



Joe Lauro, CPPO/CPPB
Director

July 26, 2017

TO: ALL INTERESTED PROPOSERS

REQUEST FOR PROPOSAL: Airport Security System Improvements Project – Professional Engineering Services

PROPOSAL NUMBER: 167-0339-NC (SS)

PROPOSAL SUBMITTAL IS DUE: August 3, 2017 @ 3:00 P.M.

ADDENDUM NO. 1

Following is additional information, clarifications, questions and responses relative to referenced Request for Proposal (RFP):

CLARIFICATION: This RFP is for Professional Engineering Services. This is not a solicitation for equipment or installation services.

QUESTIONS:

1. Question: Does this project require non-biased consultants?
Response: The project does not require a third party consultant, but the Airport may conduct an independent review of the design.
2. Question: Is there a DBE, MBE, WBE goal percentage requirement?
Response: Yes, DBE 9.81%. See Attachment A of the RFP.
3. Question: Can manufacturers and installers bid on this project?
Response: Yes, as long as they meet the requirements listed in the RFP. Please revisit the Objective and Scope of Work on page 21 of 31 of the RFP.
4. Question:
 - a. Does the \$250,000 budget include construction cost?
 - b. Is the stated \$250,000 budget within the RFP the total consulting/design fee budget, or the expected overall consulting/design/implementation/testing budget?**Response: No, this is the design budget only.**
5. Question: What is the overall implementation and testing budget for the project?
Response: The Budget estimate for this RFP is \$250,000.
6. Question: What are the current systems being used for access control, CCTV and VMS?
Response: Johnson Controls P2000, Loronix, and Mile Stone.
7. Question: Has a risk assessment recently been conducted for the Airport?
Response: No.

8. Question: Will the awarded firm be expected to provide services mentioned in Page 21 C. Scope of Work?: “Services for the Agreement may include the following technical expertise and others as necessary but not limited to:

- Electrical
- Environmental
- Hazardous Waste
- HVAC
- Mechanical
- Structural
- Mapping/GIS Services
- Planning Services
- Construction Management Services”

Response: Each firm is to determine which technical expertise is necessary to complete the design of the project.

9. Question: Do you have the physical space real estate in place to increase server capacity if needed?

Response: No.

10. Question: Do you have the digital real estate on existing servers to increase capacity if needed?

Response: This will have to be determined as part of the professional engineering services.

11. Question: Is it possible that there will be physical space renovations needed in conjunction with this project?

Response: Yes.

12. Question: Is it possible that there will be new space construction needed in conjunction with this project?

Response: No.

13. Question: Is this just a complete replacement of existing access control equipment, video equipment, CCTVs, etc. or is there a possibility that additional equipment will be needed in conjunction with this project? (i.e. if there are 300 cameras existing, is it possible that this project could install an additional 100 cameras based on the needs of the overall camera system improvement?)

Response: This is not a complete replacement. However, additional CCTV capabilities including additional cameras and other security systems listed in the scope of work will be included in this project. As part of the services of this project cost estimating task will be required for additional items listed in the scope of work.

14. Question: Is it anticipated that the existing electrical capacity at the airport can support these upgrades without the need for additional capacity to be added?

Response: Yes.

15. Question: Is it anticipated that the existing mechanical/HVAC capacity at the airport can support these upgrades without the need for additional capacity to be added?

Response: Yes.

16. Question: If the existing IT system remains in place, does this system have the capability to be expanded if needed to support the security equipment improvements?

Response: No.

17. Question: Will this project potentially change the existing IT system(s) – other than the Video Management System – used to do the digital signal processing of the existing security equipment to a new, updated IT system? Or is it anticipated that the existing IT system in place will remain in place?
Response: This project will potentially change the existing IT system used for security.

18. Question: Can the County please clarify the extent of services you may require the consultant to provide relative to environmental and hazardous waste items identified under Section C. – Scope of Work on page 21 of 31 of the RFP?
Response: To the extent necessary to complete the design of the project.

19. Question: Section C. – Scope of Work on page 21 of 31 of the RFP also identifies “Planning Services” as a potential scope item for this project. Can the County please identify what type of planning services may be required?
Response: To the extent necessary to complete the design of the project.

20. Question: Page 14 of 31 of the RFP states that Tab 1 should be a “maximum of 50 pages” and Tabs 2 through 6 should be a “maximum of 50 pages.” Can you confirm that this means that graphical front/back covers, section dividers, and the information in the Introduction Tab (Letter of Interest, Table of Contents) do not count against the total 100-page proposal limit?
Response: The entire submittal should not exceed 100 pages. Each proposer should choose how to use the allotted 100 page limit.

21. Question: Page 15 of 31 of the RFP states that “all proposals shall be signed in ink by authorized principals of the firm.” Can you confirm the County just needs the Letter of Intent ink signed, and other signatures (such as the SF 330 signatures) can be electronic?
Response: Yes, the proposal shall be signed in ink by an authorized principal of the firm. All other signatures can be electronic.

22. Do consultants need to sign and submit Attachment B (RFP page 31 of 31) with our proposal? If so, behind which Tab would you like this form included in the proposal?
Response: Attachment B shall be executed and returned with submittal and can be included with Tab 5.

All other specifications, terms and conditions remain the same.

Please remember to acknowledge receipt of this Addendum in Section G, Page 25 under Addendum No.1 and return with completed proposal package.

Sincerely,


Director of Purchasing

PLEASE ADDRESS REPLY TO:
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