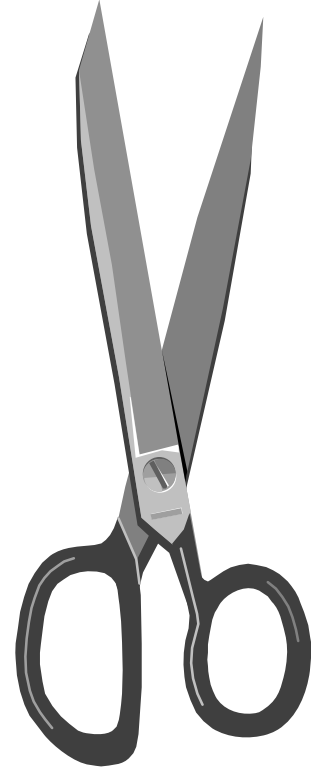


Cut along the outer border and affix this label to your sealed bid envelope to identify it as a “Sealed Bid”. Be sure to include the name of the company submitting the bid where requested.

SEALED BID • DO NOT OPEN

SEALED BID NO.: **078-0621-B (MW)**
BID TITLE: **METER BOXES (CO-OP)**
DUE DATE/TIME: **OCTOBER 16, 2008 @ 3:00 p.m.**
SUBMIT BY: _____
(Name of Company)


DELIVER TO: PURCHASING DEPARTMENT
Board of County Commissioners
Annex Building –6th Floor
400 South Fort Harrison Avenue
Clearwater, FL 33756



Please Note:

From time to time, addenda may be issued to this bid. Any such addenda will be posted on the same Web site, www.pinellascounty.org/purchase, from which you obtained this bid.

Before submitting your bid/proposal you should check our Web site to download any addenda that may have been issued. Please remember to sign and return Addenda Acknowledgement Form with completed bid package if applicable.

SUBMIT TO: PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS 400 S. FT. HARRISON AVENUE ANNEX BUILDING – 6 TH FLOOR CLEARWATER, FL 33756	 <h1 style="margin: 0;">INVITATION TO BID</h1>
ISSUE DATE: September 12, 2008	BID SUBMITTALS RECEIVED AFTER SUBMITTAL DATE & TIME WILL NOT BE CONSIDERED
TITLE: METER BOXES (CO-OP)	BID NUMBER: 078-0621-B (MW)
SUBMITTAL DUE: OCTOBER 16, 2008 @ 3:00 P.M. <i>AND MAY NOT BE WITHDRAWN FOR 90 DAYS FROM DATE LISTED ABOVE.</i>	PRE-BID DATE & LOCATION: NOT APPLICABLE
DEADLINE FOR WRITTEN QUESTIONS: SEPTEMBER 30, 2008 BY 5 P.M. SUBMIT QUESTIONS TO: MICHAEL WILSON, CPPB AT mwwilson@pinellascounty.org Phone: 727-464-3154 Fax: 727-464-3925	
COMMISSIONERS ROBERT B. STEWART - CHAIRMAN CALVIN D. HARRIS - VICE CHAIRMAN RONNIE DUNCAN SUSAN LATVALA JOHN MORRONI KAREN WILLIAMS SEEL KENNETH T. WELCH	<u>THE MISSION OF PINELLAS COUNTY</u> Pinellas County Government is committed to progressive public policy, superior public service, courteous public contact, judicious exercise of authority and sound management of public resources to meet the needs and concerns of our citizens today and tomorrow.
<hr/> JOSEPH LAURO, CPPO/CPPB Director of Purchasing	

NOTE: BIDS ARE TO BE SUBMITTED IN DUPLICATE

BIDDER MUST COMPLETE THE FOLLOWING

BIDDERS ARE CAUTIONED THAT THE POLICY OF THE BOARD OF COUNTY COMMISSIONERS, PINELLAS COUNTY, IS TO ACCEPT THE LOWEST RESPONSIBLE BID RECEIVED MEETING SPECIFICATIONS. NO CHANGES REQUESTED BY A BIDDER DUE TO AN ERROR IN PRICING WILL BE CONSIDERED AFTER THE BID OPENING DATE AS ADVERTISED. BY SIGNING THIS PROPOSAL FORM BIDDERS ARE ATTESTING TO THEIR AWARENESS OF THIS POLICY AND ARE AGREEING TO ALL OTHER BID TERMS AND CONDITIONS.

PAYMENT TERMS: ____% ____DAYS, NET **45** (PER F.S. 218.70) *BID DEPOSIT, IF REQUIRED, IS ATTACHED IN THE AMOUNT OF \$ _____

BIDDER (COMPANY NAME): _____ **D/B/A** _____

MAILING ADDRESS: _____ **CITY / STATE / ZIP** _____

COMPANY EMAIL ADDRESS: _____ **PHN:** () _____ **FAX:** () _____

***REMIT TO NAME:** _____ **CONTACT NAME:** _____
(As Shown On Company Invoice)

Proper Corporate Identity is needed when you submit your bid, especially how your firm is registered with the Florida Division of Corporations. Please visit www.sunbiz.org for this information. It is essential to return a copy of your W-9 with your bid. Thank you.

PRINT NAME: _____

EMAIL ADDRESS: _____

I HEREBY AGREE TO ABIDE BY ALL CONDITIONS OF THIS BID & CERTIFY I AM AUTHORIZED TO SIGN THIS BID FOR THE BIDDER.

FORMS CHECKLIST	
COPY OF COMPANY INVOICE	
W-9 (TAXPAYER ID)	

AUTHORIZED SIGNATURE: _____

PRINT NAME/TITLE: _____

SEE PAGES 19 & 20 OF SECTION F FOR BID PRICING SUMMARY

THIS FORM MUST BE RETURNED WITH YOUR RESPONSE

SECTION A - GENERAL CONDITIONS

1. PREPARATION OF BID:

Bid will be prepared in accordance with the following:

- (a) Our enclosed Bid Summary is to be used in submitting your bid.
- (b) All information required by the Bid Summary shall be furnished. The bidder shall print or type his name and manually sign the schedule and each continuation sheet on which an entry is made.
- (c) Unit prices shall be shown and where there is an error in extension of price, the unit price shall govern.
- (d) Alternate bids will not be considered unless authorized by the Invitation to Bid.
- (e) Proposed delivery time must be shown and shall include Sundays and holidays.
- (f) Bidders will not include federal taxes nor State of Florida sales, excise, and use taxes in bid prices, as the County is exempt from payment of such taxes. An exemption certificate will be signed where applicable upon request.
- (g) Bidders shall thoroughly examine the drawings, specifications, schedule, instructions and all other contract documents.
- (h) Bidders shall make all investigations necessary to thoroughly inform themselves regarding plant and facilities for delivery of material and equipment as required by the bid conditions. Plea of ignorance by the bidder of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the bidder to make the necessary examinations and investigations, or failure to fulfill in every detail the requirements of the contract documents, will not be accepted as a basis for varying the requirements of the County or the compensation to the vendor.
- (i) Bidders are advised that all County Contracts are subject to all legal requirements provided for in the Purchasing Ordinance and/or State and Federal Statutes.

2. DESCRIPTION OF SUPPLIES:

- (a) Any manufacturer's names, trade names, brand name, or catalog numbers used in specifications are for the purpose of describing and establishing general quality levels. SUCH REFERENCES ARE NOT INTENDED TO BE RESTRICTIVE. Bids will be considered for all brands which meet the quality of the specifications listed for any items.
- (b) Bidders are required to state exactly what they intend to furnish, otherwise they shall be required to furnish the items as specified.
- (c) Bidders will submit, with their proposal, data necessary to evaluate and determine the quality of the item(s) they are bidding.

3. SUBMISSION OF BID:

- (a) Bids or proposals shall be submitted utilizing recycled paper copied on both sides' wherever possible. Failure to comply could result in the bid or proposal being rejected.
- (b) Bid and changes thereto shall be enclosed in sealed envelopes addressed to the Purchasing Department, Pinellas County. The name and address of the bidder, the date and hour of the bid submittal and the material or service bid on shall be placed on the outside of the envelope.
- (c) Bid must be submitted on the forms furnished. Electronic/facsimile bids will not be considered. The County reserves the right to modify the Bid Proposal by electronic/facsimile notice provided such notice is received prior to the time and date set for the bid submittal.

4. REJECTION OF BID:

- (a) The County may reject a bid if:
 - 1. The bidder misstates or conceals any material fact in the bid.
 - 2. The bid does not strictly conform to the law or requirements of bid.
 - 3. The bid is conditional, except that the bidder may qualify his bid for acceptance by the County on an "all or none" basis, or a "low item" basis. An "all or none" basis bid must include all items upon which the bid was invited.
- (b) The County may, however, reject all bids whenever it is deemed in the best interest of the County to do so, and may reject any part of a bid unless the bid has been qualified as provided in 4(a) 3. The County may also waive any minor informalities or irregularities in any bid.

5. WITHDRAWAL OF BID:

- (a) Bid may not be withdrawn after the time set for the bid submittal for a period of time as specified.
- (b) Bid may be withdrawn prior to the time set for the bid submittal. Such request must be in writing.

SECTION A - GENERAL CONDITIONS - CONTINUED

6. LATE BID OR MODIFICATIONS:

- (a) Bid and modifications received after the time set for the bid submittal will not be considered. **In addition, late bids will not be accepted, will be rejected and will be returned for any reason. The time clock stamp located in Pinellas County Purchasing Department shall be the official time stamp.** This upholds the integrity of the bidding process.
- (b) Modifications in writing received prior to the time set for the bid submittal will be accepted.

7. PUBLIC REVIEW AT BID OPENING:

Bids will be opened immediately after the bid submittal date and time (3:00 PM) by the Pinellas County Purchasing Department, 400 South Fort Harrison Avenue, Annex Building, 6th Floor, Clearwater, FL 33756. The public may attend the bid opening, but may not immediately review any bids submitted. The names of respondents and their bids amounts will be read aloud at the time of opening. Pursuant to Florida Statute, Section 119.07(3)(m), all bids submitted shall be subject to review as public records after 10 days from opening, or earlier if an intended decision is reached before the ten-day period expires.

8. BID TABULATION INQUIRIES:

Inquiries relating to the results of this bid, prior to the official bid award by the Pinellas County Board of County Commissioners may be made by visiting the Pinellas County Purchasing Office. Tabulations will be posted on the Purchasing Website (www.pinellascounty.org/purchase/Current_Bids1.htm) after 10 days to comply with Florida House Bill 1369-03-er amending Florida Statute 119.071(1)(b)1a.

9. AWARD OF CONTRACT:

- (a) The contract will be awarded to the lowest responsive, responsible bidder whose bid, conforming to the Invitation to Bid, is most advantageous to Pinellas County, price and other factors considered. For Invitation to Bid for Sale of Real or Surplus Property, award will be made to the highest and most advantageous bid including price and other factors considered.
- (b) The County reserves the right to accept and award item by item, and/or by group, or in the aggregate, unless the bidder qualifies his bid by specified limitations. Re Par. 4(a) 3.
- (c) If two or more bids received are for the same total amount or unit price, quality and service being equal, the contract shall be awarded to one vendor by drawing lots in public.
- (d) Prices quoted must be FOB Pinellas County with all transportation charges prepaid unless otherwise specified in the Invitation to Bid.
- (e) A written award of acceptance (Purchase Order), mailed or otherwise furnished to the successful bidder, shall result in a binding contract without further action by either party.

10. BIDS FROM RELATED PARTIES OR MULTIPLE BIDS RECEIVED FROM ONE VENDOR:

Where two (2) or more related parties each submit a bid or proposal or multiple bids are received from one (1) vendor, for any contract, such bids or proposals shall be judged non-responsive. Related parties mean bidders or proposers or the principles thereof, which have a direct or indirect ownership interest in another bidder or proposer for the same contract or in which a parent company or the principles thereof of one (1) bidder or proposer have a direct or indirect ownership interest in another bidder or proposer for the same contract.

11. LOCAL, STATE, AND FEDERAL COMPLIANCE REQUIREMENTS:

The laws of the State of Florida apply to any purchase made under this Invitation to Bid. Bidders shall comply with all local, state, and federal directives, orders and laws as applicable to this bid and subsequent contract(s) including but not limited to Equal Employment Opportunity (EEO), Minority Business Enterprise (MBE), and OSHA as applicable to this contract.

12. PROVISION FOR OTHER AGENCIES:

Unless otherwise stipulated by the bidder, the bidder agrees to make available to all Government agencies, departments, and municipalities the bid prices submitted in accordance with said bid terms and conditions therein, should any said governmental entity desire to buy under this proposal. Eligible Users shall mean all state of Florida agencies, the legislative and judicial branches, political subdivisions (counties, local district school boards, community colleges, municipalities, or other public agencies or authorities), which may desire to purchase under the terms and conditions of the contract.

SECTION A - GENERAL CONDITIONS - CONTINUED

13. **COLLUSION:**
The bidder, by affixing his signature to this proposal, agrees to the following: "Bidder certifies that his bid is made without previous understanding, agreement, or connection with any person, firm or corporation making a bid for the same item(s) and is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action".
14. **CONTRACTOR LICENSE REQUIREMENT:**
All contractors performing construction and related work in Pinellas County must comply with our regulatory legislation, Chapter 75-489, Laws of Florida, as amended. Failure to have a competency license in a regulated trade will be cause for rejection of any bid and/or contract award.
15. **MATERIAL SAFETY DATA SHEETS REQUIREMENTS:**
If any chemicals, materials, or products containing toxic substances, in accordance with OSHA Hazardous Communications Standards, are contained in the products purchased by the County as a result of this bid, the successful bidder shall provide a Material Safety Data Sheet at the time of each delivery.
16. **RIGHT TO AUDIT:**
Pinellas County reserves the privilege of auditing a vendor's records as such records relate to purchases between Pinellas County and said vendor. Such audit privilege is provided for within the text of the Pinellas County Code §2-156 through §2-176(j). Records should be maintained for three (3) years from the date of final payment.
17. **STATEMENT RELATIVE TO "PUBLIC ENTITY CRIMES":**
The contractor is directed to the Florida Public Entity Crime Act, §287.133, Florida Statutes, and the County's requirement that the successful bidder comply with it in all respects prior to and during the term of this contract.
18. **MULTIPLE COPIES:**
Unless otherwise specified, responses to an Invitation to Bid or Request for Proposal (RFP) should be submitted in duplicate.
19. **COUNTY INDEMNIFICATION:**
- a) The first ten dollars (\$10) of compensation received by the contractor pursuant to this contract represents specific consideration for the following indemnification: contractor shall indemnify, pay the cost of defense, including attorneys' fees, and hold harmless the County from all suits, actions or claims of any character brought on account of any injuries or damages received or sustained by any person, persons or property by or from the said contractor; or by, or in consequence of any neglect in safeguarding the work; or through the use of unacceptable materials in the construction of improvements; or by, or on account of any act or omission, neglect or misconduct of the said contractor; or by, or on account of, any claim or amounts recovered under the "Workers' Compensation Law" or of any other laws, by-laws, ordinance, order or decree, except only such injury or damage as shall have been occasioned by the sole negligence of the County.
 - b) The successful bidder(s) agrees to indemnify the County and hold it harmless from and against all claims, liability, loss, damage or expense, including counsel fees, arising from or by reason of any actual or claimed trademark, patent or copyright infringement or litigation based thereon, with respect to the goods or any part thereof covered by this order, and such obligation shall survive acceptance of the goods and payment thereof by the County.
20. **VARIANCE FROM STANDARD TERMS & CONDITIONS:**
All standard terms and conditions stated in Section A apply to this contract except as specifically stated in the subsequent sections of the document, which take precedence over Section A, and should be fully understood by bidders prior to submitting a bid on this requirement.
21. **ADA REQUIREMENT FOR PUBLIC NOTICES:**
Persons with disabilities requiring reasonable accommodation to participate in this proceeding/event, should call 727/464-4062 (voice/tdd) fax 727/464-4157, not later than seven days prior to the proceeding.

SECTION A - GENERAL CONDITIONS - CONTINUED

22. **"OR EQUAL" DETERMINATION:**
Where bidding other than specified, the determination of equivalency will be at the sole discretion of Pinellas County and its specialized personnel.
23. **CERTIFICATE OF INSURANCE:**
The contractor must provide a Certificate of Insurance in accordance with Insurance Requirements, Section C, prior to issuance of Purchase Order or commencement of any work hereunder.
24. **PROCUREMENT POLICY FOR RECYCLED MATERIALS:**
Pinellas County wishes to encourage its bidders to use recycled products in fulfilling contractual obligations to the County and that such a policy will serve as a model for other public entities and private sector companies.

When awarding a purchase of \$5000 or less, or recommending a purchase in excess of \$5000 for products, materials, or services, the Director of Purchasing may allow a preference to a responsive bidder who certifies that their product or material contains the greatest percentage of postconsumer material. If they are bidding on paper products they must certify that their materials and/or products contain at least the content recommended by the EPA guidelines.

On all bids over fifty thousand dollars (\$50,000) and formal quotes under fifty thousand dollars (\$50,000), or as required by law, the Director of Purchasing shall require vendors to specify which products have recycled materials, what percentage or amount is postconsumer material, and to provide certification of the percentages of recycled materials used in the manufacture of goods and commodities procured by the County.

Price preference is not the preferred practice the County wishes to employ in meeting the goals of this resolution. If a price preference is deemed to serve the best interest of the County and further supports the purchase of recycled materials, the Director of Purchasing will make a recommendation that a price preference be allowed up to an amount not to exceed 10% above the lowest complying bid received.

DEFINITIONS:

Recovered Materials: Materials that have recycling potential, can be recycled, and have been diverted or removed from the solid waste stream for sale, use or reuse, by separation, collection, or processing.

Recycled Materials: Materials that contain recovered materials. This term may include internally generated scrap that is commonly used in industrial or manufacturing processes, waste or scrap purchased from another manufacturer and used in the same or a closely related product.

Postconsumer Materials: Materials which have been used by a business or a consumer and have served their intended end use, and have been separated or diverted from the solid waste stream for the purpose of recycling, such as; newspaper, aluminum, glass containers, plastic containers, office paper, corrugated boxes, pallets or other items which can be used in the remanufacturing process.

25. **ASBESTOS MATERIALS:**
The contractor shall perform all work in compliance with Federal, State and local laws, statutes, rules, regulations and ordinances, including but not limited to the Department of Environmental Protection (DEP)'s asbestos requirements, 40 CFR Part 61, Subpart M, and OSHA Section 29 CFR 1926.58. Additionally, the contractor shall be properly licensed and/or certified for asbestos removal as required under Federal, State and local laws, statutes, rules, regulations and ordinances.

The County shall be responsible for filing all DEP notifications and furnish a copy of the DEP notification and approval for demolition to the successful contractor. The County will furnish a copy of the asbestos survey to the successful bidder. The contractor must keep this copy on site at all times during the actual demolition.

SECTION A - GENERAL CONDITIONS - CONTINUED**26. PAYMENT/INVOICES:**

The bidder must specify on the Bid Summary form exactly the company name and address which must be the same as invoices submitted for payment as a result of award of this bid. Further, the successful bidder is responsible for immediately notifying the Purchasing Department of any company name change, which would cause invoicing to change from the name used at the time of the original bid. Payment will be made, in arrears, in accordance with Fla. Stat. § 218.70, et. seq., the Local Government Prompt Payment Act.

27. CANCELLATION:

- (a) Pinellas County reserves the right to cancel this contract without cause by giving thirty (30) days prior notice to the contractor in writing of the intention to cancel or with cause if at any time the contractor fails to fulfill or abide by any of the terms or conditions specified.
- (b) Failure of the contractor to comply with any of the provisions of this contract shall be considered a material breach of contract and shall be cause for immediate termination of the contract at the discretion of Pinellas County.
- (c) In the event sufficient budgeted funds are not available for a new fiscal period, the County shall notify the vendor of such occurrence and contract shall terminate on the last day of current fiscal period without penalty or expense to the County.
- (d) In addition to all other legal remedies available to Pinellas County, Pinellas County reserves the right to cancel and obtain from another source, any items which have not been delivered within the period of time stated in proposal, or if no such time is stated, within a reasonable period of time from the date of order as determined by Pinellas County.

28. BIDDER CAPABILITY/REFERENCES:

Prior to contract award, any bidder may be required to show that the company has the necessary facilities, equipment, ability and financial resources to perform the work specified in a satisfactory manner and within the time specified. In addition, the company must have experience in work of the same or similar nature, and can provide references which will satisfy the County. Bidders must furnish a reference list of at least four (4) customers for whom they have performed similar services (SEE SECTION D)

29. DELIVERY/CLAIMS:

Prices quoted shall be F.O.B. Destination, FREIGHT INCLUDED and unloaded to location(s) within Pinellas County. Actual delivery address(es) shall be identified at time of order. Successful bidder(s) will be responsible for making any and all claims against carriers for missing or damaged items

30. MATERIAL QUALITY:

All materials purchased and delivered against this contract will be of first quality and not damaged and/or factory seconds. Any materials damaged or not in first quality condition upon receipt will be exchanged within twenty-four (24) hours of notice to the Contractor at no charge to the County.

31. WRITTEN REQUESTS FOR INTERPRETATIONS/CLARIFICATIONS:

No oral interpretations will be made to any firms as to the meaning of specifications or any other contract documents. All questions pertaining to the terms and conditions or scope of work of this bid/proposal must be sent in writing (mail or fax) to the Purchasing Department and received by the date specified in the ITB. Responses to questions may be handled as an addendum if the response would provide clarification to requirements of the bid/proposal. All such addenda shall become part of the contract documents. The County will not be responsible for any other explanation or interpretation of the proposed bid made or given prior to the award of the contract. The Purchasing Department will be unable to respond to questions received after the specified time frame.

32. ASSIGNMENT/SUBCONTRACTING/CORPORATE ACQUISITIONS AND/OR MERGERS:

The Contractor shall perform this contract. If a bidder intends to subcontract a portion of this work, the bidder must disclose that intent in the bid. No assignment or subcontracting shall be allowed without prior written consent of the County. In the event of a corporate acquisition and/or merger, the Contractor shall provide written notice to the County within thirty (30) business days of Contractor's notice of such action or upon the occurrence of said action, whichever occurs first. The right to terminate this contract, which shall not be unreasonably exercised by the County, shall include, but not be limited to, instances in which a corporate acquisition and/or merger represent a conflict of interest or are contrary to any local, state, or federal laws. Action by the County awarding a bid to a bidder, which has disclosed its intent to assign or subcontract in its response to the ITB, without exception shall constitute approval for purposes of this Agreement.

SECTION A - GENERAL CONDITIONS - CONTINUED

33. **EXCEPTIONS:**
Contractor is advised that if it wishes to take exception to any of the terms contained in this Bid or the attached service agreement it must identify the term and the exception in its response to the Bid. Failure to do so may lead County to declare any such term non-negotiable. Contractor's desire to take exception to a non-negotiable term will not disqualify it from consideration for award.
34. **NON-EXCLUSIVE CONTRACT:**
Award of this Contract shall impose no obligation on the County to utilize the vendor for all work of this type, which may develop during the contract period. This is not an exclusive contract. The County specifically reserves the right to concurrently contract with other companies for similar work if it deems such action to be in the County's best interest. In the case of multiple-term contracts, this provision shall apply separately to each term.
35. **LOBBYING:**
Lobbying of Evaluation Committee members, Pinellas County Government employees, or elected officials regarding request for proposals, request for qualifications, bids or contracts, during the pendency of bid protest, by the bidder/proposer/protestor or any member of the bidder's/proposer's/protestor's staff, an agent of the bidder/proposer/protestor, or any person employed by any legal entity affiliated with or representing an organization that is responding to the request for proposal, request for qualification, bid or contract, or has a pending bid protest is strictly prohibited either upon advertisement or on a date established by the Board of County Commissioners and shall be prohibited until either an award is final or the protest is finally resolved by the County Administrator or Purchasing Director; provided, however, nothing herein shall prohibit a prospective bidder/proposer from contacting the Purchasing Department to address situations such as clarification and/or questions related to the procurement process. For purposes of this provision lobbying activities shall include but not be limited to, influencing or attempting to influence action or non-action in connection with any request for proposal, request for qualification, bid or contract through direct or indirect oral or written communication or an attempt to obtain goodwill of persons and/or entities specified in this provision. Such actions may cause any request for proposal, request for qualification, bid or contract to be rejected.
36. **ADDITIONAL REQUIREMENTS:**
The County reserves the right to request additional goods or services relating to this Agreement from the Contractor. When approved by the County as an amendment to this Agreement and authorized in writing, the Contractor shall provide such additional requirements as may become necessary.
37. **ADD/DELETE LOCATIONS SERVICES:**
The County reserves the right to unilaterally add or delete locations/services, either collectively or individually, at the County's sole option, at any time after award has been made as may be deemed necessary or in the best interests of the County. In such case, the contractor(s) will be required to provide services to this contract in accordance with the terms, conditions, and specifications.

SECTION A - GENERAL CONDITIONS - CONTINUED

38. **PROTEST PROCEDURE:**

As per Section 2-162 of County Code

1.

- (a) *Bid/Proposal protests.* Any actual or prospective bidder, proposer, who is allegedly aggrieved in connection with the issuance of a bid/proposal package or pending award of a contract may protest to the director of purchasing.
- (b) *Posting.* The purchasing department shall post the formal award on the departmental website. The formal award shall be publicly posted on the purchasing department's website no less than three full business days after the decision to recommend the award to the bidder/proposer is made.
- (c) *Requirements to Protest.*
- (1) If the protest relates to the content of the bid/proposal package, a formal written protest must be filed no later than 5:00 p.m. on the fifth full business day after issuance of the bid/proposal package.
- (2) If the protest relates to the award of a contract, a formal written protest must be filed no later than 5:00 p.m., on the fifth business day after posting of either the contract award recommendation or the contract award itself. The formal written protest shall identify the protesting party and the solicitation involved; include a clear statement of the grounds on which the protest is based; refer to the statutes, laws, ordinances or other legal authorities which the protesting party deems applicable to such grounds; and specifically request the relief to which the protesting party deems itself entitled by application of such authorities to such grounds.
- (3) A formal written protest is considered filed with the county when the Purchasing Department, County Administrator, or County Commission receives it. Accordingly, a protest is not timely filed unless it is received within the time specified above. Failure to file a formal written protest within the time period specified shall constitute a waiver of the right to protest and result in relinquishment of all rights to protest by the bidder/proposer.
- (d) *Sole remedy.* These procedures shall be the sole remedy for challenging an award of bid. Bidder/proposers are prohibited from attempts to influence, persuade, or promote a bid protest through any other channels or means. Such attempts shall be cause for suspension in accordance with 2-161(b) of this article.
- (e) *Time Limits.* The time limits in which protests must be filed as specified herein may be altered by specific provisions in the Bid/Request for Proposal.
- (f) *Authority to resolve.* The Director of Purchasing shall resolve the protest in a fair and equitable manner and shall render a written decision to the protestant no later than 5:00 p.m. on the fifth business day after the filing thereof.
- (g) *Review of Purchasing Director's decision.*
- (1) The protesting party may request a review of the Purchasing Director's decision to the County Administrator by delivering written request for review of the decision to the Director of Purchasing by 5:00 p.m. on the fifth business day after the date of the written decision. The written notice shall include any written or physical materials, objects, statements, and arguments, which the bidder/proposer deems relevant to the issues raised in the request for review.
- (2) If it is determined that the solicitation or award is in violation of law or the regulations and internal procedures of the purchasing department, the County Administrator shall immediately cancel or revise the solicitation or award as deemed appropriate.
- (3) If it is determined that the solicitation or award should be upheld, the county administrator shall issue a decision in writing stating the reason for the action with a copy furnished to the protesting party and all substantially affected persons or businesses no later than 5:00 p.m., on the fifth full business day. The decision shall be final and conclusive as to the county unless any further action is taken or a party commences action in court.
- (4) *Stay of Procurement During Protests.* There shall be no stay of procurement during protests.

SECTION A - GENERAL CONDITIONS - CONTINUED**39. INTEGRITY OF BID DOCUMENTS**

Bidders shall use the original Bid Form(s) provided by the Purchasing Department and enter information only in the spaces where a response is requested. Bidders may use an attachment as an *addendum* to the Bid Form(s) if sufficient space is not available on the original form for the bidder to enter a complete response. **Any modifications or alterations to the original bid documents by the bidder, whether intentional or otherwise, will constitute grounds for rejection of a bid.** Any such modifications or alterations a bidder wishes to propose must be clearly stated in the bidder's proposal response and presented in the form of an addendum to the original bid documents.

40. PUBLIC EMERGENCIES:

It is hereby made a part of this bid that before, during, and after a public emergency, disaster, hurricane, tornado, flood, or other acts of God that Pinellas County shall require a "First Priority" for goods and services. It is vital and imperative that the majority of citizens are protected from any emergency situation that threatens public health and safety, as determined by the County. Vendor/contractor agrees to rent/sell/lease all goods and services to the County or governmental entities on a "first priority" basis. The County expects to pay a fair and reasonable price for all products and services rendered or contracted in the event of a disaster, emergency, hurricane, tornado or other acts of God.

SECTION B - SPECIAL CONDITIONS

BID TITLE: METER BOXES (CO-OP)**BID NUMBER: 078-0621-B (MW)****1. INTENT - COOPERATIVE BID:**

This is a cooperative bid for the purpose of establishing a contract for Meter Boxes to order on an as needed basis by, but not limited to, the following participants:

City of Pinellas Park
Pinellas County Board of County Commissioners

Award shall be consistent among all of the above participants but each entity shall make their own award. Award of this bid shall be item by item, group by group or in the aggregate to the lowest responsible bidder(s) meeting specifications.

2. QUANTITIES: Quantities stated are an estimate only and no guarantee is given or implied as to quantities that will be used during the contract period. Estimated quantities are based upon previous use and/or anticipated needs.**3. ORDERS:** Orders shall be placed on an "as required" basis with no limitations as to the minimum quantity ordered. Only one (1) purchase order number shall be assigned per successful bidder to cover all orders placed. Every delivery/shipping ticket and invoice must reference the purchase order number assigned and cross reference all items to the County Number listed for each item in this contract. Cooperative members will be responsible for their own purchase orders/payments.**4. PRICING/PERIOD OF CONTRACT:** Unit prices bid of listed items shall be held firm for the duration of the contract. Duration of the contract shall be for a period of twenty-four (24) months from the date of contract award and any extension thereof.

Contract will allow for price adjustments (Increase/Decrease) every twelve (12) months in an amount not to exceed the average of the Producer Price Index (PPI) for all Urban Consumers, Not Seasonally Adjusted, for Series Id: PCU 3261, Plastics Product Manufacturing for the twelve months prior to the received request. It is the vendor's responsibility to request an increase under this provision.

5. OPTION OF RENEWAL:

The contract may be extended subject to written notice of agreement from the County and the successful bidder(s) for one (1) additional twenty-four (24) month period beyond the primary contract period. This option shall be exercised only if all terms and conditions remain the same, and the County Administrator or Director of Purchasing grants approval.

6. DELIVERY:

Prices quoted shall be F.O.B. Destination, to the following locations:

Pinellas County Utilities - South
GMD South
6730 142nd Avenue North
Largo, FL 33771

Pinellas County Utilities - North
North Field Services Bldg.
3900 Dunn Drive
Palm Harbor, FL 34683

Or at any other location within Pinellas County as designated at the time of ordering. **Meters ordered by the City of Pinellas Park will be shipped to the address specified on their purchase orders.**

Shipments shall be accepted only between the hours of 8:00 A.M. and 2:30 P.M. Shipments received after 2:30 P.M. or without a delivery/shipping ticket shall be refused.

If shipping instructions regarding pallets, crates, boxes, etc., as specified in Section E, are not complied with, the shipment shall be refused.

7. SHOP DRAWING SUBMITTAL REQUIREMENTS: A shop drawing shall be submitted for each item in this bid after an award is made.

SECTION C - INSURANCE AND INDEMNIFICATION REQUIREMENTS

Not Applicable

SECTION D - VENDOR REFERENCES

THE FOLLOWING INFORMATION IS REQUIRED IN ORDER THAT YOUR BID MAY BE REVIEWED AND PROPERLY EVALUATED.

COMPANY NAME: _____

LENGTH OF TIME COMPANY HAS BEEN IN BUSINESS: _____

BUSINESS ADDRESS: _____

HOW LONG IN PRESENT LOCATION: _____

TELEPHONE NUMBER: _____ FAX NUMBER: _____

TOTAL NUMBER OF CURRENT EMPLOYEES: _____ FULL TIME _____ PART TIME

NUMBER OF EMPLOYEES YOU PLAN TO USE TO SERVICE THIS CONTRACT: _____

All references will be contacted by a County Designee via email, fax, mail or phone call to obtain answers to questions, as applicable before an evaluation decision is made.

LOCAL COMMERCIAL AND/OR GOVERNMENTAL REFERENCES THAT YOU HAVE PREVIOUSLY PERFORMED SIMILAR CONTRACT SERVICES FOR:

1. COMPANY: _____

ADDRESS: _____

TELEPHONE/FAX: _____

CONTACT: _____

COMPANY EMAIL ADDRESS: _____

2. COMPANY: _____

ADDRESS: _____

TELEPHONE/FAX: _____

CONTACT: _____

COMPANY EMAIL ADDRESS: _____

3. COMPANY: _____

ADDRESS: _____

TELEPHONE/FAX: _____

CONTACT: _____

COMPANY EMAIL ADDRESS: _____

4. COMPANY: _____

ADDRESS: _____

TELEPHONE/FAX: _____

CONTACT: _____

COMPANY EMAIL ADDRESS: _____

SECTION E - SPECIFICATIONS

BID TITLE: METER BOXES (CO-OP)
BID NUMBER: 078-0621-B (MW)

GROUP 1

1. **METER BOXES:** For 5/8" x 3/4" and 1" Meters. Meter boxes shall be composed of Polymer Concrete and fiber reinforced polyester. Boxes and covers shall be tested to meet the ASTM C-857 A-8 and ASSHTO Load rating of H-10 (Light Vehicular Traffic). The minimum inside dimensions shall be 18 1/2" long x 11 1/2" wide x 12" high (DEEP). Boxes to include ONE (1) 2 1/2" x 6" MOUSEHOLE centered each end. Boxes shall be furnished with Solid Cover with 1/2" x 1" Pick hole and LOGO to READ "PPWD". Box to be supplied with integral bottom flange at least 1.25" wide per wall to prevent settling. Boxes and covers to be palletized and shrink-wrapped. Covers to be 1 3/4" thick.

APPROVED PRODUCTS: CDR SYSTEMS WAOO-1118-12M, NEW BASIS
(CITY OF PINELLAS PARK)

GROUP 2

2A. **METER BOXES FOR COMBINATION METER AND BACKFLOW:** Meter Box and Cover shall be manufactured of Polymer Concrete and fiber reinforced polyester. Boxes and Covers shall meet the ASSHTO H-10 load rating and the ASTM C-857 A-8 requirements. Meter Box shall have a minimum inside dimension of 11" wide x 32" long measured below the cover support. Meter box shall have a minimum inside dimension of 18 1/2" x 39 3/8" measured at the bottom. Box shall be 12" deep. Box to have ONE (1) 2 1/2" x 3" MOUSEHOLE centered each end. Cover to be solid with lifting slot. Boxes and covers shall be shipped palletized and banded. LOGO TO READ "PPWD". Covers to be 1 3/4" thick. All box covers will have a 6 x 9 cast iron meter across lid.

2B. **REPLACEMENT COVER FOR COMBINATION METER AND BACKFLOW BOX:** Polymer concrete and fiber reinforced polyester meter box covers shall be designed and tested to meet the ASTM C-857 A-8 load rating. The cover shall be natural concrete in color and patterned with a non-skid surface. Cover to be solid with lifting slot. Covers shall be shipped palletized and banded. LOGO TO READ "PPWD". Covers to be 1 3/4" thick. All box covers will have a 6 x 9 cast iron meter across lid.

APPROVED PRODUCTS: CDR SYSTEM WAOO-1132-12C, NEW BASIS
(CITY OF PINELLAS PARK)

GROUP 3

3. **SERVICE BOXES FOR UN-METERED RECLAIMED WATER, RESIDENTIAL (1"):** Polymer Concrete meter boxes shall have minimum 16" WIDE x 21" LONG measured at bottom of inside of box. Box shall have minimum inside dimensions 11" WIDE x 16" LONG measured at the cover support. The overall height of the box shall be 12" DEEP. The entire cover shall be solid and hinged to the box and be manufactured to open less than 90 degrees. A latching device shall be incorporated into the assembly so that a key is required to open cover. All hardware shall be Brass or Stainless Steel. The box shall be supplied with an integral bottom flange at least 1.25" wide per wall to prevent settling. The boxes and covers shall be designed and tested to meet ASTM C-857 A-8 load rating (light vehicular traffic). **The cover and box top shall be purple in color (Pantone 522 C).** The cover shall be permanently embossed with the wording "RECLAIMED WATER DO NOT DRINK" in English and Spanish "NO BEBER" along the upper half section of the cover and shall have the international "DO NOT DRINK" symbol embossed on the lower left quadrant of the cover. The wording "PCU" shall be embossed along the lower right quadrant of the cover. All embossing shall be a minimum of 1/4" deep. The letter size shall be 3/4" x 1/2" minimum and the symbol 3 1/2" in diameter minimum. An opening key shall be supplied with each box. Boxes to include one (1) 2 1/2" x 6" mousehole centered each end. Boxes shall be palletized and shrink-wrapped.

APPROVED PRODUCTS: CDR SYSTEMS, NEW BASIS
(PINELLAS COUNTY UTILITIES)

SECTION E - SPECIFICATIONS

GROUP 4 (13"X24")

4A. **METER BOXES FOR RECLAIMED & POTABLE WATER, (1") (GREEN SPACE APPLICATIONS):** Polymer concrete and fiber reinforced polyester meter boxes shall be designed and tested to meet the **ASTM C-857 A-8** load rating and be of straight wall design. The minimum dimensions shall be as follows: measured at top outside collar shall be **16" WIDE x 25" LONG** and measured at bottom outside shall be **13" WIDE x 22" LONG** by **12" DEEP**. The box shall be supplied with an integral bottom flange **CURVED INWARD** at least 1.25" wide per wall to prevent settling. Boxes shall have one (1)-2 1/2" x 4" mousehole centered on each end. All boxes shall be shipped palletized and shrink-wrapped. This item is for the box only; covers shall be supplied as a separate pay item.

4B. **METER BOXES FOR RECLAIMED & POTABLE WATER, (1") (PARKING AREA APPLICATIONS):** Polymer concrete and fiber reinforced polyester meter boxes shall be designed and tested to meet the **ASTM C-857 A-16** load rating and be of straight wall design. The minimum dimensions shall be as follows: measured at top outside collar shall be **16" WIDE x 25" LONG** and measured at bottom outside shall be **13" WIDE x 22" LONG** by **12" DEEP**. The box shall be supplied with an integral bottom flange **CURVED INWARD** at least 1.25" wide per wall to prevent settling. Boxes shall have one (1)-2 1/2" x 4" mousehole centered on each end. All boxes shall be shipped palletized and shrink-wrapped. This item is for the box only; covers shall be supplied as a separate pay item.

4C. **COVER FOR METER BOXES FOR POTABLE WATER, (1") (GREEN SPACE APPLICATIONS):** Polymer concrete and fiber reinforced polyester meter box covers shall be designed and tested to meet the **ASTM C-857 A-8** load rating. The cover shall be natural concrete in color and patterned with a non-skid surface. The cover shall have a 6" x 9" cast iron meter reading access lid centered. The cover top surface shall have a lifting slot and be permanently embossed with the wording "PCU" in English. All embossing shall be a minimum of 1/4" deep. The letter size shall be 3/4" x 1/2" minimum. All boxes shall be shipped palletized and shrink-wrapped. This item is for the box cover only; covers shall be supplied as a separate pay item.

4D. **COVER FOR METER BOXES FOR RECLAIMED WATER, (1") (GREEN SPACE APPLICATIONS):** Polymer concrete and fiber reinforced polyester meter box covers shall be designed and tested to meet the **ASTM C-857 A-8** load rating. **The cover shall be purple in color (Pantone 522C)** and patterned with a non-skid surface. The cover shall have a 6" x 9" cast iron meter reading access lid centered. The meter reading access lid shall be cast with the wording "WATER METER". The cover top surface shall have a lifting slot and be permanently embossed with the wording "PCU", "RECLAIMED WATER DO NOT DRINK" in English and Spanish "NO BEBER" and have the international "DO NOT DRINK" symbol. All embossing shall be a minimum of 1/4" deep. The letter size shall be 3/4" x 1/2" minimum and the symbol 4" in diameter minimum. All boxes shall be shipped palletized and shrink-wrapped. This item is for the box cover only; covers shall be supplied as a separate pay item.

4E. **COVER FOR METER BOXES FOR POTABLE WATER, (1") (PARKING AREA APPLICATIONS):** Polymer concrete and fiber reinforced polyester meter box covers shall be designed and tested to meet the **ASTM C-857 A-16** load rating. The cover shall have permanent marking indicating load rating. The cover shall be natural concrete in color and patterned with a non-skid surface. The cover top surface shall have a lifting slot and be permanently embossed with the wording "PCU", "WATER METER" in English. All embossing shall be a minimum of 1/4" deep. The letter size shall be 3/4" x 1/2" minimum. All boxes shall be shipped palletized and shrink-wrapped. This item is for the box cover only; covers shall be supplied as a separate pay item.

4F. **COVER FOR METER BOXES FOR RECLAIMED WATER, (1") (PARKING AREA APPLICATIONS):** Polymer concrete and fiber reinforced polyester meter box covers shall be designed and tested to meet the **ASTM C-857 A-16** load rating. The cover shall have permanent marking indicating load rating. **The cover shall be purple in color (Pantone 522C)** and patterned with a non-skid surface. The cover top surface shall have a lifting slot and be permanently embossed with the wording "PCU", "RECLAIMED WATER DO NOT DRINK" in English and Spanish "NO BEBER" and have the international "DO NOT DRINK" symbol. All embossing shall be a minimum of 1/4" deep. The letter size shall be 3/4" x 1/2" minimum and the symbol 4" in diameter minimum. All boxes shall be shipped palletized and shrink-wrapped. This item is for the box cover only; covers shall be supplied as a separate pay item.

APPROVED PRODUCTS: ARMORCAST PRODUCTS, CDR SYSTEMS, NEW BASIS
(PINELLAS COUNTY UTILITIES)

SECTION E - SPECIFICATIONS

GROUP 5 (11"X 32")

5A. **METER BOXES FOR COMBO POTABLE WATER & BACKFLOWS, (GREEN SPACE APPLICATIONS):** Polymer concrete and fiber reinforced polyester meter boxes shall be designed and tested to meet the **ASTM C-857 A-8** load rating and be of straight wall design. The minimum dimensions shall be as follows: measured at top outside collar shall be 14" WIDE x 36" LONG and measured at bottom outside shall be 12" WIDE x 34" LONG by 12" DEEP. The box shall be supplied with an integral bottom flange CURVED INWARD at least 1.25" wide per wall to prevent settling. Boxes shall have one (1)-2 1/2" x 4" mousehole centered on each end. All boxes shall be shipped palletized and shrink-wrapped. This item is for the box only; covers shall be supplied as a separate pay item.

5B. **METER BOXES FOR COMBO POTABLE WATER & BACKFLOWS, (PARKING AREA APPLICATIONS):** Polymer concrete and fiber reinforced polyester meter boxes shall be designed and tested to meet the **ASTM C-857 A-16** load rating and be of straight wall design. The minimum dimensions shall be as follows: measured at top outside collar shall be 14" WIDE x 36" LONG and measured at bottom outside shall be 12" WIDE x 34" LONG by 12" DEEP. The box shall be supplied with an integral bottom flange CURVED INWARD at least 1.25" wide per wall to prevent settling. Boxes shall have one (1)-2 1/2" x 4" mousehole centered on each end. All boxes shall be shipped palletized and shrink-wrapped. This item is for the box only; covers shall be supplied as a separate pay item.

5C. **COVER FOR COMBO METER BOXES FOR POTABLE WATER, (GREEN SPACE APPLICATIONS):** Polymer concrete and fiber reinforced polyester meter box covers shall be designed and tested to meet the **ASTM C-857 A-8** load rating. The cover shall be natural concrete in color and patterned with a non-skid surface. The cover shall have a 6" x 9" cast iron meter reading access lid centered and located 4 1/2" from end of cover. The meter reading access lid shall be cast with the wording "WATER METER". The cover top surface shall have a lifting slot and be permanently embossed with the wording "PCU" in English. All embossing shall be a minimum of 1/4" deep. The letter size shall be 3/4" x 1/2" minimum and the symbol 4" in diameter minimum. All boxes shall be shipped palletized and shrink-wrapped. This item is for the box cover only; covers shall be supplied as a separate pay item.

5D. **COVER FOR COMBO METER BOXES FOR POTABLE WATER, (1-1/2") (PARKING AREA APPLICATIONS):** Polymer concrete and fiber reinforced polyester meter box covers shall be designed and tested to meet the **ASTM C-857 A-16** load rating. The cover shall have permanent marking indicating load rating. The cover shall be natural concrete in color and patterned with a non-skid surface. The cover top surface shall have a lifting slot and be permanently embossed with the wording "PCU", "WATER METER" in English. All embossing shall be a minimum of 1/4" deep. The letter size shall be 3/4" x 1/2" minimum. All boxes shall be shipped palletized and shrink-wrapped. This item is for the box cover only; covers shall be supplied as a separate pay item.

APPROVED PRODUCTS: ARMORCAST PRODUCTS, CDR SYSTEMS, NEW BASIS
(PINELLAS COUNTY UTILITIES)

GROUP 6 (17"X30")

6A. **METER BOXES FOR RECLAIMED & POTABLE WATER, (1 1/2" - 2") (GREEN SPACE APPLICATIONS):** Polymer concrete and fiber reinforced polyester meter boxes shall be designed and tested to meet the **ASTM C-857 A-8** load rating and be of straight wall design. The minimum dimensions shall be as follows: measured at top outside collar shall be 19" WIDE x 32" LONG and measured at bottom outside shall be 17" WIDE x 30" LONG by 12" DEEP. The box shall be supplied with an integral bottom flange CURVED INWARD at least 1.25" wide per wall to prevent settling. Boxes shall have one (1)-3" x 6" mousehole centered on each end. All boxes shall be shipped palletized and shrink-wrapped. This item is for the box only; covers shall be supplied as a separate pay item.

6B. **METER BOXES FOR RECLAIMED & POTABLE WATER, (1 1/2" - 2") (PARKING AREA APPLICATIONS):** Polymer concrete and fiber reinforced polyester meter boxes shall be designed and tested to meet the **ASTM C-857 A-16** load rating and be of straight wall design. The minimum dimensions shall be as follows: measured at top outside collar shall be 19" WIDE x 32" LONG and measured at bottom outside shall be 17" WIDE x 30" LONG by 12" DEEP. The box shall be supplied with an integral bottom flange CURVED INWARD at least 1.25" wide per wall to prevent settling. Boxes shall have one (1)-3" x 6" mousehole centered on each end. All boxes shall be shipped palletized and shrink-wrapped. This item is for the box only; covers shall be supplied as a separate pay item.

SECTION E - SPECIFICATIONS

GROUP 6 (17"X30") - Continued

6C. **COVER FOR METER BOXES FOR POTABLE WATER, (1 ½" - 2") (GREEN SPACE APPLICATIONS):** Polymer concrete and fiber reinforced polyester meter box covers shall be designed and tested to meet the **ASTM C-857 A-8** load rating. The cover shall be natural concrete in color and patterned with a non-skid surface. The cover shall have a 6" x 9" cast iron meter reading access lid centered and. The meter reading access lid shall be cast with the wording "WATER METER". The cover top surface shall have a lifting slot and be permanently embossed with the wording "PCU" in English. All embossing shall be a minimum of ¼" deep. The letter size shall be 3/4" x 1/2" minimum and the symbol 4" in diameter minimum. All boxes shall be shipped palletized and shrink-wrapped. This item is for the box cover only; covers shall be supplied as a separate pay item.

6D. **COVER FOR METER BOXES FOR RECLAIMED WATER, (1 ½" - 2") (GREEN SPACE APPLICATIONS):** Polymer concrete and fiber reinforced polyester meter box covers shall be designed and tested to meet the **ASTM C-857 A-8** load rating. **The cover shall be purple in color (Pantone 522C)** and patterned with a non-skid surface. The cover shall have a 6" x 9" cast iron meter reading access lid centered. The meter reading access lid shall be cast with the wording "WATER METER". The cover top surface shall have a lifting slot and be permanently embossed with the wording "PCU", "RECLAIMED WATER DO NOT DRINK" in English and Spanish "NO BEBER" and have the international "DO NOT DRINK" symbol. All embossing shall be a minimum of ¼" deep. The letter size shall be 3/4" x 1/2" minimum and the symbol 4" in diameter minimum. All boxes shall be shipped palletized and shrink-wrapped. This item is for the box cover only; covers shall be supplied as a separate pay item.

6E. **COVER FOR METER BOXES FOR POTABLE WATER, (1 ½" - 2") (PARKING AREA APPLICATIONS):** Polymer concrete and fiber reinforced polyester meter box covers shall be designed and tested to meet the **ASTM C-857 A-16** load rating. The cover shall have permanent marking indicating load rating. The cover shall be natural concrete in color and patterned with a non-skid surface. The cover top surface shall have a lifting slot and be permanently embossed with the wording "PCU", "WATER METER" in English. All embossing shall be a minimum of ¼" deep. The letter size shall be 3/4" x 1/2" minimum. All boxes shall be shipped palletized and shrink-wrapped. This item is for the box cover only; covers shall be supplied as a separate pay item.

6F. **COVER FOR METER BOXES FOR RECLAIMED WATER, (2") (PARKING AREA APPLICATIONS):** Polymer concrete and fiber reinforced polyester meter box covers shall be designed and tested to meet the **ASTM C-857 A-16** load rating. The cover shall have permanent marking indicating load rating. **The cover shall be purple in color (Pantone 522C)** and patterned with a non-skid surface. The cover top surface shall have a lifting slot and be permanently embossed with the wording "PCU", "RECLAIMED WATER DO NOT DRINK" in English and Spanish "NO BEBER" and have the international "DO NOT DRINK" symbol. All embossing shall be a minimum of ¼" deep. The letter size shall be 3/4" x 1/2" minimum and the symbol 4" in diameter minimum. All boxes shall be shipped palletized and shrink-wrapped. This item is for the box cover only; covers shall be supplied as a separate pay item.

APPROVED PRODUCTS: ARMORCAST PRODUCTS, CDR SYSTEMS, NEW BASIS
(PINELLAS COUNTY UTILITIES)

GROUP 7 (11"X21")

7A. **METER BOXES FOR RECLAIMED & POTABLE WATER, (5/8" x 3/4") (GREEN SPACE APPLICATIONS):** Polymer concrete and fiber reinforced polyester meter boxes shall be designed and tested to meet the **ASTM C-857 A-8** load rating and be of straight wall design. The minimum dimensions shall be as follows: measured at top outside collar shall be 14" WIDE x 24" LONG and measured at bottom outside shall be 12" WIDE x 22" LONG by 12" DEEP. The box shall be supplied with an integral bottom flange CURVED INWARD at least 1.25" wide per wall to prevent settling. Boxes shall have one (1)-2 1/2" x 4" mousehole centered on each end. All boxes shall be shipped palletized and shrink-wrapped. This item is for the box only; covers shall be supplied as a separate pay item.

7B **METER BOXES FOR RECLAIMED & POTABLE WATER, (5/8" x 3/4") (PARKING AREA APPLICATIONS):** Polymer concrete and fiber reinforced polyester meter boxes shall be designed and tested to meet the **ASTM C-857 A-16** load rating and be of straight wall design. The minimum dimensions shall be as follows: measured at top outside collar shall be 14" WIDE x 24" LONG and measured at bottom outside shall be 12" WIDE x 22" LONG by 12" DEEP. The box shall be supplied with an integral bottom flange CURVED INWARD at least 1.25" wide per wall to prevent settling. Boxes shall have one (1)-2 1/2" x 4" mousehole centered on each end. All boxes shall be shipped palletized and shrink-wrapped. This item is for the box only; covers shall be supplied as a separate pay item.

SECTION E - SPECIFICATIONS

GROUP 7 (11"X21") - Continued

7C. **COVER FOR METER BOXES FOR POTABLE WATER, (5/8" x 3/4") (GREEN SPACE APPLICATIONS):** Polymer concrete and fiber reinforced polyester meter box covers shall be designed and tested to meet the **ASTM C-857 A-8** load rating. The cover shall be natural concrete in color and patterned with a non-skid surface. The cover shall have a 6" x 9" cast iron meter reading access lid centered and located 4 1/2" from end of cover. The meter reading access lid shall be cast with the wording "WATER METER". The cover top surface shall have a lifting slot and be permanently embossed with the wording "PCU" in English. All embossing shall be a minimum of 1/4" deep. The letter size shall be 3/4" x 1/2" minimum and the symbol 4" in diameter minimum. All boxes shall be shipped palletized and shrink-wrapped. This item is for the box cover only; covers shall be supplied as a separate pay item.

7D. **COVER FOR METER BOXES FOR RECLAIMED WATER, (5/8" x 3/4") (GREEN SPACE APPLICATIONS):** Polymer concrete and fiber reinforced polyester meter box covers shall be designed and tested to meet the **ASTM C-857 A-8** load rating. **The cover shall be purple in color (Pantone 522C)** and patterned with a non-skid surface. The cover shall have a 6" x 9" cast iron meter reading access lid centered and located 4 1/2" from end of cover. The meter reading access lid shall be cast with the wording "WATER METER". The cover top surface shall have a lifting slot and be permanently embossed with the wording "PCU", "RECLAIMED WATER DO NOT DRINK" in English and Spanish "NO BEBER" and have the international "DO NOT DRINK" symbol. All embossing shall be a minimum of 1/4" deep. The letter size shall be 3/4" x 1/2" minimum and the symbol 4" in diameter minimum. All boxes shall be shipped palletized and shrink-wrapped. This item is for the box cover only; covers shall be supplied as a separate pay item.

7E. **COVER FOR METER BOXES FOR POTABLE WATER, (5/8" x 3/4") (PARKING AREA APPLICATIONS):** Polymer concrete and fiber reinforced polyester meter box covers shall be designed and tested to meet the **ASTM C-857 A-16** load rating. The cover shall have permanent marking indicating load rating. **The cover shall be natural concrete in color** and patterned with a non-skid surface. The cover top surface shall have a lifting slot and be permanently embossed with the wording "PCU", "WATER METER" in English. All embossing shall be a minimum of 1/4" deep. The letter size shall be 3/4" x 1/2" minimum. All boxes shall be shipped palletized and shrink-wrapped. This item is for the box cover only; covers shall be supplied as a separate pay item.

7F. **COVER FOR METER BOXES FOR RECLAIMED WATER, (5/8" x 3/4") (PARKING AREA APPLICATIONS):** Polymer concrete and fiber reinforced polyester meter box covers shall be designed and tested to meet the **ASTM C-857 A-16** load rating. The cover shall have permanent marking indicating load rating. **The cover shall be purple in color (Pantone 522C)** and patterned with a non-skid surface. The cover top surface shall have a lifting slot and be permanently embossed with the wording "PCU", "RECLAIMED WATER DO NOT DRINK" in English and Spanish "NO BEBER" and have the international "DO NOT DRINK" symbol. All embossing shall be a minimum of 1/4" deep. The letter size shall be 3/4" x 1/2" minimum and the symbol 4" in diameter minimum. All boxes shall be shipped palletized and shrink-wrapped. This item is for the box cover only; covers shall be supplied as a separate pay item.

APPROVED PRODUCTS: ARMORCAST PRODUCTS, CDR SYSTEMS, NEW BASIS
(PINELLAS COUNTY UTILITIES)

GROUP 8

8. **METER BOX LIDS, RESIDENTIAL, 5/8" x 3/4" LID, NO READER LID:** Lids shall be 11" x 18" with LOGO TO READ "WATER METER PCU"

(PINELLAS COUNTY UTILITIES)

SECTION E - SPECIFICATIONS**GROUP 9**

9. **METER BOX LIDS FOR RECLAIMED WATER, RESIDENTIAL:** Lids shall be 11" x 18" and shall be purple in color (Pantone 522C) THROUGH THE ENTIRE DEPTH OF THE LID. The cover shall be permanently embossed with the wording "RECLAIMED WATER DO NOT DRINK" in English and Spanish "NO BEBER" along the upper half section of the cover and should have the international "DO NOT DRINK" symbol embossed on the lower left quadrant on the cover. The wording Pick hole "PPRWD" shall be embossed along the lower right quadrant of the cover. ALL EMBOSSING TO BE A MINIMUM OF 1/4" DEEP. The letter size shall be 3/4" x 1/2" minimum and the symbol 3 1/2" in diameter minimum.

(CITY OF PINELLAS PARK)

GROUP 10

10. **POTABLE WATER METER & BACKFLOW BOX LIDS, RESIDENTIAL 5/8" X 3/4" WITH READER LID:** Lids shall be 11" x 18" with 4" x 6" Cast Iron Hinged Meter Reader Door and a slot of at least 1/2" – 1" to open. Lids shall have stamped "WATER METER PCU"

(PINELLAS COUNTY UTILITIES)

SECTION F - BID SUMMARY PAGE

METER BOXES (CO-OP)
078-0621-B (MW)

PLEASE NOTE: ALL SPACES SHOULD BE COMPLETED OR BID MAY BE REJECTED.

Group	Item #	Description	MFG & PART #	Estimated 24 Month Quantity	Unit of Measure	Unit Price	Extended Price
1	Pinellas Park	Meter Boxes, for 5/8" x 3/4" and 1" meters		800	Ea	\$	\$
2A	Pinellas Park	Meter Boxes for Combination Meter & Backflow		700	Ea	\$	\$
2B	Pinellas Park	Meter Box Cover for Combination Meter & Backflow Box		200	Ea	\$	\$
3	20202	Service Boxes for Un-metered Reclaimed Water, Residential (1")		250	Ea	\$	\$
4A	31818	Meter Boxes, Reclaimed & Potable (1")- Green Space Applications		250	Ea	\$	\$
4B	31819	Meter Boxes, Reclaimed & Potable (1")- Parking Area Applications		75	Ea	\$	\$
4C	31820	Meter Box Covers, Potable Water (1")- Green Space Applications		225	Ea	\$	\$
4D	31821	Meter Box Covers, Reclaimed Water (1")- Green Space Applications		70	Ea	\$	\$
4E	31822	Meter Box Covers, Potable Water (1")- Parking Area Applications		55	Ea	\$	\$
4F	31823	Meter Box Covers, Reclaimed Water (1")- Parking Area Applications		35	Ea	\$	\$
5A	31824	Meter Boxes, Combo Potable Water & Backflows-Green Space Applications		1200	Ea	\$	\$
5B	31825	Meter Boxes, Combo Potable Water & Backflows-Parking Area Applications		230	Ea	\$	\$
5C	31826	Meter Box Covers, Combo Potable Water- Green Space Applications		1350	Ea	\$	\$
5D	31827	Meter Box Covers, Combo Potable Water- Parking Area Applications		450	Ea	\$	\$
6A	31828	Meter Boxes, Reclaimed & Potable Water (1 1/2"-2")- Green Space Applications		775	Ea	\$	\$
6B	31829	Meter Boxes, Reclaimed & Potable Water (1 1/2"-2")- Parking Area Applications		420	Ea	\$	\$
6C	31830	Meter Box Covers, Potable Water (1 1/2"-2")- Green Space Applications		725	Ea	\$	\$
6D	31831	Meter Box Covers, Reclaimed Water (1 1/2"-2")- Green Space Applications		100	Ea	\$	\$

SECTION F - BID SUMMARY PAGE

**Meter Boxes (Co-op)
078-0621-B (MW)**

PLEASE NOTE: ALL SPACES MUST BE COMPLETED OR BID MAY BE REJECTED.

6E	31832	Meter Box Covers, Potable Water (1 ½"-2")- Parking Area Applications		385	Ea	\$	\$
6F	31833	Meter Box Covers, Reclaimed Water (1 ½" 2")- Parking Area Applications		50	Ea	\$	\$
7A	31834	Meter Boxes, Reclaimed & Potable (5/8" x 3/4")- Green Space Applications		2065	Ea	\$	\$
7B	31835	Meter Boxes, Reclaimed & Potable (5/8" x 3/4")- Parking Area Applications		350	Ea	\$	\$
7C	31836	Meter Box Covers, Potable Water (5/8" x 3/4")- Green Space Applications		1850	Ea	\$	\$
7D	31837	Meter Box Covers, Reclaimed Water (5/8" x 3/4")- Green Space Applications		300	Ea	\$	\$
7E	31838	Meter Box Covers, Potable Water (5/8" x 3/4")- Parking Area Applications		275	Ea	\$	\$
7F	31839	Meter Box Covers, Reclaimed Water (5/8" x 3/4")- Parking Area Applications		100	Ea	\$	\$
8	20625	Meter Box Lids 11" X 18", Residential - No Reader Lid		100	Ea	\$	\$
9	Pinellas Park	Meter Boxes for Reclaimed Water, Residential; Embossed with PPRWD		150	Ea	\$	\$
10	25135	Potable Water Meter & Backflow Box Lids, Residential (5/8" X 3/4" with Reader Lid)		100	Ea	\$	\$
					BID TOTAL		\$
	<p>Unspecified Materials: Not to be used to determine award. Items not specifically listed in the Bid Submittal Page will be negotiated on an individual basis. The contingency is a reserve set aside by the County and is not an entitlement of the Contractor.</p>						\$5,000.00

SECTION G - ADDENDA ACKNOWLEDGMENT FORM

**BID TITLE: METER BOXES (CO-OP)
BID NUMBER: 078-0621-B (MW)**

PLEASE ACKNOWLEDGE RECEIPT OF ADDENDA FOR THIS ITB BY SIGNING AND DATING BELOW. PLEASE READ THE NOTE BELOW BEFORE SUBMITTING YOUR SEALED BID.

ADDENDA NO.

SIGNATURE/PRINTED NAME

DATE RECEIVED

ADDENDA NO.	SIGNATURE/PRINTED NAME	DATE RECEIVED

Note: Prior to submitting the response to this solicitation, it is the responsibility of the firm submitting a response to confirm if any addenda have been issued. If such document(s) have been issued, acknowledge receipt by signing and date in section above. Failure to do so may result in response being considered non-responsive or result in lowering the rating of a firm's proposal.

Information regarding Addenda issued is available on the Purchasing Department section of the County's website at, <www.pinellascounty.org/purchase/Current_Bids1.htm>, listed under category, 'Current Bids.'

SECTION H - STATEMENT OF NO BID

NOTE: If you do not intend to bid on this requirement, please return this form immediately. **Thank you.**

[Pinellas County Purchasing Department
400 South Fort Harrison Avenue, 6th Floor
Clearwater, Florida 33756]

We, the undersigned have declined to submit a bid for No. **078-0621-B (MW)** for **METER BOXES (CO-OP)**

- Specifications too "tight", i.e., geared toward one brand or manufacturer only (explain below).
- Insufficient time to respond to the Invitation to Bid.
- We do not offer this product or service.
- Our schedule would not permit us to perform.
- Unable to meet specifications.
- Unable to meet Bond requirement.
- Specifications unclear (explain below).
- Unable to Meet Insurance Requirements.
- Remove Us from Your "Notification List" Altogether
- Other (specify below).

REMARKS:

We understand that if the "No Bid" letter is not executed and returned our name may be deleted from the Bidders List of Pinellas County.

COMPANY NAME: _____

DATE: _____

SIGNATURE: _____

TYPED NAME OF ABOVE: _____

TELEPHONE: _____

FAX: _____

EMAIL: _____

**BOARD OF COUNTY
COMMISSIONERS**

ROBERT B. STEWART - CHAIRMAN
CALVIN D. HARRIS - VICE CHAIRMAN
RONNIE E. DUNCAN
SUSAN LATVALA
JOHN MORRONI
KAREN WILLIAMS SEEL
KENNETH T. WELCH



Joseph Lauro, CPPO/CPPB
Director

DATE ISSUED: SEPTEMBER 26, 2008
TO: ALL INTERESTED BIDDERS
INVITATION TO BID: METER BOXES (CO-OP)
BID NUMBER: 078-0621-B (MW)
Bid Submittal Due Date: OCTOBER 16, 2008 @ 3:00 PM

The deadline for written questions has passed.

ADDENDUM NO. 1

Following is additional information, clarifications, questions and responses relative to referenced Invitation to Bid (ITB):

Questions & Responses:

1. Armocast Products Company – Can we bid for Pinellas Park, they are the same boxes as Pinellas County?
County / Pinellas Park Response: Yes - Armocast products can be bid for Groups One (1), Two (2) and Nine (9).
2. Usually what are the quantities they order at the warehouse?
County Response: Please refer to Section B – page 10 paragraph 2 – all quantities are estimates. Orders will be placed according to the contract members requirements.

Please acknowledge receipt of Addendum 1 in Section G (page 21) of the Invitation To Bid, and return the page with your sealed bid. All other specifications, terms and conditions remain the same.

Please review our Current Bids website for published addendums before submitting your sealed bids:
<http://www.pinellascounty.org/purchase/Current_Bids1.htm>

Sincerely,


Joseph Lauro, CPPO/CPPB
Director of Purchasing

PLEASE ADDRESS REPLY TO:
400 South Ft. Harrison, Sixth Floor
Clearwater, Florida 33756
Phone: (727) 464-3311
FAX: (727) 464-3925
Website: www.pinellascounty.org/purchase

