summary Explanation/Background:

On February 10, 2012, the Purchasing Department, in accordance with Consultant Competitive Negotiation Act (CCNA) requirements, let a Request for Proposal (RFP) on behalf of the Department of Environment and Infrastructure (DEI) to seek qualified consultants to provide the County with environmental and geotechnical services for capital improvement projects as required county-wide.

The evaluation committee consisting of representatives from DEI (Engineering/Transportation and Storm Water Division, Engineering/Technical Support Division), Real Estate Management department, and the Airport, along with a representative from the Purchasing Department acting as a facilitator, met on April 18, 2012, to evaluate and rank the seventeen (17) proposals received.

The committee evaluated the firms per the following criteria based on a potential score of 1000 points:

- | | | |
|----|--|------------|
| 1. | Ability of the Firm and its Professional Personnel | 400 points |
| 2. | Firm's Experience with Projects of Similar Size and Past Performance | 400 points |
| 3. | Volume of Work Previously Awarded by the County | 50 points |
| 4. | Effect of the Firm's Current and Projected Workload | 50 points |
| 5. | Minority Business Status | 50 points |
| 6. | Location | 50 points |

The order of ranking of qualified firms after evaluation of the proposals are as follows:

| | | |
|-----|---|---------------|
| 1. | Rare Earth Sciences Inc., d/b/a HAS Engineers & Scientists | 833.00 POINTS |
| 2. | MC Squared, Inc. | 825.95 POINTS |
| 3. | TBE Group, Inc., d/b/a Cardno TBE | 805.50 POINTS |
| 4. | Professional Service Industries, Inc. | 804.35 POINTS |
| 5. | S&ME, Inc. | 803.00 POINTS |
| 6. | AMEC Environment & Infrastructure, Inc. | 794.70 POINTS |
| 7. | Gannett Fleming, Inc. | 793.50 POINTS |
| 8. | GLE Associates, Inc. | 793.50 POINTS |
| 9. | URS Corporation Southern | 789.50 POINTS |
| 10. | Environmental Consulting Technology, Inc., d/b/a ECT | 772.90 POINTS |
| 11. | Universal Engineering Sciences, Inc. | 710.00 POINTS |
| 12. | Ground Down Engineering, Inc. | 687.50 POINTS |
| 13. | Ardaman & Associates, Inc. | 590.50 POINTS |
| 14. | Hamsher Enterprises, Inc., d/b/a Value Environmental Services, Inc. | 563.75 POINTS |
| 15. | Terracon Consultants, Inc., d/b/a Nodarse, a Terracon Company | 553.75 POINTS |
| 16. | Faulkner Engineering Services, Inc. | 544.25 POINTS |
| 17. | Driggers Engineering Services, Inc. | 505.00 POINTS |

At the direction of the Board, staff will begin negotiation with the ten (10) most qualified firms in accordance with County CCNA procedures. Final negotiated agreements will be presented to the Board for consideration at a later date.

Fiscal Impact/Cost/Revenue Summary:

The upset limit over the initial thirty-six (36) month term of the contract is an amount not to exceed \$500,000.00 for each firm based on a total estimated project work order expenditure of \$5,000,000.00. The contract may be extended for an additional twenty-four (24) month period. The County Administrator has delegated authority to increase the upset limits of contract purchase orders pertaining to these agreements pending the negotiated rates remain the same.

Exhibits/Attachments Attached:

Contract Review
Evaluation Criteria Tabulation



**PURCHASING DEPARTMENT
CONTRACT REVIEW TRANSMITTAL**

CATS
NO.:

38803

PROJECT: Consultant Services for Professional Engineering for Environmental and Geotechnical Services

BID NUMBER: 112-0143-CN (AM)

REQ. NUMBER:

TYPE: Purchase Contract Other: Construction-Less than \$100,000 One Time

In accordance with the policy guide for Contract Administration, the attached documents are submitted for review and comment.

Upon completion of review, complete Contract Review Transmittal and forward to next Review Authority listed. Please indicate suggested changes by revising, in RED, the appropriate section of the document reflecting the exact wording of the change.

RISK MANAGEMENT: Please enter required liability coverage on page: 13 PRODUCT ONLY

This is an annual contract. Estimated Expenditure: \$500,000 per successful firm per information provided by department

| REVIEW SEQUENCE | REVIEW AUTHORITY | REVIEW DATE | REVIEW SIGNATURE | COMMENTS (Attach Separate page if necessary) | COMMENTS INCORPORATED |
|-----------------|---|--------------------------------|--------------------|--|-----------------------|
| 1. | Purchasing Dept. J. Lauro, Director Amelia McFarlane, Sr., PA | 1/17/12 | <i>[Signature]</i> | | |
| 2. | Requesting Dept. Ivan Fernandez/Brent Hall | RECEIVED 1/24/12 1/29/12 | <i>[Signature]</i> | <i>[Signature]</i> | |

Using Dept please provide below information:

Yes, funding for this requisition is using grant Funding. No, funding for this requisition is not using grant Funding.
If grant funding is being used you must provide Purchasing with the exact clauses that need to be on attached document.

| | | | | | |
|----|--|---------|--------------------|-----------------------------|----------------------------|
| 3. | Risk Management Director Attn: Virginia Holscher (Check applicable box at right) | 1/25/12 | <i>[Signature]</i> | pg. 13 - see attached | HIGH RISK NOT HIGH RISK |
| 4. | BCC Finance Attn: Cassandra Williams | 1/30/12 | <i>[Signature]</i> | | |
| 5. | DEI, DIRECTOR George Quintas | 1/30/12 | <i>[Signature]</i> | | |
| 6. | Asst. County Administrator Attn: M. Woodard | 2/1/12 | <i>[Signature]</i> | | |
| 7. | Legal Attn: Michelle Wallace | 2/1/12 | MW | Will sign a final agreement | |

RETURN ALL DOCUMENTS TO PURCHASING

Make all inquiries to: AMELIA MCFARLANE, SR., PROCUREMENT ANALYST at Extension 43149
Please return your requirements to Purchasing by: February 7, 2012

Revised 08/2010

| TENTATIVE DATES |
|-------------------|
| Bid Mail Out: TBD |
| Bid Opening: TBD |
| BCC Approval: TBD |

PINELLAS COUNTY EVALUATION CRITERIA TABULATION SHEET

TITLE: CONSULTANT SERVICES FOR PROFESSIONAL ENGINEERING FOR ENVIRONMENTAL AND GEOTECHNICAL SERVICES
 BID NO.: 112-0143-CN(AM)

| COMPANY NAME | EVALUATOR | EVALUATOR | EVALUATOR | EVALUATOR | EVALUATOR | TOTAL POINTS | TOTAL AVERAGE | RANK |
|--|-----------|-----------|-----------|-----------|-----------|--------------|---------------|------|
| | PAUL | JOHN | TOM | ANDREW | DENNIS | | | |
| | BERLAGE | HOLT | MENKE | PUPKE | SIMPSON | | | |
| 1 Rare Earth Sciences, Inc., dba HSA Engineers & Scientists | 847.50 | 811.25 | 847.50 | 847.50 | 811.25 | 4165.00 | 833.00 | 1 |
| 2 MC Squared, Inc. | 850.50 | 823.75 | 870.50 | 792.50 | 792.50 | 4129.75 | 825.95 | 2 |
| 3 TBE Group, Inc., dba Cardno TBE | 810.00 | 780.00 | 835.00 | 810.00 | 792.50 | 4027.50 | 805.50 | 3 |
| 4 Professional Service Industries, Inc. | 803.75 | 778.00 | 827.50 | 785.00 | 827.50 | 4021.75 | 804.35 | 4 |
| 5 S&ME, Inc. | 800.00 | 781.25 | 817.50 | 798.75 | 817.50 | 4015.00 | 803.00 | 5 |
| 6 AMEC Environment & Infrastructure, Inc. | 792.50 | 810.50 | 775.00 | 773.75 | 821.75 | 3973.50 | 794.70 | 6 |
| 7 Gannett Fleming, Inc. | 773.75 | 773.75 | 835.00 | 792.50 | 792.50 | 3967.50 | 793.50 | 7 |
| 8 GLE Associates, Inc. | 803.75 | 778.75 | 778.75 | 810.00 | 796.25 | 3967.50 | 793.50 | 8 |
| 9 URS Corporation Southern | 808.75 | 753.75 | 815.00 | 772.50 | 797.50 | 3947.50 | 789.50 | 9 |
| 10 Environmental Consulting Technology, Inc., dba ECT | 745.00 | 762.50 | 830.00 | 768.75 | 758.25 | 3864.50 | 772.90 | 10 |
| 11 Universal Engineering Sciences, Inc. | 705.00 | 705.00 | 717.50 | 717.50 | 705.00 | 3550.00 | 710.00 | 11 |
| 12 Ground Down Engineering, Inc. | 685.00 | 691.25 | 685.00 | 691.25 | 685.00 | 3437.50 | 687.50 | 12 |
| 13 Ardaman & Associates, Inc. | 582.50 | 570.00 | 600.00 | 600.00 | 600.00 | 2952.50 | 590.50 | 13 |
| 14 Hamsher Enterprises, Inc. dba Value Environmental Services, Inc. | 556.25 | 587.50 | 537.50 | 575.00 | 562.50 | 2818.75 | 563.75 | 14 |
| 15 Terracon Consultants, Inc., dba Nodarse, a Terracon Company | 563.75 | 563.75 | 508.75 | 581.25 | 551.25 | 2768.75 | 553.75 | 15 |
| 16 Faulkner Engineering Services, Inc. | 562.50 | 545.00 | 507.50 | 543.75 | 562.50 | 2721.25 | 544.25 | 16 |
| 17 Driggers Engineering Services, Inc. | 512.50 | 518.75 | 481.25 | 493.75 | 518.75 | 2525.00 | 505.00 | 17 |

Date: APRIL 12, 2012