



MEMORANDUM

TO: Ruby M. McKenzie, CPPB, Purchasing Operations Manager

FROM: Nancy McKibben, MPA, Chairperson, Evaluation Committee

SUBJECT: Recommendation of 134-0220-NC - Sunset Point and Whitney Roads Engineering Projects

DATE: July 7, 2014

On June 24, 2014, the evaluation committee met to evaluate the proposals received for Engineering Consulting Services – Roadway, Drainage, Pond and Intersection Improvements with small Bridge Replacement (Sunset Point Road at North Betty Lane and Whitney Road at Wolford Road) RFP: 134-0220-NC.

No oral presentations were requested for this RFP. The evaluation was based on the written submittals and included criteria focused on the technical approach to the projects.

As committee chairperson for the evaluation committee, I agree with the ranking of the firms as follows.

Company Name	Point Total	Ranking
Volkert, Inc.	873.25	1
H.W. Lochner, Inc.	871.75	2
RS & H, Inc.	867.25	3
Wade Trim, Inc.	847.75	4
Ayres Associates, Inc.	818.50	5
ICON Consultant Group, Inc.	816.75	6
CPH, Inc.	802.75	7

The committee recommends that staff move forward with discussions with Volkert, Inc., the number 1 ranked firm.

cc: Ivan Fernandez, P.E.
Gregory Cutrone, P.E.

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