

28464



Joe Lauro, CPPO/CPPB  
Director

### INTEROFFICE MEMO

To: Robert S. LaSala, County Administrator  
 From: Joseph Lauro, Director of Purchasing *Joe Lauro*  
 Subject: Award of Bid - Poles, Street Light & Assemblies, Aluminum  
 Contract No. 089-0060-B (MW)  
 Date: December 30, 2008

**RECOMMENDATION:** I RECOMMEND THE COUNTY ADMINISTRATOR AWARD THE BID FOR ALUMINUM STREET LIGHT POLES AND ASSEMBLIES WITH TORRES ELECTRICAL SUPPLY COMPANY, INC., OF STUART, FLORIDA ON THE BASIS OF BEING THE LOWEST RESPONSIVE, RESPONSIBLE BID RECEIVED MEETING SPECIFICATIONS. BIDS ARE ON FILE IN THE PURCHASING DEPARTMENT.

**ESTIMATED ANNUAL EXPENDITURE NOT TO EXCEED:** \$181,705.17

Funding is provided through the Public Works Traffic Signal Operations Department's operating monies.

**DISCUSSION:** This is an annual contract for Aluminum Street Light Poles and Assemblies.

Contract Period: 01/01/09 THROUGH 12/31/09  N/A – One Time Purchase

Renewal Options: Terms Length of  None  
 Remaining Each Term  
 3 12 Months

Increase Allowances: Price adjustments may be requested in writing every six (6) months during the duration of the contract. Price adjustments are not to exceed the average of the Producer Price Index (PPI) for Aluminum Sheet, Plate and Foil for Manufacturing PCU 331315331315, Not Seasonally Adjusted, for the six (6) months prior.

Section 2-176 of the Pinellas County Code delegates authority to the County Administrator to award contracts for purchases of goods or services of \$250,000 or less, and the Director of Purchasing for purchases of \$100,000 or less within the budget of the using department.

APPROVED: *Robert S. LaSala*  
 Robert S. LaSala  
 County Administrator

Date of Approval: 12/31/08

- Attachments:  
 1) Contract Review  
 2) Tabulation



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**CONTRACT REVIEW TRANSMITTAL SLIP**

**PROJECT: POLES – STREET LIGHT & ASSEMBLIES - ALUMINUM**

**BID NUMBER: 089-0060-B (MW)**

**TYPE:**  Purchase Contract  Construction-Less than \$100,000  One Time  Other:

In accordance with the policy guide for Contract Administration, the attached documents are submitted for review and comment.

Upon completion of review, complete Contract Review Transmittal Slip and forward to the next Review Authority on the list. Please indicate suggested changes by revising, in RED, the appropriate section of the document reflecting the exact wording of the change.

**RISK MANAGEMENT: MATERIALS ONLY**

This is an annual requirement contract for materials only. Estimated Annual Expenditure \$200,000.00 (includes \$12,000.00 unspecified)

REVIEW SEQUENCE	REVIEW AUTHORITY	REVIEW DATE	REVIEW SIGNATURE	COMMENTS (Attach Separate page if necessary)	COMMENTS INCORPORATED
1.	Purchasing Dept. Joe Lauro Candy Mancuso Mike Wilson <i>h.w. m</i>	10/14	<i>Comp</i>		<i>✓ m</i>
2.	Attn: Public Works Dept. Peter Yauch <i>JORGE QUINTAS</i> <i>LISA TATRO</i>	10/17/08 10/23/08 10/27/08	<i>[Signatures]</i>		<i>✓ m</i>

Using Dept please check attached vendor list. Circle vendors you want bids mailed to. Add additional vendors with complete information you would like solicited that are not on this list. We need Name, Address, Phone, Fax.

					High Risk
					Not High Risk

**RETURN TO PURCHASING**

All inquiries should be made to: Mike Wilson at Extension 43154  
In order to meet the following schedule, please return your requirements to Purchasing by: October 30, 2008

TENTATIVE DATES

Contract Review Returned By 10/30/08
Publish Bid: 11/06/08 approx.
Open Bids 12/02/08 approx.
Tentative Award 12/08/08 To Start 12/10/08

