

**EMERGENCY MEDICAL SERVICES  
MANAGEMENT COMMITTEE**

December 17, 2015  
MINUTES

The Pinellas County EMS Management Committee held a meeting at the EMS & Fire Administration, Conference Room 217, 12490 Ulmerton Road, Largo, Florida, at 9:00 A.M. on this date with the following members present:

Craig Hare, EMS & Fire Administration  
Chief Robert Weiss, Clearwater Fire & Rescue - Chair  
Dr. Angus Jameson, EMS Medical Director  
Chief Bob Markford, Pinellas Advanced Life Support Providers Association  
Mark Postma, Sunstar Paramedics  
Dr. Donna Dooley, EMS Medical Director

**Also Present**

Carl Brody, County Attorney's Office  
Greg Woodrum, EMS & Fire Administration  
Kimberly Lacina, Sunstar Paramedics  
Chief Rob Angell, Pinellas Park Fire Department

**Call To Order**

Chief Weiss called the meeting to order at 9:00 A.M. Roll was taken and it was determined that there was a quorum. There were six members present.

**Approval of Minutes from 9-9-15**

The minutes of the 9-9-15 EMS Management Committee were presented for approval. Mr. Postma made a motion to approve the minutes and Chief Markford seconded the motion. The motion passed unanimously.

**Approval of the CME EMS Rules & Regulations**

The draft CME EMS Rules & Regulations were presented for review. Chief Weiss called for a motion. Chief Markford made a motion to approve the CME EMS Rules & Regulations. Mr. Postma seconded the motion. The motion passed unanimously.

**EMS System Annual Report**

Mr. Woodrum provided feedback that had been received from members of the EMS Advisory Council on what they felt should be included in an annual report.

After discussion, there was consensus that the annual report should include an introduction to the system and its design complete with descriptive statistics and good visual references. The group felt that the report should not be overly detailed but rather simple and easy for citizens and elected officials to understand.

Chief Weiss called for a motion. Chief Markford made a motion that the EMS Advisory Council move forward with the preparation of a Pinellas County EMS Annual Report that covers fiscal year 2015 with a release date in the spring of 2016 and annually thereafter. Mr. Postma seconded the motion. The motion passed unanimously.

**Next Meeting**

The next meeting will be on March 4, 2016 at 9:00 A.M.

**Adjournment**

Chief Markford made a motion to adjourn and Mr. Postma seconded the motion. The meeting was adjourned at 9:20 A.M.

An audio recording of this meeting as well as any correspondence received is on file in the EMS & Fire Administration.