February 25, 2020

TO: ALL INTERESTED PROPOSERS

REQUEST FOR PROPOSAL: Parks and Trails Professional Engineering Services

PROPOSAL NUMBER: 190-0030-CN (SS)

PROPOSAL SUBMITTAL IS DUE: March 24, 2020 @ 3:00 P.M.

ADDENDUM NO. 1

Following is additional information, clarifications, questions and responses relative to referenced Request for Proposal (RFP):

**QUESTION(S)/RESPONSE(S):**

1. Question: Is a consultant permitted to submit for just **one specific service** or is the RFQ limited to a team that must be able to source all services listed?
   Response: Proposals are expected to address all areas identified in the scope of work; however, proposals will be accepted for evaluation from firms specializing in specific areas identified in the scope of work and scored accordingly.

2. Question: How many consultants/firms will be selected?
   Response: A determination of how many firms will be selected for award will not be made until all proposals have been evaluated and scored.

3. Question:
   a. Can you provide a list of incumbents?
   b. I was wondering if we could get a list of the firms selected for this contract the last time it was issued? If so, is it possible to get a copy of their (if less than 5 or so) proposals?
   c. Can you please tell me who the incumbents are for this contract?
   d. Is there an existing contract that covers these services, or is this a new procurement altogether? If there is an existing contract in place, may I ask which firms hold the contract?
   Response: This is a new contract for Parks and Trails Professional Engineering Services, and has no incumbents.
All other specifications, terms and conditions remain the same.

Please remember to acknowledge receipt of this Addendum in Section G, Page 27 under Addendum No.1 and return with completed proposal package.

Sincerely,

Merry Celeste
Merry Celeste, CPPB
Division Director
Purchasing and Risk Management