



REAL ESTATE MANAGEMENT DEPARTMENT

MEMORANDUM

TO: Ruby McKenzie, Purchasing Operations Manager

FROM: Mark Pistillo, Senior Project Manager *MP*

DISTRIBUTION: Tom Borawski, Division Manager, Building Design and Construction

SUBJECT: Upgrade Jail Campus Infrastructure Phase 1
134-0308-NC(RM)

DATE: September 9, 2014

Please proceed with initiating a contract with Moss & Associates, LLC for the above referenced project. Moss & Associates were the highest ranked firm as determined by the Evaluation Committee on September 5, 2014.

Thank you.

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DEPARTMENT