



**BOARD OF COUNTY COMMISSIONERS**

DATE: March 22, 2011  
AGENDA ITEM NO. 15

Consent Agenda

Regular Agenda

Public Hearing

County Administrator's Signature:

**Subject:**

Approval of Ranking of Consultant Selection - Engineering Consultant Services for St. Petersburg-Clearwater International Airport  
Contract No. 101-0030-CN (AM)

**Department:**

Airport / Purchasing

**Staff Member Responsible:**

Noah Lagos / Joe Lauro

**Recommended Action:**

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) APPROVE THE RANKING OF FIRMS AND AUTHORIZE STAFF TO NEGOTIATE AN AGREEMENT WITH EACH OF THE TOP EIGHT (8) RANKED FIRMS FOR ENGINEERING CONSULTANT SERVICES FOR ST. PETERSBURG-CLEARWATER INTERNATIONAL AIRPORT (AIRPORT) ON A CONTINUING BASIS AS OUTLINED IN THE REQUEST FOR PROPOSAL.

**Summary Explanation/Background:**

On January 7, 2011, in accordance with the Consultants' Competitive Negotiation Act (CCNA) requirements, the Purchasing Department on behalf of the Airport let a Request for Proposal (RFP) to seek qualified consultants to provide professional engineering services to implement the Airport's Capital Improvement Program (CIP) of multidisciplinary engineering projects related to environmental assessment, architectural, engineering, construction management and land development professional services. The services shall be carried out in accordance with Federal Aviation Administration (FAA) regulations, ordinances, and policies.

The evaluation committee consisting of two (2) representatives from the Public Works Department, one representative from the Airport, a representative from Engineering & Environmental Services, along with a representative from the Purchasing Department acting as a facilitator met on February 28, 2011, to evaluate and rank the eighteen (18) proposals received

The committee evaluated the firms per the following criteria based on a potential score of 1000 points:

- |    |  |            |
|----|--|------------|
| 1. | Ability of the Firm and its Professional Personnel                   | 375 points |
| 2. | Firm's Experience with Projects of Similar Size and Past Performance | 350 points |
| 3. | Volume of Work Previously Awarded by the County                      | 50 points  |
| 4. | Effect of the Firm's Current and Projected Workload                  | 125 points |
| 5. | Minority Business Status   | 50 points  |
| 6. | Location   | 50 points  |

The order of ranking of qualified firms after evaluation of the proposals are as follows:

1.	URS CORPORATION SOUTHERN D/B/A URS, TAMPA, FLORIDA	835.44 POINTS
2.	JACOBS ENGINEERING GROUP, INC., TAMPA, FLORIDA	817.81 POINTS
3.	EACOM TECHNICAL SERVICES, INC., TAMPA, FLORIDA	814.38 POINTS
4.	THE LPA GROUP INCORPORATED, A UNIT OF MICHAEL BAKER CORP.	807.56 POINTS
5.	AVCON, INC., ORLANDO, FLORIDA	806.88 POINTS
6.	TBE GROUP, INC., D/B/A CARDNO TBE CLEARWATER, FLORIDA	803.13 POINTS
7.	POST, BUCKLEY, SCHUH & JERNIGAN, INC. D/B/A PBS&J, TAMPA, FLORIDA	797.38 POINTS
8.	H. W. LOCHNER, INC., CLEARWATER, FLORIDA	795.00 POINTS
9.	KIMLEY-HORN AND ASSOCIATES, INC. ORLANDO, FLORIDA	777.50 POINTS
10.	SCHENKEL & SHULTZ, INC., TAMPA, FLORIDA	764.69 POINTS
11.	R. W. ARMSTRONG & ASSOC., INC. TAMPA, FLORIDA	754.13 POINTS
12.	TKDA, TAMPA, FLORIDA	712.56 POINTS
13.	RICONDO & ASSOCIATES, INC., MIAMI, FLORIDA	700.94 POINTS
14.	ENVIRONMENTAL SCIENCE ASSOCIATES (ESA AIRPORTS) TAMPA, FLORIDA	627.19 POINTS
15.	C&S ENGINEERS, INC., ORLANDO, FLORIDA	608.75 POINTS
16.	RENKER EICH PARKS ARCHITECTS, ST. PETERSBURG, FLORIDA	560.00 POINTS
17.	SONEY FM LLC, TAMPA, FLORIDA	510.31 POINTS
18.	COMPASS ENGINEERING & SURVEYING D/B/A DEUEL & ASSOCIATES, CLEARWATER, FLORIDA	505.00 POINTS

At the direction of the Board, staff will begin negotiation with the eight (8) most qualified firms in accordance with County CCNA procedures. Final negotiated agreements will be presented to the Board for consideration at a later date.

**Fiscal Impact/Cost/Revenue Summary:**

Prior to negotiations, the total estimated aggregate value of this contract is in an amount not to exceed \$4.8 million dollars for the potential four year term of the agreements with eight (8) firms. The County Administrator has delegated authority to increase the upset limits of agreements as long as the negotiated rates remain the same.

**Exhibits/Attachments Attached:**

Contract Review  
Evaluation Criteria Tabulation



PURCHASING DEPARTMENT  
CONTRACT REVIEW TRANSMITTAL

CATS  
NO.:

35306

PROJECT: Engineering Consultant Services for St. Petersburg-Clearwater International Airport

BID NUMBER: 101-0030-CN (AM)

REQ. NUMBER:

TYPE:  Purchase Contract  Other:  Construction-Less than \$100,000  One Time

In accordance with the policy guide for Contract Administration, the attached documents are submitted for review and comment.

Upon completion of review, complete Contract Review Transmittal and forward to next Review Authority listed. Please indicate suggested changes by revising, in RED, the appropriate section of the document reflecting the exact wording of the change.

RISK MANAGEMENT: Please enter required liability coverage on page: 14 PRODUCT ONLY   
This is an annual contract. Estimated Expenditure: Total of \$600,000 for 4 years for each consultant selected.

REVIEW SEQUENCE	REVIEW AUTHORITY	REVIEW DATE	REVIEW SIGNATURE	COMMENTS (Attach Separate page if necessary)	COMMENTS INCORPORATED
1.	<u>Purchasing Dept.</u> J. Lauro, Director, Amelia McFarlane, Sr., PA	11/18/10	<i>Amelia McFarlane</i>	<i>Airport: Please see highlighted info below.</i>	<i>NO major projects? no one</i>
2.	<u>Requesting Dept.</u> Noah Lagos, Director, Airport, John Holt, Jeff Noa	11/15/10	<i>NS</i>		

Using Dept please provide below information:

Yes, funding for this requisition is using grant Funding.  No, funding for this requisition is not using grant Funding.

If grant funding is being used you must provide Purchasing with the exact clauses that need to be on attached document.

3.	<u>Risk Management Director</u> Attn: Will Davis (Check applicable box at right)	12/13/10	<i>W Davis</i>		HIGH RISK NOT HIGH RISK
4.	<u>BCC Finance</u> Attn: Cassandra Williams	12/21/10	<i>CBW</i>	<i>Add copy of Sample Contract. OK</i>	
5.	<u>Asst. County Administrator</u> Pete Yauch	12/23/10	<i>MYL</i>	<i>FAH experienced required?</i>	<i>OK</i>
6.	<u>Chief of Staff, Asst. County Administrator</u> Attn: M. Woodard	12/29/10	<i>CMS</i>	<i>- Can this work be done by firms already under contract? - Eval team should not have voting members from airport</i>	<i>OK</i>
7.	<u>Legal</u> Attn: Michelle Wallace	12/30/10	<i>SR for MSW</i>	<i>p. 9 thru 13</i>	<i>OK</i>

RETURN ALL DOCUMENTS TO PURCHASING

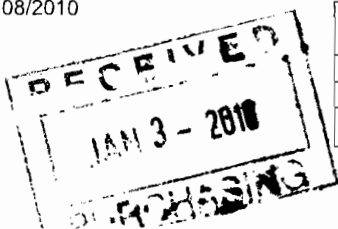
Make all inquiries to: AMELIA MCFARLANE, SR., PROCUREMENT ANALYST at Extension 43149

In order to meet the following schedule, please return your requirements to Purchasing by: November 30, 2010

Revised 08/2010

TENTATIVE DATES

RFP Mail Out: TBD  
RFP Opening: TBD  
Purchasing Director Approval: TBD



**PINELLAS COUNTY EVALUATION CRITERIA TABULATION SHEET**

**TITLE: Engineering Consultant Services for St.Petersburg-Clearwater  
 BID #: 101-0030-CN(AM)**

	<b>COMPANY NAME</b>	<b>EVALUATOR</b>	<b>EVALUATOR</b>	<b>EVALUATOR</b>	<b>EVALUATOR</b>	<b>TOTAL POINTS</b>	<b>TOTAL AVERAGE</b>
		<b>Paul Berlage</b>	<b>Ivan Fernandez</b>	<b>John Holt</b>	<b>Tom Washburn</b>		
1	URS Corporation Southern d/b/a URS	838.75	825.50	838.75	838.75	3341.75	<b>835.44</b>
2	Jacobs Engineering Group, Inc.	803.75	803.75	841.25	822.50	3271.25	<b>817.81</b>
3	AECOM Technical Services, Inc	852.50	797.50	773.75	833.75	3257.50	<b>814.38</b>
4	The LPA Group Incorporated, A Unit of Michael Baker Corporation	823.75	801.50	802.50	802.50	3230.25	<b>807.56</b>
5	AVCON, Inc.	803.75	803.75	816.25	803.75	3227.50	<b>806.88</b>
6	TBE Group, Inc.d/b/a Cardno TBE	810.00	800.00	792.50	810.00	3212.50	<b>803.13</b>
7	Post, Buckley, Schuh & Jernigan, Inc. d/b/a PBS&J	811.25	810.75	756.25	811.25	3189.50	<b>797.38</b>
8	H. W. Lochner, Inc.	822.50	767.50	803.75	786.25	3180.00	<b>795.00</b>
9	Kimley-Horn and Associates, Inc	763.75	763.75	782.50	800.00	3110.00	<b>777.50</b>
10	Schenkel & Schultz, Inc.	761.25	750.00	803.75	743.75	3058.75	<b>764.69</b>
11	R. W. Armstrong & Assoc., Inc.	760.75	755.75	750.00	750.00	3016.50	<b>754.13</b>
12	TKDA	726.00	693.00	706.25	725.00	2850.25	<b>712.56</b>
13	Ricondo & Associates, Inc.	692.50	703.75	703.75	703.75	2803.75	<b>700.94</b>
14	Environmental Science Associates (ESA Airports)	622.50	622.50	641.25	622.50	2508.75	<b>627.19</b>
15	C & S Engineers, Inc	600.00	617.50	617.50	600.00	2435.00	<b>608.75</b>
16	Renker, Eich, Parks Architects	541.25	572.50	585.00	541.25	2240.00	<b>560.00</b>
17	Soney FM LLC	490.00	552.50	508.75	490.00	2041.25	<b>510.31</b>
18	Compass Engineering & Surveying d/b/a DEUEL & Associates	500.00	518.75	518.75	482.50	2020.00	<b>505.00</b>