

25223



Joe Lauro, CPPO/PPB
Director

INTEROFFICE MEMO

To: Fred E. Marquis, Interim County Administrator
 From: Joseph Lauro, Director of Purchasing *Joe Lauro*
 Subject: Award of Bid – Instrumentation, Control & Monitoring Systems Repair, Maintenance, and Training Services
 Contract No. 078-0150-B (TS)
 Date: February 7, 2008

RECOMMENDATION: I RECOMMEND THE INTERIM COUNTY ADMINISTRATOR AWARD THE BID FOR INSTRUMENTATION, CONTROL & MONITORING SYSTEMS REPAIR, MAINTENANCE, AND TRAINING SERVICES WITH DCR ENGINEERING SERVICES, INC., MULBERRY, FLORIDA AS THE PRIMARY CONTRACTOR AND PERFORMANCE TECHNICAL SERVICES, INC., SARASOTA, FLORIDA AS THE SECONDARY CONTRACTOR ON THE BASIS OF BEING THE LOWEST, MOST RESPONSIVE, RESPONSIBLE BIDS RECEIVED MEETING SPECIFICATIONS. BIDS ARE ON FILE IN THE PURCHASING DEPARTMENT.

ESTIMATED ANNUAL EXPENDITURE NOT TO EXCEED: \$175,000.00


Funding is provided through various Utilities Operations Operating funds.

DISCUSSION: This is a contract to provide onsite qualified technical assistance and training to troubleshoot and repair all Instrumentation, Control and Monitoring systems located at the South Cross Bayou Water Reclamation Facility, the Keller Water Treatment Plant and the W.E. Dunn Water Reclamation Facility. This contract is awarded to two vendors, a primary and secondary. Orders which can not be handled by the primary within a reasonable length of time will be directed to the secondary in order to expedite service. This is a twenty-four (24) month contract and contains two (2) additional twelve (12) month options of renewal. This option shall be exercised only if all prices, terms and conditions remain the same and approval is granted by the Director of Purchasing

Contract Period: 03/09/2008 THROUGH 03/08/2010 N/A – One Time Purchase

Renewal Options: Terms Length of None
 Remaining Each Term
 2 12 Months

Increase Allowances: Contract renewals will allow for price adjustments in an amount not to exceed the average of the Consumer Price Index (CPI) for all Urban Consumers, Series Id: CUUR000SA0, Not Seasonally Adjusted, Area: U.S. city average, Item: All items, Base Period: 1982-84=100 for the twelve months prior to renewal, or 5% – percent, whichever is less.

APPROVED 
FRED E. MARQUIS
Interim County Administrator

Date of Approval: 2/14/08

Attachments:
Contract Review
Tabulation