



Joseph Lauro, CPPO/PPB  
Director

April 14, 2014

TO: ALL INTERESTED PROPOSERS

REQUEST FOR PROPOSAL: Professional Engineering Consulting Services for Water & Sewer Optimization Study

PROPOSAL NUMBER: 134-0166-CN(RM)

PROPOSAL SUBMITTAL IS DUE: **April 29, 2014 @ 3:00 PM**

**ADDENDUM NO. 1**

Following is additional information, clarifications, questions and responses relative to referenced Request for Proposal (RFP):

**CLARIFICATIONS**

1. Ref: Page 12, Section B, #3 Evaluation Criteria, e. location: This criteria is worth 75 points. There is a clerical error in this section that states only 50 points will be awarded to firms with offices established in Pinellas, Manatee, Hillsborough or Pasco Counties.
2. Ref: Page 13, Section B, Special Conditions, B. Scope of Services: The intention is that this contract will be a continuing contract with a series of studies/plans each not exceeding \$200,000.00.

**QUESTIONS:**

3. Ref: Page 13, Section B, B. Scope of Services: Is it the County's intention that all of these services will need to be provided?

***Answer: It not known how many of these services may be needed at this time. The selected Consultant will be responsible for providing any and/or all these services as may be necessary during the contract period.***

PLEASE ADDRESS REPLY TO:  
400 South Ft. Harrison, Sixth Floor  
Clearwater, Florida 33756  
Phone: (727) 464-3311  
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Website: [www.pinellascounty.org/purchase](http://www.pinellascounty.org/purchase)



Questions, continued

4. Does the County intend to award one or multiple firms with a contract?

**Answer:** *It is the County's intention to award to one firm. However, the County reserves the right to select the proposal(s) that it believes will serve the best interest of Pinellas County.*

5. Does this contract have a maximum contract amount?

6. What is the County's budget for this project?

**Answer:** *The budgetary estimate is \$1.5M over five (5) years, anticipating an average of \$300,000.00 year.*

7. If a firm is awarded the contract for the optimization project, will that firm be precluded from performing related design projects?

**Answer:** *The consultant that is selected to perform this contract will oversee design, construction and/or implementation of recommended improvements at existing facilities as the Program Manager to ensure continuity of the permitted and daily operations at the facilities.*

8. Ref: Page 13, Section B, Special Conditions, #7 Submittal Requirements: Are the pages in the Introduction Tab counted towards the 100 pages? It appears that B, Tab 1 is 50 pages, and Tabs 2 – 6 are 50 pages. Please confirm.

**Answer:** *Items within the Introduction Tab, Table of Contents, and the tab dividers are not included in the page limit.*

9. Ref Page 19, Section E, Scope of Work, A. Objective: Is it acceptable to use an established process similar to Envision in the early stage of the optimization if it achieves the same end point (while maintaining the same strategic goals) and still results in an a registered and verified project through the Envision Process?

**Answer:** *No. The Envision process was developed specifically for civil infrastructure. It's the County's intent to utilize the Envision process throughout the course of this contract, to ensure all ensuing projects are equally rated.*

10. Ref Page 19, Section E, Scope of Work, A. Objective: Is the Project Manager required to be certified in the Envision Process?

**Answer:** *An Envision Sustainability Professional (ENV SP) is responsible for project registration, verification and guaranteeing that each resulting project has met the projected Envision Process requirements. Refer to the [www.sustainableinfrastructure.org](http://www.sustainableinfrastructure.org) website as listed in the RFP for additional details.*

All other specifications, terms and conditions remain the same.

Please remember to acknowledge receipt of this Addendum in Section G, Page 25 under Addendum No. 1 and return with completed proposal package.

Sincerely,  
  
Joseph Lauro, CPPO/CPPB  
Director of Purchasing