BOARD OF COUNTY COMMISSIONERS

DATE: July 26, 2011
AGENDA ITEM NO. 12

Consent Agenda ☑ **Regular Agenda** ☐ **Public Hearing** ☐

County Administrator's Signature:

Subject:

Approval of Ranking of Consultant Selection - South Cross Bayou Reclamation Facility UV Disinfection System and Related Improvements
Contract No. 101-0186-NC(AM)

Department:

Utilities / Purchasing

Staff Member Responsible:

Kevin Becotte / Joe Lauro

Recommended Action:

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) APPROVE THE RANKING OF FIRMS AND AUTHORIZE STAFF TO NEGOTIATE AN AGREEMENT WITH THE NUMBER ONE RANKED FIRM, PARSONS WATER & INFRASTRUCTURE, INC. (PARSONS), TAMPA, FLORIDA FOR SOUTH CROSS BAYOU RECLAMATION FACILITY UV DISINFECTION SYSTEM AND RELATED IMPROVEMENTS.

Summary Explanation/Background:

On April 1, 2011, in accordance with Consultant Competitive Negotiation Act (CCNA) policy, the Purchasing Department on behalf of the Utilities Department let a Request for Proposal (RFP) with the intent of obtaining the services of a qualified firm to perform preliminary engineering, final design and construction services for improvements to the South Cross Bayou Water Reclamation Facility. The firm selected will be tasked with review and validation of existing information, and related piping, mechanical, electrical, structural, and other miscellaneous work necessary to complete the project on time and within budget. The RFP is a result of the County's receipt of a consent order from Florida Department of Environmental Protection mandating the County to reduce certain disinfection byproduct concentrations in effluent discharged to Joe's Creek.

The evaluation committee consisting of two (2) representatives from the Utilities Department, two (2) representatives from the Real Estate Management Department (REM), and one (1) representative from the Department of Public Works, along with a representative from the Purchasing Department acting as a facilitator, met on June 13, 2011, to evaluate and score the seven (7) proposals received.

The committee evaluated the firms written qualifications per the criteria detailed below:

1. Ability of Firm and its Professional Personnel	325 Points
2. Firm's Experience with Projects of Similar Size and Past Performance	300 Points
3. Firm's Willingness and Ability to Meet Schedule and Budget Requirements	100 Points
4. Volume or Work Previously Awarded by the County	50 Points
5. Effect of the Firm's Current and Projected Workload	125 Points
6. Minority Business Status	50 Points
7. Location	50 Points

The firms in order of ranking after the evaluation of written qualifications are as follows:

1.	Parsons Water & Infrastructure, Inc. Tampa, Florida	816.50 POINTS
2.	Greeley and Hansen, Tampa, Florida	799.75 POINTS
3.	Hazen and Sawyer, P.C., Tampa, Florida	763.25 POINTS
4.	Wade Trim, Inc., Tampa, Florida	755.50 POINTS
5.	CH2M Hill, Inc., Tampa, Florida	720.00 POINTS
6.	URS Corporation Southern, d/b/a URS, Tampa, Florida	638.50 POINTS
7.	Metzger & Willard, Inc., Tampa, Florida	577.25 POINTS

The evaluation committee recommended the first four (4) ranked proposers be invited to an oral presentation which was conducted on July 8, 2011.

The final ranking following the oral presentation is as follows:

1.	Parsons Water & Infrastructure, Inc. Tampa, Florida	906.00 POINTS
2.	Hazen and Sawyer, P.C., Tampa, Florida	839.00 POINTS
3.	Greeley and Hansen, Tampa, Florida	796.00 POINTS
4.	Wade Trim, Inc., Tampa, Florida	736.00.POINTS

At the direction of the Board, staff will begin negotiations with the highest ranked firm, Parsons, in accordance with County CCNA procedures. A final negotiated contract will be presented to the Board for consideration at a future date.

Fiscal Impact/Cost/Revenue Summary:

The budget estimate for this project is $22,900,000.00. The cost estimate for services to be provided by Parsons prior to negotiations is $1.5 to $2.1 million. It is estimated that $400,000.00 will be provided from Fund/Cost Center 0555/6652200 for FY11 and the balance of the project will be funded from Fund/Cost Center 0552/6614900 from FY12 through FY13.

Estimated Engineering Cost:	$ 2,100,000.00
Estimated Construction Cost:	$20,800,000.00
Total	$22,900.000.00

Exhibits/Attachments Attached:

Contract Review
Evaluation Tabulations for Written Qualifications and Oral Presentations

Pinellas County PURCHASING

PURCHASING DEPARTMENT
CONTRACT REVIEW TRANSMITTAL

CATS NO.: 36363

PROJECT: South Cross Bayou Water Reclamation Facility UV Disinfection System and Related Improvements

BID NUMBER: 101-0186-NC (AM) **REQ. NUMBER:**

TYPE: ☒ **Purchase Contract** ☐ **Other:** ☐ **Construction-Less than $100,000** ☐ **One Time**

In accordance with the policy guide for Contract Administration, the attached documents are submitted for review and comment. Upon completion of review, complete Contract Review Transmittal and forward to next Review Authority listed. Please indicate suggested changes by revising, in RED, the appropriate section of the document reflecting the exact wording of the change.

RISK MANAGEMENT: Please enter required liability coverage on page: 12
This is not an annual contract. Good Faith Estimate Expenditure from Department: $22 million

REVIEW SEQUENCE	REVIEW AUTHORITY	REVIEW DATE	REVIEW SIGNATURE	COMMENTS (Attach Separate page if necessary)	COMMENTS INCORPORATED
1.	Purchasing Dept. Joseph Lauro, Director Amelia Mcfarlane, Sr. PA	3/11/11 3/11/11	AmeFarlane	See page 16	OK
2.	Requesting Dept.: PW Bill Harrington/ Jim Hall	3/14/11 3/14/11		COMMENTS IN RED	OK
Using Dept please provide below information: ☐Yes, funding for this requisition is using grant Funding. ☐No, funding for this requisition is not using grant Funding. **If grant funding is being used you must provide Purchasing with the exact clauses that need to be on attached document.**					
3.	Risk Management Attn: Will Davis *(Check applicable box at right)*	3/21/11		See changes on pg. 12	OK ☐ HIGH RISK ☐ NOT HIGH RISK
4.	BCC Finance Attn: Cassandra Williams	3/23/11	CBW		
5.	Asst. County Administrator Kevin Becotte	3/15	KB		
6.	Asst. County Administrator/Chief of Staff Attn: Mark Woodard	3/24/11			
7.	Legal Attn: Michelle Wallace Attn: Joe Morrissey	3/28/11	MW	will sign final agreement	OK

****RETURN ALL DOCUMENTS TO PURCHASING****

Make all inquiries to:	**Amelia McFarlane, CPPB Sr. Procurement Analyst**	**at Extension 43149**
In order to meet the required schedule, please return your requirements to Purchasing by: 3/29/2011		

Revise 08/2010

TENTATIVE DATES
Legal Ad-BID/RFP Mail Out: Tentatively April 1, 2011
BID/RFP Opening: TBD
Board/County Admin/Purchasing Director Approval: TBD

TITLE: SOUTH CROSS BAYOU WATER RECLAMATION FACILITY UV DISINFECTION SYSTEM AND RELATED IMPROVEMENTS
BID #: 101-0186-NC (AM)
DATE: JULY 8, 2011
ORAL PRESENTATIONS

COMPANY NAME	EVALUATOR	EVALUATOR	EVALUATOR	EVALUATOR	EVALUATOR	TOTAL POINTS	TOTAL AVERAGE	RANK
	JIM HALL	BILL HARRINGTON	MARK PISTILLO	KESHWAR RAMJATTAN	TOM WASHBURN			
Parsons Water & Infrastructure, Inc.	895	895	910	915	915	4530	**906.00**	1
Hazen and Sawyer, P.C.	845	835	830	835	850	4195	**839.00**	2
Greeley and Hansen	790	790	805	790	805	3980	**796.00**	3
Wade Trim, Inc.	735	740	740	725	740	3680	**736.00**	4

PINELLAS COUNTY EVALUATION CRITERIA TABULATION SHEET

TITLE: SOUTH CROSS BAYOU WATER RECLAMATION FACILITY UV DISINFECTION SYSTEM AND RELATED IMPROVEMENTS
BID #: 101-0186-NC (AM)
WRITTEN QUALIFICATIONS

COMPANY NAME	EVALUATOR	EVALUATOR	EVALUATOR	EVALUATOR	EVALUATOR	TOTAL POINTS	TOTAL AVERAGE	RANK
	JIM HALL	BILL HARRINGTON	MARK PISTILLO	KESHWAR RAMJATTAN	TOM WASHBURN			
PARSONS WATER & INFRASTRUCTURE, INC.	822.50	796.25	802.50	822.50	838.75	**4082.50**	**816.50**	**1**
GREELEY AND HANSEN	773.75	811.25	778.75	817.50	817.50	**3998.75**	**799.75**	**2**
HAZEN AND SAWYER, P.C.	785.00	785.00	748.75	748.75	748.75	**3816.25**	**763.25**	**3**
WADE TRIM, INC	758.75	755.00	750.00	770.00	743.75	**3777.50**	**755.50**	**4**
CH2M HILL, INC.	708.75	692.50	723.75	766.25	708.75	**3600.00**	**720.00**	**5**
URS CORPORATION SOUTHERN	620.00	635.00	642.50	662.50	632.50	**3192.50**	**638.50**	**6**
METZGER & WILLARD, INC.	576.25	591.25	576.25	571.25	571.25	**2886.25**	**577.25**	**7**

DATE **JUNE 13, 2011**