



BOARD OF COUNTY COMMISSIONERS

DATE: April 12, 2011
AGENDA ITEM NO. 14

Consent Agenda **Regular Agenda** **Public Hearing**

County Administrator's Signature: 

Subject:

Approval of Ranking of Consultant Selection - Professional Architectural Consulting Services
Contract No. 101-0057-CN (AM)

Department:

Real Estate Management / Purchasing

Staff Member Responsible:

Paul Sacco / Joe Lauro

Recommended Action:

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) APPROVE THE RANKING OF FIRMS AND AUTHORIZE STAFF TO NEGOTIATE AN AGREEMENT WITH EACH OF THE TOP FOURTEEN (14) RANKED FIRMS FOR PROFESSIONAL ARCHITECTURAL CONSULTING SERVICES ON A CONTINUING BASIS AS OUTLINED IN THE REQUEST FOR PROPOSAL.

Summary Explanation/Background:

On December 10, 2010, in accordance with the Consultants Competitive Negotiation Act (CCNA) requirements, the Purchasing Department on behalf of Pinellas County Real Estate Management (REM) department let a Request for Proposal (RFP) to seek qualified consultants to provide ongoing professional architectural services to support the implementation of the County's Capital Improvement Program (CIP). Assignments could include work associated with CIP projects or various operating and maintenance issues as minor projects arise related to County facilities during the course of the contract.

The evaluation committee consisting of two (2) representatives from REM, one representative from the Airport, a representative from Public Works, along with a representative from the Purchasing Department acting as a facilitator, met on February 14, 2011, to evaluate and rank the twenty (20) proposals received.

The committee evaluated the firms per the following criteria based on a potential score of 1000 points:

- | | | |
|----|--|------------|
| 1. | Ability of the Firm and its Professional Personnel | 375 points |
| 2. | Firm's Experience with Projects of Similar Size and Past Performance | 350 points |
| 3. | Volume of Work Previously Awarded by the County | 50 points |
| 4. | Effect of the Firm's Current and Projected Workload | 125 points |
| 5. | Minority Business Status | 50 points |
| 6. | Location | 50 points |

The order of ranking of qualified firms after evaluation of the proposals are as follows:

1.	ATELIER AEC, INC., TAMPA, FLORIDA	863.75 POINTS
2.	ARC3 ARCHITECTURE, INC., ST.PETERSBURG, FLORIDA	834.19 POINTS
3.	FLEISCHMAN AND GARCIA ARCHITECTS AND PLANNERS, AIA, PA, TAMPA, FLORIDA	820.50 POINTS
4.	KLAR AND KLAR ARCHITECTS, INC. CLEARWATER, FLORIDA	813.94 POINTS
5.	RENKER EICH PARKS ARCHITECTS, ST. PETERSBURG, FLORIDA	804.56 POINTS
6.	LONG & ASSOCIATES ARCHITECTS/ENGINEERS, INC., TAMPA, FLORIDA	803.94 POINTS
7.	HARVARD JOLLY, INC., ST. PETERSBURG, FLORIDA	796.88 POINTS
8.	WANNEMACHER JENSEN ARCHITECTS, INC., ST. PETERSBURG, FLORIDA	791.38 POINTS
9.	EDWARD C. HOFFMAN, Jr., ARCHITECTS, PA, TARPON SPRINGS, FLORIDA	789.25 POINTS
10.	MASON BLAU AND ASSOCIATES, INC., CLEARWATER, FLORIDA	780.00 POINTS
11.	COLLMAN & KARSKY ARCHITECTS, INC., TAMPA, FLORIDA	778.44 POINTS
12.	WILLIAMSON DACAR ASSOCIATES, INC., CLEARWATER, FLORIDA	767.06 POINTS
13.	GLE ASSOCIATES, INC., TAMPA, FLORIDA	756.75 POINTS
14.	GEORGE F. YOUNG, INC., ST.PETERSBURG, FLORIDA	749.69 POINTS
15.	BESSOLO DESIGN GROUP, INC., ST. PETERSBURG, FLORIDA	716.25 POINTS
16.	WOODROFFE CORPORATION ARCHITECTS, TAMPA, FLORIDA	705.50 POINTS
17.	ARCHITECT LARRY LADELFA, ST.PETERSBURG,FLORIDA	640.31 POINTS
18.	PLISKO ARCHITECTURE PA, CLEARWATER, FLORIDA	632.50 POINTS
19.	ROGERS & SARK CONSULTING, INC., ORLANDO, FLORIDA	370.63 POINTS
20.	PHOENIX ENGINEERING GROUP, INC., TAMPA ,FLORIDA	235.00 POINTS

At the direction of the Board, staff will begin negotiation with the fourteen (14) most qualified firms in accordance with the County CCNA procedures. Final negotiated agreements will be presented to the Board for consideration at a later date.

Fiscal Impact/Cost/Revenue Summary:

The upset limit over the thirty six (36) month initial term of the contract is \$3 million for each firm for a total of \$42 million. The County Administrator has delegated authority to increase the upset limits of contract purchase orders pertaining to these agreements pending the negotiated rates remain the same.

Exhibits/Attachments Attached:

Contract Review
Evaluation Criteria Tabulation



**PURCHASING DEPARTMENT
CONTRACT REVIEW TRANSMITTAL**

CATS
NO.:

35130

PROJECT: PROFESSIONAL ARCHITECTURAL CONSULTING SERVICES

BID NUMBER: 101-0057-CN (AM)

REQ. NUMBER:

TYPE: **Purchase Contract** **Other:** **Construction-Less than \$100,000** **One Time**

In accordance with the policy guide for Contract Administration, the attached documents are submitted for review and comment. Upon completion of review, complete Contract Review Transmittal and forward to next Review Authority listed. Please indicate suggested changes by revising, in RED, the appropriate section of the document reflecting the exact wording of the change.

RISK MANAGEMENT: Please review and enter required liability coverage on pages 13 *3 million a year*
This is an annual contract. Good Faith Estimate Expenditure from Departments:

REVIEW SEQUENCE	REVIEW AUTHORITY	REVIEW DATE	REVIEW SIGNATURE	COMMENTS (Attach Separate page if necessary)	COMMENTS INCORPORATED
1.	<u>Purchasing Dept.</u> Joseph Lauro, Director Amelia McFarlane, Sr. PA	10/20/10	<i>[Signature]</i>	Font size thru out	yes
2.	<u>Requesting Dept. REM & E&E SVCS:</u> Paul Sacco Tom Borawski, Jim Hall, Kevin Becotte	11/15/10 11/16/10	<i>[Signature]</i> <i>[Signature]</i>	Provide usage to obtain synergy among depts. into one solicitation	

Using Dept please provide below information:

Yes, funding for this requisition is using grant Funding. No, funding for this requisition is not using grant Funding.
If grant funding is being used you must provide Purchasing with the exact clauses that need to be on attached document.

3.	<u>Risk Management</u> Attn: Will Davis <i>[Signature]</i> (Check applicable box at right)	11/15/10	<i>[Signature]</i>	see addition on page 14.	HIGH RISK NOT HIGH RISK
4.	<u>BCC Finance</u> Attn: Cassandra Williams	11/24/10	<i>[Signature]</i>	Sample agreement not attached.	
5.	<u>Asst. County Administrator</u>				
6.	<u>Asst. County Administrator/Chief of Staff</u> Attn: Mark Woodard	12/1/10	<i>[Signature]</i>		
7.	<u>Legal</u> Attn: Michelle Wallace	12/1/10	<i>[Signature]</i>	Will sign final agreement	

****RETURN ALL DOCUMENTS TO PURCHASING****

Make all inquiries to:	Amelia McFarlane, CPPB Sr. Procurement Analyst	at Extension 43149
In order to meet the required schedule, please return your requirements to Purchasing by: 10/19/2010		

Revise 08/2010

TENTATIVE DATES
Legal Ad-BID/RFP Mail Out: TBD
BID/RFP Opening: TBD
Board/County Admin/Purchasing Director Approval: TBD

PINELLAS COUNTY EVALUATION CRITERIA TABULATION SHEET

**TITLE: Professional Architectural Consulting Services
 BID # 101-0057-CN (AM)**

	COMPANY NAME	EVALUATOR Tom Borawski	EVALUATOR Ivan Fernandez	EVALUATOR Mario Fergollia	EVALUATOR Jeff Noa	TOTAL POINTS	TOTAL AVERAGE
1	Atelier AEC, Inc.	883.75	836.25	855.00	880.00	3455.00	863.75
2	ARC3 Architectre, Inc.	854.50	792.50	854.00	835.75	3336.75	834.19
3	Fleischman and Garcia Architects and Planners, AIA	819.50	795.00	830.00	837.50	3282.00	820.50
4	Klar and Klar Architects, Inc	807.00	810.00	821.25	817.50	3255.75	813.94
5	Renker Eich Parks Architects	828.75	786.25	810.00	793.25	3218.25	804.56
6	Long & Associates Architects/Engineers, Inc	797.50	803.75	803.75	810.75	3215.75	803.94
7	Harvard Jolly, Inc	793.25	778.75	807.50	808.00	3187.50	796.88
8	Wannamacher Jensen Architects, Inc.	811.25	775.00	804.25	775.00	3165.50	791.38
9	Hoffman Architects, P.A.	797.50	768.75	801.25	789.50	3157.00	789.25
10	Mason Blau & Associates, Inc.	815.00	741.25	815.00	748.75	3120.00	780.00
11	Collman & Karsky Architects, Inc.	797.50	778.75	776.25	761.25	3113.75	778.44
12	Williamson Dacar Associates Inc.	798.75	748.75	783.75	737.00	3068.25	767.06
13	GLE Associates Inc.	768.25	755.00	755.00	748.75	3027.00	756.75
14	George F. Young, Inc.	750.00	743.75	755.00	750.00	2998.75	749.69
15	Bessolo Design Group, Inc.	731.25	701.25	725.00	707.50	2865.00	716.25
16	Woodroffe Corporation Architects	717.50	680.00	717.50	707.00	2822.00	705.50
17	Architect Larry LaDelfa	667.50	582.50	661.25	650.00	2561.25	640.31
18	Piistko Architecture PA	632.50	632.50	632.50	632.50	2530.00	632.50
19	Rogers & Sark Consulting Inc.	357.50	357.50	392.50	375.00	1482.50	370.63
20	Phoenix Engineering Group Inc.	235.00	235.00	235.00	235.00	940.00	235.00

Date: February 14, 2011