



**BOARD OF COUNTY COMMISSIONERS**

DATE: June 15, 2010

AGENDA ITEM NO. 13.

Consent Agenda

Regular Agenda

Public Hearing

County Administrator's Signature:

**Subject:**

Approval of Ranking of Consultant Selection- Mechanical/Electrical Professional Engineering Services  
Contract No. 090-0247-CN (AM)

**Department:**

Real Estate Management / Purchasing

**Staff Member Responsible:**

Paul Sacco / Joe Lauro

**Recommended Action:**

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) APPROVE THE RANKING OF FIRMS AND AUTHORIZE STAFF TO NEGOTIATE AN AGREEMENT WITH EACH OF THE TOP FOUR RANKED FIRMS FOR MECHANICAL/ELECTRICAL PROFESSIONAL ENGINEERING SERVICES:

1. A. J. SANCHEZ, CONSULTING ENGINEERS, INC., TAMPA, FLORIDA
2. ENGINEERING MATRIX, INC., ST. PETERSBURG, FLORIDA
3. HAHN ENGINEERING, INC., TAMPA, FLORIDA
4. LONG & ASSOCIATES ARCHITECTS/ENGINEERS, INC., TAMPA, FLORIDA.

**Summary Explanation/Background:**

On March 26, 2010, in accordance with the Consultants' Competitive Negotiation Act (CCNA) requirements, the Purchasing Department on behalf of the Real Estate Management Department (REM) let a Request for Proposal (RFP) to obtain the services of consultants to perform mechanical, and electrical professional engineering services. It was the intent of the RFP to obtain responses from qualified professional firms to provide a wide range of engineering, technical management, and administrative services to assist in bringing to completion, numerous projects identified in the Capital Improvement Plan (CIP).

The evaluation committee consisting of two (2) representatives from REM, one representative from Department of Environmental Management, a representative from Pinellas County Utilities department, along with a representative from Purchasing Department acting as a facilitator, met on May 11, 2010, to evaluate and score the twenty-five (25) proposals received.

The Committee evaluated the firms per the following criteria detailed below for a possible scoring of 1000 points:

- |  |            |
|--|------------|
| 1. Capabilities                                    | 150 Points |
| 2. Adequacy of Personnel                           | 200 Points |
| 3. Experience of Firm                              | 150 Points |
| 4. Abilities of Professional Personnel             | 175 Points |
| 5. Past Performance                                | 125 Points |
| 6. Minority Business Status                        | 50 Points  |
| 7. Volume of Work Previously Awarded by the County | 50 Points  |
| 8. Location  | 50 Points  |

The first four (4) firms in order of ranking after evaluation of the proposals are as follows:

- |   |               |
|---|---------------|
| 1. A. J. Sanchez Consulting Engineers, Inc.     | 863.63 Points |
| 2. Hahn Engineering Inc.                        | 859.31 Points |
| 3. Long & Associates Architects/Engineers, Inc. | 855.69 Points |
| 4. Engineering Matrix Inc.                      | 847.44 Points |

The remainder of the ranked firms are attached. At the direction of the Board, REM staff will begin negotiation with the four (4) highest ranked firms in accordance with County CCNA procedures. Final negotiated contracts will be brought back to the Board for approval at a future date.

**Fiscal Impact/Cost/Revenue Summary:**

Funding will be provided with CIP funds

The budget for FY 2010 thru FY 2014 is estimated at \$11 million for a number of projects

**Exhibits/Attachments Attached:**

Contract Review  
Evaluation Criteria Tabulation



MAR 15 2010

**PURCHASING DEPARTMENT  
CONTRACT REVIEW TRANSMITTAL**

CATS  
NO.:

32787

**PROJECT: Mechanical/Electrical Professional Engineering Services**

**BID NUMBER: 090-0247-CN (AM)                      REQ. NUMBER:**

**TYPE:**  Purchase Contract     Other:     Construction-Less than \$100,000     One Time

In accordance with the policy guide for Contract Administration, the attached documents are submitted for review and comment.

Upon completion of review, complete Contract Review Transmittal and forward to next Review Authority listed. Please indicate suggested changes by revising, in RED, the appropriate section of the document reflecting the exact wording of the change.

**RISK MANAGEMENT:** Please enter required liability coverage on pages: 12                      **PRODUCT ONLY**

This is an annual contract. Good Faith Estimate Expenditure from Department:

REVIEW SEQUENCE	REVIEW AUTHORITY	REVIEW DATE	REVIEW SIGNATURE	COMMENTS (Attach Separate page if necessary)	COMMENTS INCORPORATED
1.	<u>Purchasing Dept.</u> Joseph Lauro, Director Candy Mancuso, Asst. Director Amelia McFarlane, Sr. PA	3/12/10	<i>[Signature]</i>		
2.	<u>Using Department</u> Paul Sacco	3/15/10	<i>[Signature]</i>		
3.	<u>Risk Management</u> Attn: Beth Winger <i>(Check applicable box at right)</i>	3/15/10	<i>[Signature]</i>		HIGH RISK  NOT HIGH RISK
4.	<u>BCC Finance</u> Attn: Cassandra Williams	3/19/10	<i>[Signature]</i>		
5.	<u>Asst. County Administrator</u>				
6.	<u>Asst. County Administrator/Chief of Staff</u> Attn: Mark Woodard	3/22/10	<i>[Signature]</i>		
7.	<u>Legal</u> Attn: Michelle Wallace	3/22/10	<i>[Signature]</i>	<i>Please provide agreement.</i>	

**\*\*RETURN ALL DOCUMENTS TO PURCHASING\*\* Attached**

Make all inquiries to: Amelia McFarlane, CPPB Sr. Procurement Analyst    at Extension 43149

In order to meet the following schedule, please return your requirements to Purchasing by: Upon Completion

10/2006 (ag)

TENTATIVE DATES
Legal Ad-BID/RFP Mail Out: TBD
BID/RFP Opening: TBD
Board/County Admin/Purchasing Director Approval: TBD

**PINELLAS COUNTY EVALUATION CRITERIA TABULATION SHEET**

**MECHANICAL/ELECTRICAL PROFESSIONAL ENGINEERING SERVICES**

**090-0247-CN (AM)**

Date: **May 11, 2010**

COMPANY NAME	EVALUATOR	EVALUATOR	EVALUATOR	EVALUATOR	TOTAL POINTS	TOTAL AVERAGE	RANK
	Paul	Tom	Paul	Keshwar			
	Berlage	Borawski	Giuliani	Ramjattan			
A J Sanchez Consulting Engineers Inc	836.25	848.75	884.25	885.25	<b>3454.50</b>	<b>863.63</b>	<b>1</b>
Hahn Engineering Inc	863.00	856.25	857.00	861.00	<b>3437.25</b>	<b>859.31</b>	<b>2</b>
Long & Associates Architects/Engineers Inc	855.00	857.50	859.25	851.00	<b>3422.75</b>	<b>855.69</b>	<b>3</b>
Engineering Matrix Inc	849.00	857.00	833.75	850.00	<b>3389.75</b>	<b>847.44</b>	<b>4</b>
Affiliated Engineers Inc	850.00	828.00	817.50	822.75	<b>3318.25</b>	<b>829.56</b>	<b>5</b>
Engineering & Applied Science Inc	817.50	847.00	836.00	805.75	<b>3306.25</b>	<b>826.56</b>	<b>6</b>
Griner Engineering Inc	828.25	828.00	837.75	810.25	<b>3304.25</b>	<b>826.06</b>	<b>7</b>
Lyle Engineering Group Inc	822.50	819.00	824.25	824.25	<b>3290.00</b>	<b>822.50</b>	<b>8</b>
Rolley Engineering Inc	822.50	813.75	823.25	825.50	<b>3285.00</b>	<b>821.25</b>	<b>9</b>
TLC Engineering for Architecture Inc	800.00	803.75	810.25	826.25	<b>3240.25</b>	<b>810.06</b>	<b>10</b>
T.Y. Lin International / H. J. Ross	801.50	819.75	807.75	807.75	<b>3236.75</b>	<b>809.19</b>	<b>11</b>
Mechical Engineering Solutions	797.50	819.50	817.50	799.50	<b>3234.00</b>	<b>808.50</b>	<b>12</b>
Carastro & Associates Inc	799.25	822.00	792.75	813.00	<b>3227.00</b>	<b>806.75</b>	<b>13</b>
Pyramid Engineering Inc	794.00	796.00	791.75	795.00	<b>3176.75</b>	<b>794.19</b>	<b>14</b>
KEM Engineers Inc	781.25	788.25	816.00	785.50	<b>3171.00</b>	<b>792.75</b>	<b>15</b>
Graef-USA Inc	791.75	769.50	771.75	786.00	<b>3119.00</b>	<b>779.75</b>	<b>16</b>
Henderson Engineers Inc	772.75	794.25	779.50	770.50	<b>3117.00</b>	<b>779.25</b>	<b>17</b>
GLE Associates Inc	790.00	777.00	771.00	763.50	<b>3101.50</b>	<b>775.38</b>	<b>18</b>
Phoenix Engineering Group Inc	778.75	762.25	774.75	761.25	<b>3077.00</b>	<b>769.25</b>	<b>19</b>
Consulting Engineering Associates Inc	777.00	767.00	765.00	767.50	<b>3076.50</b>	<b>769.13</b>	<b>20</b>
GAI Consultants Inc	705.00	720.50	730.00	708.75	<b>2864.25</b>	<b>716.06</b>	<b>21</b>
Parker Stephens Inc	540.00	577.25	567.50	540.00	<b>2224.75</b>	<b>556.19</b>	<b>22</b>
M.P. Sptchala & Associates Inc	525.00	601.50	567.50	525.00	<b>2219.00</b>	<b>554.75</b>	<b>23</b>
Soney FM LLC	481.25	492.50	492.25	436.25	<b>1902.25</b>	<b>475.56</b>	<b>24</b>
Camp Dresser & McKee Inc	448.50	430.25	460.75	399.75	<b>1739.25</b>	<b>434.81</b>	<b>25</b>