


BOARD OF COUNTY COMMISSIONERS

DATE: July 27, 2010
AGENDA ITEM NO. 8

Consent Agenda **Regular Agenda** **Public Hearing**

County Administrator's Signature: 

Subject:
Approval of Ranking of Consultant Selection - Lake Seminole Sediment Removal
Contract No. 090-0271-NC (AM)

Department: Department of Environmental Management / Purchasing
Staff Member Responsible: Will Davis / Joe Lauro

Recommended Action:

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) APPROVE THE RANKING OF FIRMS AND AUTHORIZE STAFF TO NEGOTIATE AN AGREEMENT WITH THE NUMBER ONE RANKED FIRM, BCI ENGINEERS & SCIENTISTS, INC., LAKELAND, FLORIDA, FOR THE LAKE SEMINOLE SEDIMENT REMOVAL PROJECT.

Summary Explanation/Background:

On April 23, 2010, in accordance with the Consultants' Competitive Negotiation Act (CCNA) requirements, the Purchasing Department on behalf of the Department of Environmental Management (DEM) let a Request for Proposal (RFP) for the intent of obtaining the services of a qualified consultant to assist with the necessary services required for Phase 1 of the Lake Seminole sediment removal project. Phase 1 includes environmental data collection, survey, design, and permitting. The project is to be funded with assistance from the Southwest Florida Water Management District (SWFWMD).

The evaluation committee consisting of two (2) representatives from DEM, one representative from the Public Works Department, a representative from the Utilities Department, a representative from Real Estate Management, a representative from SWFWMD, along with a representative from the Purchasing Department acting as a facilitator, met on June 7, 2010, to evaluate and score the six (6) proposals received.

The Committee evaluated the firms per the criteria detailed below for a possible score of 1000 points:

- | | |
|--|------------|
| 1. Capabilities | 150 Points |
| 2. Adequacy of Personnel | 200 Points |
| 3. Experience of Firm | 150 Points |
| 4. Abilities of Professional Personnel | 125 Points |
| 5. Past Performance | 125 Points |
| 6. Willingness to Meet Time & Budget Requirements | 100 Points |
| 7. Minority Business Status | 50 Points |
| 8. Volume of Work Previously Awarded by the County | 50 Points |
| 9. Location | 50 Points |

The firms in order of ranking after the qualification evaluation are as follows:

1. BCI Engineers & Scientists, Inc	799.79 Points
2. Tetra Tech, Inc	740.00 Points
3. URS Corporation Southern	728.54 Points
4. Taylor Engineering, Inc	603.13 Points
5. Conestoga-Rovers & Associates, Inc	575.83 Points
6. Camp Dresser & McKee, Inc (CDM)	415.75 Points

The evaluation committee recommended that the three (3) highest ranked proposers should be invited to an oral presentation which was conducted on June 23, 2010.

The final ranking of the three highest firms following the qualification evaluation and oral presentation are as follows:

1. BCI Engineers & Scientists, Inc.	868.06 Points
2. URS Corporation Southern	830.94 Points
3. Tetra Tech, Inc.	721.25 Points

At the direction of the Board, DEM staff will begin negotiations with the highest ranked firm in accordance with County CCNA procedures. A final negotiated contract will be presented to the Board for consideration at a future date.

Fiscal Impact/Cost/Revenue Summary:

The project is funded through the CIP in project number 922025.

Penny for Pinellas: \$8,350,000

SWFWMD: \$8,350,000

Phase I (environmental data collection, survey, design, and permitting) is estimated at \$700,000

Phase II (construction and dredging) is estimated at \$16,000,000

Exhibits/Attachments Attached:

Contract Review

Evaluation Criteria Tabulation



**PURCHASING DEPARTMENT
CONTRACT REVIEW TRANSMITTAL**

CATS
NO.:

32941

PROJECT: LAKE SEMINOLE SEDIMENT REMOVAL

BID NUMBER: 090-0271-NC (AM) **REQ. NUMBER:**

TYPE: Purchase Contract Other: Construction-Less than \$100,000 One Time

In accordance with the policy guide for Contract Administration, the attached documents are submitted for review and comment. Upon completion of review, complete Contract Review Transmittal and forward to next Review Authority listed. Please indicate suggested changes by revising, in RED, the appropriate section of the document reflecting the exact wording of the change.

RISK MANAGEMENT: Please enter required liability coverage on pages: **PRODUCT ONLY**
 This is a non-continuing contract. Good Faith Estimate Expenditure from Department: \$700,000

REVIEW SEQUENCE	REVIEW AUTHORITY	REVIEW DATE	REVIEW SIGNATURE	COMMENTS (Attach Separate page if necessary)	COMMENTS INCORPORATED
1.	<u>Purchasing Dept.</u> Joseph Lauro, Director Candy Mancuso, Asst. Director Amelia McFarlane, Sr. PA	3/25/10	<i>Amelia McFarlane</i>	need draft agreement - legal	OK - am
2.	<u>Using Department</u> Will Davis/ Kelli Levy	3/31/10 4/7/10	<i>Kelli Levy</i> <i>Will Davis</i>	Comments on pg 7, 13, 14 CD per comments on pg 14 attached. pg. 13	OK - am
3.	<u>Risk Management</u> Attn: Beth Winingar (Check applicable box at right)	4/8/10	<i>Beth Winingar</i>		HIGH RISK NOT HIGH RISK
4.	<u>BCC Finance</u> Attn: Cassandra Williams	4/13/10	<i>CBW</i>	Please provide a draft of agreement for review.	OK - am
5.	<u>Asst. County Administrator</u>				
6.	<u>Asst. County Administrator/Chief of Staff</u> Attn: Mark Woodard	4/15/10	<i>Mark Woodard</i>		
7.	<u>Legal</u> Attn: Michelle Wallace	4/16/10	<i>MW</i>	Draft Agreement Attached	OK - am

****RETURN ALL DOCUMENTS TO PURCHASING****

Make all inquiries to: Amelia McFarlane, CPPB Sr. Procurement Analyst at Extension 43149

In order to meet the following schedule, please return your requirements to Purchasing by: **Upon Completion**

TENTATIVE DATES
Legal Ad-BID/RFP Mail Out: TBD
BID/RFP Opening: TBD
Board/County Admin/Purchasing Director Approval: TBD

	A	B	C	D	E	F	G	H	I	J	K	L
1	PINELLAS COUNTY EVALUATION CRITERIA TABULATION SHEET											
2	LAKE SEMINOLE SEDIMENT REMOVAL											
3	090-0271- NC (AM)											
4												
5												
6		COMPANY NAME	EVALUATOR	EVALUATOR	EVALUATOR	EVALUATOR	EVALUATOR	EVALUATOR	PROPOSAL TOTAL AVERAGE	PROPOSAL RANK	COMBINED TOTAL AVERAGE	FINAL RANK
7			PAUL	MARIO	KELLI	NANCY	DAVE	TOM	Oral	TOP 3 PROCEED WITH ORAL PRESENTATION		
8			BERLAGE	FERFOGLIA	LEVY	NORTON	SLOENENA	WASHBURN	Total Average			
9	1	BCI ENGINEERS & SCIENTISTS, INC	771.25 * 930.00	776.75 * 935.00	795.00 * 940.00	829.50 * 940.00	825.00 * 938.00	801.25 * 935.00	799.79 936.33	1	868.06	1
10	2	CAMP DRESSER & MCKEE, INC (CDM)	392.00	436.25	383.75	412.50	458.75	411.25	415.75	6		
11	3	CONESTOGA-ROVERS & ASSOCIATES, INC	566.25	581.25	543.75	556.25	617.50	590.00	575.83	5		
12	4	TAYLOR ENGINEERING, INC	592.50	608.75	582.50	610.00	625.00	600.00	603.13	4		
13	5	TETRA TECH, INC	735.00 685.00	751.25 710.00	720.00 690.00	718.75 695.00	765.00 720.00	750.00 715.00	740.00 702.50	2	721.25	3
14	6	URS CORPORATION SOUTHERN	737.50 935.00	737.50 915.00	726.25 940.00	713.75 930.00	708.75 940.00	747.50 940.00	728.54 933.33	3	830.94	2
19		Date:	6/7/10 AND 6/23/10 (Oral)									