



BOARD OF COUNTY COMMISSIONERS

DATE: November 16, 2010
AGENDA ITEM NO. 31

Consent Agenda

Regular Agenda

Public Hearing

County Administrator's Signature: 

Subject:

Approval of Ranking of Consultant Selection - Professional Design Services Public Safety Facilities and Centralized Communications Center
Contract No. 090-0402-NC(AM)

Department:

Real Estate Management / Purchasing

Staff Member Responsible:

Paul Sacco / Joe Lauro

Recommended Action:

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) APPROVE THE RANKING OF FIRMS, AND AUTHORIZE STAFF TO NEGOTIATE AN AGREEMENT WITH THE NUMBER ONE RANKED FIRM FOR PROFESSIONAL DESIGN SERVICES PERTAINING TO THE PUBLIC SAFETY FACILITIES AND CENTRALIZED COMMUNICATION CENTER.

Summary Explanation/Background:

On July 30, 2010, in accordance with the Consultant Competitive Negotiation Act (CCNA) requirements, the Purchasing Department, on behalf of the Real Estate Management Department, released a Request for Proposal (RFP) for Professional Services for the purposes of hiring a Design Professional (DP) for the Public Safety Facilities and Centralized Communication Center (PSF). More specifically, the RFP was seeking the services of a DP to serve as architect of record and be responsible for completing the design to one hundred percent (100%) construction documents and perform construction administration throughout the project term.

On January 5, 2010, the Board approved the selection of Bovis Lend Lease to act as construction manager at risk. The DP will work very closely with Bovis Lend Lease to design, coordinate and construct the PSF.

On September 14, 2010, with the Purchasing Director acting as facilitator, an evaluation committee consisting of a staff member (professional engineer) from the Public Works Department, a staff member (professional engineer) from the Utilities Department, two professional architects from the Hillsborough County Building Design Department, and the St. Petersburg College Vice President of Facilities Planning and Institutional Services met to evaluate and score the proposals.

Per CCNA requirements and County policy, this competitive process involved two (2) distinct evaluation steps. The first step involved the evaluation of written qualifications of each responsive firm and subsequent short listing of qualified firms. The second step of the process involved the evaluation of scripted oral presentations by the short listed firms.

As per CCNA requirements and County policy, the evaluation of qualifications (step one) was per the following criteria:

| | |
|---|------------|
| 1) Ability of the Firm and its Professional Personnel | 325 Points |
| 2) Firms Experience with Projects of Similar Size and Past Performance | 300 Points |
| 3) Firms Willingness and Ability to Meet Schedule and Budget Requirements | 100 Points |
| 4) Volume of Work Previously Awarded by the County | 50 Points |
| 5) Effect of the Firm's Current and Projected Workload | 125 Points |
| 6) Minority Business Status | 50 Points |
| 7) Location | 50 Points |

The firms in order of ranking after step one are as follows:

| | |
|--------------------------------|---------------|
| Harvard Jolly Inc. | 839.55 Points |
| Ranon Partners Architects Inc. | 786.50 Points |
| Long and Associates Inc. | 706.45 Points |
| HKS Architects Inc. | 662.15 Points |
| ARC3 Architects Inc. | 645.70 Points |
| Architects Design Group LLC | 637.45 Points |

As per CCNA requirements, the evaluation committee was required to select no fewer than three (3) firms deemed to be the most qualified to perform the required services. The evaluation committee established the competitive scoring range as 700 points or greater and selected the three highest ranked firms to proceed to oral presentations (step two).

Oral presentations (step two) were held on October 13, 2010 involving the same evaluators and facilitator as the evaluation of qualifications (step one).

As per CCNA requirements and County policy, the evaluation of the oral presentations was per the following criteria:

| | |
|--|------------|
| 1) Understanding of the Project | 300 Points |
| 2) Ability to Provide Required Services Within the Schedule and Budget | 300 Points |
| 3) Approach to the Project and Methods Used to Design, Plan and Administer the Project | 300 Points |
| 4) Qualifications | 100 Points |

The final ranking of firms is as follows:

| | |
|--------------------------------|---------------|
| Harvard Jolly Inc. | 899.90 Points |
| Ranon Partners Architects Inc. | 855.00 Points |
| Long and Associates Inc. | 793.80 Points |

Pending Board approval, REM staff will begin negotiations with the top ranked firm, Harvard Jolly Inc. A final negotiated agreement will be presented to the Board at a later date.

Fiscal Impact/Cost/Revenue Summary:

This project is funded by the 2010 Penny for Pinellas Capital Improvement Program.

| | |
|--|--------------|
| Professional Services Expended to Date | \$ 2,093,216 |
| Estimated Professional Services | \$ 3,300,000 |
| Estimated Construction, FF&E and Contingency | \$76,006,784 |
| Project Budget | \$81,400,000 |

Exhibits/Attachments Attached:

- Contract Review
- Evaluation Criteria Tabulations

PINELLAS COUNTY EVALUATION CRITERIA TABULATION SHEET

**Public Safety Facilities and Centralized Communications Center Project No. 1635
090-0402-NC (AM)
(First Step)**

| COMPANY NAME | EVALUATOR | EVALUATOR | EVALUATOR | EVALUATOR | EVALUATOR | TOTAL POINTS | TOTAL AVERAGE | RANK |
|--|-------------------|------------------|--------------------|--------------|-----------------|----------------|---------------|----------|
| | Ivan Fernandez | Paul Giuliani | Israel Grajales | Bill Hand | Susan Reiter | | | |
| Harvard Jolly, Inc. | 855.00 | 841.75 | 796.00 | 845.00 | 860.00 | 4197.75 | 839.55 | 1 |
| Rañon Partners, Inc. Architects | 782.50 | 795.00 | 783.75 | 803.75 | 767.50 | 3932.50 | 786.50 | 2 |
| Long & Associates Architecture / Engineers, Inc. | 677.50 | 757.25 | 720.00 | 683.75 | 693.75 | 3532.25 | 706.45 | 3 |
| HKS Architects, Inc. | 677.50 | 687.00 | 655.00 | 661.25 | 630.00 | 3310.75 | 662.15 | 4 |
| ARC3 Architecture, Inc. | 682.50 | 680.75 | 646.25 | 664.00 | 555.00 | 3228.50 | 645.70 | 5 |
| Architects Design Group, LLC | 626.25 | 701.00 | 656.25 | 620.00 | 583.75 | 3187.25 | 637.45 | 6 |

DATE September 14, 2010

Public Safety Facilities and Centralized Communications Center Project No. 1635

090-0402-NC (AM)

October 13, 2010 (Second Step)

| COMPANY NAME | EVALUATOR | EVALUATOR | EVALUATOR | EVALUATOR | EVALUATOR | TOTAL POINTS | TOTAL AVERAGE | RANK |
|--|-------------------|------------------|--------------------|--------------|-----------------|----------------|---------------|----------|
| | Ivan Fernandez | Paul Giuliani | Israel Grajales | Bill Hand | Susan Reiter | | | |
| Harvard Jolly, Inc. | 895.00 | 904.00 | 895.00 | 895.00 | 910.00 | 4499.00 | 899.80 | 1 |
| Rañon Partners, Inc. Architects | 255.00 | 258.00 | 255.00 | 246.00 | 246.00 | 1260.00 | 252.00 | 2 |
| Long & Associates Architecture/Engineers, Inc. | 815.00 | 835.00 | 785.00 | 774.00 | 760.00 | 3969.00 | 793.80 | 3 |
| | | | | | | | | |

DATE October 13, 2010
