



Joe Lauro, CPPO/ CPPB
Director

INTEROFFICE MEMO

To: Joseph Lauro, Director of Purchasing
From: Michael Wilson, Procurement Analyst *mw*
Subject: Award of Bid – Rental Equipment (Co-op)
Contract No. 089-0190-B (MW)
Date: March 12, 2009

RECOMMENDATION: I RECOMMEND THE DIRECTOR OF PURCHASING AWARD THE BID FOR RENTAL EQUIPMENT WITH THE VENDORS LISTED BELOW ON THE BASIS OF BEING THE LOWEST RESPONSIVE, RESPONSIBLE BIDS RECEIVED MEETING SPECIFICATIONS. BIDS ARE ON FILE IN THE PURCHASING DEPARTMENT.

Group One	United Rentals, Inc.	Clearwater, Florida
Group Two	United Rentals, Inc.	Clearwater, Florida
Group Three		
Item One	Hertz Equipment Rental Corporation	Tarpon Springs, Florida
Item Two	First Venture Enterprises, d/b/a Eagle Equipment Rental	Clearwater Florida
Item Four	RSC Equipment Rental	Largo, Florida
Item Five	RSC Equipment Rental	Largo, Florida

Pinellas County Total Estimated Twenty-Four (24) Month Expenditure Not to Exceed: \$100,000.00

Co-op Total Estimated Twenty-Four (24) Month Expenditure Not to Exceed: \$100,000.00

Total Estimated Twenty-Four (24) Month Expenditure Not to Exceed: \$200,000.00

Funding for Pinellas County's requirements is provided through the various user departments general operating funds. Co-op members are responsible for their own funding and purchases.

Funding is provided through the various using departments operating budgets.

DISCUSSION: This is a cooperative bid administered by Pinellas County that includes the City of St. Petersburg. This bid is for the rental of equipment on an as needed basis. No bids were received for group three (3) line item three (3). The item will be rented as required using the P-card.

This is a twenty-four (24) month contract with two (2) twelve (12) month options for renewal. Pricing shall be held firm for the first twelve (12) months of the initial twenty-four (24) month contract period. Thereafter price adjustments may occur every twelve (12) months. Renewal options shall be exercised only if all terms and conditions remain the same, and the County Administrator or Director of Purchasing grants approval.

Contract Period: 03/14/09 THROUGH 03/13/11 N/A – One Time Purchase

Term Extension: Terms Remaining 2 Length of Each Term 12 Months None

Increase Allowances: Contract allows for price adjustments (Increase/Decrease) every twelve (12) months in an amount not to exceed the average of the Consumer Price Index (CPI) for all Urban Consumers, Series Id: CUUR000SA0, Not Seasonally Adjusted, Area: U.S. city average, Item: All items, Base Period: 1982-84=100, for the twelve months prior.

Section 2-176 of the Pinellas County Code delegates authority to the County Administrator to award contracts for purchases of goods or services of \$250,000 or less, and the Director of Purchasing for purchases of \$100,000 or less within the budget of the using department.

APPROVED: Candy Mancuso
JOSEPH LAURO, CPPO/CPPB
Director of Purchasing Borg

Date of Approval: 3/12/09

- Attachments:
1. Contract Review
 2. Tabulation



CATS NO.:

(PLEASE UPDATE)

28468

CONTRACT REVIEW TRANSMITTAL SLIP

PROJECT: **Rental Equipment (COOP)**
 DEPT: **Fleet Department**
 BID NUMBER: **089-0190-B (MW)**

TYPE: Purchase Contract for rental equipment as needed

In accordance with the policy guide for Contract Administration, the attached documents are submitted for review and comment.

Upon completion of review, complete Contract Review Transmittal Slip and forward to the next Review Authority on the list. Please indicate suggested changes by revising, in RED, the appropriate section of the document reflecting the exact wording of the change and initialing next to your changes.

RISK MANAGEMENT: PRODUCT ONLY This is an annual requirement contract for the rental of equipment/goods – no services.
 Estimated Annual Expenditure County: \$50,000.00 Estimated Annual Expenditure COOP: \$75,000.00

REVIEW SEQUENCE	REVIEW AUTHORITY	REVIEW DATE	REVIEW SIGNATURE	COMMENTS (Attach Separate page if necessary)	COMMENTS INCORPORATED
1.	Purchasing Dept. Joe Lauro Candy Mancuso Mike Wilson <i>AMW</i>	12/30	<i>Com + Grant</i>		<i>AMW</i>
2.	Attn: Fleet Department Keith Grant Scott Mueller	1/4/09 1/5	<i>K.G.</i> <i>SM</i>		<i>AMW</i>

Using Dept please check attached vendor list. **Circle vendors you want bids mailed to.** Add additional vendors with complete information you would like solicited that are not on this list. We need Name, Address, Phone, Fax.

3.	Risk Management Attn: Loretta Hunter <i>(Check applicable box at right)</i>	1/14/09	<i>LH</i>		High Risk
					<input checked="" type="checkbox"/> Not High Risk

RETURN TO PURCHASING ATTN: MIKE WILSON – THANKS!

All inquiries should be made to: **Mike Wilson** at Extension 43154

In order to meet the following schedule, please return your requirements to Purchasing by: August 29, 2008

TENTATIVE DATES

Contract Review Returned By: 1/9/09
Publish Bid: 1/14/09
Open Bids: 2/17/09
Tentative Award: 02/27/09 (C.A.)
Tentative Start Date: 03/14/09



RECEIVED
DEC 31 2008
FLEET MANAGEMENT

RECEIVED
JAN - 8 2009
PURCHASING

REC'D
JAN 15 2009
PURCHASING