



**BOARD OF COUNTY COMMISSIONERS**

**DATE:** February 21, 2012

**AGENDA ITEM NO.** 7.

**Consent Agenda**

**Regular Agenda**

**Public Hearing**

**County Administrator's Signature:** 

**Subject:**

Approval of Ranking of Consultant Selection - Construction Engineering & Inspection (CEI) Consultant Services Contract No. 101-0468-CN (AM)

**Department:**

Department of Environment & Infrastructure / Purchasing

**Staff Member Responsible:**

Jorge Quintas / Joe Lauro

**Recommended Action:**

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) APPROVE THE RANKING OF FIRMS AND AUTHORIZE STAFF TO NEGOTIATE AN AGREEMENT WITH EACH OF THE TOP FIFTEEN (15) RANKED FIRMS FOR CONSTRUCTION ENGINEERING AND INSPECTION (CEI) CONSULTANT SERVICES ON A CONTINUING BASIS AS OUTLINED IN THE REQUEST FOR PROPOSAL.

**Summary Explanation/Background:**

On November 11, 2011, the Purchasing Department, in accordance with Consultant Competitive Negotiation Act (CCNA) requirements, let a Request for Proposal (RFP) on behalf of the Department of Environment and Infrastructure (DEI) to seek qualified consultants to assist the department with the implementation of their Capital Improvement Projects (CIP) for CEI services. The RFP contained specific projects which the prospective firms had to base their qualifications upon.

The evaluation committee consisting of representatives from DEI (Engineering/Transportation Divisions) and the Real Estate Management department, along with a representative from the Purchasing Department acting as a facilitator, met on January 20, 2012, to evaluate and rank the seventeen (17) proposals received.

The committee evaluated the firms per the following criteria based on a potential score of 1000 points:

- |    |                                                                      |            |
|----|----------------------------------------------------------------------|------------|
| 1. | Ability of the Firm and its Professional Personnel                   | 375 points |
| 2. | Firm's Experience with Projects of Similar Size and Past Performance | 350 points |
| 3. | Volume of Work Previously Awarded by the County                      | 50 points  |
| 4. | Effect of the Firm's Current and Projected Workload                  | 125 points |
| 5. | Minority Business Status                                             | 50 points  |
| 6. | Location                                                             | 50 points  |

The order of ranking of qualified firms after evaluation of the proposals are as follows:

|     |                                              |               |
|-----|----------------------------------------------|---------------|
| 1.  | URS Construction Services, Inc.              | 843.90 POINTS |
| 2.  | KCI Technologies, Inc.                       | 817.20 POINTS |
| 3.  | Atkins North America, Inc.                   | 815.95 POINTS |
| 4.  | Parsons Water & Infrastructure, Inc.         | 815.70 POINTS |
| 5.  | Metzger & Willard, Inc.                      | 808.05 POINTS |
| 6.  | Parsons Brinckerhoff d/b/a PB Americas, Inc. | 801.45 POINTS |
| 7.  | Jones Edmunds & Associates, Inc.             | 799.70 POINTS |
| 8.  | H.W. Lochner, Inc.                           | 791.75 POINTS |
| 9.  | E.C. Driver & Associates, Inc.               | 777.55 POINTS |
| 10. | Reynolds, Smith and Hills CS, Incorporated   | 777.45 POINTS |
| 11. | McKim & Creed, Inc.                          | 776.70 POINTS |
| 12. | AECOM Technical Services, Inc.               | 767.15 POINTS |
| 13. | Gannett Fleming, Inc.                        | 749.25 POINTS |
| 14. | KCCS, Inc.                                   | 749.25 POINTS |
| 15. | HDR Construction Control Corp.               | 735.55 POINTS |
| 16. | Target Engineering Group, Inc.               | 695.40 POINTS |
| 17. | Protective Coating Solutions, Inc.           | 482.50 POINTS |

At the direction of the Board, staff will begin negotiation with the fifteen (15) most qualified firms in accordance with County CCNA procedures. Final negotiated agreements will be presented to the Board for consideration at a later date.

**Fiscal Impact/Cost/Revenue Summary:**

The upset limit over the initial thirty-six (36) month term of the contract is an amount not to exceed \$600,000.00 for each firm based on a total estimated project and non-specific work order expenditure of \$9,000,000.00. The expenditure limit pertaining to this contract is solely based on potential grant funding. There is the possibility the actual expenditures related to this contract may increase or decrease based on actual funding. The contract may be renewed for an additional twenty-four (24) month period. The County Administrator has delegated authority to increase the upset limits of contract purchase orders pertaining to these agreements pending the negotiated rates remain the same.

**Exhibits/Attachments Attached:**

Contract Review  
Evaluation Criteria Tabulation



**PURCHASING DEPARTMENT  
CONTRACT REVIEW TRANSMITTAL**

CATS  
NO.: 37951

**PROJECT: Construction Engineering & Inspection (CEI) Consultant Services**

**BID NUMBER: 101-0468-CN (AM)**

**REQ. NUMBER:**

**TYPE:**  Purchase Contract  Other:  Construction-Less than \$100,000  One Time

In accordance with the policy guide for Contract Administration, the attached documents are submitted for review and comment.

Upon completion of review, complete Contract Review Transmittal and forward to next Review Authority listed. Please indicate suggested changes by revising, in RED, the appropriate section of the document reflecting the exact wording of the change.

**RISK MANAGEMENT:** Please enter required liability coverage on page: 13-14

PRODUCT ONLY

This is an annual contract. Estimated Expenditure: \$6,000,000 per Consultant for first 3 years, per information provided by departmer

| REVIEW SEQUENCE | REVIEW AUTHORITY                                                                                                   | REVIEW DATE          | REVIEW SIGNATURE                                                 | COMMENTS (Attach Separate page if necessary)                     | COMMENTS INCORPORATED |
|-----------------|--------------------------------------------------------------------------------------------------------------------|----------------------|------------------------------------------------------------------|------------------------------------------------------------------|-----------------------|
| 1.              | Purchasing Dept.<br>J. Lauro, Director<br>Amelia McFarlane, Sr., PA                                                | 9/14/11              | <i>Amelia McFarlane</i>                                          | How are potential firms going to know about the PLW Const Manual |                       |
| 2.              | Requesting Dept.<br>Jorge Quintas/Paul Giuliani/Ivan Fernandez/Jim Hall/Dave Slonena/Pete Yauch/others as required | 9/23<br>9/23<br>9/23 | <i>Paul Giuliani</i><br><i>Ivan Fernandez</i><br><i>Jim Hall</i> | yellow tags<br>GREEN FLAG<br>one comment in Section E, put it    | OK<br>OK              |

Using Dept please provide below information:

Yes, funding for this requisition is using grant Funding.  No, funding for this requisition is not using grant Funding.

If grant funding is being used you must provide Purchasing with the exact clauses that need to be on attached document.

RFP will be e-mailed to over 400 firms listed on CCNA Vendor's List

|    |                                                                                                                 |                     |                          |                                                                                        |                              |
|----|-----------------------------------------------------------------------------------------------------------------|---------------------|--------------------------|----------------------------------------------------------------------------------------|------------------------------|
| 3. | Risk Management Director<br>Attn: <del>Will Davis</del><br>Virginia Holstner<br>(Check applicable box at right) | 10/6/11             | <i>Virginia Holstner</i> | See Rewrite with chod & emailed to Amelia McFarlane                                    | X HIGH RISK<br>NOT HIGH RISK |
| 4. | BCC Finance<br>Attn: Cassandra Williams                                                                         | 10/20/11            | <i>CBW</i>               | see attached language for invoice processing                                           | OK<br>OK                     |
| 5. | Asst. County Administrator<br><del>Larry Anderson</del><br><i>John Wesley White</i>                             | 10/20/11            | <i>John Wesley White</i> |                                                                                        |                              |
| 6. | Asst. County Administrator<br>Attn: M. Woodard                                                                  | 10/27/11            | <i>M. Woodard</i>        |                                                                                        |                              |
| 7. | Legal<br>Attn: Michelle Wallace<br>Sarah Richardson                                                             | 10/27/11<br>11/4/11 | <i>SR</i>                | Please make sure the index, April 2010 language in Bus PKG matches what is in contract | OK                           |

**RETURN ALL DOCUMENTS TO PURCHASING**

Make all inquiries to: AMELIA MCFARLANE, SR., PROCUREMENT ANALYST at Extension 43149

In order to meet the following schedule, please return your requirements to Purchasing by: 9-28-11

Revised 08/2010

**TENTATIVE DATES**

Bid Mail Out: 9-30-11

Bid Opening: 10-27-11

BCC Approval: TBD

**RECEIVED**

9 2011

**CONSTRUCTION DIVISION**

**PINELLAS COUNTY EVALUATION CRITERIA TABULATION SHEET**

**TITLE: CONSTRUCTION ENGINEERING & INSPECTION (CEI) CONSULTANT SERVICES  
 BID NO. 101-0468-CN(AM)**

|    | COMPANY NAME                                     | EVALUATOR     | EVALUATOR    | EVALUATOR     | EVALUATOR     | EVALUATOR    | TOTAL POINTS | TOTAL AVERAGE | RANK |
|----|--------------------------------------------------|---------------|--------------|---------------|---------------|--------------|--------------|---------------|------|
|    |                                                  | Kevin Becotte | Steve Daniel | Paul Giuliani | Mark Pistillo | Dave Slonena |              |               |      |
| 1  | URS Construction Services, Inc.                  | 833.75        | 851.50       | 830.50        | 855.00        | 848.75       | 4219.50      | 843.90        | 1    |
| 2  | KCI Technologies, Inc.                           | 819.25        | 815.00       | 816.00        | 812.50        | 823.25       | 4086.00      | 817.20        | 2    |
| 3  | Atkins North America, Inc.                       | 803.00        | 816.25       | 806.25        | 816.25        | 838.00       | 4079.75      | 815.95        | 3    |
| 4  | Parsons Water & Infrastructure, Inc.             | 815.00        | 825.00       | 824.75        | 792.50        | 821.25       | 4078.50      | 815.70        | 4    |
| 5  | Metzger & Willard, Inc.                          | 797.00        | 797.50       | 812.75        | 820.00        | 813.00       | 4040.25      | 808.05        | 5    |
| 6  | Parsons Brinckerhoff, Inc. dba PB Americas, Inc. | 785.00        | 812.25       | 810.75        | 805.00        | 794.25       | 4007.25      | 801.45        | 6    |
| 7  | Jones Edmunds & Associates, Inc.                 | 800.00        | 805.00       | 782.25        | 800.00        | 811.25       | 3998.50      | 799.70        | 7    |
| 8  | H.W. Lochner, Inc.                               | 781.25        | 797.50       | 788.75        | 798.75        | 792.50       | 3958.75      | 791.75        | 8    |
| 9  | E.C. Driver & Associates, Inc.                   | 754.75        | 782.50       | 810.00        | 770.00        | 770.50       | 3887.75      | 777.55        | 9    |
| 10 | Reynolds, Smith and Hills CS, Incorporated       | 758.50        | 768.25       | 797.00        | 780.00        | 783.50       | 3887.25      | 777.45        | 10   |
| 11 | McKim & Creed, Inc.                              | 783.75        | 784.75       | 775.00        | 770.00        | 770.00       | 3883.50      | 776.70        | 11   |
| 12 | AECOM Technical Services, Inc.                   | 780.00        | 777.50       | 749.50        | 772.50        | 756.25       | 3835.75      | 767.15        | 12   |
| 13 | Gannett Fleming, Inc.                            | 702.00        | 754.00       | 779.50        | 743.75        | 767.00       | 3746.25      | 749.25        | 13   |
| 14 | KCCS, Inc.                                       | 727.50        | 761.50       | 786.50        | 726.25        | 736.25       | 3738.00      | 747.60        | 14   |
| 15 | HDR Construction Control Corp.                   | 743.25        | 747.50       | 714.50        | 731.25        | 741.25       | 3677.75      | 735.55        | 15   |
| 16 | Target Engineering Group, Inc.                   | 675.00        | 700.25       | 706.25        | 693.75        | 701.75       | 3477.00      | 695.40        | 16   |
| 17 | Protective Coating Solutions, Inc.               | 477.50        | 477.50       | 502.50        | 477.50        | 477.50       | 2412.50      | 482.50        | 17   |

Date: **January 20, 2012**