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Joe Lauro, CPPO/CPPB  
Director

### INTEROFFICE MEMO

To: Fred E. Marquis, Interim County Administrator

From: Joseph Lauro, Director of Purchasing *Joe Lauro*

Subject: Award of Bid – Light Commercial Electrical Repairs  
Contract No. 078-0019-B (SS)

Date: December 19, 2007

**RECOMMENDATION:** I RECOMMEND THE INTERIM COUNTY ADMINISTRATOR AWARD THE BID FOR LIGHT COMMERCIAL ELECTRICAL REPAIRS WITH MCS OF TAMPA, INC., TAMPA, FLORIDA ON THE BASIS OF BEING THE LOWEST RESPONSIVE, RESPONSIBLE BID RECEIVED MEETING SPECIFICATIONS. BIDS ARE ON FILE IN THE PURCHASING DEPARTMENT.

ESTIMATED ANNUAL EXPENDITURE NOT TO EXCEED: \$250,000.00

ESTIMATED 24 MONTH EXEPENDITURE NOT TO EXCEES: \$500,000.00

Funding is provided through each using department's operating budget.

**DISCUSSION:** This is a contract for the estimated annual requirements for light commercial electrical repairs Countywide, with the highest user being the Utilities Department. Typical work will include replacement of lamps, switches, and heat elements, as well as relocation of window air curtains, micro switches and fan switches.

The award is based on the hourly rate pricing submitted for three sample scenarios provided by the Utilities Department.

Contract Period: 3/29/08 THROUGH 3/28/10  N/A – One Time Purchase

Renewal Options: Terms Length of  None  
Remaining Each Term  
2 12 Months

Increase Allowances: Average of the Consumer Price Index (CPI) for all Urban Consumers, Series Id: CUUR000SA0, Not Seasonally Adjusted, Area: U.S. city average, Item: All items, Base Period: 1982-84=100 for the twelve months prior to renewal, or three (3%) percent, whichever is less.

APPROVED *[Signature]*  
FRED E. MARQUIS  
Interim County Administrator

Date of Approval: 12/20/07

- Attachments: 1. Contract Review  
2. Bid Tabulation

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