

INTEROFFICE MEMO

To: Joseph Lauro, Director of Purchasing
 From: Lucy Nowacki, Procurement Analyst
 Subject: Award of Bid - Janitorial, Industrial - Utilities
 Contract No. 089-0178-B (LN)
 Date: March 3, 2009

RECOMMENDATION: I RECOMMEND THE DIRECTOR OF PURCHASING AWARD THE BID FOR JANITORIAL, INDUSTRIAL - UTILITIES WITH THE BRALICH CORPORATION D/B/A ALL-KLEEN COMMERCIAL CLEANING, SAINT PETERSBURG, FLORIDA ON THE BASIS OF BEING THE LOWEST RESPONSIVE, RESPONSIBLE BID RECEIVED MEETING SPECIFICATIONS. BIDS ARE ON FILE IN THE PURCHASING DEPARTMENT.

ESTIMATED ANNUAL EXPENDITURE NOT TO EXCEED: \$60,000.00

Funding is provided through the Utilities Department Operating budget.

DISCUSSION: This is an annual contract to provide industrial janitorial services for the Utilities Department. Industrial janitorial services are required in addition to standard janitorial services to fulfill requirements such as maintaining marble and granite floors and de-scaling of toilets/urinals. Due to recent budget constraints, the department has requested a decrease in the frequency of services and the vendor has agreed. This is a twenty-four (24) month contract and contains two (2) additional twelve (12) month options of renewal. This option shall be exercised only if all terms and conditions remain the same and the Director of Purchasing grants approval.

Contract Period:	3/09/09	THROUGH	3/8/11	<input type="checkbox"/> N/A – One Time Purchase
Term Extension:	Terms Remaining	Length of Each Term	<input type="checkbox"/> None	
	2	12 Months		

Increase Allowances: Contract renewals will allow for price adjustments in an amount not to exceed the average of the Consumer Price Index (CPI) for all Urban Consumers, Not Seasonally Adjusted, for the twelve months prior to renewal, or five percent (5%), whichever is less. This option shall be exercised only if all terms and conditions remain the same and the Director of Purchasing grants approval.

Section 2-176 of the Pinellas County Code delegates authority to the County Administrator to award contracts for purchases of goods or services of \$250,000 or less, and the Director of Purchasing for purchases of \$100,000 or less within the budget of the using department.

APPROVED: 
 JOSEPH LAURO, CPPO/CPPB
 Director of Purchasing

Date of Approval: 3/3/09

Attachments:
 Contract Review
 Bid Tabulation