



**BOARD OF COUNTY COMMISSIONERS**

**DATE:** September 17, 2013  
**AGENDA ITEM NO.** *8C.*

**Consent Agenda**

**Regular Agenda**

**Public Hearing**

**County Administrator's Signature:** 

**Subject:**

Approval of Ranking of Consultant Selection - Professional Engineering Consulting Services for Solid Waste Landfill and other Related Ancillary Facilities and Related Activities  
Contract No. 123-0327-CN(RM)

**Department:**

Department of Environment and Infrastructure /  
Purchasing

**Staff Member Responsible:**

Robert Hauser / Joe Lauro

**Recommended Action:**

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) APPROVE THE RANKING OF FIRMS AND AUTHORIZE STAFF TO NEGOTIATE WITH THE TOP TWO (2) RANKED FIRMS, STEARNS, CONRAD AND SCHMIDT, CONSULTING ENGINEERS, INC. D/B/A SCS ENGINEERS, (SCS), TAMPA, FLORIDA, AND CDM, SMITH, INC., (CDM), TAMPA, FLORIDA, FOR PROFESSIONAL ENGINEERING CONSULTING SERVICES FOR SOLID WASTE LANDFILL AND OTHER RELATED ANCILLARY FACILITIES AND RELATED ACTIVITIES.

**Summary Explanation/Background:**

On June 7, 2013, in accordance with Consultant Competitive Negotiation Act (CCNA) requirements, the Purchasing Department, on behalf of the Department of Environment and Infrastructure (DEI) Solid Waste Division, let a Request for Proposal (RFP) for the intent of obtaining independent consulting and engineering services to assist staff over the next five (5) years. Services to be provided include but are not limited to: regulatory assistance; design; operational assistance; monitoring; administration; and other services as may be needed. Services will be provided for two (2) County landfills, the County's Solid Waste Management Facility aka Solid Waste Operations (SWO) which includes a scale facility; an administrative building, a mini-transfer station for individual citizen waste deliveries; a household electronics and chemical collection center; a yard waste/mulching operation; and other appurtenant facilities. The site also includes the Waste-to-Energy Facility and a Water Treatment Facility.

An evaluation committee (committee) consisting of two (2) representatives from DEI Solid Waste Division, one (1) representative from DEI Water and Sewer Division, one (1) representative from DEI Stormwater Management Division and one (1) representative from DEI- Engineering & Technical Support Division along with a representative from the Purchasing Department acting as a facilitator, met on August 21, 2013, to evaluate and score the proposals received.

Proposals were received from the following firms and ranked as follows:

1. Stearns, Conrad and Schmidt, Consulting Engineers, Inc. d/b/a SCS Engineers
2. CDM Smith, Inc.
3. Geosyntec Consultants
4. HDR Engineering, Inc.
5. S2L, Incorporated

At the direction of the Board, staff will begin negotiations with the two (2) highest ranked firms in accordance with County CCNA procedures. A final negotiated contract will be presented to the Board for consideration at a future date. The specialized knowledge base of landfill and solid waste operations experience combined with the depth of expertise these two (2) firms have in planning and executing similar type projects will be invaluable to the County.

**Fiscal Impact/Cost/Revenue Summary:**

Prior to negotiation, the total estimated aggregate value of this contract is in an amount not to exceed \$4,000,000.00 for the five (5) year term of this contract. The County Administrator has delegated authority to increase the upset limits of agreements as long as the negotiated rates remain the same. Funding will be derived from the Solid Waste Enterprise Fund.

**Exhibits/Attachments:**

Contract Review  
Evaluation Criteria Tabulation



**PURCHASING DEPARTMENT  
CONTRACT REVIEW TRANSMITTAL**

CATS  
NO.:  
42244

**PROJECT: Professional Services, Engineering Consulting for Solid Waste Landfill and Other Related Ancillary Facilities and Related Activities**

**RFP NUMBER: 123-0327-CN(RM)**

**REQ. NUMBER:**

**TYPE:**  Purchase Contract  Other: CCNA  Construction-Less than \$100,000  One Time

In accordance with the policy guide for Contract Administration, the attached documents are submitted for review and comment.

Upon completion of review, complete Contract Review Transmittal and forward to next Review Authority listed. Please indicate suggested changes by revising, in RED, the appropriate section of the document reflecting the exact wording of the change.

**RISK MANAGEMENT:** Please enter required liability coverage on pages:

PRODUCT ONLY

This is a continuing contract  this is a non-continuing contract

Estimated Expenditure: \$5,000,000 (5 yrs)

REVIEW SEQUENCE	REVIEW AUTHORITY	REVIEW DATE	REVIEW SIGNATURE	COMMENTS (Attach Separate page if necessary)	COMMENTS INCORPORATED
1.	Purchasing Dept. J. Lauro, Director C. Mancuso, Ass't. Director Ruby McKenzie	5/2 CLM	JL	Replacing 078-0597-A is the intent to hire just one consultant? Intend is one consultant. This is mostly providing which is discussed to SA, 4 up	
2.	Airport Robert Hauser, Director T. Armbruster	5/7/13	R. Hauser T. Armbruster	See comments	

Using Dept please provide below information:

Yes, funding for this requisition is using grant Funding.  No, funding for this requisition is not using grant Funding.

If grant funding is being used you must provide Purchasing with the exact clauses that need to be on attached document.

3. CHASO 5/8	Risk Management Director Attn: Virginia E. Holscher (Check applicable box at right)	5/9/13	VEH	See memo, p. 15-16 Requirements	HIGH RISK NOT HIGH RISK
4.	BCC Finance Attn: Cassandra Williams	5/13/13	CBW		
5.	Legal Miles Belknap Attn: Michelle Wallace	5/20/13	MJB	Will sign finalized agreement	
6.	Asst. County Administrator Attn: David Scott	5/20/13	DS		
7.	Asst. County Administrator Attn: M. Woodard	5/30/13	CMX	• See question pg. 18 • A three yr initial term with a 2 yr (or 2.1 yr)	

**RETURN ALL DOCUMENTS TO PURCHASING**

extensions are standard.

Make all inquiries to: Ruby McKenzie at Extension 4-3795  
please return your requirements to Purchasing by: 5/13/2013

TENTATIVE DATES

RFP Mail Out:  
RFP Opening:  
BCC Approval:

**Received**

MAY 06 2013

TO: TF #2953HW  
DEI-Div. of Solid Waste

PINELLAS COUNTY EVALUATION CRITERIA TABULATION SHEET

RFP TITLE: Professional Services Engineering Consulting for Solid Waste Landfill and other Related Ancillary Facilities and Related Activities  
RFP # 123-0327-CN(RM)

COMPANY NAME	EVALUATOR	EVALUATOR	EVALUATOR	EVALUATOR	EVALUATOR	TOTAL POINTS	TOTAL AVERAGE	RANK
	T.F. Armbruster	James Dulaney	Robert Hauser	Paul Berlage	Dave Slonena			
SCS Engineers	832.50	812.50	810.00	810.00	810.00	4075.00	815.00	1
CDM Smith Inc.	815.00	815.00	815.00	795.00	815.00	4055.00	811.00	2
Geosyntec Consultants	767.50	765.00	747.50	767.50	787.50	3835.00	767.00	3
HDR Engineering Inc.	777.50	755.00	757.50	757.50	780.00	3827.50	765.50	4
S2L, Incorporated	652.50	710.00	710.00	707.50	727.50	3507.50	701.50	5

Date: August 21, 2013

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