



BOARD OF COUNTY COMMISSIONERS

DATE: August 4, 2009

AGENDA ITEM NO.

17.

Consent Agenda



Regular Agenda



Public Hearing



County Administrator's Signature:

Subject:

Award of Bid: Services: Maintenance 9-1-1 Emergency Telephone/Recording Equipment
Contract No. 089-0371-M (RM)

Department:

Public Safety Services / Purchasing

Staff Member Responsible:

Dick Williams / Joe Lauro

Recommended Action:

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) APPROVE THE AWARD OF BID FOR A CONTRACT TO PROVIDE MAINTENANCE OF 9-1-1 EMERGENCY TELEPHONE/RECORDING EQUIPMENT FROM VERIZON SELECT SERVICES INC. (VERIZON), TAMPA, FLORIDA.

IT IS FURTHER RECOMMENDED THAT THE COUNTY ADMINISTRATOR BE AUTHORIZED TO SIGN FUTURE CHANGE ORDER REQUESTS WITH VERIZON THAT ARE DIRECTLY RELATED TO THIS CONTRACT AND ARE PART OF THE SYSTEM AGREEMENT.

Summary Explanation/Background:

This contract is to provide maintenance support for all 9-1-1 emergency telephone and recording equipment at eleven, (11), Public Safety Answering Points (PSAP) located throughout Pinellas County. The contract term is for a period of thirty-six (36) months, commencing on October 1, 2009 through September 30, 2012, with one (1) additional twenty-four (24) month extension option. The term extension allows for price adjustment (increase/decrease) in an amount not to exceed the U.S. Bureau of Labor Statistics Employment Cost Index (ECI) Professional Scientific and Technical Services for the twelve (12) months prior to the term extension.

Historically, Verizon has been the only provider for this service. In an attempt to test the market for competition, staff queried telephone and recording equipment manufacturers for service providers certified to supply maintenance and repair services, while preserving manufacturers' warranties on the County's 9-1-1 equipment. The Invitation to Bid (ITB) was sent to four (4) companies and posted on the Purchasing web site. Verizon is the only company that submitted a bid. Embarq, Inc. and Motorola submitted no-bid statements responding they were unable to meet all the requirements of the bid.

Highlights of the contract include:

- Full maintenance service contract including parts and labor.
- Trained and Certified technicians with a minimum of five (5) years experience working on 9-1-1 equipment.
- Two (2) on-site technicians, five (5) days a week, eight (8) hours per day, annually.
One (1) technician, on call, in Pinellas County for after hours, weekend & holidays, with a two (2) hour response time.
- Twenty-four (24) hours per day, seven (7) days per week, second tier maintenance agreement with all manufacturers of County owned 9-1-1 telephone and recording equipment.
- Twenty-four (24) hours per day, seven (7) days per week, after hours, weekends and holidays, two (2) hour response time agreement with Verizon for telecom repairs.
- Two (2) on-site crash kits complete with hardware and software.

The award includes funds budgeted for unspecified work that may be required during the contract term.

The County and Verizon will rely upon the terms and conditions of the existing System Agreement that was approved by the Board on August 9, 2006. The Office of the County Attorney has authorized continued use of this agreement, therefore, a new agreement is not necessary.

Fiscal Impact/Cost/Revenue Summary:

Estimated Annual Expenditure:	\$ 985,295.78
Estimated Thirty-Six (36) Month Expenditure:	\$2,955,887.34
• Unspecified Work during contract term:	<u>\$ 10,000.00</u>
Total Estimated Contract Expenditure:	\$2,965,887.34

Funding is provided by the E 9-1-1 Service Fee Fund

Exhibits/Attachments Attached:

1. Contract Review
2. Verizon Cost Submittal



**PURCHASING DEPARTMENT
CONTRACT REVIEW TRANSMITTAL**

**CATS
NO.:29705**

**PROJECT: SERVICES: 9-1-1 EMERGENCY TELEPHONE AND RECORDING EQUIPMENT
MAINTENANCE**

BID NUMBER: 089-0371-B(RM)

REQ. NUMBER:

TYPE: ☒ Purchase Contract ☐ Other: ☐ Construction-Less than \$100,000 ☐ One Time

In accordance with the policy guide for Contract Administration, the attached documents are submitted for review and comment.

Upon completion of review, complete Contract Review Transmittal and forward to next Review Authority listed. Please indicate suggested changes by revising, in RED, the appropriate section of the document reflecting the exact wording of the change.

RISK MANAGEMENT: Please enter required liability coverage on pages: 10-11 ^{\$993,000}
This is a 36 MONTHS SERVICES contract. Estimated ANNUAL Expenditure: **\$331,000.00**

PRODUCT ONLY ☐ ²⁹⁶⁵⁸⁸
Year Total \$493,000.00
\$2,979,000.00

REVIEW SEQUENCE	REVIEW AUTHORITY	REVIEW DATE	REVIEW SIGNATURE	COMMENTS (Attach Separate page if necessary)	COMMENTS INCORPORATED
1.	Purchasing Dept. Joe Lauro, Dir Ruby McKenzie PA	5/18	<i>[Signature]</i>	<i>Please indicate if pre-bid is necessary.</i>	NO PREBID NECESSARY <i>[Signature]</i>
2.	Dept. of Public Safety Svcs. Dick Williams, Director Chuck Freeman, Mgr 9-1-1	6/9/09 6/9/09	<i>[Signature]</i> <i>[Signature]</i>	OK SEE NOTES & ATTACHMENT TO Pg. 13 <i>[Signature]</i>	

Using Dept please check attached vendor list. Circle vendors you want bids mailed to. Add additional vendors with complete information (Name, Address, Phone and Fax)

3.	Risk Management Director Attn: Beth Wininger (Check applicable box at right)	6/9/09	<i>[Signature]</i>		HIGH RISK
					NOT HIGH RISK

****RETURN ALL DOCUMENTS TO PURCHASING****

Make all inquiries to:	Ruby McKenzie	at Extension 4-3795
In order to meet the following schedule, please return your requirements to Purchasing by: 6-1-09		

10/2006 (ag)

TENTATIVE DATES
Legal Ad-BID/RFP Mail Out: 6/5/09
BID/RFP Opening: 7/7/09
Board Approval: 8/4/09

COST SUBMITTAL SUMMARY

GRAND TOTAL 36 MONTHS CITY OF CLEARWATER POLICE DEPT (A 1)	\$400,174.20
GRAND TOTAL 36 MONTHS CITY OF GULFPORT POLICE DEPT (A 2)	\$68,653.08
GRAND TOTAL 36 MONTHS CITY OF LARGO POLICE DEPT (A 3)	\$221,931.00
GRAND TOTAL 36 MONTHS CITY OF ST. PETERSBURG BEACH (A 4)	\$71,301.24
GRAND TOTAL 36 MONTHS SUNSTAR AMBULANCE (A 5)	\$523,073.52
GRAND TOTAL 36 MONTHS CITY OF TARPONS SPRINGS POLICE DEPT (A 6)	\$72,750.60
GRAND TOTAL 36 MONTHS CITY OF TREASURE ISLAND POLICE DEPT (A 7)	\$69,983.28
GRAND TOTAL PINELLAS EMERGENCY COMM CTR (A 8)	\$283,180.70
GRAND TOTAL CITY OF PINELLAS PARK POLICE DEPT (A 9)	\$115,339.68
GRAND TOTAL CITY OF ST PETERSBURG POLICE DEPT (A 10)	\$162,428.04
GRAND TOTAL PINELLAS CO SHERIFF'S OFFICE (A 11)	\$250,500.24
TOTAL BID PSAP EQUIPMENT MAINTENANCE	\$2,239,315.58
ANNUAL ONSITE TECH-5 DAYS X 8 HR/DAY	X 2 \$748,617.84
Verizon Discount	(\$32,046.08)
36 MONTH GRAND TOTAL BID	\$2,955,887.34
UNSPECIFIED WORK	\$10,000.00

Bid prices are inclusive of all costs associated with the services provided to the County. The County will not reimburse the bidder or any representative of the bidder for travel and/or related costs or any other out of pocket expenses

UNSPECIFIED WORK is identified as work that may be required in addition to services not listed in the specifications. Do not include unspecified work in your Bid Total. It will not be used to determine award and there is no guarantee that these monies will be utilized during the contract.