



BOARD OF COUNTY COMMISSIONERS

DATE: February 3, 2009

AGENDA ITEM NO. 11c.

Consent Agenda

Regular Agenda

Public Hearing

County Administrator's Signature:

Subject:

Award of Bid - 25% Sodium Hydroxide (NaOH) Solution
Contract No. 089-0029-B (LN)

Department:

Utilities/Purchasing

Staff Member Responsible:

Tom Crandall/Joe Lauro

Recommended Action:

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS AWARD THE BID FOR 25% SODIUM HYDROXIDE (NaOH) SOLUTION TO KEY CHEMICAL, INC., WAXAW, NORTH CAROLINA, ON THE BASIS OF BEING THE LOWEST, RESPONSIVE, RESPONSIBLE BID RECEIVED. BIDS ARE ON FILE IN THE PURCHASING DEPARTMENT.

Summary Explanation/Background:

This is an annual contract for the purchase of 25% Sodium Hydroxide (NaOH) Solution to be used by the Utilities Department in the treatment of potable water. This is a twelve (12) month contract with adjustable (increase or decrease) pricing at three (3) month intervals after date of award for the life of the contract based on the average of the Producer Price Index (PPI) - Chemicals and Allied Products, Not Seasonally Adjusted, or ten percent (10%), whichever is less. There are two (2) additional twelve (12) month options for renewal at the same terms and conditions, pending availability of funds and approval by the County Administrator.

Fiscal Impact/Cost/Revenue Summary:

TOTAL ESTIMATED ANNUAL EXPENDITURE NOT TO EXCEED: \$321,900.00

Funding Source: Utilities Operating Budget

Exhibits/Attachments Attached:

Contract Review
Bid Tabulation



**PURCHASING DEPARTMENT
CONTRACT REVIEW TRANSMITTAL**

CATS
NO.: 2795

PROJECT: 25% Sodium Hydroxide (NaOH) Solution			
BID NUMBER: 089-0029-B (LN)		REQ. NUMBER:	
TYPE: <input checked="" type="checkbox"/> Purchase Contract	<input type="checkbox"/> Other:	<input type="checkbox"/> Construction-Less than \$100,000	<input type="checkbox"/> One Time

In accordance with the policy guide for Contract Administration, the attached documents are submitted for review and comment.

Upon completion of review, complete Contract Review Transmittal and forward to next Review Authority listed. Please indicate suggested changes by revising, in RED, the appropriate section of the document reflecting the exact wording of the change.

RISK MANAGEMENT: Please enter required liability coverage on pages: 11 & 12 PRODUCT ONLY
 This is an annual requirement contract. Estimated Expenditure: \$100,000.00

REVIEW SEQUENCE	REVIEW AUTHORITY	REVIEW DATE	REVIEW SIGNATURE	COMMENTS (Attach Separate page if necessary)	COMMENTS INCORPORATED
1.	<u>Purchasing Dept.</u> J. Lauro, Director C. Mancuso, Assistant Director	10/30	<i>com</i> 		
2.	<i>Tom Crandall</i> <u>Using Department</u> Karen DeJordy, Utilities <i>Richard Obst</i>	11/10/08 11-5-08	<i>T. Crandall</i> 		
Using Dept please check attached vendor list. Circle vendors you want bids mailed to. Add additional vendors with complete information (Name, Address, Phone and Fax)					
3.	<u>Risk Management</u> Attn: Loretta Hunter (Check applicable box at right)	11/10/08			HIGH RISK NOT HIGH RISK

****RETURN ALL DOCUMENTS TO PURCHASING****

Make all inquiries to:	Lucy Nowacki, Procurement Analyst	at Extension 43766
In order to meet the following schedule, please return your requirements to Purchasing by: November 10, 2008		

10/2006 (ag)

TENTATIVE DATES
Legal Ad-BID/RFP Mail Out: November 12, 2008
BID Opening: December 11, 2008
County Admin/Purchasing Director Approval: December 15, 2008

Bid Tabulation

BID #: 089-0029-B (LN)

Bid Title : 25% Sodium Hydroxide (NaOH) Solution

Date & Time Due: December 18, 2008 @ 3:00pm

VENDOR NAME	ANNUAL QUANTITY	UOM	UNIT PRICE PER GALLON	TOTAL	Delivery ___ Days After Receipt of Order
Allied Universal Corp.	200,000	Gallons	\$1.6600	\$ 332,000.00	2 - 3 days
Univar USA, Inc.	200,000	Gallons	\$2.0650	\$ 413,000.00	2 days
Key Chemical, Inc.	200,000	Gallons	\$1.6095	\$ 321,900.00	2 days
Harcros Chemicals, Inc.	200,000	Gallons	\$1.8100	\$ 362,000.00	2 days