

30775



Joe Lauro, CPPO/CPPB
Director

INTEROFFICE MEMO

To: Robert S. LaSala, County Administrator
From: Joseph Lauro, Director of Purchasing *[Signature]*
Subject: Award of Bid - Recycling and De-manufacturing Electronics Services
Contract No. 089-0432-B(RM)
Date: August 28, 2009

RECOMMENDATION: I RECOMMEND THE COUNTY ADMINISTRATOR AWARD THE BID FOR RECYCLING AND DEMANUFACTURING ELECTRONICS SERVICES WITH CREATIVE RECYCLING SYSTEMS, INC., TAMPA, FLORIDA ON THE BASIS OF BEING THE LOWEST RESPONSIVE, RESPONSIBLE BID RECEIVED MEETING SPECIFICATIONS. BIDS ARE ON FILE IN THE PURCHASING DEPARTMENT.

ESTIMATED ANNUAL EXPENDITURE NOT TO EXCEED: \$133,334.00

ESTIMATED THIRTY-SIX (36) MONTH EXPENDITURE: \$400,000.00

Funding is provided through Solid Waste Operations Enterprise Fund.

DISCUSSION: This award will establish a contract with a single contractor for recycling and demanufacturing services for end of life electronics equipment collected by Pinellas County Utilities' Solid Waste Operations. It is estimated that there are 750 tons of electronic materials that will require the contractor to recycle/de-manufacture and manage annually. The award amount is based on the estimate of services required and the estimated growth of the program, and includes an annual cost of \$20,000.00 for unspecified services

Contract Period: 36 Months from date of award

| | | |
|-----------------|-----------|-----------|
| Term Extension: | Terms | Length of |
| | Remaining | Each Term |
| | 2 | 12 Months |

Increase Allowances: Term extensions will allow for price adjustments in an amount not to exceed the average of the Consumer Price Index (CPI) for all Urban Consumers, Series Id: CUUR000SA0, Not Seasonally Adjusted, Area: U.S. city average, Item: All items, Base Period: 1982-84=100 for the twelve months prior to extension.

Section 2-176 of the Pinellas County Code delegates authority to the County Administrator to award contracts for purchases of goods or services of \$250,000 or less, and the Director of Purchasing for purchases of \$100,000 or less within the budget of the using department.

APPROVED: *Robert S. Lasala*
ROBERT S. LASALA
County Administrator

Date of Approval: 8-31-09

Attachments:

1. Contract Review
2. Bid Tabulation

