INTEGRATED TRANSPORTATION AND LAND USE FOR THE PINELLAS COMMUNITY

AGENDA OF THE
METROPOLITAN PLANNING ORGANIZATION AND PINELLAS PLANNING COUNCIL
WEDNESDAY, APRIL 13, 2016 AT 1:00 P.M.
BOARD ASSEMBLY ROOM – 5th FLOOR
CLEARWATER COURTHOUSE
315 COURT STREET, CLEARWATER, FLORIDA

*Please note that the Pinellas County Metropolitan Planning Organization (MPO) and Pinellas Planning Council (PPC) are separate legal entities that include the same membership. The members will conduct their MPO meeting proceedings first, followed by the PPC meeting items. The MPO portion of the meeting will begin at 1:00 pm and the PPC agenda may start at the conclusion of the MPO agenda; however PPC public hearings will begin at 3:00 pm, or thereafter as the agenda permits.

Pinellas County Metropolitan Planning Organization Agenda

310 Court Street, 2nd Floor, Clearwater, FL 33756 (727) 464-8250 Fax (727) 464-8201

I. CALL TO ORDER

II. INVOCATION AND PLEDGE

III. WELCOME NEW MPO MEMBER REPRESENTING INLAND COMMUNITIES

IV. CITIZENS TO BE HEARD

Citizen comments to the MPO are invited on items or concerns not already scheduled for public hearing on today's agenda. Please limit comments to three minutes.

V. CONSENT AGENDA

A. Approval of Minutes – Meeting of March 9, 2016
B. Approval of Resolution Establishing Travel Reimbursement Rates
C. Approval of Committee Appointments

VI. PRESENTATION AND/OR ACTION ITEMS

A. Introduction of New Tampa Bay Regional Planning Council (TBRPC) Executive Director Sean Sullivan
B. PSTA Activities Report
C. Tampa Hillsborough Expressway Authority (THEA) – Presentation
D. Strategic Intermodal System (SIS) Needs Plan – Update
E. Proposed modification to the MPO Long Range Transportation Plan (LRTP) – Action
F. Transportation Alternatives (TA) Program – Update

VII. REPORTS/UPDATE

A. Director's Report
   1. Performance Based Outcome Driven Planning Process
   2. SPOTlight Update – Including Response Letter from FDOT Regarding U.S. 19

VIII. PPC/MPO JOINT ITEMS FOR APPROVAL/INFORMATION

A. Support Services Memorandum of Understanding (MOU) with Pinellas County Clerk for Meeting Minutes – Action
B. Big Sea – Presentation of Brand Unveiling

IX. **INFORMATIONAL ITEMS**

A. Tampa Bay TMA Leadership Group Meeting of April 8, 2016
B. Correspondence
C. Other

X. **ADJOURNMENT**

Pinellas Planning Council Agenda

310 Court Street, 2nd Floor, Clearwater, FL 33756 (727) 464-8250 Fax (727) 464-8212

I. **CALL TO ORDER**

II. **CONSENT AGENDA**

A. Minutes of the March 9, 2016 Meeting
B. Financial Statement for March 2016
C. CPA Actions for March 2016
D. Preliminary May 2016 Agenda
E. Correspondence and PAC Agenda Action Sheet (Draft)

III. **PUBLIC HEARINGS** – To begin at 3:00 P.M. or as soon thereafter as agenda permits

A. Public Hearing Format Announcement and Oath
B. Amendments to the Countywide Plan Map

Subthreshold Amendments

1. Case CW 16-11 – City of St. Petersburg
2. Case CW 16-13 – City of St. Petersburg

Regular Amendments

3. Case CW 16-9 – Pinellas County
4. Case CW 16-10 – Pinellas County
5. Case CW 16-12 – City of St. Petersburg

IV. **REPORTS/OTHER ACTION**

A. Truth in Annexation Online Worksheet – Update for 2015-16 Fiscal Year
B. Planned Scope of Services for Land Development Code Evaluation for Accessibility

V. **EXECUTIVE DIRECTOR ITEMS**

A. Preliminary Budget for FY 17 – Review and Refinement
B. Verbal Reports

VI. **OTHER COUNCIL BUSINESS**

A. Chairman/Member Items

VII. **ADJOURNMENT**

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status.

Persons are advised that, if they decide to appeal any decision made at this meeting/hearing, they will need a record of the proceedings and, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes testimony and evidence upon which the appeal is to be based.

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Within two (2) working days of your receipt of this notice, please contact the Office of Human Rights, 400 S. Ft. Harrison Avenue, Suite 500, Clearwater, FL 33756. Telephone 727-464-4062 (V/TDD).

For more information concerning the Pinellas Planning Council and the countywide planning process, see the PPC website at www.PinellasPlanningCouncil.org, call 727-464-8250, or write to: Pinellas Planning Council, 310 Court Street, Clearwater, FL 33756-5137. Items covered under this agenda may also be viewed on the PPC website listed above or the MPO website *www.pinellascounty.org/mpo*.

This meeting is scheduled to be aired live and replayed in Pinellas County on Bright House channel 637, WOW channel 18 and Verizon channel 44.

If you have Bright House Cable, you must have digital cable to access channel 637. If you do not have digital cable and want to watch your government television station, please call Bright House Customer Service at 727-329-5020 for more information.

You can also watch PCC TV (formerly Pinellas 18) live on the Internet or view archived videos at: www.pinellascounty.org/media.

CONSENT AGENDA

A. Approval of Minutes – Meeting of March 9, 2016

ATTACHMENT: Minutes of March 9, 2016

B. Approval of Resolution Establishing Travel Reimbursement Rates

Earlier this year, the Florida Department of Transportation (FDOT) and Federal Highway Administration (FHWA) provided guidance to Metropolitan Planning Organizations (MPOs) regarding travel rates. This guidance allows for MPOs to establish travel rates that vary from the standard state per diem rates by enactment of a resolution, provided that:

- The rates apply uniformly to all travel;
- Travel costs are those normally allowed in like circumstances for non-federal activities and considered necessary and reasonable;
- The travel rate is established for in-state travel; and
- Out of state travel uses the federal per diem rates or actual expenses, as justified by the Federal Travel Regulations.

Based on this guidance, MPO staff researched travel policy options and recommends utilizing the Pinellas County Officers and Employees guidelines for payment and/or reimbursement of travel expenses for in-state travel.

MPO staff recommends approval of Resolution #16-3 that establishes the reimbursement rate.

ATTACHMENT: MPO Resolution #16-3

C. Approval of Committee Appointments

- **Citizens Advisory Committee**
  The CAC currently has openings in Largo, Gulfport/Kenneth City/Seminole/Belleair/So Pasadena/ Belleair Bluffs, and At Large. The MPO has received four applications from interested individuals. Jack Nazario currently serves as an At Large representative but lives in Belleair Bluffs, therefore, staff is recommending he be moved to the Gulfport/Kenneth City/Seminole/Belleair/So Pasadena/ Belleair Bluffs slot. One of the applicants lives in the largo area and MPO staff is recommending he be appointed to fill the Largo vacancy. There remains three applications for the two At Large vacancies. Since there is no diversity consideration with these three applicants, MPO staff is recommending the applicants be appointed in the order the applications were received. **MPO staff recommends the appointment of Steven Beal as a Largo representative, move Jack Nazario from At Large to the Gulfport/Kenneth City/Seminole/Belleair/So Pasadena/Belleair Bluffs slot, and appoint Michael Lehman and Carson Zimmer to the At Large positions on the CAC.**
- **Bicycle Pedestrian Advisory Committee**
  The City of largo is requesting the appointment of Frank Lopez as a Largo representative on the BPAC. In addition, Jim Parent has expressed an interest in serving on the BPAC as a Beaches representative. **MPO staff recommends the appointment of Frank Lopez as a Largo representative and Jim Parent, a St. Pete Beach resident and past City Commissioner, as a Beaches representative on the BPAC.**
- **Technical Coordinating Committee**
  The City of Pinellas Park is requesting Danny Taylor be appointed as their representative on the TCC, with Kathy Gademer as the alternate. **MPO staff recommends the appointment of Danny Taylor as the representative and Kathy Gademer as the alternate on the TCC.**
- **Local Coordinating Board**
  The LCB bylaws indicate, except for the Chairman and agency representatives, the members of the Board shall be appointed for three-year terms. Vivian Peters serves an Over 60 representative and her term is up for reappointment. Ms. Peters has indicated her interest in being reappointed. **MPO staff recommends the reappointment of Vivian Peters to continue as an Over 60 representative on the LCB.**

ATTACHMENTS: CAC Membership Listing
CAC Applications
BPAC Membership Listing
Letter From City of Largo
TCC Membership Listing
Letter From City of Pinellas Park
LCB Membership Listing

PINELLAS COUNTY METROPOLITAN PLANNING ORGANIZATION
MINUTES – MEETING OF MARCH 9, 2016

The Pinellas County Metropolitan Planning Organization, created by the State of Florida in accordance with Title 23 United States Code, Section 134 and Chapter 339.175 Florida Statutes, met in regular session on Wednesday, March 9, 2016 in the chambers of the Pinellas County Commission, 315 Court Street, Clearwater, Florida.

MEMBERS PRESENT

Jim Kennedy	–	*Chairman* – Councilman, City of St. Petersburg
John Morroni	–	*Vice Chairman* – Board of County Commissioners
Doreen Hock-DiPolito	–	*Treasurer* – Councilmember, City of Clearwater
Cookie Kennedy	–	*Secretary* – Commissioner, City of Indian Rocks Beach, representing the beach communities of Belleair Beach, Belleair Shore, Indian Rocks Beach, Indian Shores, Madeira Beach, North Redington Beach, Treasure Island, Redington Beach, Redington Shores, St. Pete Beach
Sandra Bradbury	–	Mayor, City of Pinellas Park
Julie Bujalski	–	Mayor, City of Dunedin, representing PSTA
Cliff Merz	–	Commissioner, City of Safety Harbor, representing Safety Harbor/ Oldsmar/Tarpon Springs (arrived at 1:10 p.m.)
Kevin Piccarreto	–	Deputy Mayor, Town of Belleair, representing the in land communities of Belleair, Belleair Bluffs, Gulfport, Kenneth City, Seminole, South Pasadena
Darden Rice	–	Councilmember, City of St. Petersburg
Karen Seel	–	Board of County Commissioners
John Tornga	–	Commissioner, City of Dunedin

Ed McKinney, non-voting advisory – (representing the Secretary, Florida Department of Transportation District 7)

MEMBERS ABSENT

Dave Eggers	–	Board of County Commissioners
Michael Smith	–	Commissioner, City of Largo

OTHERS PRESENT

Whit Blanton – MPO Executive Director
Sarah Ward – Pinellas County MPO
Al Bartolotta – Pinellas County MPO
Rodney Chatman – Pinellas County MPO
Chelsea Hardy – County Attorney's Office
Bob Bray – City of Pinellas Park
Danny Taylor – City of Pinellas Park
Casey Morse – Pinellas Traffic
Paul Bertels – City of Clearwater
Tom Whalen – City of St. Petersburg
Evan Morey – City of St. Petersburg
Brad Miller – PSTA
Cassandra Borchers – PSTA
Bill Jonson – PSTA, City of Clearwater
Bob Henion – MPO CAC/TBARTA CAC
Brian Smith – BPAC Chairman
Ray Chiaramonte – TBARTA
Aaron Metz – Palm Harbor Umake Reality Project
Alicia Parinello – Pinellas County MPO
Chelsea Favero – Pinellas County MPO
Sarah Perch – Pinellas County MPO
Carolyn Kuntz – MPO Recorder

I. CALL TO ORDER

Chairman Kennedy called the meeting to order at 1:04 p.m.

II. INVOCATION AND PLEDGE

Councilmember Hock-DiPolito performed the invocation and led the Pledge of Allegiance and everyone on the dais introduced themselves.

III. CITIZENS TO BE HEARD

There were no citizens who came forward to be heard.

IV. PRESENTATION TO PLAQUE TO OUTGOING MPO MEMBER KEVIN PICCARRETO

The MPO presented a plaque to Deputy Mayor Piccarreto for his service on the MPO, noting this was his last meeting.

V. CONSENT AGENDA

- **A.** Approval of Minutes – Meeting of February 10, 2016
- **B.** Approval of Title VI Program
- **C.** Approval of Crash Data Management System Contract With Tindale-Oliver
- **D.** Approval of Committee Appointments – Aaron Lounsberry as an AHCA representative on the LCB, Kristina Tranel as a PSTA alternate on the BPAC, Edward Ameen as a Mid-County/Pinellas Park representative on the CAC, and Caroline Lanford as Pinellas County Planning Department representative with an alternate of Scott Swearengen on the TCC
- **E.** Approval of Resolution Regarding De-Obligation of UPWP Funding

Commissioner Merz arrived at 1:10 p.m.

Following a response to a question regarding deobligating UPWP funding and an explanation of the Title VI Program by Mr. Blanton, *Commissioner Morroni moved, Mayor Bujalski seconded, and motion carried to approve the minutes (Vote 11-0).*

VI. PRESENTATION AND/OR ACTION ITEMS

A. Draft FY 2016/17 – 2017/18 Unified Planning Work Program – Transmittal Action

Al Bartolotta, MPO staff reviewed a PowerPoint presentation that highlighted the FY 2016/17 – 2017/18 Unified Planning Work Program (UPWP). Mr. Bartolotta described the document, the schedule, tasks and end products, and funding sources and allocations.

Councilmember Rice moved, Commissioner Seel seconded, and motion carried to approve the draft UPWP for transmittal to reviewing agencies (Vote 11-0).

B. FY 2014/15 MPO Audit Report – Acceptance

Mr. Blanton explained the difference due to the Pinellas Planning Council (PPC) from the MPO as part of the MPO and PPC audits has been reconciled and emphasized the MPO has had two years of clean audits. The FY 2014/15 MPO audit report is on the agenda for acceptance.

Commissioner Kennedy moved, Councilmember Hock-DiPolito seconded, and motion carried to accept the FY 2014/15 MPO audit report (Vote 11-0).

C. Proclamation Recognizing March as Florida Bicycle Month – Action

Following a brief description of the proclamation declaring March as Florida Bicycle Month by Mr. Blanton, *Commissioner Seel moved, Commissioner Kennedy seconded, and motion carried to approve the proclamation (Vote 10-0).*

D. St. Petersburg Resolution Concerning I-275 Improvements – Action

Evan Morey, City of St. Petersburg Transportation Director, explained that the City of St. Petersburg Council received a presentation from FDOT in December regarding a PD&E study that they conducted on the interstate through the city. The recommended improvements included continuity alignments to make the interstate flow smoother, as well as some limited lane widening. The City Council asked that FDOT implement the recommended improvements as quickly as possible; however, the improvements are currently unfunded. The City Council passed a resolution requesting FDOT to prioritize funding for the improvements identified in the PD&E study and to implement additional measures to reduce congestion on the interstate within the City of St. Petersburg. The City is requesting the MPO's support.

Discussion followed regarding the use of toll lanes to pay for the improvements, the cost of the project, and what project would be substituted in order to prioritize this project. Mr. Blanton noted staff will be starting the process to prioritize projects, which will be reviewed by the advisory committees with the MPO taking action on the priority lists at their September meeting. Mr. Blanton suggested that the Board concur with the City's position but not prioritize the project until after staff has completed the process to prioritize projects in order to see where this project fits with the other projects the MPO has already prioritized.

Following discussion, *Councilmember Rice moved, mayor Bujalski seconded, and motion carried to accept and support the City of St. Petersburg resolution and to have further discussion to begin the prioritization process for the Surface Transportation Program (Vote 11-0).*

E. Confirm Tampa Bay TMA Leadership Group Purpose and Organization Statement – Action

Following Mr. Blanton's clarification of the role of the Tampa Bay TMA Leadership Group as an advisory group that provides recommendations to the individual MPOs for action, *Councilmember Rice moved, Commissioner Kennedy seconded, and motion carried to confirm the TMA Leadership Group purpose and organization statement (Vote 11-0).*

F. Support of PSTA/HART Application for the Regional Fare Collection Project for TIGER Funding – Action

Cassandra Borchers, PSTA, provided a PowerPoint presentation on PSTA/HART's application for the regional fare collection project for TIGER funding. Ms. Borchers provided an overview, rider benefits, agency benefits/efficiencies, scope of effort, contract and funding overview, and the next steps.

Following PSTA's summary of the application and discussion, *Councilmember Rice moved, Ms. Hock-DiPolito seconded, and motion carried to support the PSTA/HART application for TIGER funding and to authorize staff to draft a letter that can be used as a model for other governments that take similar action of support.*

Chairman Kennedy moved to the PSTA report

K. PSTA – Update

Mayor Bujalski as the PSTA representative provided an update on PSTA-related activities, noting PSTA received positive results from a customer satisfaction survey and PSTA continues to be part of a bench marking group based on their volume and low costs. PSTA began a direct connect service utilizing taxi companies and Uber for north county and Pinellas Park service. PSTA approved the work order for the Central Avenue BRT and is moving forward with the technical assistance work. Several PSTA board members and staff will be meeting with Congressional Delegation members and Federal Transit Administration next week to discuss the regional fare box project, funding for buses and bus facilities, and the Central Avenue BRT project. PSTA continues to seek funding for service between Clearwater Beach and the Tampa International Airport. PSTA will hold a workshop on May 6 from 9:00 a.m. to noon to discuss advancement of transportation initiatives. PSTA is looking at changes to the Jolley Trolley so that it runs 7 days a week.

The Board thanked PSTA for moving the hub system in Williams Park to a grid system for downtown St. Petersburg and FDOT for allowing a bus stop on Gandy Boulevard to help with getting employees to and from work during construction. Whit announced that they have begun holding regular monthly meetings with PSTA and FDOT staff and will keep the board updated on those meetings.

G. Clearwater's Resolution Concerning Funding to Update the 2010 Transit Alternative Study – Information

Mr. Blanton explained that the MPO, at its January meeting, directed staff to prioritize updating the 2010 Downtown Clearwater to Clearwater Beach Transit Alternatives Study and to work with stakeholders to identify potential funding sources. Mr. Blanton indicated MPO staff presented an update of the study at a Clearwater City Council workshop and would like Clearwater to take ownership to advancing the project. The City adopted a resolution requesting the MPO prioritize the funding for the update to the study and the funding is included in the MPO's Unified Planning Work Program as part of the enhancing beach access emphasis area. Ms. Ward of MPO staff will be leading the effort and drafting a Scope of Services and guiding this effort. The updated study will also include the Gulf-to-Bay Boulevard (S.R.60) corridor incorporating regional transportation to the Tampa International Airport and not just downtown Clearwater to Clearwater Beach. The updated study will identify the best solutions to cross the Clearwater Memorial Causeway looking at multi-modal connections and solutions. The MPO will be utilizing one of their General Planning Consultants for this effort and, in addition, PSTA has committed to assist with funding.

Mayor Bujalski asked that options to alleviate congestion on Alternate 19 also be included in the study in coordination with FDOT's study of Alternate 19.

L. Current Water Borne Transportation Plans and Operations – Information

Mr. Blanton noted that Madeira Beach has issued a Request for Proposals for water taxi service. The City of St. Petersburg is also looking at water taxi service. The question being asked is what the MPO's role in guiding water borne transportation in Pinellas County. Mr. Blanton indicated a modification to the MPO's Long Range Transportation Plan to address waterborne transportation will be brought back to the MPO for action.

The Board asked staff to get in touch with the State P3 organization to present to the Board as part of a primer on structuring effective public-private partnerships.

The MPO asked Trisha Rodriguez, owner of the Clearwater Ferry, to provide information on the Clearwater Ferry service. Ms. Rodriguez provided information on the ferry service, their partnership with the city of Clearwater and their plans to add a third vessel, and ridership numbers.

Mayor Bujalski asked the MPO's assistance in expanding the Jolley Trolley service to seven days a week to help alleviate congestion.

Following discussion about the role of the MPO and public agencies in providing for waterborne transportation, *Commissioner Kennedy moved, Councilmember Rice seconded, and motion carried to direct staff to internally evaluate a holistic model that would include waterborne transportation and updated information and bring it back to the Board (Vote 11-0).* This approach would help facilitate a countywide framework to guide local governments in planning suitable waterborne facilities and designing for a seamless approach to align services and transportation networks.

M. Committee Recommendations (CAC)

1. Full Membership for TBARTA CAC Ex-Officio Representatives

Bob Henion, CAC member, indicated he was the MPO's representative to the TBARTA CAC and had previously been the MPO's representative on the Chairs Coordinating Committee Joint CAC (JCAC). With the integration of the JCAC with the TBARTA CAC, the intent was that each representative would be a voting member; however, current legislation for the TBARTA CAC needed to be changed to expand membership in order for the JCAC members to be voting members. Mr. Henion stated he

attends the TBARTA CAC meetings and provides input even though he can't make motions, second motions, or vote. The TBARTA Board had a concern that expanding the TBARTA CAC membership to 22 members would make it too large. Mr. Henion explained that the MPO's CAC has 26 members and it is able to conduct business. Mr. Henion asked for assistance in providing for full membership of the TBARTA CAC ex-officio representatives. Ray Chiaramonte, TBARTA, added that TBARTA staff recommended the TBARTA CAC be increased to 22 members; however, the TBARTA Board did not want the membership more than 16 members. Mr. Chiaramonte let the Board know there wasn't an MPO representative on the TBARTA CAC but the TBARTA Board felt there was adequate representation. Mr. Chiaramonte would like an opportunity to bring this up as part of next legislative session.

The MPO members were supportive of the CAC recommendation. *Commissioner Morroni moved, Commissioner Tornga seconded, and motion carried to transmit the CAC recommendation to TBARTA to encourage TBARTA to increase the TBARTA CAC membership to allow the current ex-officio members to be voting members and recommended this change be included in next year's TBARTA legislative package (Vote 11-0).* The MPO thanked Mr. Henion for bringing this recommendations forward and his service on the TBARTA CAC.

2. Downtown to Beach Park and Ride Transit Options Proposal

   Mr. Blanton reported that the CAC received a presentation from the Clearwater Regional Chamber of Commerce on the downtown to beach park-and-ride transit options proposal and the CAC made a motion to support and endorse the proposal.

   Councilmember Hock-DiPolito moved, Councilmember Rice seconded, and motion carried to approve the CAC recommendation (Vote 11-0).

N. Regional Trails – Update

Ray Chiaramonte, TBARTA, stated that the State Legislature has allocated $25 million a year to expand the regional trail network. Mr. Chiaramonte was informed that they would have a better chance of receiving funding if the region would work together; therefore, the MPOs within the TBARTA region have indicated their support of the priorities. In addition, the Sarasota MPO asked Lee, Collier, and Charlotte Counties for their support on the priorities. The Florida Greenways and Trails Council met to review the regional trail network on February 29 and, from the 14 networks presented, 7 were advanced for funding consideration. The Council will meet in Tallahassee on March 31 to prioritize the projects for funding.

Ms. Ward, MPO staff, added that Commissioner Seel had convened a group to look at how to fund the Pinellas Trail Loop, which is part of a larger regional network called the Southwest Florida Regional Coastal Trail. Ms. Ward reported that Brian Smith is the Chairman of the Florida Greenways and Trails Council. Ms. Ward also commented on the positive feedback from the presentations they made in Tampa. Mr. Smith, as Chairman of the Florida Greenways and Trails Council, provided comment on the process to prioritize projects.

Following discussion, *Commissioner Seel moved, Councilmember Hock-DiPolito seconded, and motion carried to support the regional trails and the inclusion of the Pinellas Trail Loop as one of the projects to be funded with the SUNTrail funding (Vote 11-0).*

VII. Reports/Update

A. Legislative Report

Mr. Blanton noted that the MPOAC monitors legislative activities and that staff emailed an updated version of the information included in the agenda packet. Mr. Blanton reported that the transportation bill is moving forward and includes a number of amendments, including shifting the Pinellas Bayway Bridge to the jurisdiction of the Florida Turnpike. The staff isn't sure what affect this shift will have on the residents who pay the Pinellas Bayway toll but staff will continue to monitor this. In addition, there is a minor change to the Long Range Transportation Plan procedures.

B. Director-s Report

1. SPOTlight Update

Mr. Blanton reported an update is included in the agenda packet to advance the initiatives of the emphasis areas. He reported staff has had productive meetings with the Chambers of Commerce, local governments, businesses and others and there are complimentary efforts to further these initiatives. There is the potential for videos and to potentially work with FDOT regarding safety along Gulf Boulevard. The listening sessions are scheduled as follows:

- U.S. 19 north – April 11 from 8:00 a.m. to 10 a.m. at the St. Petersburg College in Clearwater, ES 104
- U.S. 19 south – April 11 from 4 p.m. to 6 p.m. at the Allstate Campus, DeSoto Room
- Gateway – May 16 from 8 a.m. to 10 a.m. at the Pinellas Park Performing Arts Center
- Beach access – May 25 from 8 a.m. to 10 a.m. at the Madeira Beach City Hall

Mr. Blanton added they want to make sure they invite the right people to these listening sessions and staff will keep the Board updated as to who has been invited.

VIII. PPC/MPO JOINT ITEMS FOR APPROVAL

A. General Planning Consultant Selection – Action

Mr. Blanton thanked staff who served on the Selection Committee for their hard work in ranking the consultants. He provided an overview of the process, noting the consultants will be available to the MPO and PPC and interested local governments.

Following a brief summary of the activities to date, ***Councilmember Rice moved, mayor Bujalski seconded, and motion carried to approve the staff recommended General Planning Consultant firms, rate structure, and contract and authorized the Executive Director to negotiate and execute the contracts with the selected firms (Vote 11-0).***

IX. INFORMATIONAL ITEMS

A. Committee Vacancies

There are vacancies on the Bicycle Pedestrian Advisory Committee for the Beaches Area and anyone interested in serving is encouraged to contact staff or a board representative.

Mr. Blanton announced that staff developed an application procedure for the Citizens Advisory Committee to make it a formal process that could also be utilized for nontechnical BPAC members.

B. Correspondence

The fatalities map is included in the agenda packet.

C. Other

There was no other business.

X. ADJOURNMENT

There being no further business, the meeting was adjourned at 2:58 p.m.

_____

Jim Kennedy, Chairman

RESOLUTION #16-3

A RESOLUTION OF THE PINELLAS COUNTY METROPOLITAN PLANNING ORGANIZATION (MPO) ESTABLISHING THE MPO TRAVEL RATE POLICY

WHEREAS, Florida Statutes Section 112.061(14) allows MPOs to establish rates that vary from the standard state per diem rates by enactment of a resolution, and provided that the rates apply uniformly to all travel by that entity,

WHEREAS, the Code of Federal Regulations (2 CFR 200.474), Travel costs, states that such costs are to be: normally allowed in like circumstances for all of the non-federal entity's activities; in accordance with the entity's written travel reimbursement policies; and considered necessary and reasonable, and

WHEREAS, The Code of Federal Regulations (2 CFR 200, Subpart E- Cost Principles) allows for setting an in-state travel rate and establishes that out-of-state travel should use Federal per diem rates or actual expenses, as justified by the Federal Travel Regulations.

NOW, THEREFORE, BE IT RESOLVED, by the Pinellas County Metropolitan Planning Organization as follows:

1. The MPO has the authority to establish its travel rate structure, which applies to all in-state travel, including federally reimbursed and non-federally funded travel.

2. MPO funded in-state travel is considered necessary and reasonable.

3. MPO funded out-of-state travel shall follow the Federal per diem rates or actual expenses, as justified by the Federal Travel Regulations.

4. The MPO, for in state travel, shall follow the guidelines for payment and/or reimbursement of travel expenses for Pinellas County Officers and Employees.

In the regular meeting of the Pinellas County Metropolitan Planning Organization duly assembled on this 13th day of April, 2016, _____ offered the foregoing Resolution and moved its adoption, which was seconded by _____, and the final vote was as follows:

AYES:

NAYS:

Absent and not voting:

By: _____
Jim Kennedy, Chair
Pinellas County
Metropolitan Planning Organization

APPROVED AS TO FORM

By: _____
Office of the County Attorney

CITIZENS ADVISORY COMMITTEE MEMBERSHIP LIST

St. Petersburg Area

1. Daryl Krumsieg (11/13/13)
2. R. Lee Allen (10/10/12)
3. Cathy Lasky (10/08/08)
4. Robby Thompson (02/13/13)

Clearwater Area

5. Neil McMullen (VC) (04/13/11)
6. Karen Cunningham (02/10/16)

Dunedin Area

7. Leslie Viens (07/09/14)
8. Bob Henion (04/14/10)

Pinellas Park and Mid-County Area

9. Edward Ameen (03/09/16)
10. David L. Carson, Jr. (03/12/08)

Largo Area

11. Joe Falanga (Chairman) (06/10/09)
12. Steven Beal (to be appointed (04/13/16) MPO meeting

Beaches Area

13. Deborah Schechner (12/08/10)
14. Terri Novitsky (12/09/15)

Gulfport, Kenneth City, Seminole, Belleair, So. Pasadena, Belleair Bluffs Area

15. Jack Nazario (to be moved from the At Large slot at the 04/13/16 MPO meeting) (02/13/13)

Tarpon Springs, Oldsmar, Safety Harbor Area

16. Larry Roybal (02/09/11)
17. Becky Afonso (07/13/11)

At Large

18. Kim Marston (02/11/15)
19. Vivian Peters (03/11/15)
20. Patricia Rodriguez (12/09/15
21. Michael Lehman (to be appointed (04/13/16) MPO meeting
22. Carson Zimmer ((to be appointed (04/13/16) MPO meeting
23. Karen Mullins (07/09/14)
24. Tammy Vrana (05/13/15)
25. Deborah Malone (06/10/15)
26. Jake Stowers (10/14/15)

CITIZENS ADVISORY COMMITTEE MEMBER APPLICATION

Name: Beal (Last) Steven (First) Todd (Middle)

Home Address: 1731 Taylor Lake Place (Street) (Apt.) Largo, FL (City, State) 33778 (Zip)

Work Address: same as above (Street) (Apt.) (City, State) (Zip)

727-692-0139 steven.beal@aol.com

Home Telephone **Work Telephone** **Mobile Telephone** **E-mail Address**

Do you prefer to be contacted/receive documents at your home or work address? Home ☑ Work ☐

Date of Birth: 01/11/1972

Education	Name and Location	Degree	Major/Subjects of Study
High School	Largo High School, Largo	Diploma	
College or University	USF, Tampa	B.S.	Finance & Economics
Specialized Training, License or Certificate			
Other Education			

If you are appointed, do you know of any reason whatsoever why you will not be able to attend regularly scheduled meetings or otherwise fulfill your CAC Member duties? Yes ☐ No ☑

If "Yes", please explain: _____

The following information will be used to satisfy Equal Opportunity reporting and research requirements.

Male ☑ Female ☐

White ☐ Hispanic ☑ African American ☐ American Indian/Alaskan Native ☐ Asian/Pacific Islander ☐

Have you ever been convicted of a felony or misdemeanor offense? Yes ☐ or No ☑ If so, please explain (You may omit minor traffic violations and offenses committed as a minor).

Please explain why are you interested in serving on the CAC. (Attach a sheet to the application if you need more space.)

Continue adding advisory and volunteer services to our community

Applications may be submitted electronically, by e-mail, FAX or mail. E-mail address: mpo@pinellascounty.org
Fax: (727)464-8212 Mailing Address: Pinellas County PPC/MPO, 310 Court St., Clearwater, FL 33756.

CITIZENS ADVISORY COMMITTEE MEMBER APPLICATION

Name: Lehman (Last) Michael (First) _____ (Middle)

Home Address: 535 80th Avenue (Street) _____ (Apt.) St. Pete Beach, FL (City, State) 33706 (Zip)

Work Address: 535 80th Avenue (Street) _____ (Apt.) St. Pete Beach, FL (City, State) 33706 (Zip)

_____ (Home Telephone) _____ (Work Telephone) 727.492.4452 (Mobile Telephone) michael@bobosart.com (E-mail Address)

Do you prefer to be contacted/receive documents at your home or work address? Home ☑ Work ☐

Date of Birth: 04/03/1952

Education	Name and Location	Degree	Major/Subjects of Study
High School	Colonel White, Dayton, OH		
College or University	Florida State, Tallahassee, FL	BA	International Affairs
Specialized Training, License or Certificate			
Other Education			

If you are appointed, do you know of any reason whatsoever why you will not be able to attend regularly scheduled meetings or otherwise fulfill your CAC Member duties? Yes ☐ No ☑

If "Yes", please explain: _____

The following information will be used to satisfy Equal Opportunity reporting and research requirements.

Male ☑ Female ☐

White ☑ Hispanic ☐ African American ☐ American Indian/Alaskan Native ☐ Asian/Pacific Islander ☐

Have you ever been convicted of a felony or misdemeanor offense? Yes ☐ or No ☑ If so, please explain (You may omit minor traffic violations and offenses committed as a minor).

_____

_____

Please explain why are you interested in serving on the CAC. (Attach a sheet to the application if you need more space.)

See attached file, Michael Lehman, CAC Statement of Interest.

_____

_____

_____

_____

_____

Applications may be submitted electronically, by e-mail, FAX or mail. E-mail address: mpo@pinellascounty.org

Fax: (727)464-8212 Mailing Address: Pinellas County PPC/MPO, 310 Court St., Clearwater, FL 33756.

Text

Michael Lehman
535 80th Avenue
St. Pete Beach, FL 33706
727.492.4452
michael@bobosart.com

March 7, 2016

Pinellas County PPC/MPO
310 Court St.
Clearwater, FL 33756

Re: Citizens Advisory Committee – Pinellas County

Statement of Interest

This is to express my interest in serving on the Citizens Advisory Committee to the MPO in Pinellas County.

I am a small business owner with a long background in urban development. My company, BOBOSART, is a full service art solutions company – we design, fabricate and build large format public art for private and public spaces. I frequently work with teams that include the full spectrum of design professionals for mid to high-rise development. From 1988 to 1996, I worked for Leon County Board of County Commissioners in Tallahassee Florida, first as the Development Process Coordinator, a special projects and ombudsman position that was daily involved in planning decisions, many to do with transportation. I also served as the County's Human Resources Director for 3 years. Presently, I am a member of the City of St. Pete Beach's Planning Board. By City Charter, the planning board is responsible for oversight of a local transportation plan.

I believe the most effective planning for transportation systems occurs regionally with meaningful local participation. I have a strong interest in working with others to foster a better understanding of the relationship between transportation planning, economic development, public health, environmental sustainability and overall quality of life. In addition, I support FDOT's emerging best practices for creating multi-modal transportation systems throughout the State and would enjoy making a contribution to widely promoting the new standards.

Thank you,
Michael Lehman

CITIZENS ADVISORY COMMITTEE MEMBER APPLICATION

Name: Zimmer (Last) Carson (First) Stewart (Middle)

Home Address: 4400 1st st N (Street) 309 (Apt.) St. Petersburg, FL (City, State) 33703 (Zip)

Work Address: 800 E. Twiggs St (Street) Suite 603 (Apt.) Tampa, FL (City, State) 33602 (Zip)

Home Telephone	Work Telephone	Mobile Telephone	E-mail Address
	813-272-7267	727-698-7793	zimmercs@fljud13.org

Do you prefer to be contacted/receive documents at your home or work address? Home ☐ Work ☑

Date of Birth: 03/25/1989

Education	Name and Location	Degree	Major/Subjects of Study
High School	St. Petersburg High School	I.B. Diploma	
College or University	Florida State University	B.A.	History
Specialized Training, License or Certificate	member of the Florida Bar		
Other Education	Stetson University College of Law	J.D.	

If you are appointed, do you know of any reason whatsoever why you will not be able to attend regularly scheduled meetings or otherwise fulfill your CAC Member duties? Yes ☐ No ☑

If "Yes", please explain: _____

The following information will be used to satisfy Equal Opportunity reporting and research requirements.

Male ☑ Female ☐

White ☑ Hispanic ☐ African American ☐ American Indian/Alaskan Native ☐ Asian/Pacific Islander ☐

Have you ever been convicted of a felony or misdemeanor offense? Yes ☐ or No ☑ If so, please explain (You may omit minor traffic violations and offenses committed as a minor).

_____

_____

Please explain why are you interested in serving on the CAC. (Attach a sheet to the application if you need more space.)

lifelong pinellas county resident, and have a deep interest in the transit projects occurring through having previously worked at PSTA with the greenlight pinellas campaign, I am interested in learni and learnign more about the partnership between the MPO, FDOT, and PSTA. I use public transit and currently ride the 100x to my job in tampa. i also frequently ride my bike and walk in St peters and I earnestly want to provide any input I can as a member of the committee. I currently serve in capacity on the Transit Riders Advisory Committee for PSTA hand have had a very positive expe I hope to use my education, passion for transit, and position as young professional in serving on

Applications may be submitted electronically, by e-mail, FAX or mail. E-mail address: mpo@pinellascounty.org

Fax: (727)464-8212 Mailing Address: Pinellas County PPC/MPO, 310 Court St., Clearwater, FL 33756.

CITIZENS ADVISORY COMMITTEE MEMBER APPLICATION

Name: Varkalhoff (Last) Norris (First) _____ (Middle)

Home Address: 2386 Lake Heather Hgts (Street) _____ (Apt.) Dunedin, FL (City, State) 34698 (Zip)

Work Address: 3201 Scherer Dr (Street) _____ (Apt.) St. Petersburg FL (City, State) 33716 (Zip)

Home Telephone	Work Telephone	Mobile Telephone	E-mail Address
7277338241	7275401900	7272523402	nvarkalhoff@gmail.com

Do you prefer to be contacted/receive documents at your home or work address? Home ☑ Work ☐

Date of Birth: 01/07/1969

Education	Name and Location	Degree	Major/Subjects of Study
High School			
College or University	St Petersburg College	enrolled in BA program	Public Safety
Specialized Training, License or Certificate	National Highway Inst., Transit Safety Inst., FEMA FDOT, Carrier Safety Administration, FTA	Certificates Certifications	Transit Safety and Security Professional
Other Education	World Safety Organization	CSSD	Certified Safety and Security Director

If you are appointed, do you know of any reason whatsoever why you will not be able to attend regularly scheduled meetings or otherwise fulfill your CAC Member duties? Yes ☐ No ☑

If "Yes", please explain: _____

The following information will be used to satisfy Equal Opportunity reporting and research requirements.

Male ☑ Female ☐

White ☑ Hispanic ☐ African American ☐ American Indian/Alaskan Native ☐ Asian/Pacific Islander ☐

Have you ever been convicted of a felony or misdemeanor offense? Yes ☐ or No ☑ If so, please explain (You may omit minor traffic violations and offenses committed as a minor).

_____

_____

Please explain why are you interested in serving on the CAC. (Attach a sheet to the application if you need more space.)

please see attached sheet

Applications may be submitted electronically, by e-mail, FAX or mail. E-mail address: mpo@pinellascounty.org
Fax: (727)464-8212 Mailing Address: Pinellas County PPC/MPO, 310 Court St., Clearwater, FL 33756.

BICYCLE PEDESTRIAN ADVISORY COMMITTEE MEMBERSHIP LIST

Voting

St. Petersburg Area (St. Pete/Gulfport/So Pasadena/Tierra Verde)

1. Camille Stupar (01/13/16)
2. Kimberly Cooper (10/13/99)
3. Geri Raja (VC) (09/09/09)

Clearwater Area

4. Chip Haynes (04/13/11)
5. Robert Yunk (02/09/05)
6. Win Dermody (03/12/14)

Dunedin Area

7. Ed Hawkes (11/18/98)

Pinellas Park and Mid-County

8. Ronald Rasmussen (12/13/06)
9. Byron Virgil Hall, Jr., (12/13/06)

Largo Area

10. Frank Lopez (to be approved at (04/13/16) MPO meeting)
11. Georgia Wildrick (08/16/06)

North County Area (Tarpon Springs/Palm Harbor/Ozona/Oldsmar/Safety Harbor)

12. Tom Ferraro (04/09/03)
13. Becky Afonso (10/08/14)

At Large Area

14. Paul Kurtz (12/11/13)
15. Mike Siebel (03/14/12)
16. Brian Smith (Chairman) (12/12/12)
17. Lynn Bosco (11/14/12)
18. Steve Lasky (11/14/12)
19. Charles Martin (04/08/09)
20. Annette Sala (03/12/14)

Seminole Area

21. Jim Wedlake (05/12/10)

Beach Communities

22. Bert Valery (10/1983-10/1998) (reappointed 07/10/02)
23. Jim Parent (to be approved at (04/13/16) MPO meeting)

Technical Support

1. County Traffic Department (Tom Washburn – primary, Gina Harvey and Casey Morse – alternates)
2. County Parks and Conservation Resources (Lyle Fowler – primary, Spencer Curtis – alternate)
3. PSTA Chris Cochran (Chris Cochran – primary; Heather Sobush and Kristina Tranel – alternates)
4. City of Clearwater (Felicia Donnelly)
5. City of St. Petersburg (Lucas Cruse as representative and Cheryl Stacks as alternate)
6. City of Largo (Valerie Brookens as representative and Christine McLachlan as alternate)
7. Pinellas County School System (Tom McGinty)
8. TBARTA (Anthony Matonti – primary; Michael Case 1st alternate and Ramond Chiramonte 2nd alternate)
9. Pinellas County Health Department (Megan Carmichael)
10. CUTR (Julie Bond as representative and Richard Hartman as alternate)
11. Sunstar Paramedics (Charlene Cobb, Community Outreach Coordinator)

Sheriff's Office /Police/Law Enforcement Representatives

1. Pinellas Park Police Dept.
2. St Petersburg Police Dept.
3. Largo Police Dept.
4. Sheriff's Office – Deputy Eric Gibson
5. Clearwater Police Dept.

Non-Voting Technical Support

(Chris Speece – FDOT)

*Dates signify appointment

City of Largo, Florida
Post Office Box 296, Largo, Florida 33779-0296

Office of the Mayor and Commission
E-mail: commission@largo.com

(727) 587-6702
FAX: (727) 587-6797

March 17, 2016

Mr. Whit Blanton, Executive Director
Metropolitan Planning Organization
301 Court Street
Clearwater, FL 33756

Dear Mr. Blanton:

I have received a notice of Ms. Holly DeSha's resignation as the City of Largo's representative on the Bicycle Advisory Committee (see attached).

With the approval of the City Commission, I am submitting to you the name of Mr. Frank Lopez to serve on this Committee. All correspondence, agendas and meeting materials may be sent directly to Mr. Lopez at the address below. His application for this position is attached. Please let me know if you require any additional information and thank you for your consideration.

Sincerely,

Woody Brown
Mayor
CITY OF LARGO

attachments
copy: City Commission
City Manager Norton "Mac" Craig
Mr. Frank Lopez

----- Forwarded Message -----
From: "hollydeshalmt" <hollydeshalmt@gmail.com>
To: "Valerie Brookens" <vbrooken@largo.com>
Sent: Wednesday, February 24, 2016 9:18:48 AM
Subject: BPAC resignation

Valerie,
Due to work and family schedules I must resign my seat on the BPAC. I would certainly recommend sending my fiancé in my place. His name is James "Imre" Peters and his email address is Magnusvonvolsung@gmail.com.

Thank you,
Holly DeSha

Zimbra sfrick@largo.com

Apply to serve on an Advisory Board Submitted - Receipt #2016-8ML3MR

From : Shirley Frick <sfrick@largo.com> Mon, Mar 07, 2016 08:25 AM

Subject : Apply to serve on an Advisory Board Submitted - Receipt #2016-8ML3MR

To : Amy Meyers <ameyers@largo.com>, Shirley Frick <sfrick@largo.com>

eGov Manager Administrator

City of Largo, Florida

Apply to serve on an Advisory Board Submitted - Receipt #2016-8ML3MR

To: Amy Meyers <ameyers@largo.com>
Shirley Frick <sfrick@largo.com>

From: Shirley Frick <sfrick@largo.com>

Date: 2016-03-07 08:24:40

Subject: Apply to serve on an Advisory Board Submitted - Receipt #2016-8ML3MR

A citizen submitted the following information for one or more item(s) for which you are on the notification list. The information sent to the citizen is as follows.

Confirmation

Thank you for your willingness to serve your community on one of the City of Largo's Advisory Boards. On behalf of the Mayor and Commission your interest in government is appreciated.

What Happens Next?

These applications are reviewed over the course of one to two weeks, depending on the Commission's schedule. You will receive information as soon as a decision is made.

Full Name: Frank Lopez
Home Address: 7 Bellemeade Cir
City: largo
ZIP Code: 33770
Work Address: 1260 West BAY

Whit Blanton 3/17

City: LARGO
ZIP Code: 33770
Home Phone: 239-839-9686
Fax Number: --
Email: cyclingfd007@gmail.com
Preferred Mailing Address: Residence
How long have you lived in the City of Largo?: 7 yrs
What Board are you applying for/nominated for?: Community Development Advisory Board
Have you attended Largo Citizens Academy?: No
If so, what year?:
Why are you interested in serving on this Board?: I am specifically applying for the Metropolitan Bicycle and Pedestrian Board however did not see this exact option listed above. I am the owner of Ride N Roll Cyclery and also a resident of the City of Largo. I am interested in seeing the community develop further into a bicycle friendly community. I have several ideas for creating a go to destination for cyclists. We have the opportunity to draw a very healthy, affluential crowd of cyclists by hosting various cycling events in the downtown community. This would largely support the businesses there as well as provide activities for our community. We can also position ourselves as an eco friendly community by providing more options for cycling. Thank you in advance for your consideration.
List community, professional, or other applicable policy-making Boards on which you have served. Note the length of service and office held (if any): N/A
Please list and specific qualifications, education or experience that would directly relate to the Board for which you are being recommended:: Have professionally raced on competitive cycling team for 9 years. I train cyclists of all ages and levels and also lead a racing team that competes throughout the state of FL.
List all (Board) related experience (Board, staff, volunteer, etc.): N/A
Organization or Commissioner sponsoring nomination (if applicable): N/A
Education Level Completed: High School
Major Areas of Study: Business Management
Other experience or skills that may be valuable to the Board: Leadership skills, Business Owner, have sat on round table discussions for the City of Largo for community development. I
Are you willing to meet at least monthly for a Board Meeting?: Yes
Are you generally available should a special meeting of the Board be necessary?: Yes
Do you understand the duties and responsibilities of the Board?: Yes

To stay up to date you can view the status of this item here.

TECHNICAL COORDINATING COMMITTEE MEMBERSHIP LIST

REPRESENTATIVE	ALTERNATE	REPRESENTATIVE	ALTERNATE
Pinellas County Public Works (Traffic)		**Pinellas County Public Works (Eng.)**	
Ken Jacobs	Tom Washburn/Gina Harvey	Brent Hall	Greg Cutrone
Pinellas County Planning		**Pinellas County Environmental Management**	
Caroline Lanford	Scott Swearengen	Ajaya Satyal	
Pinellas County School Board		**St. Petersburg/Clearwater International Airport**	
Mike Burke		None	None
Pinellas Suncoast Transit Authority			
Heather Sobush (VC)	Christopher Cochran		
Department of Environmental Protection		**Tampa Bay Regional Planning Council**	
None	None	Avera Wynne	Vacant
TBARTA		**Beach Communities**	
Anthony Matonti	Michael Case/Ray Chiaramonte	None	
Clearwater Planning Department		**Clearwater Engineering**	
Katie See	Lauren Matzke	Bennett Elbo	Himanshu Patni
Clearwater Traffic Operations		**Dunedin Planning**	
Paul Bertels	Cory Martens	Lucy Fuller	Greg Rice
Dunedin Traffic Engineering		**Gulfport**	
Joan Rice (Chair)	Jorge Quintas, PE	Mike Taylor	Fred Metcalf
Indian Rocks Beach		**Largo Community Development**	
Danny Taylor	None	Frances Leong	Robert Klute
Largo Community Development – Engineering		**Oldsmar**	
Rafal Cieslak	Chuck Mura	Marie Dauphinais	Michele Parisano
Pinellas Park Planning Department		**Pinellas Park Storm Water and Transportation**	
Danny Taylor	Kathy Gademer	Brent Perkey	David Chase
Safety Harbor		**St. Pete Engineering and Capital Improvements Dept**	
Michael Schoderbock	Marcie Stenmark	Tim Funderburk	Mike Frederick
St. Petersburg Planning and Economic Development Dept		**St. Pete Transportation & Parking Management Dept**	
Tom Whalen	Rick MacAulay	Cheryl Stacks	Evan Mory
St. Pete Beach		**Seminole**	
None	Chelsey Welden	Mark Ely	Jan Norsoph
Tarpon Springs Planning		**FDOT (technical support)**	
Michelle Orton	Heather Urwiller		Brian Beaty

City of
PINELLAS PARK
FLORIDA

6141 78TH AVE. • P.O. BOX 1100
PINELLAS PARK, FL 33780-1100

PHONE • (727) 369-0700
FAX • (727) 544-7448

March 21, 2016

Mr. Whit Blanton
Pinellas County Metropolitan Planning Organization
310 Court Street
Clearwater, FL 33756

Dear Mr. Blanton:

Please be advised that Mr. Bob Bray will be retiring from the City of Pinellas Park at the end of this month. Mr. Danny Taylor will be taking his place and Ms. Kathy Gademer will be the alternate.

Sincerely,

Patrick Murphy
Assistant City Manager/Community Development Admin.

PRINTED ON RECYCLED PAPER

LOCAL COORDINATING BOARD
FOR THE TRANSPORTATION DISADVANTAGED

Chairman
Patricia Johnson (Chair – 2/18/2014)

Agency for Health Care Administration – Area 5 Medicaid Office
Aaron Lounsberry (03/09/2016)

Citizens
Danny Gorman (04/08/15)
Brian Scott (Vice Chair - 3/10/2010) (reappointed 3/12/14)

FL Dept. of Elder Affairs
Jason Martino (Alternate: Vacant)

Persons with Disabilities
Joseph DiDomenico (6/10/2015)

Pinellas County Dept. of Veterans Services
Michael Hill

Pinellas Suncoast Transit Authority
Patricia Johnson (3/13/13)
Ross Silvers (Alternate: Vacant)

Transportation Provider for Profit
Allen Weatherilt (Alternate: Nick Cambas) (2/09/00) (reconfirmed 5/14/08 MPO) (reconfirmed May 11, 2011) (reconfirmed both May 8, 2014)

Community Action Agency
Jane Walker (reconfirmed July 2011 MPO)

Over 60
Vivian Peters (10/10/2012) (to be reconfirmed 04/13/2016 MPO meeting)

Public Education
Mimi Jefferson (02/10/2016)

Department of Children and Families
John Palumbo (06/08/2011)
Donna Lytwyn (Alternate)

Children at Risk
Delquanda S. Turner (07/10/2013)

Division of Blind Services
Rachel Jacobs (9/11/2013)

Career Source Pinellas
Don Shepherd (03/12/2014)

Local Medical Community
Joseph Santini (to be appointed (07/08/2015) MPO meeting)

Technical Support – Florida Department of Transportation (FDOT)
Elba Lopez (Alternate: Katina Kavouklis)

PRESENTATION AND/OR ACTION ITEMS

A. Introduction of New Tampa Bay Regional Planning Council (TBRPC) Executive Director Sean Sullivan – Introduction

Sean Sullivan comes to the Tampa Bay Region from Boston, Massachusetts where for over 20 years he worked in the planning, land use, zoning and transportation fields. Sean spent the last 6 plus years working in the Region One Office of the United States Department of Transportation, Federal Transit Administration in Cambridge Mass where he worked on public transit projects throughout New England. He managed numerous capital transit projects funded through the American Recovery and Reinvestment Act and then transitioned to grant development and Environmental permitting in accordance with the National Environmental Policy Act. Sullivan earned a B.A. in Political Science from the University of Massachusetts Lowell and a Master's Degree in Public Administration from Suffolk University in Boston. He is the two time recipient of the Administrator's Team Award from the Federal Transit Administration. He was also honored by receiving the Fellowship Award from Suffolk University and the Presidents Medal from UMass Lowell. He is a member of the American Planning Association, a Certified Umpire with the American Softball Association and is a Certified Referee with the International Association of Basketball Officials. He is married to his wife Janice of 28 years and has two adult daughters who reside in Massachusetts.

ATTACHMENT: None

ACTION: None required, informational item

Pinellas MPO: 04/13/16

PRESENTATION AND/OR ACTION ITEMS

B. PSTA Activities Report – Report

This item includes a report from the board member representing the Pinellas Suncoast Transportation Authority (PSTA). This report will provide an opportunity for the PSTA representative to share information concerning planning initiatives, partnerships and collaboration and other relevant matters with the MPO board.

ATTACHMENT: None

ACTION: None required, informational item

Pinellas MPO: 04/13/16

PRESENTATION AND/OR ACTION ITEMS

C. Tampa Hillsborough Expressway Authority (THEA) – Presentation

The Selmon Expressway Extension is a 1.6-mile toll lane, located in the median of Gandy Boulevard, which will allow a choice for local residents and regional travelers: use Gandy Boulevard for local destinations or use the Selmon Extension for a direct connection (Eastbound) to the Selmon Expressway or Dale Mabry or (Westbound) to the Gandy Bridge. The Selmon Extension will provide safer, smarter and connected transportation solutions for both local and regional travelers. The Extension provides a safe, dedicated and reliable hurricane and emergency evacuation route for Gandy area and regional residents, as well as helping to reduce accidents from red-light running and distracted driving. The Selmon Extension gives travelers a choice to either stay on Gandy Boulevard for local destinations or use the Selmon Extension for regional "pass-through" trips. This results in reduced travel times, fuel consumption, and carbon emissions. The Extension provides critical connectivity to the region for travelers and commerce between Hillsborough and Pinellas Counties. It allows buses, commercial, and emergency vehicles that are not stopping on Gandy Boulevard, seamless regional connectivity. The Selmon Extension will complete the link between the Selmon Expressway and the under construction overpasses in Pinellas County that will link I-275 and the Gandy Bridge – providing connectivity from Brandon to the Beaches and back. A representative from the Tampa-Hillsborough County Expressway Authority will give an overview of this planned project.

ATTACHMENT: None

ACTION: None required, informational item

Pinellas MPO: 04/13/16

PRESENTATION AND/OR ACTION ITEMS

D. Strategic Intermodal System (SIS) Needs Plan – Update

The Strategic Intermodal System (SIS) Multi-Modal Unfunded Needs Plan (MMNP) is being updated by the Florida Department of Transportation (FDOT). The MMNP will identify needed capacity projects on the SIS, including airports, transit, highways, railroads, seaports, and spaceports. The MMNP will serve as an FDOT document essential to the development of Long Range Cost Feasible Plans, 2nd 5 Years Plans, and the Department's Adopted Work Program. Coordination with partners will occur throughout the development of the MMNP.

Projects identified in the SIS 2045 MMNP are recommended transportation improvements required to help meet travel demand. This plan does not imply a commitment to fund or build, but rather, is an identification and recognition of the transportation need. Projects selected from this plan for inclusion in the future updates of the SIS Long-Range Cost Feasible Plan will be prioritized for funding, and move forward as recommended solutions for increasing mobility and meeting the Florida Transportation Plan (FTP) goals, and SIS objectives. FDOT staff will give a presentation on the SIS 2045 MMNP.

ATTACHMENT: None

ACTION: None required, informational item

Pinellas MPO: 04/13/16

PRESENTATION AND/OR ACTION ITEMS

E. Proposed Modification to the MPO Long Range Transportation Plan (LRTP) – Action

The MPO's Long Range Transportation Plan (LRTP) includes transportation projects to serve all modes, including roadway projects, transit service and bicycle and pedestrian projects. While covering most major modes of transportation in Pinellas County, the LRTP does not currently address waterborne transportation. There are currently a few ferry operators serving tourist and leisure trips, but there is only one that caters to commuters, as well as beach visitors from Clearwater to Clearwater Beach. Discussions are currently underway in several communities to establish additional ferry services in other parts of the county. In order to recognize the increasing relevance of this mode in Pinellas County, MPO staff is recommending a modification to the LRTP to add language to address waterborne transportation. In addition, references to aerial propelled transit were included due to increasing conversations about this technology, as well as to bicycle sharing, per a recommendation from the Technical Coordinating Committee.

MPO staff is seeking a recommendation of approval of these modifications to the 2040 LRTP. These modifications will not impact the cost feasibility of the 2040 LRTP.

ATTACHMENT: Modifications to Page 5-10 of the LRTP

ACTION: MPO to approve the modification to the LRTP

Pinellas MPO: 04/13/16

Transit Needs

Continuing to look toward the future transportation system for Pinellas County, the MPO evaluated how growth over the next 20–25 years could be impacted by transportation investments in fixed-guideway transit such as light rail and/or bus rapid transit (BRT). Through a series of iterative evaluations, a growth scenario was developed that identified a premium transit system connecting major employment centers in Pinellas County and a future possible connection with Hillsborough County across the Howard Frankland Bridge. Identified transit needs also included a system of new local and express bus routes, circulator routes and regional connections with Hillsborough and Pasco counties, and increased headways and hours of service for existing PSTA transit routes.

The vision for the future of transit in Pinellas involves connecting the major activity centers and increasing frequencies and hours of service to provide choices and viable options for those who either cannot or choose not to drive their own vehicles.

The transit vision identified for the Policy Plan is included as Map 5-4. It includes conceptual transit stations that reflect the potential for infill and redevelopment. A separate Technical Report has been prepared that outlines the detailed analysis for developing the transit needs included in the Policy Plan. Figure 5-1 illustrates the concepts that were envisioned at future transit stations.

Figure 5-1:Transit Station Concepts—Two transit station concepts for future premium transit service that could be located in the Major Activity Centers identified in the Transit Policy Plan.

Performance of transit can be measured in number of passengers as well as the accessibility of the transit system. Table 5-3 highlights the expected ridership resulting from the Policy Plan as compared to the existing (2010) data. Ridership is projected to grow by nearly 200% if all of the transit service improvements included in the vision were in place. Accessibility, measured in the number of people, based on residence, and jobs that are within 1/4 mile of a transit route changes significantly under the Policy Plan. The transit system envisioned for Pinellas County provides transit service to a greater portion of the county than current service provides. With the increased accessibility to transit, comes an increase in expected daily ridership. With nearly twice as many people and jobs within 1/4 of a mile of transit, the ridership is projected to nearly triple by 2040 if the Policy Plan were in place.

In addition to BRT and light rail, the MPO is working with local jurisdictions, regional partners and the private sector to evaluate the expansion of waterborne transit services and bicycle sharing, while exploring the feasibility of other transit options, such as aerial propelled transit. The MPO will provide technical support, including data collection, to evaluate existing and emerging transit technologies to support enhanced mobility throughout Pinellas County and the Tampa Bay region.

Table 5-3
Selected Transportation Measures for Transit Needs

Measure	Existing	2040 Policy Plan
Peak Period Transit Miles	1,217	1,360
Off-Peak Transit Miles	1,110	1,367
Daily Transit Ridership	45,245	127,501
People within 1/4 mile of transit	520,316	1,048,124
Jobs within 1/4 mile of transit	337,708	653,444

PRESENTATION AND/OR ACTION ITEMS

F. Transportation Alternatives (TA) Program – Update

Transportation Alternatives (TA) Program funding is allocated under the Moving Ahead for Progress for the 21st Century (MAP-21) legislation passed in 2012 for non-road building projects such as pedestrian and bicycle facilities and safety programs. Funding received under this program by Pinellas County is allocated to projects identified on an adopted priority list included in the Transportation Improvement Program (TIP). The adopted TA Program priority list will be updated in September to remove completed and withdrawn projects. MPO advisory committees are scheduled to review the priority list in August and the MPO is scheduled to adopt it on September 07, 2016. The FDOT will then utilize the adopted priority list in the development of their five-year work program for the next fiscal year.

FDOT recently made a number of changes to the TA Program incorporated in a new TA Program Application Addendum (attached). For all projects on the TA Program priority list that have not been funded / programmed, project sponsors must complete the new addendum by close of business on May 1, 2016. The addendum requires that project sponsors agree to:

- Bear all expenses in excess of the approved project phase cost;
- Enter into a maintenance agreement with the Florida Department of Transportation, as necessary, prior to the design phase;
- Comply with the Federal Uniform Relocation Assistance and Acquisition Policies Act (The Uniform Act) for any right-of-way actions required for the project;
- Comply with the National Environmental Policy Act (NEPA) process prior to construction which may require involvement with the State Historic Preservation Officer (SHPO), and other State and/or Federal agencies, prior to construction; and
- Enter into a Local Agency Program (LAP) Agreement (if local agency is certified) with the FDOT for each project phase.

Only projects for which addendums have been completed will be considered for funding. The addendum includes a TA Checklist that project sponsors can use to help ensure that the addendum is complete. The checklist of information required includes documentation of public involvement, design plans (if underway or completed) or conceptual rendering and a proposed typical section. FDOT recently hired a staff member to help local governments in the region provide all of the additional information required by the new addendum.

New TA Program applications are not currently being accepted by the MPO. The current focus is on processing TA Program application addendums for unfunded projects already on the TA Program priority list. Concurrently, MPO staff will continue the process of updating the draft prioritization criteria that began in 2015.

At its March meeting, the Technical Coordinating Committee received a presentation concerning the addendum from FDOT. Committee members raised concerns about some of the new requirements and, therefore, recommended that the MPO Board receive this presentation as well.

FDOT staff will give a presentation to the MPO regarding the changes to the TA Program and answer questions about the new addendum.

ATTACHMENT: New TA Program Addendum

ACTION: None required, informational item

Florida Department of Transportation - District 7
11201 N. McKinley Dr | Tampa, FL 33612

Florida Department of Transportation, District 7

2016 Transportation Alternative Program

Application Addendum

Funding consideration for fiscal year 2021/2022

Application Addendum Deadline:
March 31, 2016, 5 pm

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If you have previously submitted a Transportation Alternative Application for funding consideration – and the project has not been funded – you will need to complete this Application Addendum, updated design and updated construction estimate for your project to be considered in the upcoming funding cycle. Only complete applications will be considered for funding.

To complete form, tab between grey highlighted fields to enter information.

PROJECT INFORMATION

Project Name:	**[Project Name]**		
Location:	**[Street Name]**		
Project Limits from:	**[From Street]**	To:	**[To Street]**
MPO Priority:	**[Number]**	TMA Priority:	**[Number]**
Primary Proposed Work Element (if different from application on file):	**[Sidewalk, multi-use trail, etc.]**		

PROJECT COST ESTIMATE

Below, provide a summary of the estimated costs for the work being proposed. For the Preliminary Engineering/Final Design Plans estimate use the completed FDOT staff-hour estimate form* and for the construction estimate use the District 7 Engineer's Estimate form** Attach both forms to the completed application. Project Implementation section lists project phase definitions.

Project Phase		*TA funds*	*Local Funds*
Planning	$	**$0.00**	**$0.00**
Project Development and Environment Study	$	**$0.00**	**$0.00**
Preliminary Engineering/Final Design Plans (attach FDOT Staff Hour Estimate form* – link below)	$	**$0.00**	**$0.00**
Construction (attach D7 Engineer's Estimate Form** – link below)	$	**$0.00**	**$0.00**
Construction Engineering and Inspection	$	**$0.00**	**$0.00**
TOTAL	$	**$0.00**	**$0.00**

Prior to adding the project to the FDOT Work Program, the District will validate the local estimate with a long range estimate (LRE). The District will notify the local agency of the LRE amount.

* FDOT Staff Hour Design estimate form http://www.dot.state.fl.us/projectmanagementoffice/scope/default.shtm
** District 7 Engineer's Estimate form ftp://ftp.dot.state.fl.us/LTS/D7/Development/ProjMgmt/ProjectIntelligence/PPR-EstimatesUpdateTraining/

CERTIFICATION OF PROJECT SPONSOR

I hereby certify that the proposed project is supported by the Agency listed below and that entity agrees to:

- Agency agrees to bear all expenses in excess of the approved project phase cost as shown in the LAP agreement.
- Enter into a maintenance agreement with the Florida Department of Transportation, as necessary, prior to the design phase.
- Comply with the Federal Uniform Relocation Assistance and Acquisition Policies Act (The Uniform Act) for any right-of-way actions required for the project.
- Comply with NEPA process prior to construction which may require involvement with the State Historic Preservation Officer (SHPO), and other State and/or Federal agencies, prior to construction.
- Enter into a LAP Agreement (if local agency is certified) with the FDOT for each project phase of this project.

[Sponsoring Agency]
Agency

Authorized Signature*

[Print Name, Title]
Print Name, Title

Date

*Signature of person with budget authority
(i,e., County Administrator, or Public Works Director)

APPLICATION CHECKLIST

Only complete applications will be considered for funding.

Note: The information listed below must be submitted with the signed project application. Incomplete applications will not be processed until all information has been received.		*Included*	*Not Included*	*N/A*
Project Location Map and Site Visit Photos	Map showing project limits and any site visit photos.			
Cost Estimate For Engineer-of-Record's Design	Using FDOT's latest standard staff-hour template at http://www.dot.state.fl.us/projectmanagementoffice/scope/default.shtm. Include cost of supporting surveying, mapping and design-phase geotechnical investigations. Estimates for PD&E or any other conceptual study concurrent or prior to engineering design should be documented separately.			
Engineer's Construction Cost Estimate	Itemized costs including drainage, roadway structures, bike/pedestrian structures, signals, lighting, ITS, signing and pavement markings, buildings, landscaping, special amenities, etc. Use FDOT District 7's latest standard template (ftp://ftp.dot.state.fl.us/LTS/D7/Development/ProjMgmt/ProjectIntelligence/PPR-EstimatesUpdateTraining/) (Present Day Cost, not inflated to a future fiscal year). No initial contingency amount allowed; maximum 7% project unknowns allowance. CEI and construction-phase materials testing estimates should be documented separately.			
Right-of-Way Documentation	Source documents can be plat maps with dedication or acceptance clauses, court documents such as Order of Taking, deeds showing county, city or state right-of-way ownership or a maintained right-of-way map. ANY REQUIRED RIGHT-OF-WAY/EASEMENTS MUST BE SECURED FOR PROJECT TO BE CONSIDERED FEASIBLE. If right-of-way needs to be acquired, the Real Property Acquisition Policies Act of 1970 procedure must be followed and documentation included.			
Special Design Provisions and Guidelines (as needed)	Local agency to provide any design criteria and amenities to be included in the preparation of construction plan.			
Public Involvement	A description of how the sponsor provided for public participation/involvement, and/or community support or opposition.			
Preliminary Environmental Assessment Activities (to determine if the project is a Categorical Exclusion under NEPA)	Is project within limits of wetlands, contamination, hazardous waste or endangered/ threatened species? ___ Yes ___ No If yes, which one? Specify type of documentation: Is environmental permitting required? ___ Yes ___ No Specify type of documentation:			
Local Agency Program (LAP)	Will this project be a LAP project for design? ___ Yes ___ No Is the Sponsor LAP Certified? ___ Yes ___ No Will this project be a LAP project for construction? ___ Yes ___No			
Design Plans (if underway or completed) or Conceptual Rendering	Include design plans (if available) or a scaled plan view sketch of the proposed facility and include information on slopes, curbs, shoulders, significant structures, drainage, etc. as applicable.			
Crosswalk Documentation	If crosswalk is requested, provide 3-day pedestrian/bicycle crossing count and prepare TEM 3.8 Pedestrian Crossing Study.			
Proposed Typical Section	For each type of facility to be constructed. To compare facility footprint with right-of-way.			
Maintenance Agreement	Provide a written maintenance commitment from local agency with application (required before project can be funded). D7's Maintenance Agreement must be signed prior to design.			

REPORTS/UPDATE

A. Executive Directive Report

This item will include a report from the Executive Director on items of interest to the MPO Board.

1. Performance Based Outcome Driven Planning Process

The Pinellas County MPO will undertake a process over the next several months to update and refine the criteria and performance measures used to track the progress of transportation project priorities and planning activities toward achieving desired land use and transportation outcomes for Pinellas County. The goal of this effort is to examine how to best ensure that the projects and programs undertaken by the PPC/MPO and its partners advance the unified agency's mission to align transportation and land use resources and plans that support a compelling vision for our communities and our region.

The basis for that effort will be the 2040 Long Range Transportation Plan and the recently-adopted Countywide Land Use Plan. We will begin working with the Technical Coordinating Committee and other advisory committees later this spring to review existing goals and identify measures of effectiveness and criteria that help achieve integrated land use and transportation planning outcomes. Those efforts will guide development of alternatives and recommendations for consideration by the PPC/MPO Board later this year. A key step in that process is the joint board workshop scheduled on July 29 with the Pinellas Suncoast Transit Authority Board of Directors, with the objective of identifying a suitable process for developing multimodal project priorities for state and federal funding.

2. SPOTlight Update

The PPC/MPO staff continues to work on the Strategic Planning and Operations Topics initiative (Pinellas SPOTlight) with various activities, including development of work plans and specific scopes of service that will be assigned to one or more General Planning Consultants. Within the last month we have given presentations to the Tampa Bay Beaches Chamber of Commerce, the Central Pinellas Chamber of Commerce and the Clearwater Regional Chamber of Commerce to discuss the Emphasis Areas and take questions.

A Vision for the U.S. Highway 19 Corridor

MPO staff met with the Florida Department of Transportation staff at the District Seven office in early February to invite the Department's participation in the visioning effort, discuss work products/outcomes of the current U.S. 19 Safety Study, and review the status of design contracts for the northern section of U.S. 19 from Tampa Road to the Pasco County Line. It was a productive meeting to understand the issues, opportunities and next steps. As a result of that meeting, the Department requested the MPO put its requests in writing. The attached letter has been sent to FDOT and we are looking forward to the Department's response.

In addition, we have scheduled two "listening sessions" for April 11, from 8-10 A.M. in the northern part of the corridor, and 4-6 P.M. in the southern part of the corridor. The first "listening session" will be held at St. Petersburg College (SPC) – Clearwater campus, 2465 Drew Street, Room E.S. 104. The second "listening session" will be SPC – Allstate Center, 3200 34th Street South, St. Petersburg. PPC/MPO staff is working with key organizations to invite stakeholders to participate in the meetings and offer their perspectives on issues, needs and opportunities.

(CONTINUED)

REPORTS/UPDATE

A. Executive Directive Report (Continued)

Enhancing Beach Access

PPC/MPO staff has begun collecting additional data on traffic volumes and assembling other information related to existing conditions during field review. We participated in a Clearwater City Council work session on the topic of beach traffic and began coordinating with PSTA and FDOT on work to develop a scope of services to update and revise, as necessary, the 2010 Clearwater Beach to Downtown Clearwater Evaluation of Transit Alternatives Project. We anticipate taking a more comprehensive view of the study corridor, including all of S.R. 60 in Pinellas County to Westshore and Tampa International Airport. In addition, we are coordinating closely with the FDOT District Seven Safety Office on plans for enhanced visibility and continuity of treatments for bicyclists and pedestrians along Gulf Boulevard. The Enhancing Beach Access "listening session" is scheduled for May 3 from 9-11 A.M. at Madeira Beach City Hall located at 300 Municipal Drive.

Gateway Area Master Plan

PPC/MPO staff has begun meeting with local government staff and other agencies to begin development of a scope of services for a master plan addressing infrastructure, multimodal connectivity, redevelopment and resilience. As part of this work, we are focusing on refining the study area boundary and sub-areas that will need specific attention. Our objective is to align various planning and development activities to ensure they proceed in complementary fashion with the master plan. The Gateway Area Master Plan "listening session" is scheduled for May 16, from 8-10 A.M. at the Pinellas Park Performing Arts Center located at 4951 78th Avenue.

ATTACHMENT: None

PPC/MPO JOINT ITEMS FOR APPROVAL/INFORMATION

A. Support Services Memorandum of Understanding (MOU) With Pinellas County Clerk for Meeting Minutes – Action

The Pinellas County Clerk of the Circuit Court Office has taken and prepared final Pinellas Planning Council (PPC) minutes for at over 20 years. The Metropolitan Planning Organization has had staff perform this function for about the same period of time. With unification of the two entities into one Board, there is an opportunity to have minutes for both portions of the meeting taken by one entity. This will allow us to conduct a continuous meeting by not requiring the Board to break between MPO and PPC agenda items to give the Clerk's office time to set up their recording equipment.

This change in our minute taking process also coincides with the retirement date of the staff person that is responsible for taking MPO minutes, which is Carolyn Kuntz at the end of May. We expect that the Clerk will begin taking the minutes for the entire Board in June.

Currently, the PPC pays the Clerk $600 per meeting, and the agreement as proposed would increase this by $400 to a total of $1,000 for each Board meeting.

ATTACHMENT: Board and Clerk of the Circuit Court Memorandum of Understanding

ACTION: Board to authorize the Executive Director to sign the agreement

B. Big Sea – Presentation of Brand Unveiling

Last year, the PPC/MPO embarked upon a branding effort to create a brand identity for the unified agency. Big Sea Design was hired to assist with the creation of a new name, logo and tagline; templates for business cards, letterhead, envelopes and PowerPoint, and a new website. While the PPC and MPO will remain as legal entities per state statutes and federal law, the organization will begin doing business as the new name, and therefore branding its work products, public engagement activities and stakeholder interaction accordingly.

At the September 2015 PPC/MPO Work Session, Big Sea presented information on their initial work and process, and used the Board's discussion as a basis for the branding effort. The Board also participated in a naming exercise during its December Work Session, and provided feedback on several candidate names. Throughout the process, staff has worked with Big Sea in the creation and refinement of the brand identity and materials.

Big Sea will present new brand elements to the Board, including the name, logo, tagline, design materials and an early look at the website, and provide insights into how these efforts were developed. Staff will continue working to refine materials and prepare the website to go public in late spring.

ATTACHMENT: None

ACTION: None required, informational item

MEMORANDUM OF UNDERSTANDING
for Minute Recording and Preparation Services between the
Pinellas County Clerk of the Circuit Court and Comptroller, the
Pinellas Planning Council, and the Metropolitan Planning Organization

This Memorandum of Understanding ("MOU") is made and entered into this _____ day of _____ 2016, by and between the Pinellas County Clerk of the Circuit Court and Comptroller (hereinafter "Clerk"), the Pinellas Planning Council (hereinafter "PPC"), and the Metropolitan Planning Organization (hereinafter "MPO"), collectively referred to as the Party or Parties.

WHEREAS, the Clerk has recorded and prepared the official minutes for meetings of the PPC for many years pursuant to an informal agreement between the Parties; and

WHEREAS, the composition of the PPC's governing body has been modified to mirror that of the MPO as part of a plan to provide a more integrated approach to land use and transportation planning within Pinellas County; and

WHEREAS, the PPC and MPO now hold a single meeting to conduct the official business of each respective entity; and

WHEREAS, although the MPO has not previously relied on the Clerk to record and prepare its minutes, it is now the desire of the PPC and the MPO to have a single party undertake this task for both entities and in furtherance of this goal, to contract with the Clerk for that purpose.

NOW, THEREFORE, for good and valuable consideration the Parties agree as follows:

1. This MOU shall become effective upon execution by both Parties and shall remain in effect unless terminated as provided herein.

2. Responsibilities of the Clerk.
   a. The Clerk will attend each meeting of the PPC and MPO, record the proceedings and prepare meeting minutes for both the PPC and the MPO, all in a manner that complies with the requirements of Section 286.011, Florida Statutes.
   b. Board Records, a department of the Clerk, will submit completed minutes to the Executive Director of the PPC and MPO in a timely manner for agenda preparation and approval at the next scheduled PPC and MPO meeting.

3. Responsibilities of the PPC and MPO.
   a. Staff will prepare and distribute the agendas for the meetings and email Board Records an electronic copy of the complete agenda packet for the meeting at least one week in advance.
   b. Staff will provide Board Records with a calendar of meetings for the next year, as well as a listing of current Board members.
   c. The Chair or Vice Chair will ensure that all speakers clearly identify themselves for the record during the meeting.
   d. Name placards will be placed in front of each Board member during the meetings.
   e. The Executive Director will ensure a quorum for conducting the meeting.
   f. If the Board Reporter has a question or needs clarification during a meeting, the Chair, Vice Chair, or the person in charge of the meeting shall provide such clarification.

g. The staff will provide Board Records a signed copy of the minutes after approval by the PPC and MPO.

h. The Executive Director is the official custodian of the minutes and associated meeting records for the PPC and MPO.

4. The Parties may amend this MOU at any time during the term of the Agreement upon mutual written consent of the Parties.

5. Any Party hereto may terminate this MOU in its entirety any time during its effective term upon no less than thirty days written termination notice to the other Party, consistent with Exhibit A, Section 11 herein. The actual termination date will be selected by the Parties.

6. In the event no funds or insufficient funds are appropriated and budgeted by either Party in any fiscal year to accomplish the goals in this agreement, each Party shall immediately notify the other of such occurrence and the MOU shall terminate on the last day of the fiscal period for which appropriations were received without penalty or expense to the PPC, the MPO, or the Clerk of any kind whatsoever.

7. Due to the federal funds being utilized to fund this agreement, the Clerk must abide by the federally required contract clauses outlined in Exhibit "A."

8. It is understood and agreed that this MOU does not create a relationship of principal-agent, employer-employee, or other joint venture or partnership between the Parties.

9. As compensation for the services provided, the PPC and the MPO will each pay the Clerk $500.00 (collectively $1,000.00) for each meeting the Clerk attends and for which it prepares minutes. The Clerk will invoice the PPC and the MPO monthly. These fees will be reviewed annually prior to October 1 and may be adjusted by mutual written consent of the Parties.

PINELLAS PLANNING COUNCIL AND METROPOLITAN PLANNING ORGANIZATION

By: _____
Whit Blanton, Executive Director

APPROVED AS TO FORM

By: _____
Office of the County Attorney

CLERK OF THE CIRCUIT COURT AND COMPTROLLER

By: _____
Ken Burke, Clerk

APPROVED AS TO FORM

By: _____
Office of the County Attorney

Exhibit "A"

FEDERAL CLAUSE REQUIREMENTS

1. Civil Rights
2. Disadvantaged Business Enterprise (DBE)
3. Environmental Requirements
4. Lobbying
5. No Government Obligation to Third Parties
6. Program Fraud and False or Fraudulent Statements and Related Acts
7. Debarment and Suspension
8. Incorporation of Federal Transit Administration (FTA) Terms
9. Access to Records
10. Federal Changes
11. Termination
12. Breaches and Dispute Resolution

1. Civil Rights –

The following requirements described in this section apply to this MOU:

a. Nondiscrimination - In accordance with Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000d, section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6102, section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and Federal transit law at 49 U.S.C. § 5332:

"*The Clerk shall not discriminate on the basis of race, age, creed, disability, marital status, color, national origin, or sex in the performance of this contract. The Clerk shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT assisted contracts. Failure by the Clerk to carry out these requirements is a material breach of this* MOU, *which may result in the termination of this* MOU *or such other remedy, as the PPC/MPO deems appropriate.*"

Each subcontract the Clerk signs in regards to this federal aid project must include the above assurance in accordance with see 49 CFR 26.13(b). The Clerk agrees to comply with applicable federal implementing regulations and other implementing requirements FTA may issue.

b. Equal Employment Opportunity –

(1). Race, Color, Creed, National Origin, Sex - In accordance with Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000e, and Federal transit laws at 49 U.S.C. § 5332, the Clerk agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 C.F.R. Parts 60 et seq., (which implement Executive Order No. 11246, "Equal Employment Opportunity," as amended by Executive Order No. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," 42 U.S.C. § 2000e note), and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future affect construction activities undertaken in the course of the Project. The Clerk agrees to take affirmative action to ensure that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age. Such action shall include, but not be limited to, employment, upgrading/promotion, demotion, transfer, recruitment, recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. In addition, the Clerk agrees to comply with any implementing requirements FTA may issue.

(2). Age - In accordance with Section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. § § 621 through 634 and Federal transit law at 49 U.S.C. § 5332, the Clerk agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the Clerk agrees to comply with any implementing requirements FTA may issue.

(3). Disabilities - In accordance with section 102 of the Americans with Disabilities Act, as amended, 42 U.S.C. § 12112, the Clerk agrees that it will comply with the requirements of U.S. Equal Employment Opportunity Commission, "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 C.F.R. Part 1630, pertaining to employment of persons with disabilities. In addition, the Clerk agrees to comply with any implementing requirements FTA may issue.

(4). Access to Services for Persons with Limited English Proficiency – To the extent applicable and except to the extent that FTA determines otherwise in writing, the Clerk agrees to comply with the policies of Executive Order No. 13166, "Improving Access to Services for Persons with Limited English Proficiency," 42 U.S.C. § 2000d-1 note, and with the provisions of U.S. DOT Notice, "DOT Guidance to Recipients on Special Language Services to Limited English Proficient (LEP) Beneficiaries," 66 *Fed. Reg.* 6733 *et seq.*, January 22, 2001. The MPO's LEP Plan is available at the PPC/MPO office or may be viewed on-line at: http://www.pinellascounty.org/mpo/PDFs/DBETitleIV/lep.pdf.

(5). Environmental Justice – The Clerk agrees to comply with the policies of Executive Order No. 12898, "Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations," 42 U.S.C. § 4321 note, except to the extent that the Federal Government determines otherwise in writing.

(6). Other Nondiscrimination Laws – The Clerk agrees to comply with all applicable provisions of other federal laws, regulations, and directives pertaining to and prohibiting discrimination, except to the extent the Federal Government determines otherwise in writing.

The Clerk also agrees to include these requirements in each subcontract financed in whole or in part with federal assistance provided by FTA, modified only if necessary to identify the affected parties.

2. Disadvantaged Business Enterprise – This MOU is subject to the requirements of Title 49, Code of Federal Regulations, Part 26, *Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs.* The MPO's overall 2010 requirement for DBE participation is 4.4**%** and is applicable to this MOU**.** This requirement reflects the availability of willing and able DBEs who are registered with the State of Florida that would be expected to participate in MPO and its Clerks contracts absent the effects of discrimination. The 4.4% requirement for DBE participation in U.S. DOT FTA assisted contracts is valid through August 1 2016.

The Clerk shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of this DOT-assisted MOU. Failure by the Clerk to carry out these requirements is a material breach of this MOU, which may result in the termination of this MOU or such other remedy as the PPC/MPO deems appropriate.

The Clerk is required to pay its subcontractors/consultants performing work related to this MOU for satisfactory performance of that work no later than 30 days after the Clerk's receipt of payment for that work from the PPC/MPO. In addition, the Clerk may not hold retainage from its consultant.

Information on the MPO's DBE Program requirements is available at the PPC/MPO offices and on-line at: http://www.pinellascounty.org/mpo.

More information on the State of Florida DBE Program, including an application and available DBE bidders list may be found at: http://www.dot.state.fl.us/equalopportunityoffice/dbeprogram.htm.

3. Environmental Requirements

a. **Energy Conservation** - The Clerk agrees to the extent applicable, to comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.
b. **Clean Water** - The Clerk agrees to comply with all applicable standards, orders or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq . The Clerk agrees to report each violation to the PPC/MPO and understands and agrees that the PPC/MPO will, in turn, report each violation as required to assure notification to FTA and the appropriate EPA Regional Office. The Clerk also agrees to include these requirements in each subcontract exceeding $100,000 financed in whole or in part with Federal assistance provided by FTA.
c. **Clean Air** - The Clerk agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. §§ 7401 *et seq*. The Clerk agrees to report each violation to the PPC/MPO and understands and agrees that the PPC/MPO will, in turn, report each violation as required to assure notification to FTA and the appropriate EPA Regional Office. The Clerk also agrees to include these requirements in each subcontract exceeding $100,000 financed in whole or in part with Federal assistance provided by FTA.

4. Lobbying – (Applicable to construction/architectural and engineering/acquisition of rolling stock/professional service contract/operation service contract/turnkey contracts.) Clause and specific language therein are mandated by 49 CFR Part 19, Appendix A.

Byrd Anti-Lobbying Amendment, 31 U.S.C. 1352, as amended by the Lobbying Disclosure Act of 1995, P.L. 104-65 [to be codified at 2 U.S.C. § 1601, et seq.] - Consultants who apply or bid for an award of $100,000 or more shall file the certification required by 49 CFR part 20, "New Restrictions on Lobbying." Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier shall also disclose the name of any registrant under the Lobbying Disclosure Act of 1995 who has made lobbying contacts on its behalf with non-Federal funds with respect to that Federal contract, grant or award covered by 31 U.S.C. 1352. Such disclosures are forwarded from tier to tier up to the recipient.

5. No Obligation by the Federal Government to Third Parties – The PPC/MPO and Clerk acknowledge and agree that, notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of the underlying MOU, absent the express written consent by the Federal Government, the Federal Government is not a party to this MOU and shall not be subject to any obligations or liabilities to the PPC/MPO, Clerk, or any other party (whether or not a party to that MOU) pertaining to any matter resulting from the underlying MOU.

The Clerk agrees to include the above clause in each subcontract financed in whole or in part with federal assistance provided by FTA. It is further agreed that the clause shall not be modified, except to identify the subcontractor who will be subject to its provisions.

6. Program Fraud and False or Fraudulent Statements and Related Acts - The Clerk acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. § § 3801 et seq. and U.S. DOT regulations, "Program Fraud Civil Remedies," 49 C.F.R. Part 31, apply to its actions pertaining to this Project. Upon execution of the underlying MOU, the Clerk certifies or affirms the truthfulness and accuracy of any statement it has made, it makes, it may make, or causes to be made, pertaining to the underlying contract or the FTA assisted project for which this project work is being performed. In addition to other penalties that may be applicable, the Clerk further acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement,

submission, or certification, the Federal Government reserves the right to impose the penalties of the Program Fraud Civil Remedies Act of 1986 on the Clerk to the extent the Federal Government deems appropriate.

The Clerk also acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification to the Federal Government under a contract connected with a project that is financed in whole or in part with federal assistance originally awarded by FTA under the authority of 49 U.S.C. § 5307, the government reserves the right to impose the penalties of 18 U.S.C. § 1001 and 49 U.S.C. § 5307(n)(1) on the Clerk, to the extent the Federal Government deems appropriate.

The Clerk agrees to include the above two clauses in each subcontract financed in whole or in part with federal assistance provided by FTA. It is further agreed that the clauses shall not be modified, except to identify the subcontractor who will be subject to the provisions.

7. Debarment and Suspension - This MOU is a covered transaction for purposes of 49 CFR Part 29. As such, the Clerk is required to verify that none of the Clerk, its principals, as defined at 49 CFR 29.995, or affiliates, as defined at 49 CFR 29.905, are excluded or disqualified as defined at 49 CFR 29.940 and 29.945.

The Clerk is required to comply with 49 CFR 29, Subpart C and must include the requirement to comply with 49 CFR 29, Subpart C in any lower tier covered transaction it enters into.

By signing and submitting this MOU, the Clerk certifies as follows:

> The certification in this clause is a material representation of fact relied upon by the PPC/MPO. If it is later determined that the Clerk knowingly rendered an erroneous certification, in addition to remedies available to the PPC/MPO, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment. The Clerk agrees to comply with the requirements of 49 CFR 29, Subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The Clerk further agrees to include a provision requiring such compliance in its lower tier covered transactions and will review the "Excluded Parties Listing System" at the following Internet address: http://epls.arnet.gov before entering into any third party or subagreement.

8. Incorporation of Federal Transit Administration (FTA) Terms – The preceding provisions include, in part, certain Standard Terms and Conditions required by DOT, whether or not expressly set forth in the preceding MOU provisions. All contractual provisions required by DOT, as set forth in FTA Circular 4220.1F are hereby incorporated by reference. Anything to the contrary herein notwithstanding, all FTA mandated terms shall be deemed to control in the event of a conflict with other provisions contained in this MOU. The Clerk shall not perform any act, fail to perform any act, or refuse to comply with any PPC/MPO requests which would cause the MPO to be in violation of the FTA terms and conditions.

9. Access to Records - Upon request, the Clerk agrees to permit the Secretary of Transportation; the PPC/MPO; the Comptroller General of the United States; and, if appropriate or their authorized representatives to inspect all Project work, materials, payrolls, and other data, and to audit the books, records, and accounts of the Clerk pertaining to the Project as required by 49 U.S.C. § 5325(g).

10. Federal Changes – The Clerk shall at all times comply with all applicable FTA regulations, policies, procedures and directives, including without limitation those listed directly or by reference in the FTA Master Agreement as they may be amended or promulgated from time to time during the term of this MOU. The Clerks failure to so comply shall constitute a material breach of this contract.

11. Termination - All services are to be performed by the Clerk to the satisfaction of the Executive Director based on the requirements of Exhibit A. The Executive Director shall decide all questions and disputes, of any nature

whatsoever, that may arise in the execution and fulfillment of the services provided for under this MOU.

a. Convenience (General Provision) The PPC/MPO may terminate this MOU, in whole or in part, at any time upon thirty day's written notice to the Clerk. The Clerk shall be paid its costs, including MOU close-out costs, and profit on work performed up to the time of termination. The Clerk shall promptly submit its invoice to the PPC/MPO for costs incurred up to the effective date of termination, provided Clerk has not been previously reimbursed for such costs.

b. Termination for Default [Breach or Cause] (General Provision) If the Clerk fails to perform in the manner called for in the MOU, if the Clerk is indicted or has direct information issued against him for any crime arising out of or in conjunction with any work being performed for or on behalf of the PPC/MPO, if the Clerk is placed in either voluntary or involuntary bankruptcy, or if the Clerk fails to comply with any other provisions of the MOU, the PPC/MPO may terminate this MOU for default. Termination shall be effected by serving a notice of termination on the Clerk setting forth the manner in which the Clerk is in default. The Clerk will only be paid the MOU price for services performed in accordance with the manner of performance set forth in the MOU.

If it is later determined by the PPC/MPO that acts beyond the Clerk's control led to the breach or default, including but not limited to a strike, fire, or flood, the PPC/MPO, after setting up a new delivery of performance schedule, may allow the Clerk to continue work, or treat the termination as a termination for convenience.

c. Opportunity to Cure (General Provision) The PPC/MPO in its sole discretion may, in the case of a termination for breach or default, allow the Clerk within thirty days of said notice of termination in which to cure the defect. In such case, the notice of termination will state the time period in which cure is permitted and other appropriate conditions.

If the Clerk fails to remedy to PPC/MPO satisfaction the breach or default of any of the terms, covenants, or conditions of this MOU within thirty days after receipt by the Clerk of written notice from the PPC/MPO setting forth the nature of said breach or default, the PPC/MPO shall have the right to terminate the MOU without any further obligation to the Clerk. Any such termination for default shall not in any way operate to preclude the PPC/MPO from also pursuing all available remedies against the Clerk and its sureties for said breach or default.

d. Waiver of Remedies for any Breach In the event that the PPC/MPO elects to waive its remedies for any breach by Clerk of any covenant, term or condition of this MOU, such waiver by the PPC/MPO shall not limit the PPC/MPO's remedies for any succeeding breach of that or of any other term, covenant, or condition of this MOU.

12. Breaches and Dispute Resolution - All services are to be performed by the Clerk to the satisfaction of the PPC/MPO's Executive Director based on the requirements of the MOU. The Executive Director shall decide all initial questions and disputes, of any nature whatsoever, that may arise in the execution and fulfillment of the services provided for under this MOU. This decision shall be final and conclusive unless within ten (10) days from the date of receipt of its copy, the Clerk mails or otherwise furnishes a written appeal to the Executive Director.

a. Appeals – After properly submitting an appeal in accordance with the provisions herein, the Clerk shall

be afforded an opportunity to be heard by the Executive Director and to offer evidence in support of its position. The decision of the Executive Director shall be binding upon the Clerk and the Clerk shall abide be the decision.

b. Performance During Dispute - Unless otherwise directed by the PPC/MPO, the Clerk shall continue performance under this MOU while matters in dispute are being resolved.

c. Claims for Damages - Should either party to the MOU suffer injury or damage to person or property because of any act or omission of the party or of any of his employees, agents or others for whose acts he is legally liable, a claim for damages therefore shall be made in writing to such other party within a reasonable time after the first observance of such injury of damage.

d. Additional Remedies - After the Clerk exhausts all administrative remedies with the PPC/MPO as outlined above, the Clerk may appeal to the FTA. Reviews of protests by the FTA are completely discretionary and will be limited to: (1) a grantee's failure to have or follow its protest procedures, or its failure to review a complaint or protest, or (2) violations of Federal law or regulation. An appeal to the FTA must be received within five (5) working days of the date the protestor learned or should have learned of an adverse decision by the grantee or other basis of appeal to FTA. The Clerk may also proceed to nonbinding arbitration. The Clerk is hereby on notice that if arbitration is pursued, the FTA must concur in any arbitration award before it becomes final and Federal Funds are released. Only if the administrative remedies discussed herein have been exhausted and nonbinding arbitration has been pursued but unsuccessful shall the Clerk have the right to bring a claim in a court of competent jurisdiction within the State of Florida. Venue shall be in Pinellas County, Florida.

e. Rights and Remedies - The duties and obligations imposed by the MOU documents and the rights and remedies available thereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law. No action or failure to act by the PPC/MPO or Clerk shall constitute a waiver of any right or duty afforded any of them under the MOU, nor shall any such action or failure to act constitute an approval of or acquiescence in any breach thereunder, except as may be specifically agreed in writing.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS – PRIMARY COVERED TRANSACTIONS

(1) The Clerk hereby certifies to the best of its knowledge and belief, that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;

(b) Have not, within a three-year period preceding this proposal, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses listed in paragraph (b) of this certification; and

(d) Have not, within a three-year period preceding this certification, had one or more public transactions (federal, state or local) terminated for cause or default.

(2) The Clerk also hereby certifies that if, later, it becomes aware of any information contradicting the statements of paragraphs (a) through (d) above, it will promptly provide that information to the U.S.D.O.T.

Signature/Authorized Certifying Official Typed Name and Title

---

Organization Date Signed

SWORN STATEMENT PURSUANT TO SECTION 287.133(3)(A). FLORIDA STATUTES ON PUBLIC ENTITY CRIME

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to _____

By _____
(print this individual's name and title)

for _____
(print name of entity submitting statements)

whose business address is _____

and if applicable whose Federal Employer Identification Number (FEIN) is _____

If the entity has no FEIN, include the Social Security Number of the individual signing this sworn Statement:
_____

2. I understand that a "public entity crime" as defined in paragraph 287.133(1)(a), Florida Statutes, mean a violation of any state or federal law by a person with respect to and directly related to the transactions of business with any public entity or with an agency or political subdivision of any other state or with the United States including, but not limited to any bid or contract for goods or services to be provided to any public entity or any agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

3. I understand that "convicted" or "convection" as defined in Paragraph 287.133(1)(b), Florida Statutes means a finding of guilt or a conviction of a public entity crime, with or without adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a Jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that an "affiliate" as defined in paragraph 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of public entity crime; or
2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement which I have marked below is true in a relation to the entity submitting this sworn statement. (Please indicate which statement applies).

____ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or any affiliate of the entity has been charged with and convicted of a public entity crime within the past 36 months.

____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime within the past 36 months.

AND (Please indicate which additional statement applies).

____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime within the past 36 months. However, there has been a subsequent proceeding before a Hearing Officers of the State of Florida, Division of Administrative Hearings and the Final Order by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attached is a copy of the final order).

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THE PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED AND FOR THE PERIOD OF THE CONTRACT ENTERED INTO, WHICHEVER PERIOD IS LONGER. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

_____
(Signature)

City of _____

STATE OF FLORIDA

Sworn and subscribed before me this _____ day of _____, 2015 by

_____ who is Personally known to me _____

Or who produced identification _____
(Type of Identification)

_____
(Signature) Notary Public—State of Florida

_____
(Printed, typed or stamped commissioned name of notary public)

My commission expires _____ (SEAL)

49 CFR PART 20--CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements *(To be submitted with each bid or offer exceeding $100,000)*

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form--LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions [as amended by "Government wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96). Note: Language in paragraph (2) herein has been modified in accordance with Section 10 of the Lobbying Disclosure Act of 1995 (P.L. 104-65, to be codified at 2 U.S.C. 1601, *et seq .)]*

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

[Note: Pursuant to 31 U.S.C. § 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such expenditure or failure.]

The Consultant, _____ (name), certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Consultant understands and agrees that the provisions of 31 U.S.C. A 3801, *et seq., apply* to this certification and disclosure, if any.

_____ (signature)

Print Name: _____

Title:_____

Date: _____

INFORMATIONAL ITEMS

A. Tampa Bay TMA Leadership Group Meeting of April 8, 2016

Staff and/or TMA Leadership Group representatives will report on the April 8 meeting.

ATTACHMENT: Agenda

B. Correspondence

ATTACHMENT: Fatalities Map

C. Other

At this time, the MPO may take up other matters that might be identified by the members.

Tampa Bay Transportation Management Area (TMA) Leadership Group

Representing the MPOs in Pasco, Pinellas, & Hillsborough Counties

Friday, April 8, 2016
9:00 a.m. - 12:00 p.m.
Pinellas Suncoast Transit Authority
3201 Scherer Drive, St. Petersburg, Florida

Meeting Objectives:

- Review and comment on draft Regional Premium Transit Study scope
- Report on Transit Referenda from around the country
- Possible revisions to TMA Leadership Group Major Project Priorities
- Initial discussion of TA, SUNTrail and CCC Regional Multi-Use Trail priorities
- Provide updates on legislative issues affecting the TMA, as needed
- Confirm clarifications to Operating Procedures, and process for MPO endorsement of TMA actions

9:00 Welcome and introductions

Summary of February 5, 2016 Tampa Bay TMA Leadership Group Workshop

9:15 Regional Premium Transit Study Draft Scope – *HART Representative*

- Review draft scope
- Discuss and provide input

10:00 Transit referenda around the country – *Jason Jordan, Government Affairs Director, American Planning Association*

11:00 Break

11:15 Initial discussion of refinements to 2016 TMA Leadership Group priorities

- Review criteria and project ranking matrix (as a starting point for discussion)
- Discuss possible changes
- Review proposed TA, SUNTrail and CCC Regional Multi-Use Trail Priorities

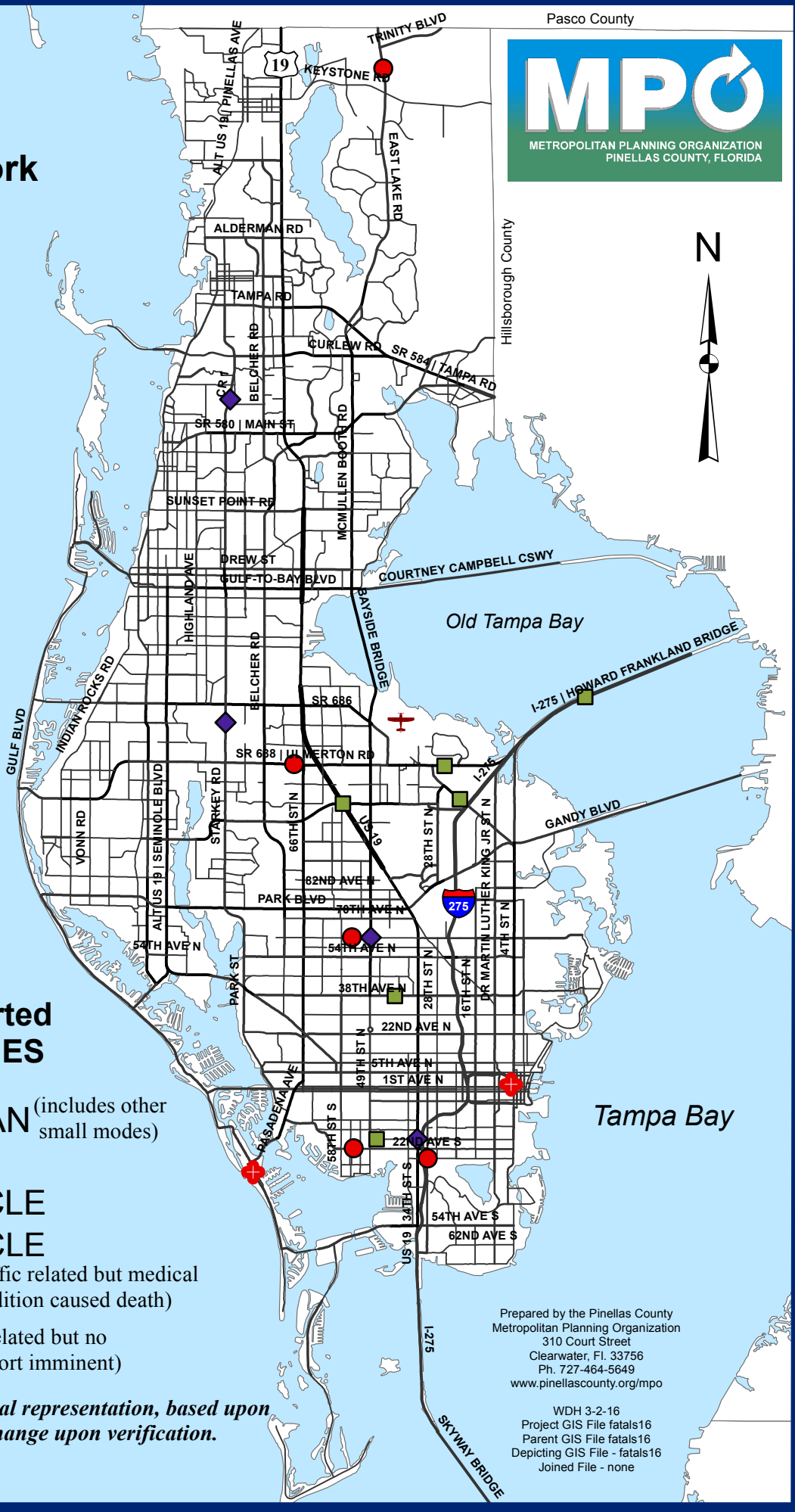
Updates

- Status of clarifications to TMA Leadership Group Operating Procedures agreed at February meeting
- Review revised 2016 TMA Workplan
- Spring Break Traffic Discussion
- Legislative updates as desired by members

Next Steps

12:00 Adjourn

Pinellas County Major Road Network



YEAR 2016
(thru March 1st)

Locations of Reported TRAFFIC FATALITIES

- PEDESTRIAN (includes other small modes)
- BICYCLE
- MOTORCYCLE
- AUTO-VEHICLE
- MEDICAL (traffic related but medical condition caused death)
- OTHER (traffic related but no crash report imminent)

NOTE: Graphic not an official representation, based upon initial reporting, subject to change upon verification.

Prepared by the Pinellas County Metropolitan Planning Organization
310 Court Street
Clearwater, Fl. 33756
Ph. 727-464-5649
www.pinellascounty.org/mpo

WDH 3-2-16
Project GIS File fatals16
Parent GIS File fatals16
Depicting GIS File - fatals16
Joined File - none

CRASHES	DATAID	ROADWAY	LOCATION	DESC_	DATE	FATAL
1	006F16	STARKEY RD	700 BLOCK	MC	1/16/2016	1
1	004F16	49TH ST N	6200 BLOCK	MC	1/20/2016	1
1	009F16	CR 1	BURNHAM LN	MC	1/30/2016	1
1	016F16	34TH ST S	18TH AVE S (delayed fatality)	MC	2/19/2016	1
1	014F16	5TH ST N	2ND AVE N (delayed >30 day fatal)	MED	1/19/2016	1
1	010F16	GULF BLVD	70TH AVE	MED	2/2/2016	1
1	002F16	62ND AVE N	5500 BLOCK	PED	1/5/2016	1
1	003F16	ULMERTON RD	AUDREY LANE	PED	1/7/2016	1
1	007F16	26TH AVE S	31ST ST S	PED	1/26/2016	1
1	011F16	GULPORT BLVD	5400 BLOCK	PED	2/3/2016	1
1	013F16	EAST LAKE RD	AT ST ANDREWS BLVD	PED	2/21/2016	1
1	001F16	ROOSEVELT BLVD	W OF I-275	VEH	1/1/2016	1
1	005F16	18TH AVE S	E OF 49TH ST S	VEH	1/19/2016	1
1	008F16	38TH AVE N	41ST ST N	VEH	1/27/2016	1
1	012F16	ULMERTON RD	NEAR CARILLON PKWY	VEH	2/15/2016	1
1	015F16	US19 HWY FRONTAGE RD	BRYAN DAIRY RD	VEH	2/29/2016	1
1	017F16	I-275 | HOWARD FRANKLAND	MILEPOST 34	VEH	2/28/2016	1

PINELLAS COUNTY

INITIAL REPORTING

of Traffic Fatalities
thru March 1st, 2016

17 FATALITIES INCLUDING MEDICALS

15 FATALITIES EXCLUDING MEDICALS

17 CRASHES INCLUDING MEDICALS

15 CRASHES EXCLUDING MEDICALS

0 OTHER TRAFFIC RELATED FATALITIES BUT NO IMMINENT CRASH REPORT

6 AUTO-VEHICLE FATALITIES

40%

6 AUTO-VEHICLE CRASHES

VULNERABLE ROAD USERS

4 MOTORCYCLE FATALITIES

27% of all traffic fatalities

4 MOTORCYCLE CRASHES

0 BICYCLE FATALITIES

0% of all traffic fatalities

0 BICYCLE CRASHES

5 PEDESTRIAN FATALITIES

33% of all traffic fatalities (includes other small modes)

5 PEDESTRIAN CRASHES

9 VULNERABLE USER FATALITIES

9 VULNERABLE USER CRASHES

60% Vulnerable/total fatalities
(medical crashes not included)

NOTE
Table not an official representation, based upon initial reporting, subject to change upon verification.

Pinellas County MPO

PINELLAS PLANNING COUNCIL	PPC Meeting April 13, 2016	*Agenda Item* *I.*	Call to Order

I. RECOMMENDATION

Council proceed as outlined below.

II. BACKGROUND

Call to Order of the Pinellas Planning Council.

PINELLAS PLANNING COUNCIL	PPC Meeting April 13, 2016	*Agenda Item* *II.A-E*	Consent Agenda

I. RECOMMENDATION

Council approve Consent Agenda – Items A through E.

II. BACKGROUND

It is approved Council procedure to place routine items under the Consent Agenda for approval with no discussion.

The Consent Agenda has been expanded to include those routine report items identified below. If an item requires discussion, that item may be removed from the Consent Agenda at the request of any member of the Council, discussed, and acted upon separately.

The Consent Agenda includes the following:

A. Minutes of the March 9, 2016 Meeting (To be provided at the May meeting)

B. Financial Statement for March 2016

C. Countywide Planning Authority (CPA) Actions for March 2016

D. Preliminary Agenda for May 2016

E. Correspondence and PAC Agenda Action Sheet (Draft)

PPC Action:	***CPA Action:***

PINELLAS PLANNING COUNCIL	PPC Meeting April 13, 2016	*Consent Agenda Item* *II.A*	March 9, 2016 Minutes

I. RECOMMENDATION

Council approve minutes of the March 9, 2016 meeting.

II. BACKGROUND

Council minutes from the March 9, 2016 meeting are not yet finalized with the Clerk. We expect to be able to provide them at the May meeting.

PPC Action:	***CPA Action:***

PINELLAS PLANNING COUNCIL	PPC Meeting April 13, 2016	*Consent Agenda Item* *II.B*	Financial Statement March 2016

I. RECOMMENDATION

Council approve the financial statement for March 2016.

II. BACKGROUND

The March 2016 financial statement will be provided in the Council Back-Up Memorandum on April 13, 2016.

PPC Action:	***CPA Action:***

PINELLAS PLANNING COUNCIL	PPC Meeting April 13, 2016	*Consent Agenda Item* *II.C*	CPA Actions March 2016

I. RECOMMENDATION

Council receive report on CPA actions and discuss as appropriate (information only – no action required).

II. BACKGROUND

This information is presented in order to better and more systematically apprise the Council of final action by the Board of County Commissioners/Countywide Planning Authority on matters that have been considered by the Council.

At its March 15, 2016 meeting, the CPA took the following actions:

PUBLIC HEARINGS

Subthreshold Plan Map Amendment:

- Case CW 16-5, a Pinellas County case located at 72 20th Terrace Southwest. The Board **approved** the amendment from Residential Low Medium to Retail & Services (vote 7-0).

Regular Plan Map Amendment:

- Case CW 16-6, a Pinellas County case located 160 feet west of the intersection of Tampa Road & County Road 1. The Board **approved** the amendment from Residential Low Medium to Office (vote 7-0).
- Case CW 16-7, a Pinellas County case located on the northeast corner of East Lake Road & Foxwood Lane. The Board **approved** the amendment from Residential Very Low to Public/Semi-Public (vote 7-0).

REGULAR AGENDA

- Authorization to Set Public Hearing Dates to Consider Proposed Amendments to the Countywide Rules Re: Target Employment Centers, Trasferable Development Rights and Temporary Lodging Intensity Standards – The Board authorized the setting of two public hearings to be held on May 10, 2016 (9:30 a.m.) and May 24, 2016 (6:00 p.m.) (vote 7-0).

PINELLAS PLANNING COUNCIL	PPC Meeting April 13, 2016	*Consent Agenda Item* *II.D*	Preliminary May 2016 Agenda

I. RECOMMENDATION

Council review, make any suggestions it determines appropriate, and approve the preliminary May 2016 agenda.

II. BACKGROUND

The preliminary agenda for the May 11, 2016 PPC meeting is attached for your information and comment.

PPC Action:	***CPA Action:***

PRELIMINARY
AGENDA FOR THE REGULAR MEETING OF THE
PINELLAS PLANNING COUNCIL
1:00 PM* WEDNESDAY, MAY 11, 2016
5TH FLOOR, PINELLAS COUNTY COURTHOUSE
BOARD ASSEMBLY ROOM
315 COURT STREET, CLEARWATER, FL 33756

* Please note that the Pinellas County Metropolitan Planning Organization (MPO) and Pinellas Planning Council (PPC) will include the same membership, but with the MPO working through their agenda items first, followed by the PPC items. The MPO portion of the meeting will begin at 1:00 pm. PPC public hearings will begin at 3:00 pm, or thereafter as the agenda permits.

I. CALL TO ORDER

II. CONSENT AGENDA
- A. Minutes of the March 9, 2016 Meeting
- B. Minutes of the April 13, 2016 Meeting
- C. Financial Statement for April 2016
- D. CPA Actions for April 2016
- E. Preliminary June 2016 Agenda
- F. Correspondence and PAC Agenda Action Sheet (Draft)

III. PUBLIC HEARINGS – To begin at 3:00 P.M. or as soon thereafter as agenda permits
- A. Public Hearing Format Announcement and Oath
- B. Amendments to the Countywide Plan Map

  Subthreshold Amendments

  1. Case CW 16-14 – Pinellas County

  Regular Amendments

  None

IV. REPORTS/OTHER ACTION
- A. Annual Countywide Plan Map Assessment – Status Report for 2015

V. EXECUTIVE DIRECTOR ITEMS
- A. Annual Audit Fiscal Year 2014-15 – Acceptance and Distribution
- B. FY 16 Mid-Year Budget Report and Amendment
- C. FY 17 Work Program Draft
- D. Verbal Reports

VI. OTHER COUNCIL BUSINESS
- A. Chairman/Member Items

VII. ADJOURNMENT

PINELLAS PLANNING COUNCIL	PPC Meeting April 13, 2016	*Consent Agenda Item* *II.E*	Correspondence March 2016

I. RECOMMENDATION

Council receive and discuss as appropriate.

March Correspondence

1. Letter sent March 1, 2016 to Heather Urwiller, City of Tarpon Springs Planning Director, RE: Review of Proposed Comprehensive Plan Amendments.
2. Letter dated March 8, 2016 from Gordon Beardslee, Pinellas County Planning Director, RE: March 2016 PPC Agenda.
3. Letter sent March 9, 2016 to Michele Parisano, Planning Manager/CRA Administrator, City of Oldsmar, RE: Review of Propose Comprehensive Plan Amendments
4. Letters sent March 10, 2016 to Mark Woodard, Pinellas County Administrator (cc: Gordon Beardslee, Planning Director; Glenn Bailey, Zoning Manager; Ralph Wescott; Teresa Wescott Laverinc), RE: Case CW 16-8 PPC Meeting Follow-up.
5. Memos sent March 15, 2016 from the PPC to Glenn Bailey, Pinellas County Zoning Section Manager, RE: March 15, 2016 CPA meeting Follow-up for Cases CW 16-5, CW 16-6 and CW 16-7 (cc: Gordon Beardslee, Director of Planning, Pinellas County).
6. Sample of letters sent March 16, 2016 from the PPC/MPO to area partners RE: Participation in the PPC/MPO Planning Emphasis Areas and Listening Sessions.
7. Memos sent Bill Berger, Budge Director, Office of Management and Budget RE: Transmittal of Preliminary FY17 Budget Information (cc: Chairman Jim Kennedy; Treasurer Doreen Caudell; Mark Woodard, County Administrator; Katherine Burbridge, Intergovernmental Liaison, Office of Management and Budget).

Planners Advisory Council Agenda Action Sheet

Draft PAC minutes from the April 4, 2016 meeting.

PINELLAS PLANNING COUNCIL
MPO
METROPOLITAN PLANNING ORGANIZATION
PINELLAS COUNTY, FLORIDA

310 Court Street, Clearwater, FL 33756-5137
Telephone 727-464-8250
www.pinellasplanningcouncil.org
www.pinellascounty.org/mpo

March 16, 2016

William B. Horne, City Manager
City of Clearwater
112 S. Osceola Avenue
Clearwater, FL 33756

RE: Participation in the PPC/MPO Planning Emphasis Areas

Dear Mr. Horne:

At its December 9th meeting, the Pinellas Planning Council and Metropolitan Planning Organization (Board) in joint action designated the US 19 Corridor, Beach Access and the Gateway/Mid-County Area as three planning "emphasis areas" for 2016-2018 as part of its SPOTlight Pinellas initiative featuring "Strategic Planning & Operations Topics." Through its action, the Board provided direction to its staff and planning partners to focus attention and resources on multi-jurisdictional issues or geographic areas where strongly coordinated improvements in transportation and land use are needed to foster economic opportunity enhance community sustainability and leverage partnerships with the public and private sector.

Toward that end, the PPC/MPO is preparing work plans and a schedule of milestones to guide activities for the next two years for the three SPOTlight emphasis areas. There will be education, communications and analysis components to the work plans. The goal is to identify strategic short-term actions within the framework of a longer term land use, redevelopment and transportation vision. All three work plans will include the following phases listed below.

1. **Imagine** – define the problem(s), convene partners, and develop a working vision.
2. **Explore & Discover** – review data, trends and conditions to identify needs and strategies.
3. **Test** – determine strategies that would be effective and supported by the community.
4. **Set the Course** – confirm the vision, strategies and actions, and set performance targets.
5. **Convey Understanding** – document actions, tell the story and evaluate effectiveness of the strategies and actions.

As a valued partner of the PPC/MPO, I am asking for your participation in the development of the work plans and for your active engagement in the planning process for each emphasis area. We will be providing regular progress updates through the Board's various advisory committees, but we invite your involvement beyond merely participating in those committee meetings. You will be joining other local

governments, public agencies and private sector representatives in helping set a strategic course for meeting Pinellas County's unique challenges.

We ask that you identify a contact point person with whom we can coordinate to schedule meetings, assemble data and undertake various planning activities. At your discretion, you may designate one or more key contacts for each emphasis area to help align plans, programs and projects. As we schedule public forums, focus group discussions and other events, we will provide you with information so that your staff may actively participate.

As a starting point for the SPOTlight initiative, the PPC/MPO will be hosting public listening sessions to provide an opportunity for people to share their concerns and comments about the emphasis areas. The meetings are primarily intended for Board members to hear from the business community, but local government and other public agency representatives are welcome to attend. The listening session schedule is provided below. The public is invited to attend all sessions.

- US 19 (Northern Section)
  April 11, 8 a.m. – 10 a.m.
  SPC Clearwater Campus, 2465 Drew Street, Room E.S. 104

- US 19 (Southern Section)
  April 11, 4 p.m. – 6 p.m.
  SPC Allstate Campus, 3200 34th Street South, Desoto Room

- Beach Access
  May 3, 9 a.m. – 11 a.m.
  Madeira Beach City Hall, 300 Municipal Drive

- Gateway/Mid-County
  May 16, 8 a.m. – 10 a.m.
  Pinellas Park Performing Arts Center, 4951 78th Ave

We look forward to your participation in the SPOTlight Pinellas initiative. I believe this will be a meaningful and productive effort that will help advance our shared interests for a more prosperous and livable Pinellas County. Please let me know if you have any questions.

Sincerely,

Whit Blanton, FAICP
Executive Director

cc: Michael Delk, Planning Director

PAC AGENDA – SUMMARY AGENDA ACTION SHEET
DATE: APRIL 04, 2016

ITEM	ACTION TAKEN	VOTE
I. MINUTES OF REGULAR PAC MEETING OF FEBRUARY 29, 2016	Approved by consensus Motion: Dean Neal Second: Fred Metcalf	
II. REVIEW OF PPC AGENDA FOR APRIL 13, 2016 MEETING A. Subthreshold Countywide Plan Map Amendments 1. Case CW 16-11 –City of St. Pete	Approved Motion: Dean Neal Second: Fred Metcalf	12-0
2. Case CW 16-13 – City of St. Pete	Approved Motion: Dean Neal Second: Jan Norsoph	12-0
B. Regular Countywide Plan Map Amendments 1. Case CW 16-9 – Pinellas County	Approved Motion: Dean Neal Second: Michael Schoderbock	12-0
2. Case CW 16-10 – Pinellas County	Approved Motion: Dean Neal Second: Jan Norsoph	12-0
3. Case CW 16-12 – City of St. Pete	Approved Motion: Dean Neal Second: Jeff Dow	12-0
C. CPA Actions – February 2016	No Action – Information Only	
III. OLD BUSINESS	None	
IV. OTHER PAC BUSINESS/PAC DISCUSSION AND UPCOMING AGENDA A. Truth in Annexation Online Worksheet – Update for FY 2015-16 B. General Planning Consultants Selected C. SPOTlight Emphasis Areas Update D. Legislative Update E. PAC Extra! Autonomous Vehicles	A. Linda Fisher gave a demonstration of the online Truth in Annexation worksheet. B. Chelsea Favero of the Pinellas Metropolitan Planning Organization (MPO) discussed the process of selecting general planning consultants for two-year contracts with the PPC/MPO, with optional extensions. Six planning firms in five planning subareas were selected. The consultants are also available to local governments who contract through the PPC/MPO. C. Michael Crawford announced the dates, times, locations, and topics of the upcoming Pinellas SPOTlight Listening Sessions, with accompanying survey. D. Linda Fisher gave a summary of bills that passed in the 2016 legislative session.	

DRAFT

	E. PAC held a roundtable discussion of the planning implications of autonomous vehicle technology and other emerging planning topics.	
V. ADJOURNMENT	The meeting was adjourned at 2:40 p.m.	

Respectfully Submitted,

_____ _____

PAC Chairman Date

PINELLAS PLANNING COUNCIL	PPC Meeting April 13, 2016	*Agenda Item* *III.B.1*	Case - CW 16-11 St. Petersburg

I. AMENDMENT INFORMATION

From: Public/ Semi-Public (PSP)
To: Multimodal Corridor (MMC)
Area: 3.1 acres m.o.l.
Location: 2331 9th Avenue North

II. RECOMMENDATION

Council recommend to the Countywide Planning Authority that the proposed map amendment to Multimodal Corridor be approved.

III. BACKGROUND

This proposed amendment has been submitted by the City of St. Petersburg and seeks to reclassify an area totaling 3.1 acres from P/SP to MMC. This amendment qualifies as a subthreshold amendment, because it is less than ten acres in size and meets the balancing criteria.

The subject amendment area includes the former Edward White Hospital and is proposed to be redeveloped as an assisted living facility (ALF) or nursing home. The applicants desire to change the future land use to MMC to allow the proposed uses and greater intensity on the site. The City's Institutional land use category does not permit ALFs or nursing homes, even though the current Countywide Plan Map category would, therefore the reason for the request to amend the Countywide Plan Map to MMC.

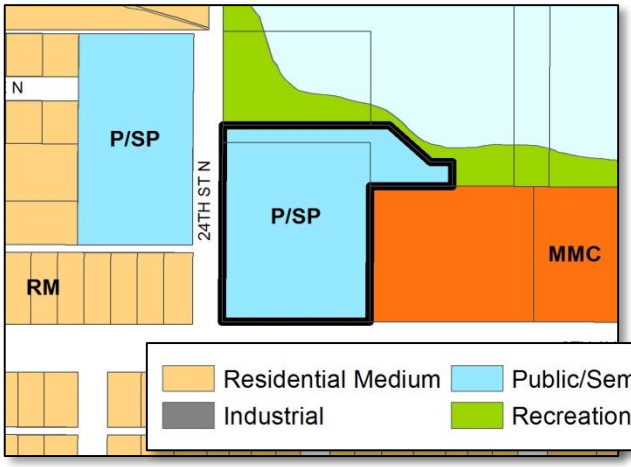
IV. FINDINGS

Staff submits the following findings in support of the recommendation for approval:

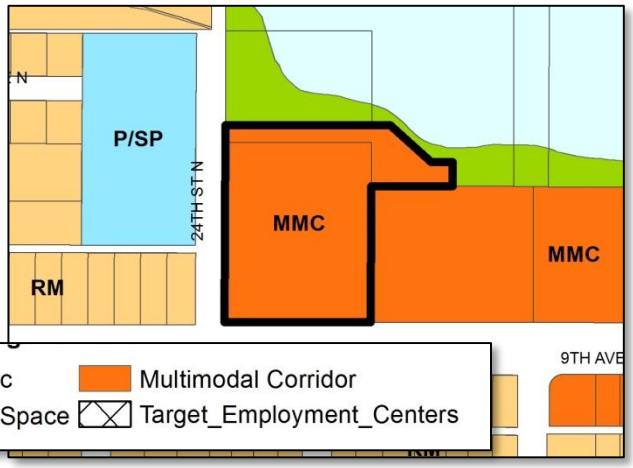
The proposed amendment qualifies as a Tier II subthreshold amendment (Type A); and
The proposed amendment to MMC recognizes both the current and proposed uses for the area and is consistent with the criteria for utilization of this category.

PPC Action:	***CPA Action:***

The Council and Countywide Planning Authority (CPA) may, upon a majority vote of members present and constituting a quorum, remove a subthreshold amendment from the subthreshold portion of the agenda for separate consideration, in which event the amendment may be discussed and acted upon at that same meeting or continued to the next available meeting with an analysis of any issues identified by the Council or CPA.

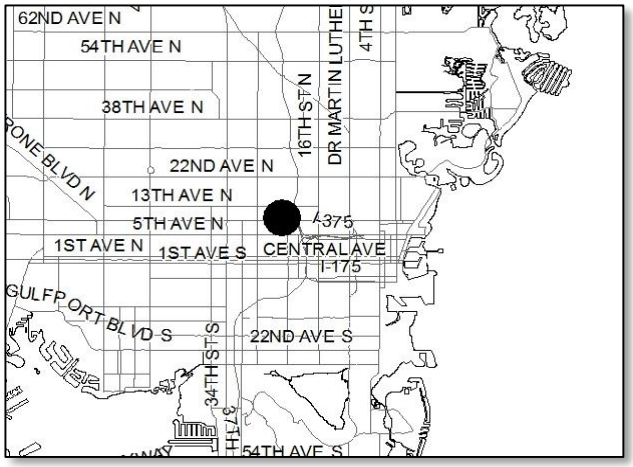


Current Future Land Use



Proposed Future Land Use

Aerial



Location

V. PLANNERS ADVISORY COMMITTEE

At the Planners Advisory Committee meeting on April 4, 2016, the members discussed and recommended approval of staff recommendation by a vote of 12-0 (see Draft Planners Advisory Committee Summary Action Sheet included with the consent agenda under correspondence).

VI. MEETING DATES

Planners Advisory Committee, April 4, 2016 at 1:30 p.m.
Pinellas Planning Council, April 13, 2016 at 3:00 p.m.
Countywide Planning Authority, May 10, 2016 at 9:30 a.m.

PINELLAS PLANNING COUNCIL	PPC Meeting April 13, 2016	*Agenda Item* *III.B.2*	Case - CW 16-13 St. Petersburg

I. AMENDMENT INFORMATION

From: Public/ Semi-Public (P/SP)
To: Residential Low Medium (RLM)
Area: 1.4 acres m.o.l.
Location: Immediately south of 3651 71st Street North

II. RECOMMENDATION

Council recommend to the Countywide Planning Authority that the proposed map amendment to Residential Low Medium be approved.

III. BACKGROUND

This proposed amendment has been submitted by the city of St. Petersburg and seeks to reclassify an area totaling 1.4 acres from P/SP to RLM. This amendment qualifies as a subthreshold amendment, because it is less than five acres in size and meets the balancing criteria.

The subject amendment area includes 15 parking spaces and an asphalt basketball court associated with the First Church of the Brethren. The proposed redevelopment includes dividing the parcel into three lots to build a single-family home on each lot. As proposed, the site development potential is 10 residential dwelling units per acre as per the Countywide Plan Map, but is more restricted on the City's map at 7.5 units per acre using their Residential Urban category.

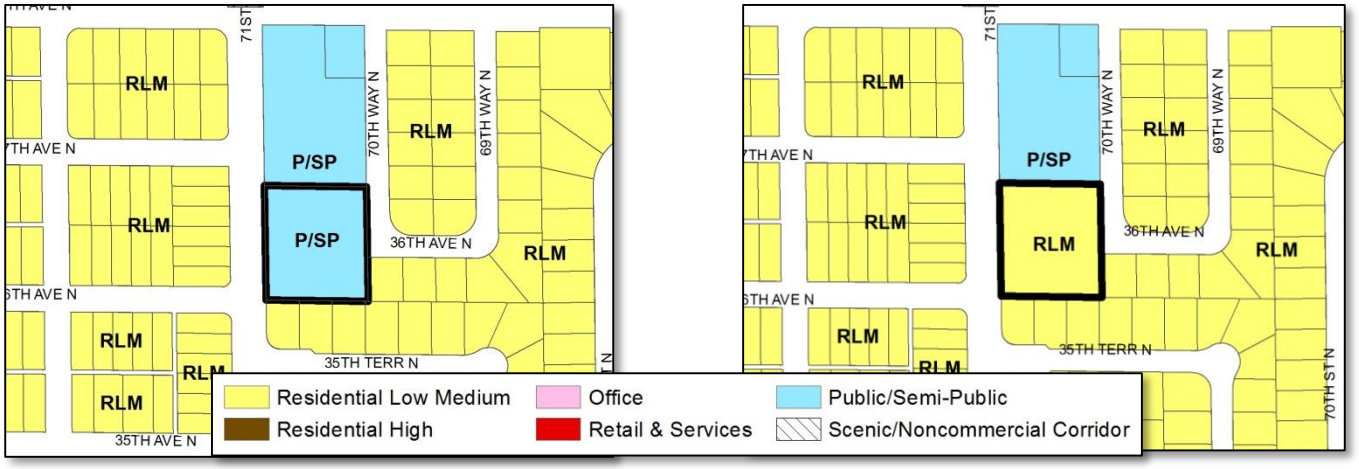
IV. FINDINGS

Staff submits the following findings in support of the recommendation for approval:

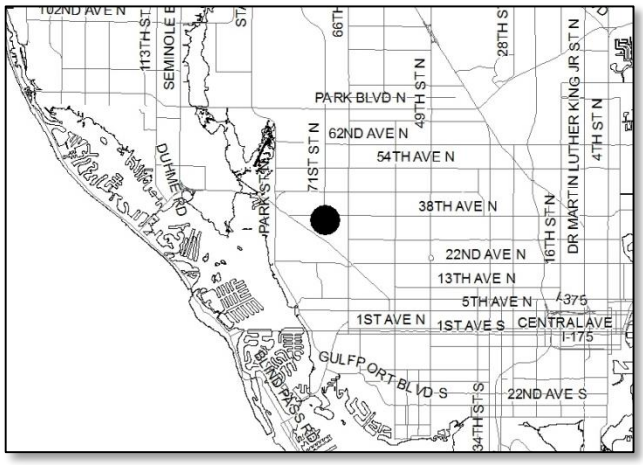
The proposed amendment qualifies as a Tier II subthreshold amendment (Type A); and
The proposed amendment to RLM recognizes both the current and proposed uses for the area and is consistent with the criteria for utilization of this category.

PPC Action:	*CPA Action:*

The Council and Countywide Planning Authority (CPA) may, upon a majority vote of members present and constituting a quorum, remove a subthreshold amendment from the subthreshold portion of the agenda for separate consideration, in which event the amendment may be discussed and acted upon at that same meeting or continued to the next available meeting with an analysis of any issues identified by the Council or CPA.



Current Future Land Use **Proposed Future Land Use**



Aerial **Location**

V. PLANNERS ADVISORY COMMITTEE

At the Planners Advisory Committee meeting on April 4, 2016, the members discussed and recommended approval of staff recommendation by a vote of 12-0 (see Draft Planners Advisory Committee Summary Action Sheet included with the consent agenda under correspondence).

VI. MEETING DATES

Planners Advisory Committee, April 4, 2016 at 1:30 p.m.
Pinellas Planning Council, April 13, 2016 at 3:00 p.m.
Countywide Planning Authority, May 10, 2016 at 9:30 a.m.

PINELLAS PLANNING COUNCIL	PPC Meeting April 13, 2016	*Agenda Item* *III.B.3*	Case - CW 16-9 Pinellas County

I. AMENDMENT INFORMATION

From: Residential Low Medium (RLM)
To: Public/Semi-Public (P/SP)
Area: 2.5 acres m.o.l.
Location: 2159, 2167, & 2175 McMullen Booth Road (Pinellas County Jurisdiction)

II. RECOMMENDATION

Council recommend to the Countywide Planning Authority that the proposed map amendment to Public/Semi-Public be approved.

Separately, and in addition, it is recommended that Pinellas County give special consideration to the improvement of the site with respect to the buffering and landscaping guidelines of the Scenic/Noncommercial Corridor Master Plan.

III. BACKGROUND

This proposed amendment is submitted by Pinellas County and seeks to reclassify a 2.5 acre property from Residential Low Medium to Public/Semi-Public.

The site is occupied by a single family home, an assisted living facility (ALF), and the remainder of the site is vacant land. The applicant proposes to develop a 60 bed ALF. The Countywide Rules would allow up to 94 beds in the P/SP category, however Pinellas County is utilizing their conditional use process to restrict the number of beds to 60. It should also be noted that the proposed ALF would be allowed under the current Countywide Plan Map designation of RLM, up to five acres, but that the County wishes to utilize their Institutional category and conditional use process to limit the development on site. Therefore, their request will amend the Countywide Plan Map to P/SP so as to maintain consistency between the two maps.

PPC Action:	***CPA Action:***

IV. FINDINGS

Staff submits the following findings in support of the recommendation for approval:

A. The Public/Semi-Public category recognizes the proposed use of the site and is consistent with the criteria for utilization of the category;
B. The amendment is adjacent to and consistent with a Scenic/Noncommercial Corridor; and
C. The proposed amendment either does not involve, or will not significantly impact, the remaining relevant countywide considerations.

Please see accompanying attachments and documents in explanation and support of the findings.

In consideration of, and based upon a balanced legislative determination of the Relevant Countywide Considerations, as they relate to the overall purpose and integrity of the Countywide Plan, it is recommended that the proposed Public/Semi-Public Countywide Plan Map category be approved.

V. PLANNERS ADVISORY COMMITTEE

At the Planners Advisory Committee meeting on April 4, 2016, the members discussed and recommended approval of staff recommendation by a vote of 12-0 (see Draft Planners Advisory Committee Summary Action Sheet included with the consent agenda under correspondence).

VI. LIST OF MAPS & ATTACHMENTS

Map 1 Location
Map 2 Current Countywide Plan & Jurisdiction Map
Map 3 Aerial
Map 4 Current Countywide Plan Map
Map 5 Proposed Countywide Plan Map
Map 6 Scenic/Noncommercial Corridor Map

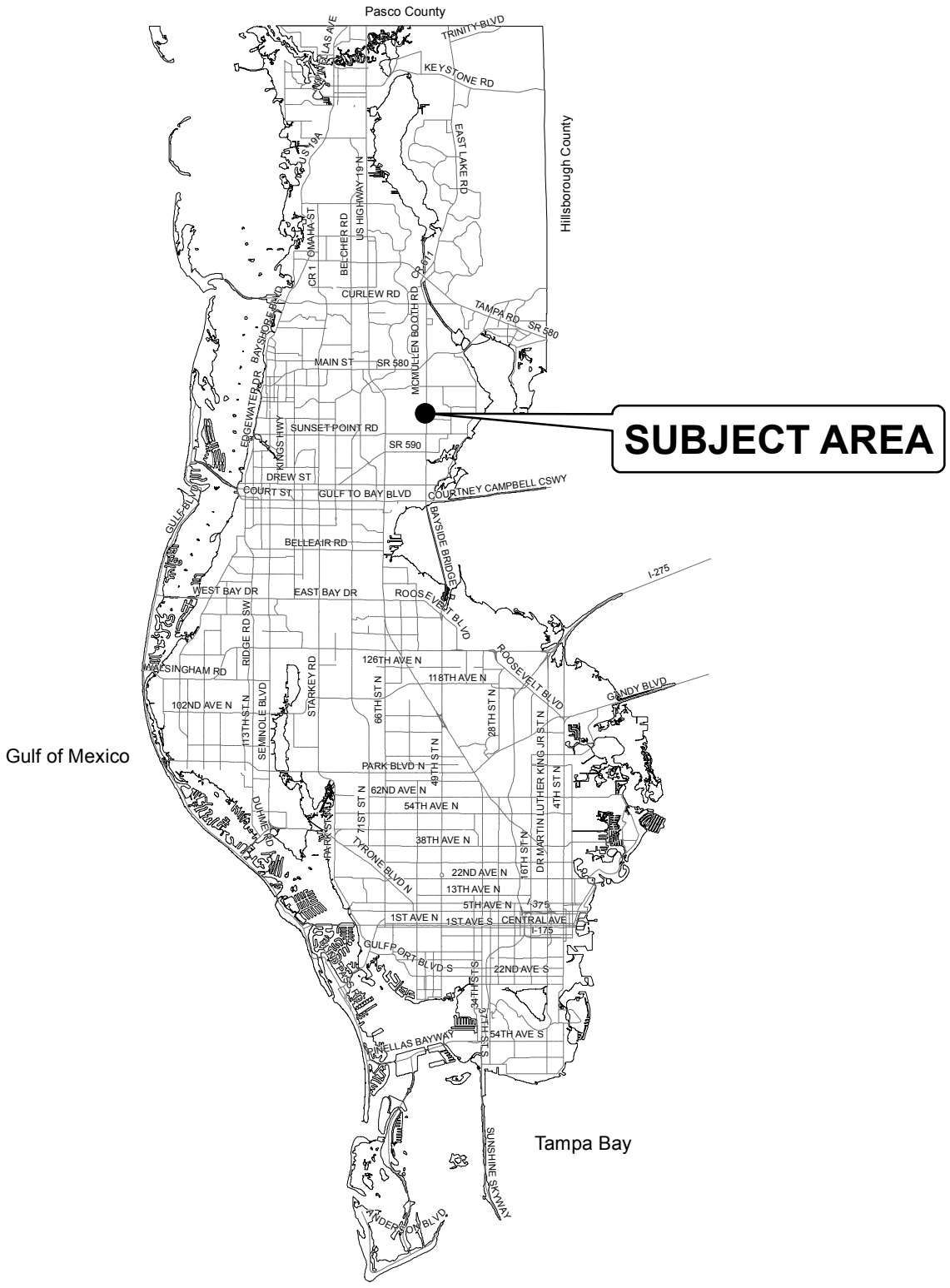
Attachment 1 Council Staff Analysis

VII. SUPPORT DOCUMENTS – available only at www.pinellasplanningcouncil.org (see April Agenda and then click on corresponding case number).

Support Document 1 Disclosure of Interest Form
Support Document 2 Local Government Application

VIII. MEETING DATES

Planners Advisory Committee, April 4, 2016 at 1:30 p.m.
Pinellas Planning Council, April 13, 2016 at 3:00 p.m.
Countywide Planning Authority, May 10, 2016 at 9:30 a.m.



Map 1 - Location

CASE #: CW16-9

FROM: Residential Low Medium

AREA: 2.5 Acres

JURISDICTION: Pinellas County

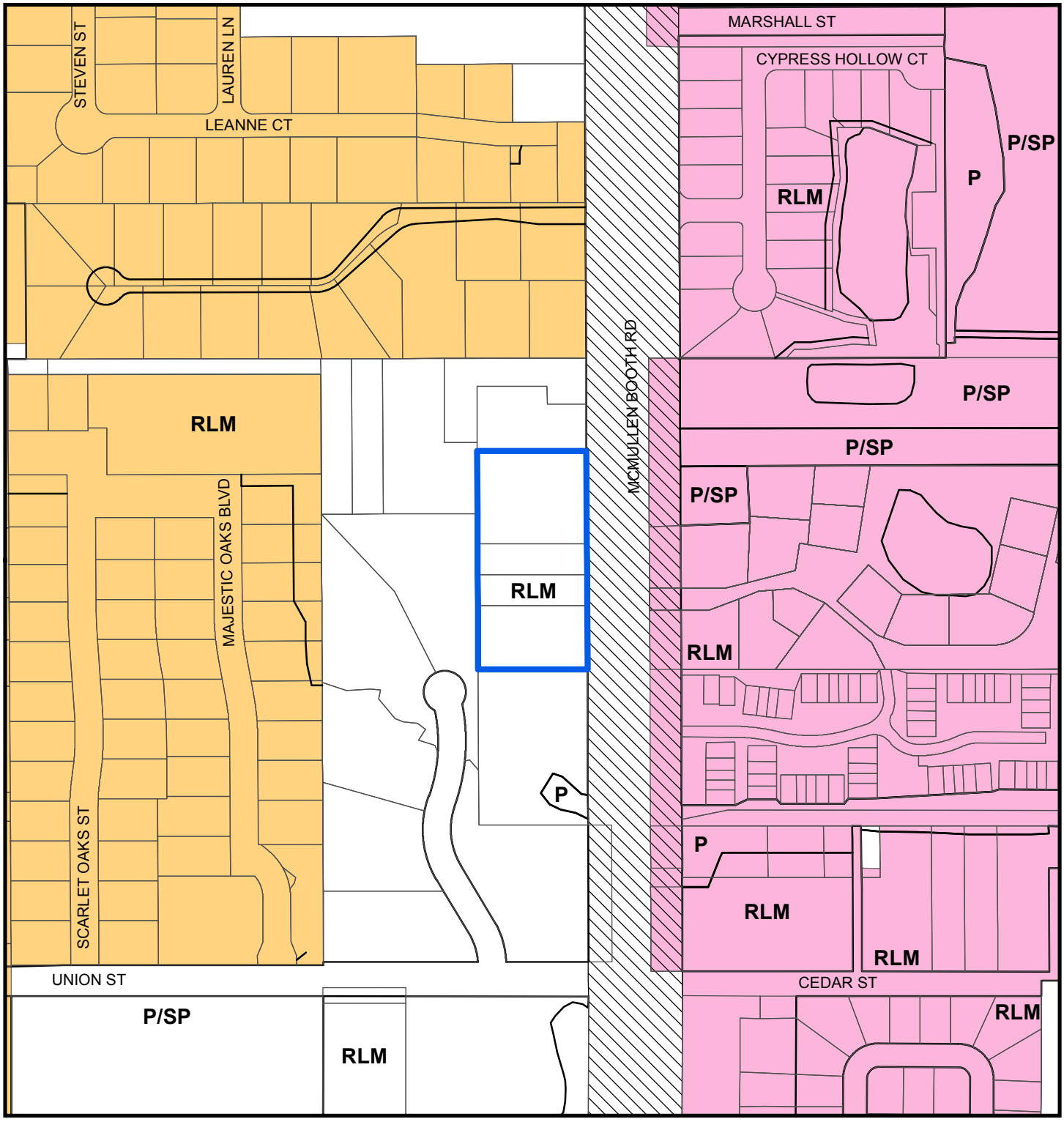
TO: Public/Semi-Public

PINELLAS PLANNING COUNCIL

NORTH

Miles

0 2 4 8



Map 2 - Current Countywide Plan Map & Jurisdictional Map

CASE #: CW16-9

FROM: Residential Low Medium

AREA: 2.5 Acres

JURISDICTION: Pinellas County

TO: Public/Semi-Public

LEGEND:

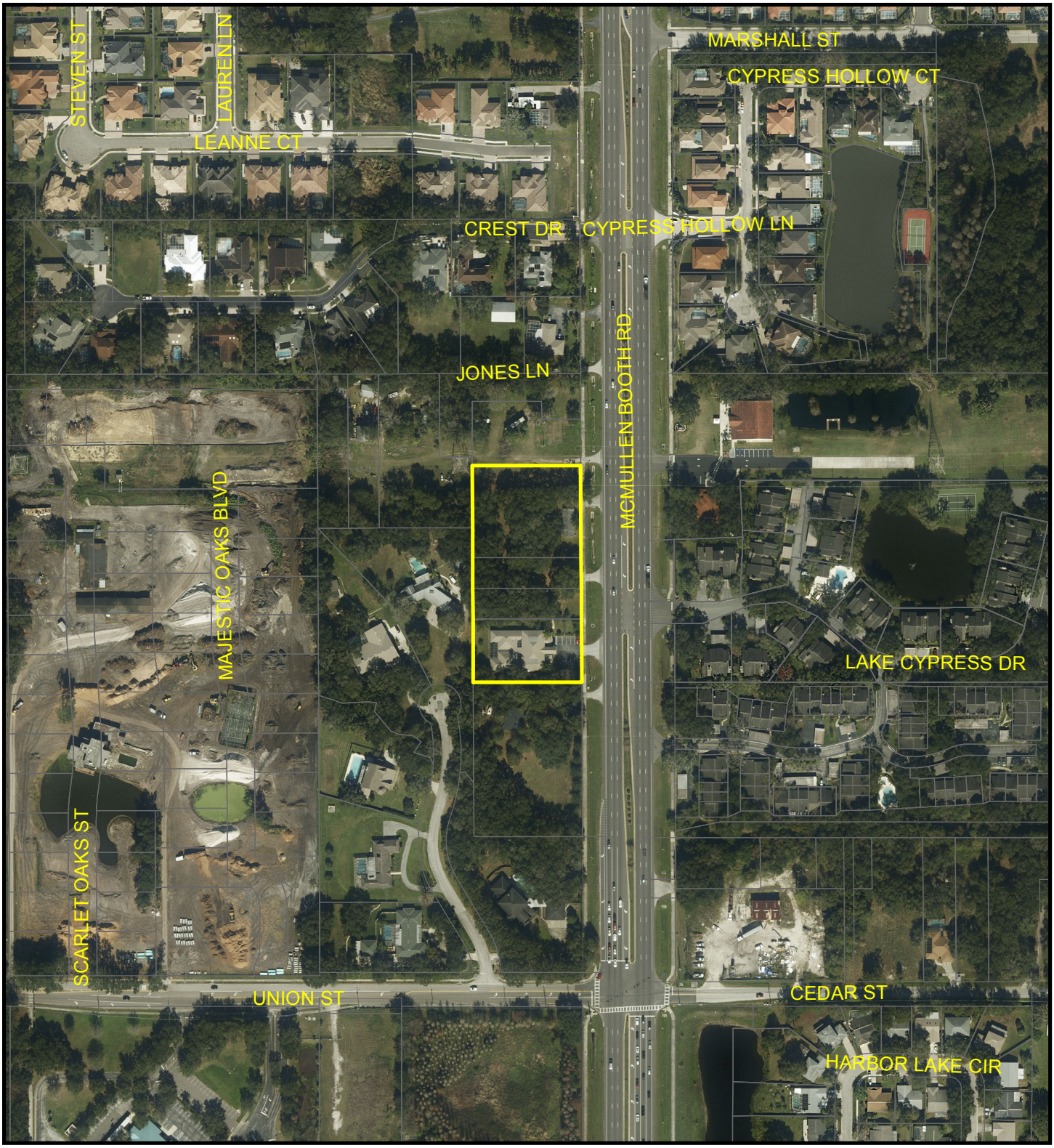
- Clearwater
- Safety Harbor
- Unincorporated

Feet

0 100 200 400

PINELLAS PLANNING COUNCIL

NORTH



Map 3 - Aerial

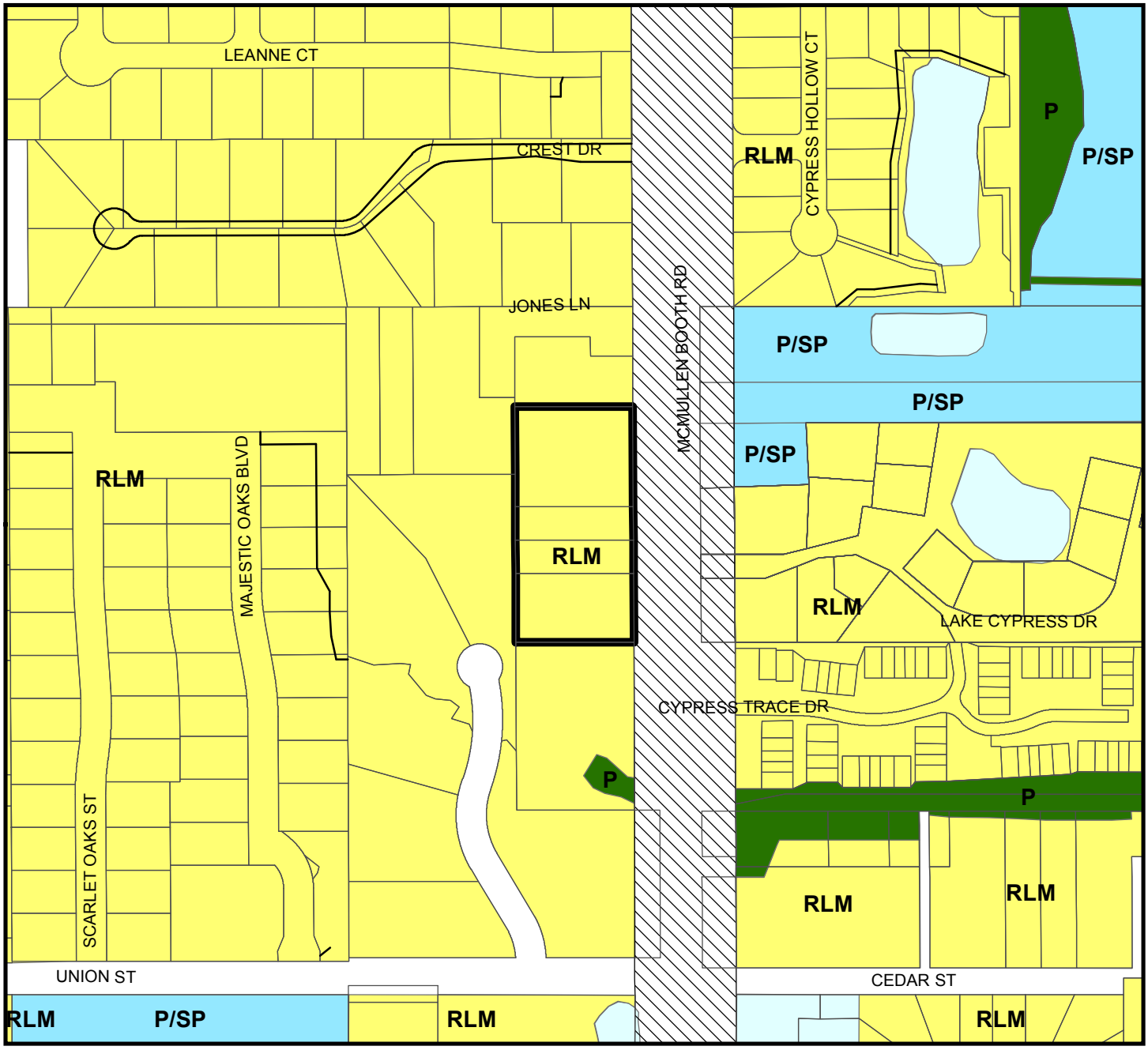
CASE #: CW16-9 **FROM:** Residential Low Medium **AREA:** 2.5 Acres

JURISDICTION: Pinellas County **TO:** Public/Semi-Public

PINELLAS PLANNING COUNCIL

NORTH

0 100 200 400 Feet



Plan Map Categories

- Residential Low Medium
- Preservation
- Public/Semi-Public
- Scenic/Noncommercial Corridor

Map 4 - Current Countywide Plan Map

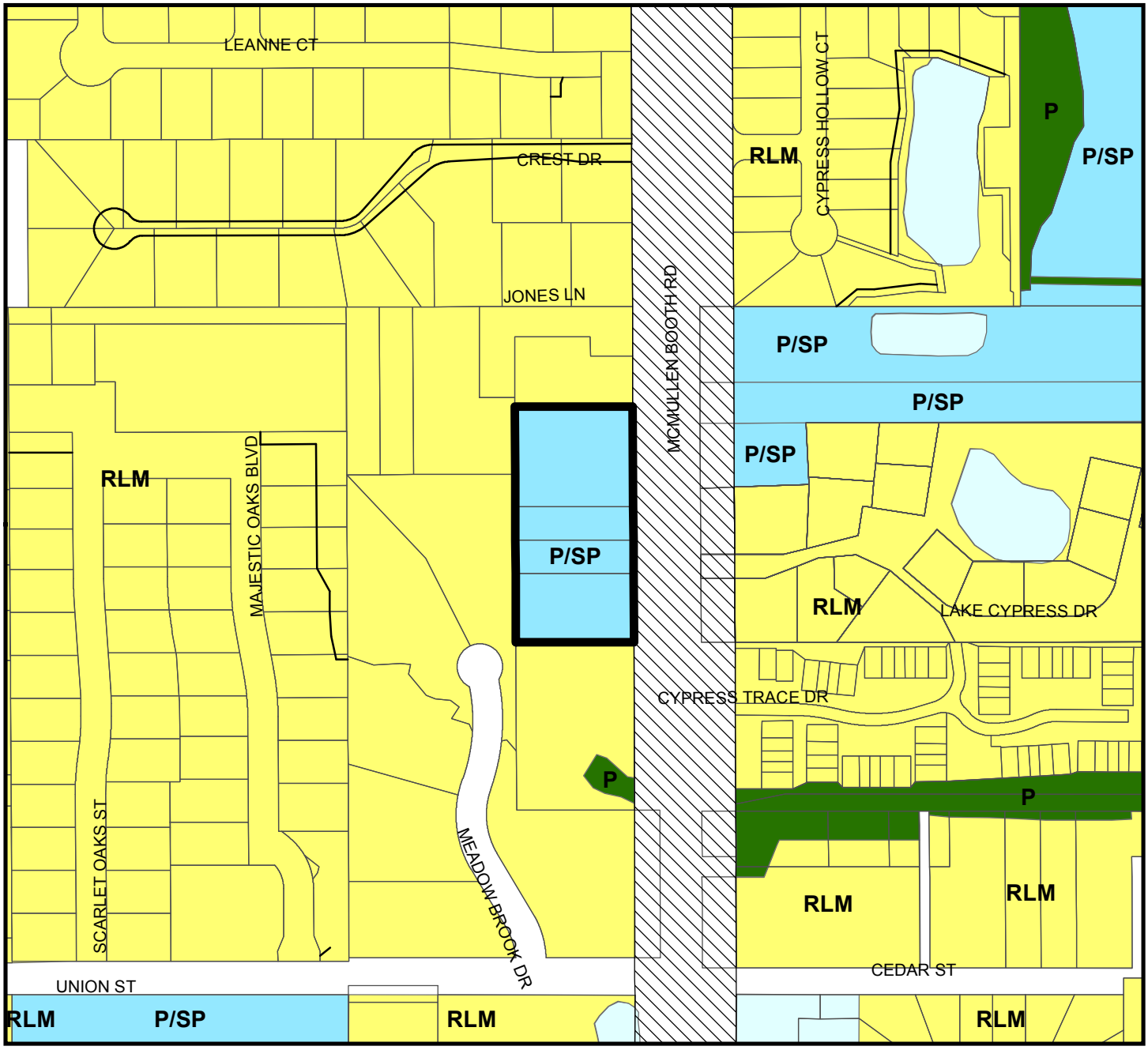
CASE #: CW16-9 **FROM:** Residential Low Medium **AREA:** 2.5 Acres

JURISDICTION: Pinellas County **TO:** Public/Semi-Public

PINELLAS PLANNING COUNCIL

NORTH

0 100 200 400 Feet



Plan Map Categories

Residential Low Medium | Public/Semi-Public | Preservation

Scenic/Noncommercial Corridor

Map 5 - Proposed Countywide Plan Map

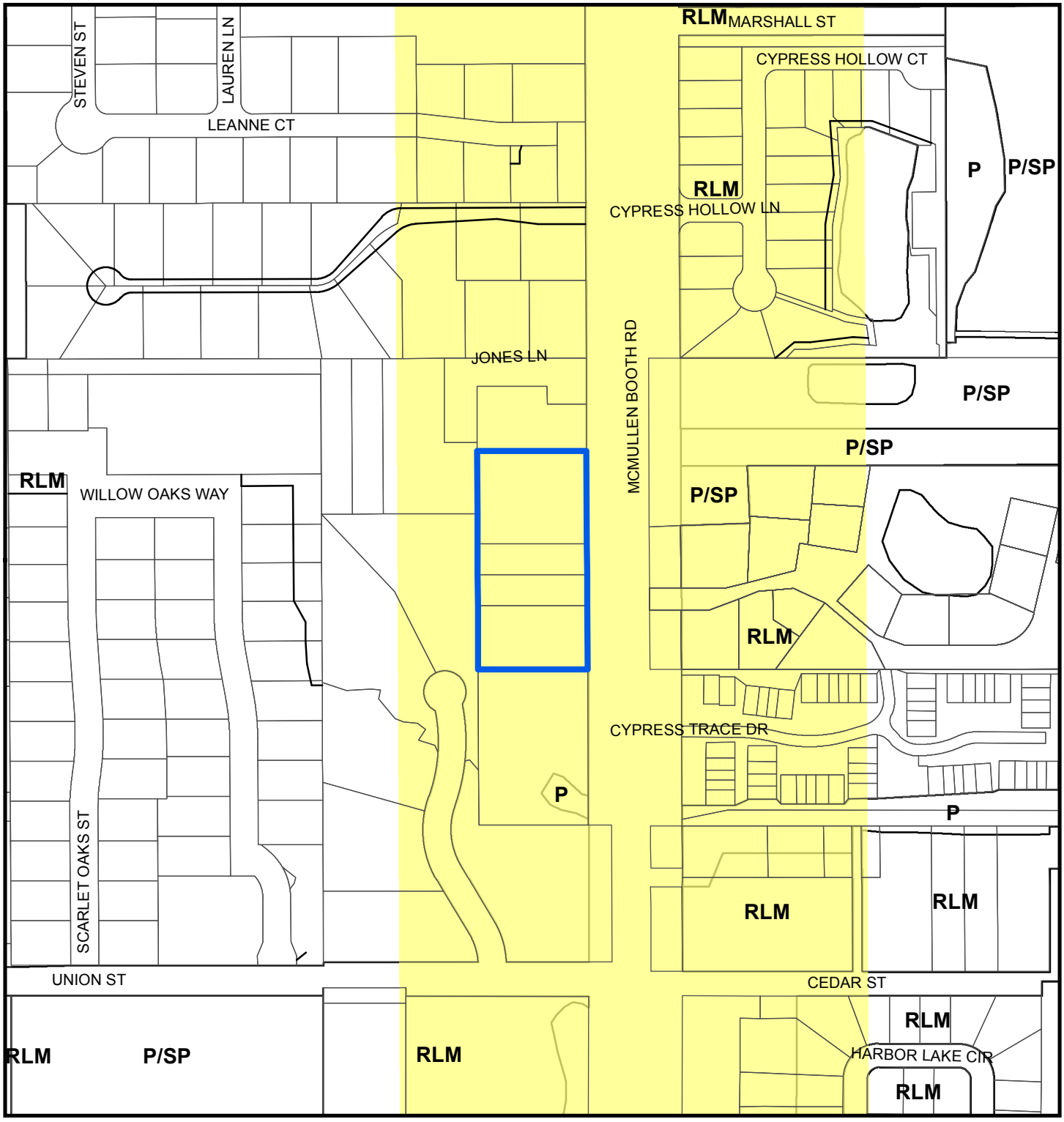
CASE #: CW16-9 **FROM:** Residential Low Medium **AREA:** 2.5 Acres

JURISDICTION: Pinellas County **TO:** Public/Semi-Public

PINELLAS PLANNING COUNCIL

NORTH

0 100 200 400 Feet



Map 6 - Scenic/Noncommercial Corridor (SNCC)

CASE #: CW16-9 **FROM:** Residential Low Medium **AREA:** 2.5 Acres

JURISDICTION: Pinellas County **TO:** Public/Semi-Public

SNCC TYPE:

Residential

NORTH

0 100 200 400 Feet

Relevant Countywide Considerations:

1) **Consistency with the Countywide Plan and Rules** – The proposed amendment is submitted by Pinellas County and seeks to reclassify a parcel totaling 2.5 acres. The proposed amendment is from Residential Low Medium (RLM) to Public/Semi-Public (P/SP).

   The P/SP category is used to recognize institutional and transportation/utility uses that serve the community or region, and which are consistent with the need, character, and scale of such uses relative to the surrounding uses, transportation facilities, and natural resource features. Additionally, the category as applied to this site and proposed use allows up to 94 beds (residential equivalent use) for uses such as an Assisted Living Facility (ALF). Pinellas County is restricting the total number of beds to 60. Additionally, this parcel has good access to major transportation facilities, as the property fronts on McMullen-Booth Road, an arterial roadway.

   The current RLM category is primarily used to recognize residential uses up to ten residential dwellings per acre, and which would allow up to 75 residential equivalent beds. The category is mainly intended for areas that are in low or moderately dense residential nature. RLM would allow an ALF (as a P/SP use) up to five acres in size, but the County wishes to utilize its Institutional category and conditional use process to limit the development on site. Therefore, the request will amend the Countywide Plan Map to P/SP so as to maintain consistency between the two maps.

   This amendment can be deemed consistent with this Relevant Countywide Consideration.

   Adopted Roadway Level of Service (LOS) Standard – The amendment area is located on a roadway operating at an LOS of "F", and that is McMullen-Booth Road. However, traffic generated by the proposed amendment indicates no increase in daily trips, as both the current and the proposed categories are expected to generate 67 trips per day/acre, or a total of 168 trips.

   Therefore, the proposed amendment can be deemed consistent with this Relevant Countywide Consideration.

2) **Location on a Scenic/Noncommercial Corridor (SNCC)** – The amendment area is located on McMullen-Booth Road, which is designated as a Primary SNCC, with this portion of the corridor having a subclassification of "Residential." The intent and purpose of the SNCC designation is to guide the preservation and enhancement of scenic qualities, to ensure the integrity of the Countywide Plan, and to maintain and enhance the traffic operation of these

significant roadway corridors in Pinellas County. The classification extends for 500 feet from the edge of the right-of-way.

The proposed P/SP category is indicated as "potentially consistent" as listed in Table 4 of Section 6.5.4. Potentially consistent simply means that the use of the category in this location is subject to all other applicable criteria and does not need to result in either a change to the underlying sub classification, or have an exception granted.

3) **Coastal High Hazard Areas (CHHA)** – The amendment area is not located in a CHHA, so those policies are not applicable.

4) **Designated Development/Redevelopment Areas** – The amendment area is not located in, nor does it impact, a designated development or redevelopment area.

5) **Adjacent to or Impacting an Adjoining Jurisdiction or Public Educational Facility** – The amendment area is adjacent to the City of Safety Harbor, which is on the east side of McMullen-Booth Road, but there are no issues with respect to the amendment impacting the City's ability to provide services to areas within its jurisdiction.

   The amendment area is not adjacent to a public educational facility.

   Therefore, this request can be considered consistent with these Relevant Countywide Considerations.

Conclusion:

On balance, it can be concluded that the requested amendment from Residential Low Medium to Public/Semi-Public is deemed consistent with the Relevant Countywide Considerations found in the Countywide Rules.

PINELLAS PLANNING COUNCIL
COUNTYWIDE PLAN MAP AMENDMENT - DISCLOSURE OF INTEREST STATEMENT

SUBMITTING LOCAL GOVERNMENT: Pinellas County

LOCAL GOVERNMENT CASE NUMBER: Z/LU-34-12-15

PROPERTY OWNERS/REPRESENTATIVE (include name and address):

Emerald Garden Real Estate, Inc. 2175 N. McMullen Booth Rd, Clearwater, FL 33759
A.E.C., 2159 N McMullen Booth Road, Clearwater, FL 33759

Kamran, Dori & Parviz Rouhani, 1815 Eagle Trace Blvd, Palm Harbor 34685
Representative: Joel Tew, Esq., 2999 Palm Harbor Blvd, Ste A, Palm Harbor, FL 34683

ANY OTHER PERSONS HAVING ANY OWNERSHIP INTEREST IN THE SUBJECT PROPERTY:

Interests: Contingent ☐ Absolute ☐

Name/Address:

Specific Interest Held:

INDICATION AS TO WHETHER A CONTRACT EXISTS FOR SALE OF SUBJECT PROPERTY, IF SO:

Contract is: Contingent ☐ Absolute ☐

All Parties To Contract:

Name/Address:

INDICATION AS TO WHETHER THERE ARE ANY OPTIONS TO PURCHASE SUBJECT PROPERTY, IF SO:

All Parties To Option:

Name/Address

ANY OTHER PERTINENT INFORMATION WHICH APPLICANT MAY WISH TO SUBMIT PERTAINING TO REQUESTED PLAN MAP AMENDMENT:

Conditional Overlay limits use to 60-bed ALF and associated rehab services

Forms available online at www.pinellasplanningcouncil.org/amendment.htm

PINELLAS PLANNING COUNCIL
APPLICATION FOR COUNTYWIDE PLAN MAP AMENDMENT

Countywide Plan Map Information

1. Current Countywide Plan Category(ies): Residential Low Medium
2. Proposed Countywide Plan Category(ies): Public/Semi-Public

Local Future Land Use Plan Map Information

1. Requesting Local Government: Pinellas County
2. Local Map Amendment Case Number: Z/LU-34-12-15
3. Current Local Land Use Category(ies): Residential Suburban
4. Current Local Zoning Designation(s): Agricultural Estate Residential & Rural Residential
5. Proposed Local Land Use Category(ies): Institutional
6. Proposed Local Zoning Designation(s): Institutional Limited - Conditional Overlay

Site and Parcel Information

1. Parcel number(s) of area(s) proposed to be amended - Sec/Twp/Rng/Sub/Blk/Lot (and/or legal description, as necessary): 33/28/16/00000/330/0400, 0500, 0510, & 0600
2. Location/Address: 2159, 2167, & 2175 McMullen Booth Road
3. Acreage: 2.5
4. Existing use(s): ALF, Single Family Home, 2 vacant parcels
5. Existing density and/or floor area ratio: 2.5 upa
6. Proposed use/name of project (if applicable): Emerald Garden ALF

Local Action

1. Date local ordinance was considered at public hearing and authorized by an affirmative vote of the governing body for transmittal of, and concurrence with, the local government future land use plan map amendment. February 23, 2016
2. If the local government chooses to submit a development agreement in support of this application, the date the agreement was approved at public hearing by the legislative body. Any development agreement submitted as part of an application for Countywide Plan Map amendment may become a condition of approval of the amendment and will be subject to the provisions of Section 6.1.6 of the Countywide Rules. N/A

Other Items to Include

1. Copy of local ordinance.
2. If applicable, a copy of the development agreement approved by the legislative body and executed by the applicant property owner and other private party(ies) to the agreement.
3. PPC Disclosure of Interest Form.
4. Local government staff report.
5. Local plan and zoning maps showing amendment area.
6. If applicable, proposed demarcation line for environmentally sensitive areas.

Forms available online at www.pinellasplanningcouncil.org/amendment.htm

PINELLAS PLANNING COUNCIL	PPC Meeting April 13, 2016	*Agenda Item* *III.B.4*	Case - CW 16-10 Pinellas County

I. AMENDMENT INFORMATION

From: Residential Very Low (RVL)
To: Public/Semi-Public (P/SP)
Area: 9.4 acres m.o.l.
Location: North side of Keystone Road, 100 feet east of Ranch Road (Pinellas County Jurisdiction)

II. RECOMMENDATION

Council recommend to the Countywide Planning Authority that the proposed map amendment to Public/Semi-Public be approved.

Separately, and in addition, it is recommended that Pinellas County give special consideration to the improvement of the site with respect to the buffering and landscaping guidelines of the Scenic/Noncommercial Corridor Master Plan.

III. BACKGROUND

This proposed amendment is submitted by Pinellas County and seeks to reclassify a 9.4 acre property from Residential Very Low to Public/Semi-Public.

The site is vacant, but includes a paved street in the form of a dead-end cul-de-sac, in addition to stormwater retention facilities for a formerly proposed residential subdivision. The applicant proposes to develop a 400 student private school. Pinellas County is utilizing their conditional overlay process to restrict the school to no more than 400 students, as well as other site and building limitations.

PPC Action:	***CPA Action:***

IV. FINDINGS

Staff submits the following findings in support of the recommendation for approval:

A. The Public/Semi-Public category recognizes the proposed use of the site and is consistent with the criteria for utilization of the category;
B. The amendment is adjacent to and consistent with a Scenic/Noncommercial Corridor; and
C. The proposed amendment either does not involve, or will not significantly impact, the remaining relevant countywide considerations.

Please see accompanying attachments and documents in explanation and support of the findings.

In consideration of, and based upon a balanced legislative determination of the Relevant Countywide Considerations, as they relate to the overall purpose and integrity of the Countywide Plan, it is recommended that the proposed Public/Semi-Public Countywide Plan Map category be approved.

V. PLANNERS ADVISORY COMMITTEE

At the Planners Advisory Committee meeting on April 4, 2016, the members discussed and recommended approval of staff recommendation by a vote of 12-0 (see Draft Planners Advisory Committee Summary Action Sheet included with the consent agenda under correspondence).

VI. LIST OF MAPS & ATTACHMENTS

Map 1 Location
Map 2 Current Countywide Plan & Jurisdiction Map
Map 3 Aerial
Map 4 Current Countywide Plan Map
Map 5 Proposed Countywide Plan Map
Map 6 Scenic/Noncommercial Corridor Map

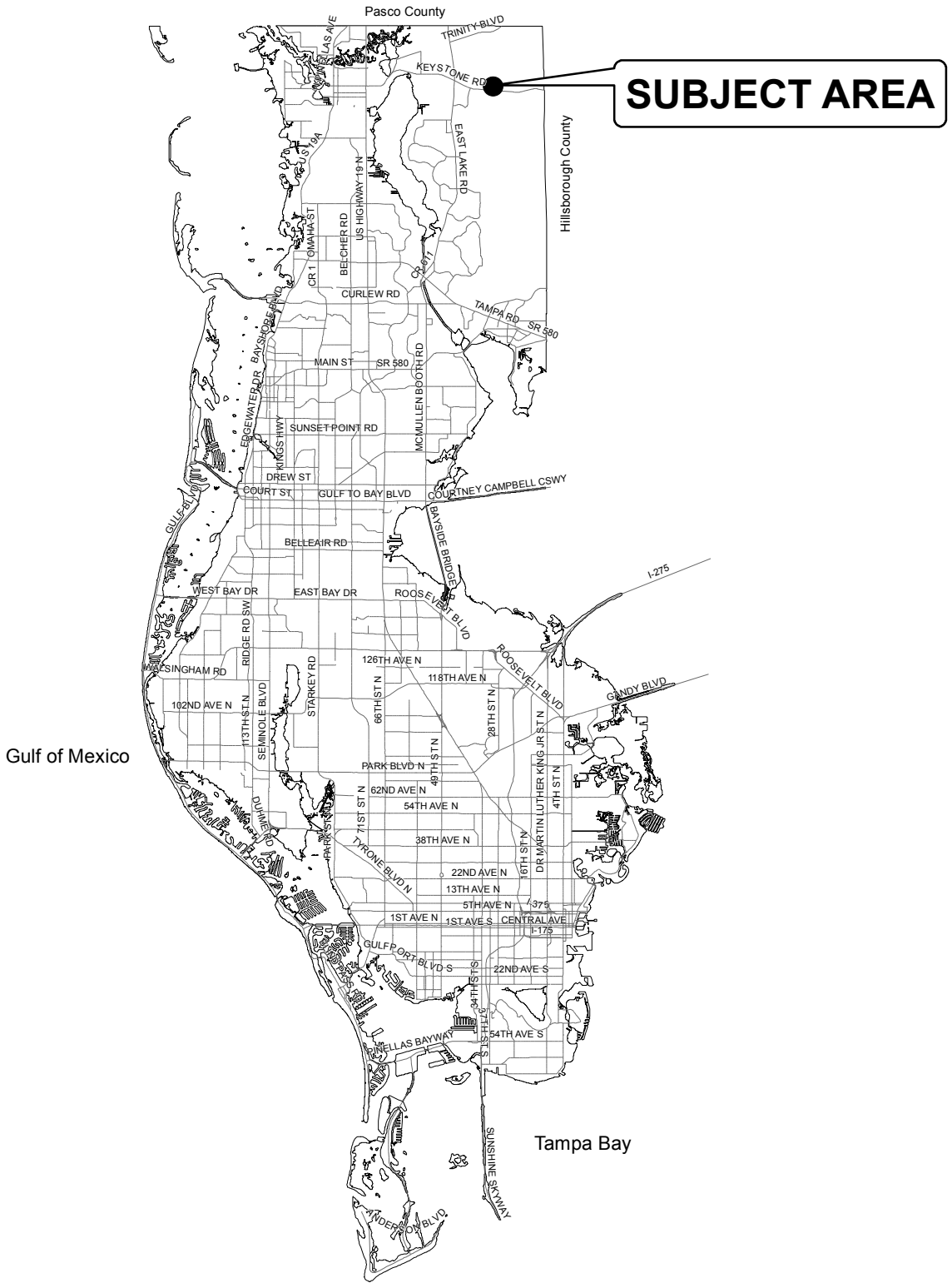
Attachment 1 Council Staff Analysis

VII. SUPPORT DOCUMENTS – available only at www.pinellasplanningcouncil.org (see April Agenda and then click on corresponding case number).

Support Document 1 Disclosure of Interest Form
Support Document 2 Local Government Application

VIII. MEETING DATES

Planners Advisory Committee, April 4, 2016 at 1:30 p.m.
Pinellas Planning Council, April 13, 2016 at 3:00 p.m.
Countywide Planning Authority, May 10, 2016 at 9:30 a.m.



Map 1 - Location

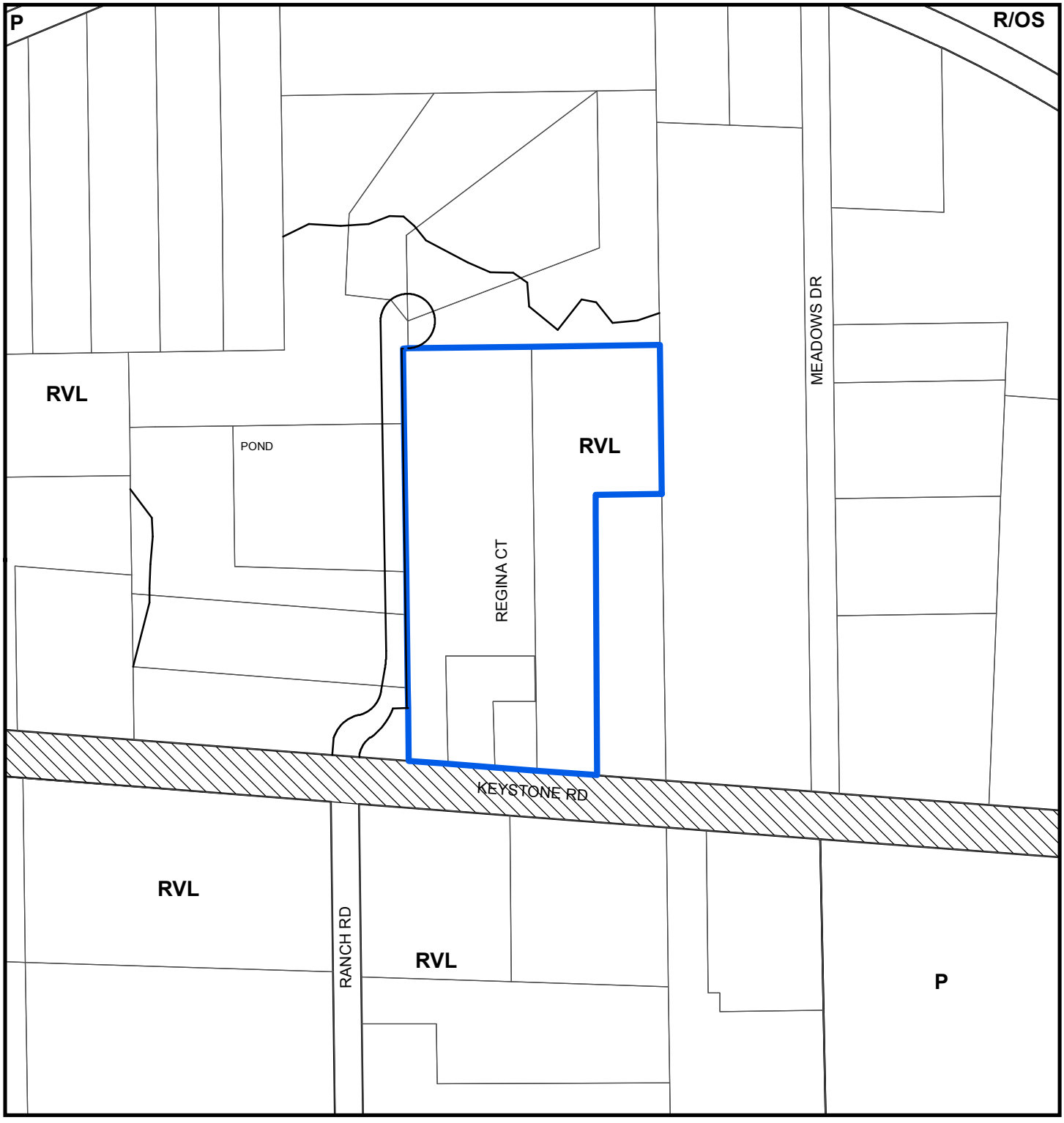
CASE #: CW16-10 **FROM: Residential Very Low** **AREA: 9.4 Acres**

JURISDICTION: Pinellas County **TO: Public/Semi-Public**

PINELLAS PLANNING COUNCIL

NORTH

Miles
0 2 4 8



Map 2 - Current Countywide Plan Map & Jurisdictional Map

CASE #: CW16-10

FROM: Residential Very Low

AREA: 9.4 Acres

JURISDICTION: Pinellas County

TO: Public/Semi-Public

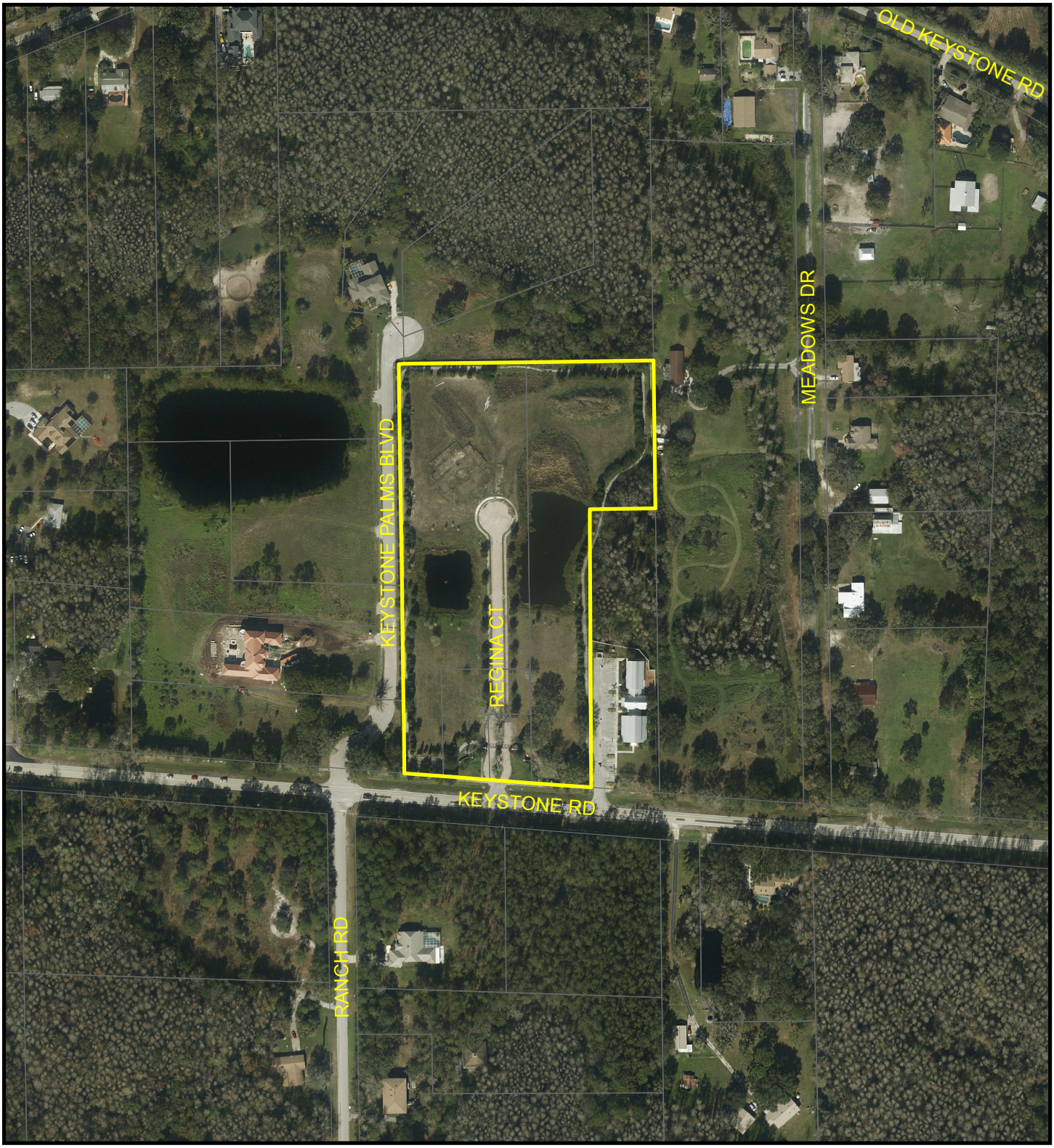
LEGEND:

Unincorporated

PINELLAS PLANNING COUNCIL

NORTH

0 100 200 400 Feet



Map 3 - Aerial

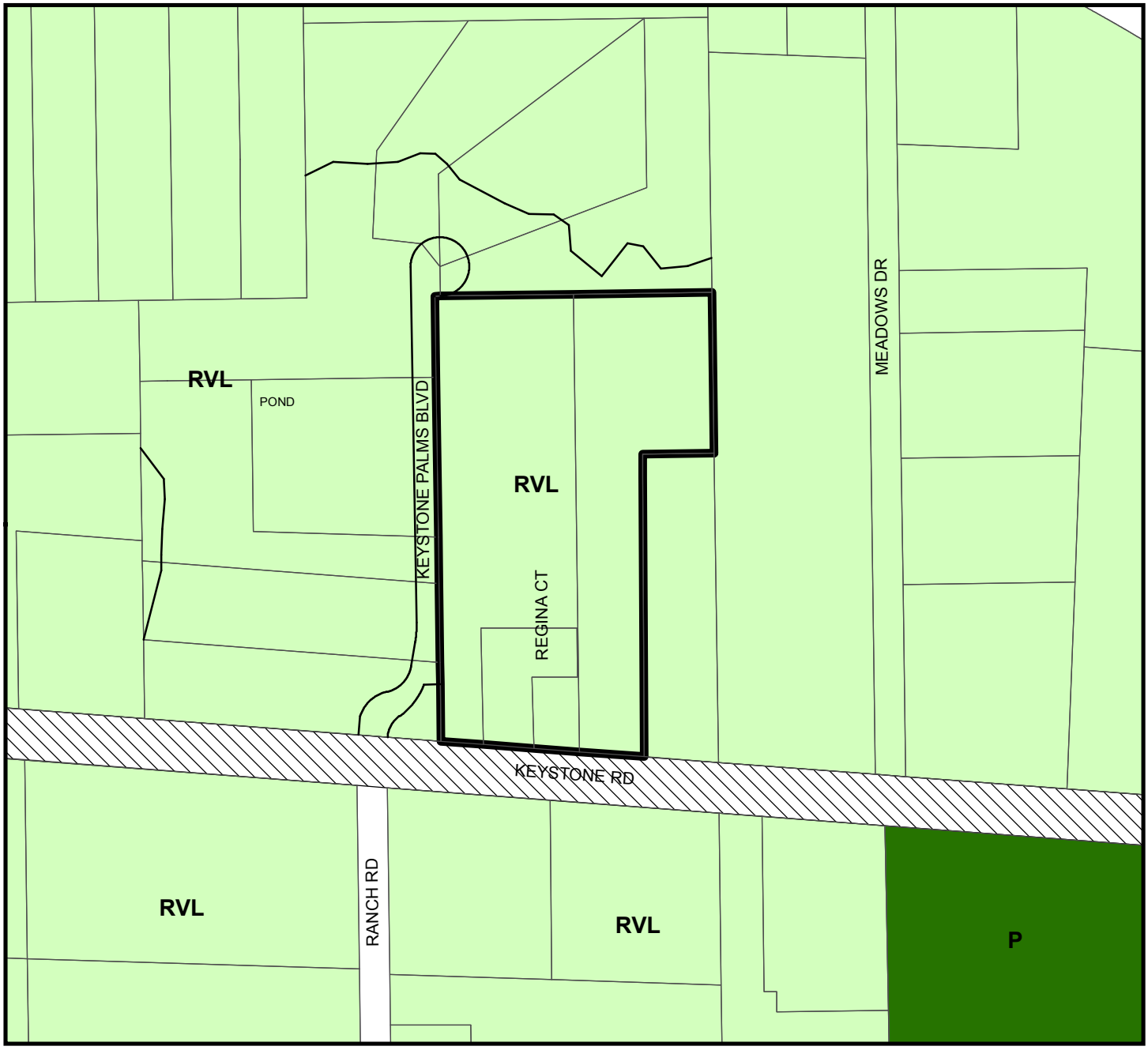
CASE #: CW16-10 **FROM:** Residential Very Low **AREA:** 9.4 Acres

JURISDICTION: Pinellas County **TO:** Public/Semi-Public

PINELLAS PLANNING COUNCIL

NORTH

Feet
0 100 200 400



Plan Map Categories

Residential Very Low
Preservation
Scenic/Noncommercial Corridor

Map 4 - Current Countywide Plan Map

CASE #: CW16-10 **FROM:** Residential Very Low **AREA:** 9.4 Acres

JURISDICTION: Pinellas County **TO:** Public/Semi-Public

PINELLAS PLANNING COUNCIL

NORTH

Feet
0 100 200 400

Plan Map Categories

Residential Very Low | Preservation | Public/Semi-Public | Scenic/Noncommercial Corridor

Map 5 - Proposed Countywide Plan Map

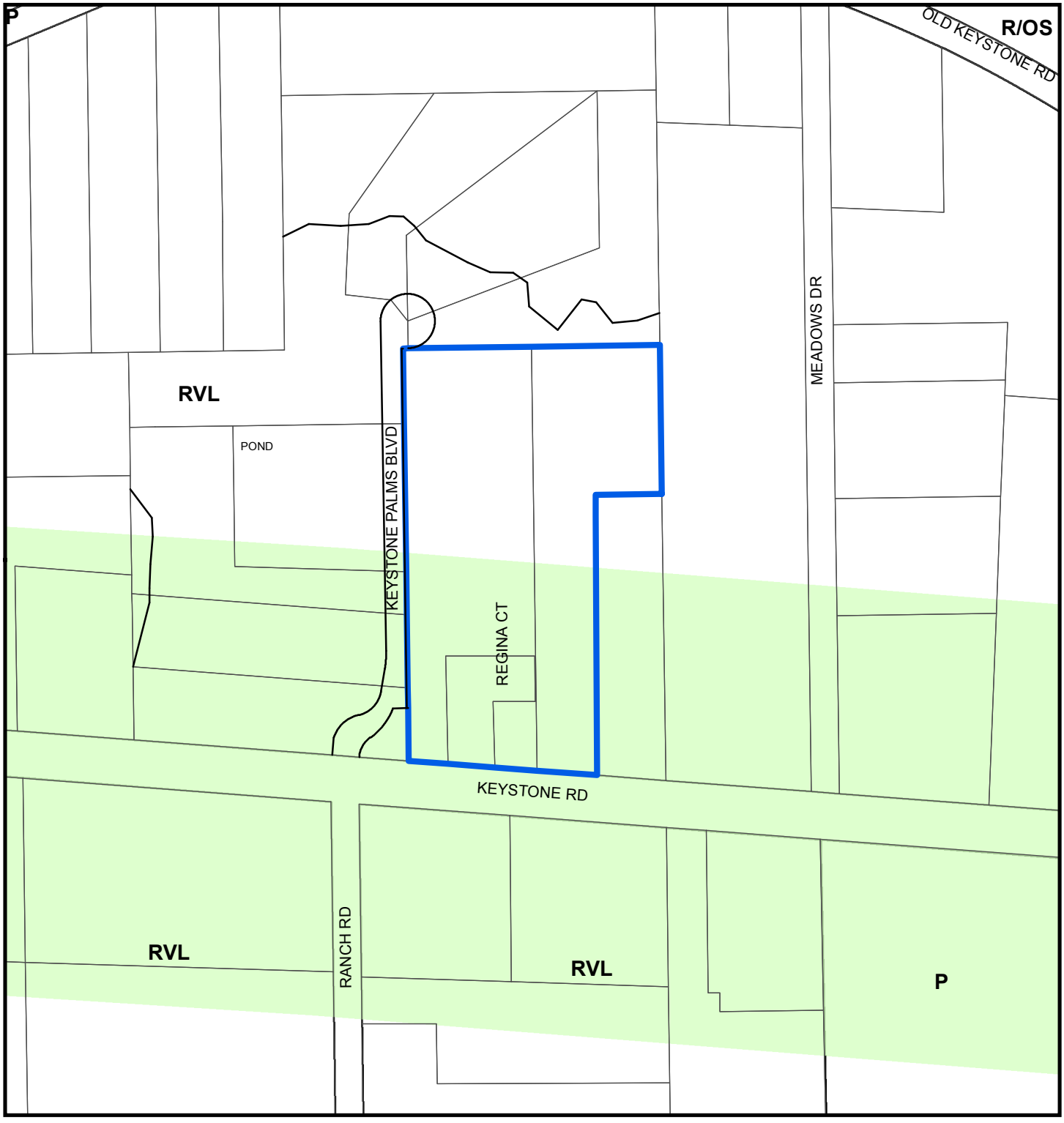
CASE #: CW16-10 **FROM:** Residential Very Low **AREA:** 9.4 Acres

JURISDICTION: Pinellas County **TO:** Public/Semi-Public

PINELLAS PLANNING COUNCIL

NORTH

0 100 200 400 Feet



Map 6 - Scenic/Noncommercial Corridor (SNCC)

CASE #: CW16-10 **FROM:** Residential Very Low **AREA:** 9.4 Acres

JURISDICTION: Pinellas County **TO:** Public/Semi-Public **SNCC TYPE:**

Rural/Open Space

PINELLAS PLANNING COUNCIL

NORTH

Feet
0 100 200 400

Relevant Countywide Considerations:

1) **Consistency with the Countywide Plan and Rules** – The proposed amendment is submitted by Pinellas County and seeks to reclassify a parcel totaling 9.4 acres. The proposed amendment is from Residential Very Low (RVL) to Public/Semi-Public (P/SP).

   The Public/Semi-Public category is used to recognize institutional and transportation/utility uses that serve the community or region, and which are consistent with the need, character, and scale of such uses relative to the surrounding uses, transportation facilities, and natural resource features. Pinellas County is proposing to apply their conditional overlay to this site so as to restrict the proposed school to a maximum of 400 students, as well as to apply other site restrictions. Additionally, this parcel has good access to major transportation facilities, as the property fronts on Keystone Road, an arterial roadway.

   The current RVL category is primarily used to recognize residential uses up to one unit per acre. The category is mainly intended for areas that are in a rural or large lot, very low density residential nature.

   This amendment can be deemed consistent with this Relevant Countywide Consideration.

2) **Adopted Roadway Level of Service (LOS) Standard** – The amendment area is located on roadway operating at an LOS of "C," Keystone Road. Traffic generated by the proposed amendment indicates a significant increase in daily trips (56 for RVL vs. 1072 for P/SP with the use proposed classified as an educational use), but will not result in a reduction of LOS to below the standard of "D". The difference in expected traffic generated between the existing and the proposed categories is an increase of approximately 1015 vehicle trips per day.

   Therefore, the proposed amendment can be deemed consistent with this Relevant Countywide Consideration.

3) **Location on a Scenic/Noncommercial Corridor (SNCC)** – The amendment area is located on Keystone Road, which is designated as a Primary SNCC, with this portion of the corridor having a subclassification of "Rural/Open Space." The intent and purpose of the SNCC designation is to guide the preservation and enhancement of scenic qualities, to ensure the integrity of the Countywide Plan, and to maintain and enhance the traffic operation of these significant roadway corridors in Pinellas County. The classification extends for 500 feet from the edge of the right-of-way.

   The principal objectives of SNCC designations are:

- *To preserve and enhance scenic qualities found along these corridors and to foster community awareness of the scenic nature of these corridors;*
- *To encourage superior community design and enhanced landscape treatment, both outside of and within the public right-of-way;*
- *To encourage land uses along these corridors that contribute to an integrated, well planned and visually pleasing development pattern while discouraging the proliferation of commercial, office, industrial or intense residential development beyond areas specifically designated for such uses on the Countywide Plan Map;*
- *To assist in maintaining the traffic operation of roadways within these corridors through land use type and density/intensity controls, and by conformance to access management regulations by selective transit route location, and by the development of integrated and safe pedestrian and bicycle access systems;*
- *To encourage design standards identified within the "Pinellas County Countywide Scenic/Noncommercial Corridor Master Plan" through the adoption of local ordinances and regulations consistent with those standards set forth within the Master Plan.*

The Countywide Rules state that the requested Public/Semi-Public category is not considered compatible with the "Rural/Open Space" subclassification, unless a specific finding to the contrary is made in accordance with section 6.5.4.1.3 B. In these cases, the PPC and Countywide Planning Authority (CPA) can grant exceptions to the otherwise necessary change to the subclassification that would be needed if the amendment were to be approved. The subclassification that would allow this amendment is "Residential," however this would not be an appropriate action in this case along Keystone Road, so therefore an exception will be considered below.

Section 6.5.4.1.3 B reads as follows:

The PPC and CPA shall have the authority to grant exceptions to the concurrent change to the Corridor Subclassification, as reflected on Submap No. 1, upon approval of an amendment to the Countywide Plan Map adjacent to a Scenic/Noncommercial Corridor, based upon a finding that:

1. The size and configuration of the amendment is de minimus in relationship to its frontage on the affected Scenic/Noncommercial Corridor; or
2. The size and configuration of the amendment is de minimus in relationship to the length of the affected Scenic/Noncommercial Corridor; or
3. The size and location of the amendment is consistent in relationship to the surrounding existing Countywide Plan Map designations.

The size and shape of the parcel are in relative proportion to the frontage along Keystone Road. In other words, the amendment parcel's frontage is not excessive as compared to the overall size of the amendment area.

Relative to the length of the corridor, the amendment area is insignificant. This portion of the SNCC extends from East Lake Road to the Hillsborough County Line and there are two other areas that are designed P/SP along this segment of roadway. However, the requested amendment should not cause the corridor to be changed from its rural and open space character.

4) **Coastal High Hazard Areas (CHHA)** – The amendment area is not located in a CHHA, so those policies are not applicable.

5) **Designated Development/Redevelopment Areas** – The amendment area is not located in, nor does it impact, a designated development or redevelopment area.

6) **Adjacent to or Impacting an Adjoining Jurisdiction or Public Educational Facility** – The amendment area is not adjacent to another jurisdiction or to a public educational facility.

Therefore, this request can be considered consistent with these Relevant Countywide Considerations.

Conclusion:

On balance, it can be concluded that the requested amendment from Residential Very Low to Public/Semi-Public is deemed consistent with the Relevant Countywide Considerations found in the Countywide Rules.

PINELLAS PLANNING COUNCIL
COUNTYWIDE PLAN MAP AMENDMENT - DISCLOSURE OF INTEREST STATEMENT

SUBMITTING LOCAL GOVERNMENT: Pinellas County

LOCAL GOVERNMENT CASE NUMBER: Z/LU-1-1-16

PROPERTY OWNERS/REPRESENTATIVE (include name and address):

C&K Safety Harbor, LLC & Outbidya, Inc. 326 Belcher Rd, Clearwater, FL 33765
Representation: Richard Marcel, The Sustainability Group, LLC, P. O. Box 537, New Port Richey, FL 34652

ANY OTHER PERSONS HAVING ANY OWNERSHIP INTEREST IN THE SUBJECT PROPERTY:

Interests: Contingent ☐ Absolute ☐

Name/Address:

Specific Interest Held:

INDICATION AS TO WHETHER A CONTRACT EXISTS FOR SALE OF SUBJECT PROPERTY, IF SO:

Contract is: Contingent ☐ Absolute ☑

All Parties To Contract: Michele Fasnacht, Director of Solid Rock School

Name/Address:
1350 East Lake Road, Tarpon Springs, FL 34688

INDICATION AS TO WHETHER THERE ARE ANY OPTIONS TO PURCHASE SUBJECT PROPERTY, IF SO:

All Parties To Option: N/A

Name/Address

ANY OTHER PERTINENT INFORMATION WHICH APPLICANT MAY WISH TO SUBMIT PERTAINING TO REQUESTED PLAN MAP AMENDMENT:

Conditional Overlay limits the use to a private school (400 students max)

Forms available online at www.pinellasplanningcouncil.org/amendment.htm

PINELLAS PLANNING COUNCIL
APPLICATION FOR COUNTYWIDE PLAN MAP AMENDMENT

Countywide Plan Map Information

1. Current Countywide Plan Category(ies): Residential Very Low
2. Proposed Countywide Plan Category(ies): Public/Semi-Public

Local Future Land Use Plan Map Information

1. Requesting Local Government: Pinellas County
2. Local Map Amendment Case Number: Z/LU-1-1-16
3. Current Local Land Use Category(ies): Rural Residential
4. Current Local Zoning Designation(s): Agricultural Estate Residential - Wellhead Protection Overlay
5. Proposed Local Land Use Category(ies): Institutional
6. Proposed Local Zoning Designation(s): Public/Semi-Public - Wellhead Protection Overlay - Conditional Overlay

Site and Parcel Information

1. Parcel number(s) of area(s) proposed to be amended (and/or legal description, as necessary): Sec/Twp/Rng/Sub/Blk/Lot 11/27/16/00000/340/0100, 0210 & 0200
2. Location/Address: North Side of Keystone Road, 100 feet east of Ranch Road
3. Acreage: 9.4
4. Existing use(s): Vacant
5. Existing density and/or floor area ratio: 0.5 upa
6. Proposed use/name of project (if applicable): Solid Rock Community School

Local Action

1. Date local ordinance was considered at public hearing and authorized by an affirmative vote of the governing body for transmittal of, and concurrence with, the local government future land use plan map amendment. February 23, 2016
2. If the local government chooses to submit a development agreement in support of this application, the date the agreement was approved at public hearing by the legislative body. Any development agreement submitted as part of an application for Countywide Plan Map amendment may become a condition of approval of the amendment and will be subject to the provisions of Section 6.1.6 of the Countywide Rules. N/A

Other Items to Include

1. Copy of local ordinance.
2. If applicable, a copy of the development agreement approved by the legislative body and executed by the applicant property owner and other private party(ies) to the agreement.
3. PPC Disclosure of Interest Form.
4. Local government staff report.
5. Local plan and zoning maps showing amendment area.
6. If applicable, proposed demarcation line for environmentally sensitive areas.

Forms available online at www.pinellasplanningcouncil.org/amendment.htm

PINELLAS PLANNING COUNCIL	PPC Meeting April 13, 2016	*Agenda Item* *III.B.5*	Case - CW 16-12 St. Petersburg

I. AMENDMENT INFORMATION

From: Residential Medium (RM)
To: Office (O)
Area: 0.3 acres m.o.l.
Location: South Side of 77th Avenue, 140 feet east of Dr. Martin Luther King Jr. Street North (St. Petersburg Jurisdiction)

II. RECOMMENDATION

Council recommend to the Countywide Planning Authority that the proposed map amendment to Office be approved.

III. BACKGROUND

This proposed amendment is submitted by St. Petersburg and seeks to reclassify a 0.3 acre property from Residential Medium to Office.

The site is vacant, but has been used for overflow parking for the office space adjacent and to the west on Martin Luther King, Jr. St. N.

The site is in a Coastal High Hazard Area (CHHA) and will be reviewed against the CHHA policies.

IV. FINDINGS

Staff submits the following findings in support of the recommendation for approval:

A. The Office category recognizes the proposed use(s) of the site and is consistent with the criteria for utilization of the category;
B. The amendment is located in the Coastal High Hazard Area (CHHA), but is consistent with the CHHA criteria; and
C. The proposed amendment either does not involve, or will not significantly impact, the remaining relevant countywide considerations.

PPC Action:	***CPA Action:***

Please see accompanying attachments and documents in explanation and support of the findings.

In consideration of, and based upon a balanced legislative determination of the Relevant Countywide Considerations, as they relate to the overall purpose and integrity of the Countywide Plan, it is recommended that the proposed Office Countywide Plan Map category be approved.

V. PLANNERS ADVISORY COMMITTEE

At the Planners Advisory Committee meeting on April 4, 2016, the members discussed and recommended approval of staff recommendation by a vote of 12-0 (see Draft Planners Advisory Committee Summary Action Sheet included with the consent agenda under correspondence).

VI. LIST OF MAPS & ATTACHMENTS

Map 1 Location
Map 2 Current Countywide Plan & Jurisdiction Map
Map 3 Aerial
Map 4 Current Countywide Plan Map
Map 5 Proposed Countywide Plan Map
Map 6 Scenic/Noncommercial Corridor Map

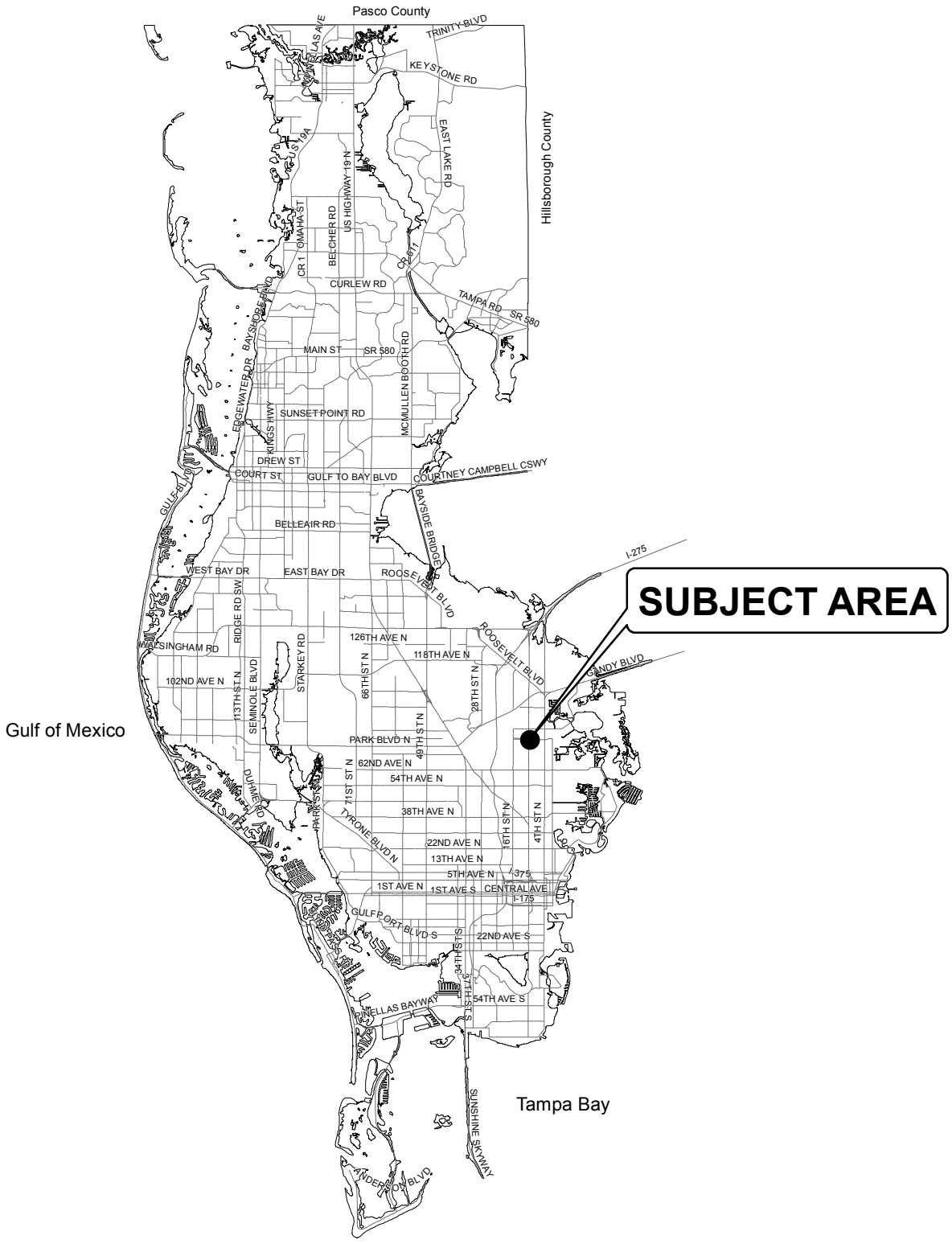
Attachment 1 Council Staff Analysis

VII. SUPPORT DOCUMENTS – available only at www.pinellasplanningcouncil.org (see April Agenda and then click on corresponding case number).

Support Document 1 Disclosure of Interest Form
Support Document 2 Local Government Application

VIII. MEETING DATES

Planners Advisory Committee, April 4, 2016 at 1:30 p.m.
Pinellas Planning Council, April 13, 2016 at 3:00 p.m.
Countywide Planning Authority, May 10, 2016 at 9:30 a.m.



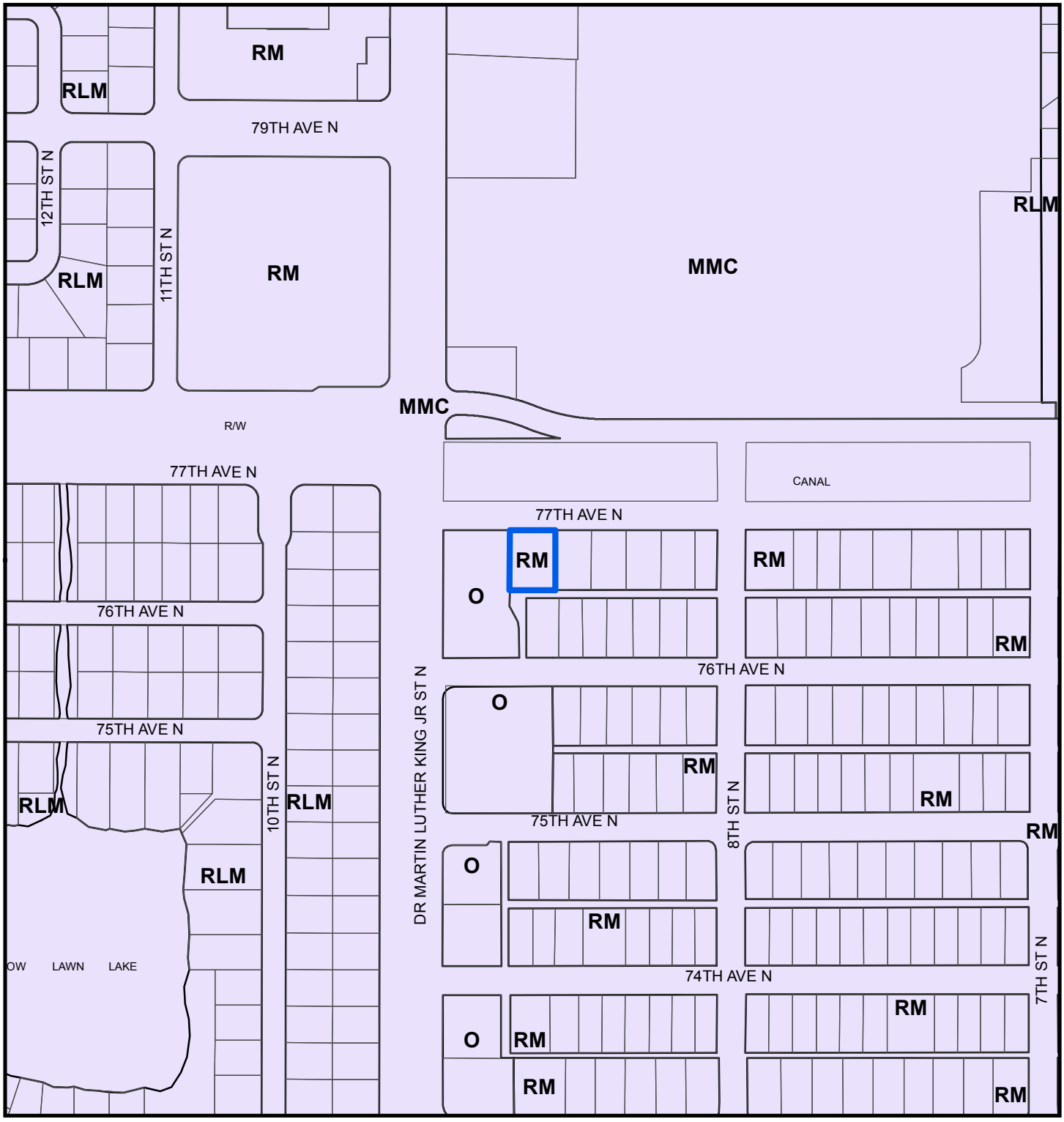
Map 1 - Location

CASE #: CW16-12 **FROM: Residential Medium** **AREA: 0.3 Acres**

JURISDICTION: St. Petersburg **TO: Office**

NORTH

Miles
0 2 4 8



Map 2 - Current Countywide Plan Map & Jurisdictional Map

CASE #: CW16-12

FROM: Residential Medium

AREA: 0.3 Acres

JURISDICTION: St. Petersburg

TO: Office

LEGEND:

St Petersburg

NORTH

Feet

0 100 200 400

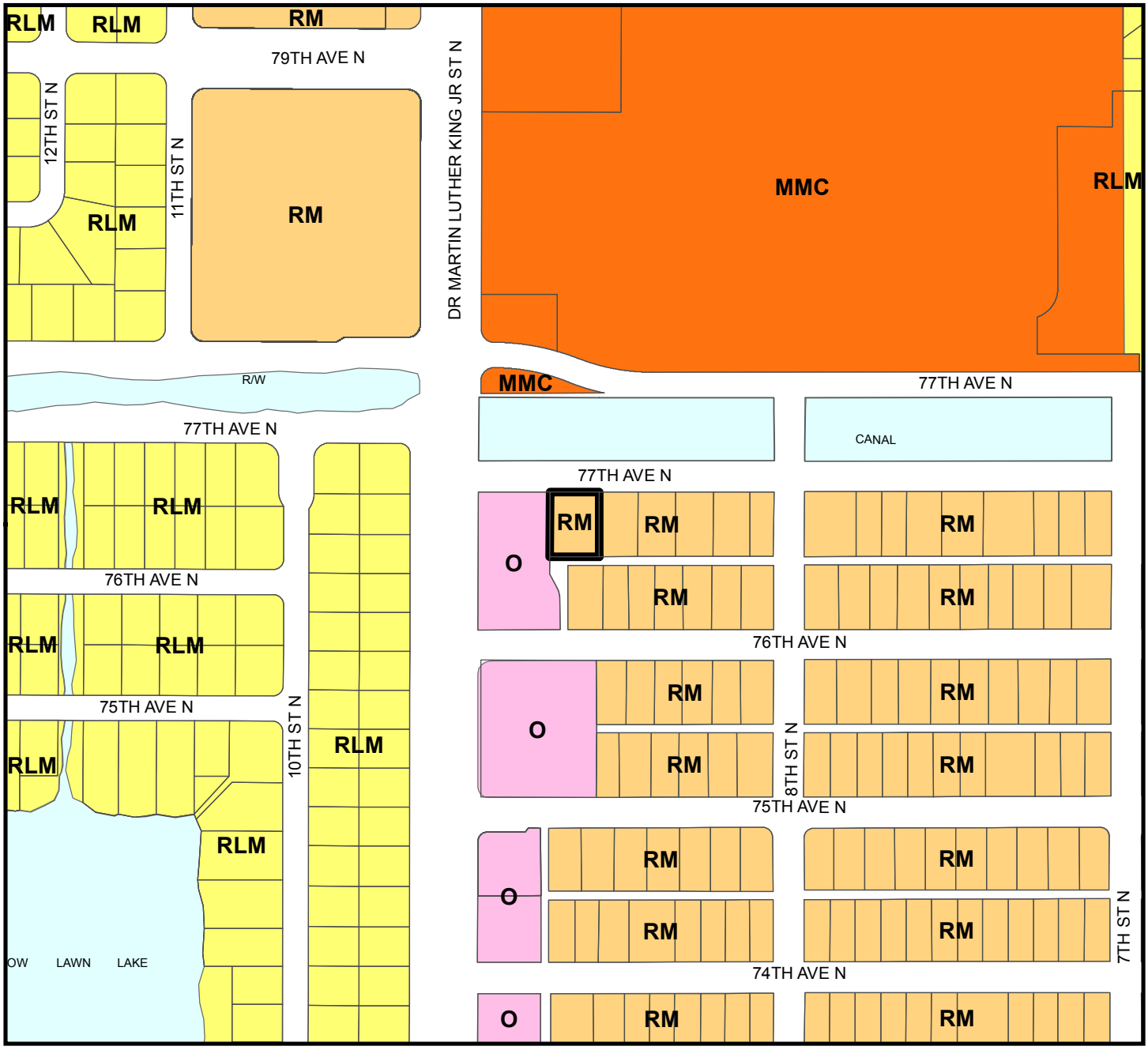
Map 3 - Aerial

CASE #: CW16-12 **FROM:** Residential Medium **AREA:** 0.3 Acres

JURISDICTION: St. Petersburg **TO:** Office

NORTH

0 100 200 400 Feet



Plan Map Categories

- Residential Low Medium
- Residential Medium
- Office
- Multimodal Corridor

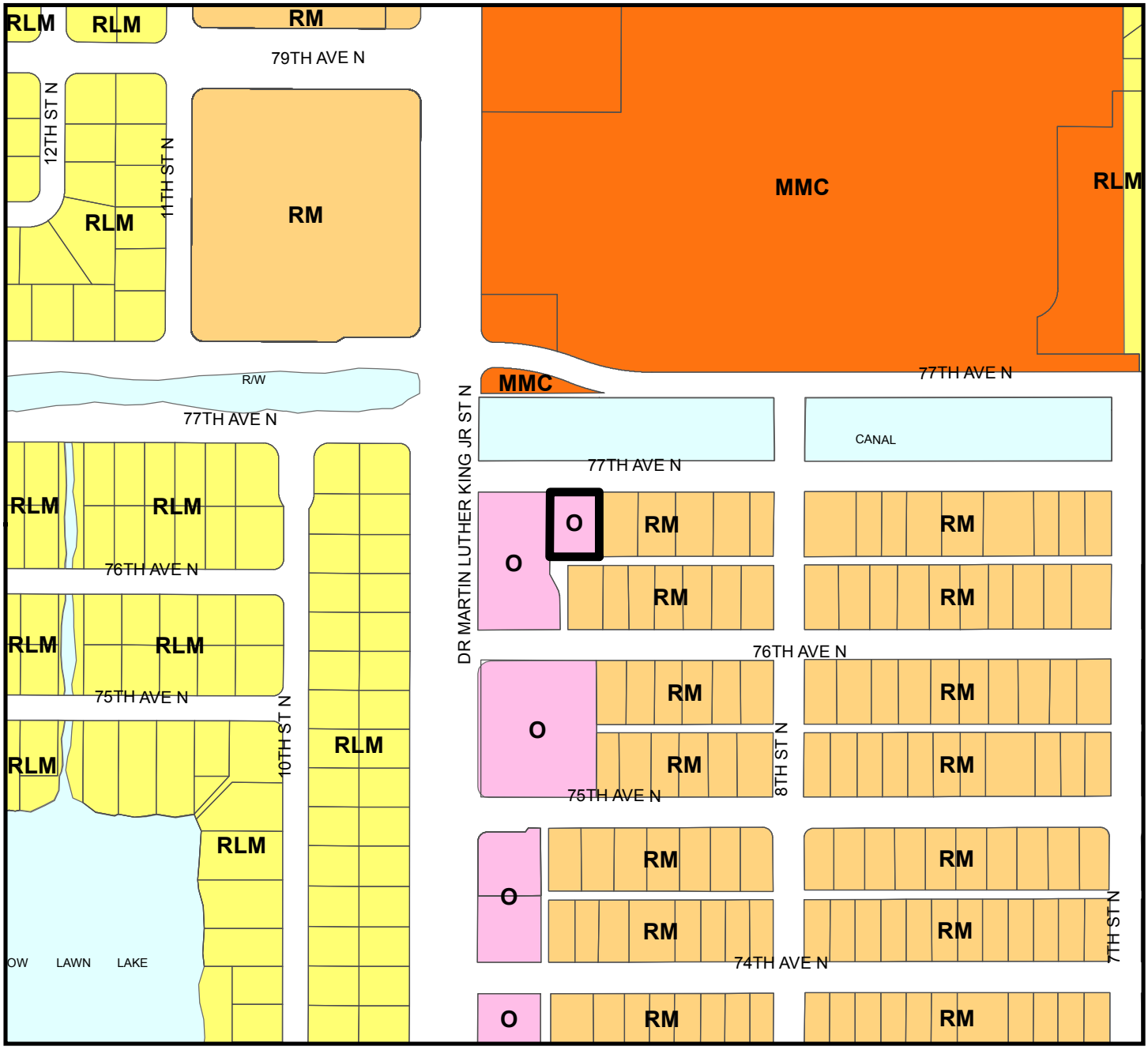
Map 4 - Current Countywide Plan Map

CASE #: CW16-12 **FROM:** Residential Medium **AREA:** 0.3 Acres

JURISDICTION: St. Petersburg **TO:** Office

NORTH

0 100 200 400 Feet



Plan Map Categories

Residential Low Medium
Residential Medium
Office
Multimodal Corridor

Map 5 - Proposed Countywide Plan Map

CASE #: CW16-12 **FROM:** Residential Medium **AREA:** 0.3 Acres

JURISDICTION: St. Petersburg **TO:** Office

NORTH

Feet
0 100 200 400

Map 6 - Coastal High Hazard Area (CHHA)

CASE #: CW16-12

FROM: Residential Medium

AREA: 0.3 Acres

JURISDICTION: St. Petersburg

TO: Office

LEGEND:

CHHA

PINELLAS PLANNING COUNCIL

NORTH

0 100 200 400 Feet

Relevant Countywide Considerations:

1) **Consistency with the Countywide Plan and Rules** – The proposed amendment is submitted by St. Petersburg and seeks to reclassify a parcel totaling 0.3 acres. The proposed amendment is from Residential Medium (RM) to Office (O).

   The current RM category is used to depict areas that are primarily well-suited for medium-density residential uses at a maximum density of 15 dwelling units per acre. The proposed O category is used to depict areas that are developed, or appropriate to be developed, with office uses, low-impact employment uses, and residential uses (subject to an acreage threshold), in areas characterized by a transition between residential and commercial uses and in areas well-suited for community-scale residential/office mixed-use development.

   The majority of the parcel is located in the Coastal High Hazard Area, which is indicated in the Countywide Rules as an area that should not see increases in the number of residential dwellings allowed on a per acre basis. However, both the RM and O categories have the same 15 residential dwelling unit per acre standard associated with them.

   The proposed O category allows uses that are consistent with the surrounding residential and office uses.

   This amendment can be deemed consistent with this Relevant Countywide Consideration.

2) **Adopted Roadway Level of Service (LOS) Standard** – The amendment area is not located on roadway operating at an LOS of "F." Additionally, traffic generated by the proposed amendment indicates a decrease in daily trips (96 for RM vs. 89 for O) and will not result in a negative impact to the existing LOS. The difference in expected traffic generated between the existing and the proposed categories is a decrease of approximately 2 vehicle trips per day.

   Therefore, the proposed amendment can be deemed consistent with this Relevant Countywide Consideration.

3) **Location on a Scenic/Noncommercial Corridor (SNCC)** – The amendment area is not located on a SNCC.

4) **Coastal High Hazard Areas (CHHA)** – The amendment area is located within the CHHA and is therefore subject to the Countywide Rules criteria regarding development in the CHHA.

These criteria are used for reviewing proposed amendments that would increase density or intensity, or that would permit certain uses, within the CHHA. The Council and the Countywide Planning Authority may, at their discretion, consider approving such amendments based on a balancing of the ten criteria below:

Access to Emergency Shelter Space and Evacuation Routes – The uses associated with the requested amendment will have access to adequate emergency shelter space as well as evacuation routes with adequate capacities and evacuation clearance times.

Both the current and proposed categories have the same standard for allowable dwelling units and therefore will not require additional accommodation for shelter space or evacuation times.

Utilization of Existing and Planned Infrastructure – The requested amendment will result in the utilization of existing infrastructure, as opposed to requiring the expenditure of public funds for the construction of new, unplanned infrastructure with the potential to be damaged by coastal storms.

The proposed development will be relying on existing infrastructure.

Utilization of Existing Disturbed Areas – The requested amendment will result in the utilization of existing disturbed areas as opposed to natural areas that buffer existing development from coastal storms.

The entire site has been developed over time, but is now vacant. That is, there are no natural, undisturbed areas remaining on the site.

Maintenance of Scenic Qualities and Improvement of Public Access to Water – The requested amendment will result in the maintenance of scenic qualities, and the improvement of public access, to the Gulf of Mexico, inland waterways (such as Boca Ciega Bay), and Tampa Bay.

The subject area does not have any scenic qualities, nor does it impact public access to the water.

Water Dependent Use – The requested amendment is for uses which are water dependent.

The site is not waterfront, so this criterion is not applicable.

Part of Community Redevelopment Plan – The requested amendment is included in a Community Redevelopment Plan, as defined by Florida Statutes for a downtown or other designated redevelopment areas.

The amendment is not part of such plan.

Overall Reduction of Density or Intensity –The requested amendment would result in an increase in density or intensity on a single parcel, in concert with corollary amendments which result in the overall reduction of development density or intensity in the surrounding CHHA.

This amendment is not involved with other parcels.

Clustering of Uses – The requested amendment within the CHHA provides for the clustering of uses on a portion of the site outside the CHHA.

The entire site is within the CHHA so there is no ability to cluster uses outside of the CHHA.

Integral Part of Comprehensive Planning Process – The requested amendment has been initiated by the local government as an integral part of its comprehensive planning process, consistent with the local government comprehensive plan.

The requested amendment is not part is not integral to the City's comprehensive planning process.

5) **Designated Development/Redevelopment Areas** – The amendment area is not located in, nor does it impact, a designated development or redevelopment area.

6) **Adjacent to or Impacting an Adjoining Jurisdiction or Public Educational Facility** – The amendment area is not adjacent to another jurisdiction or to a public educational facility.

Therefore, this request can be considered consistent with these Relevant Countywide Considerations.

Conclusion:

On balance, it can be concluded that the requested amendment from Residential Medium to Office is deemed consistent with the Relevant Countywide Considerations found in the Countywide Rules.

DISCLOSURE OF INTEREST STATEMENT
PPC COUNTYWIDE MAP AMENDMENT

SUBMITTING GOVERNMENT ENTITY: City of St Petersburg

PPC * & CITY/TOWN CASE NUMBER: City File: FLUM -35

PROPERTY OWNER: Parkshore Realty Partners, LLC
300 Beach Drive NE, #2003
St. Petersburg, FL 33701

ANY OTHER PERSONS HAVING ANY OWNERSHIP INTEREST IN THE SUBJECT PROPERTY: N/A

Interests: ___ Contingent _____ Absolute

Name:

Specific Interest Held:

INDICATION AS TO WHETHER A CONTRACT EXISTS FOR SALE OF SUBJECT PROPERTY, IF SO: N/A

Contract is: ___ Contingent ___ Absolute

All Parties to Contract: N/A

Name:

INDICATION AS TO WHETHER THERE ARE ANY OPTIONS TO PURCHASE SUBJECT PROPERTY, IF SO: N/A

All Parties to Option:

Name:

ANY OTHER PERTINENT INFORMATION WHICH APPLICANT MAY WISH TO SUBMIT PERTAINING TO REQUESTED PLAN AMENDMENT:

Please see attached staff report.

* NUMBER TO BE ASSIGNED BY PLANNING COUNCIL STAFF

APPLICATION FOR COUNTYWIDE FUTURE LAND USE PLAN AMENDMENT

Please include all information below to ensure the application for Countywide Plan Map amendment can be processed. If additional space is needed, please number and attach additional sheets.

Countywide Plan Map Information

1. Current Countywide FLUP Designation(s) — Residential Medium

2. Proposed Countywide FLUP Designation(s) — Office

Local Plan Map Information

1. Local Map Amendment Case Number — FLUM-35

2. Current Local Plan Designation(s) — Planned-Redevelopment Residential

3. Current Local Zoning Designation(s) — NT-1 (Neighborhood Traditional)

4. Proposed Local Plan Designation(s) — Residential/Office General

5. Proposed Local Zoning Designation(s) — CRS-1 (Corridor Residential Suburban)

Site and Parcel Information

1. Parcel number(s) of area(s) proposed to be amended - Sec/Twp/Rng/Sub/Blk/Lot (and/or legal description, as necessary) — 30-30-17-45666-000-0550

2. Location — Located on the south side of 77th Ave. North, approximately 140-feet east of Dr. Martin Luther King Jr. Street North.

3. Acreage — 0.29 acres

4. Existing use(s) — Parking lot owned and used by the adjacent medical office building located at 7601 Dr. Martin Luther King Jr. Street North.

5. Existing density and/or floor area ratio — N/A

6. Name of project (if applicable) — N/A

Local Action

1. Date local ordinance was considered at public hearing and authorized by an affirmative vote of the governing body for transmittal of, and concurrence with, the local government future land use plan map amendment. — March 17, 2016

2. If the local government chooses to submit a development agreement in support of this application, the date the agreement was approved at public hearing by the legislative body. Any development agreement submitted as part of an application for Countywide Plan Map amendment may become a condition of approval of the amendment and will be subject to the provisions of Section 5.1.4 of the Countywide Rules. — N/A

PINELLAS PLANNING COUNCIL	PPC Meeting April 13, 2016	*Agenda Item* *IV.A*	Truth in Annexation Online Worksheet – Update for 2015/16 Fiscal Year

I. RECOMMENDATION

Council review and discuss as appropriate (information only – no action required).

II. BACKGROUND

Since November 2000, PPC staff has maintained an interactive worksheet known as "Truth in Annexation," which allows unincorporated county residents to estimate the cost of property taxes, utility taxes, and service fees before and after annexation into a given municipality. Originally distributed as a spreadsheet for local government use, in 2006 the worksheet was moved to an online format available to the public, and can be found on the PPC website at http://www.pinellasplanningcouncil.org/tia/tiamain.htm.

This online worksheet has been updated for the fiscal year beginning October 1, 2015. The program may be updated throughout the year, as necessary. For the benefit of newer PPC/MPO Board members, staff will give a brief demonstration of this online worksheet at the April meeting.

At the request of the Board, staff has also been tracking usage of the Truth in Annexation worksheet for the last eight years, as shown below.

Year	Number of Users Per Year
2015	183
2014	150
2013	110
2012	92
2011	114
2010	79
2009	133
2008	242
TOTAL	**1,103**
AVERAGE:	**138 per year**

PPC Action:	***CPA Action:***

PINELLAS PLANNING COUNCIL	PPC Meeting April 13, 2015	*Agenda Item* *IV.B*	Planned Scope of Services for Land Development Code Evaluation for Accessibility

I. RECOMMENDATION

Council review and discuss as appropriate (informational - no action necessary).

II. BACKGROUND

Accessibility is equally important to mobility in the development of an effective multimodal transportation system and is key to true land use and transportation integration. The American Heritage Dictionary Fourth Edition defines "accessibility" as "easily approached or entered," and it has been more clearly defined for the planning context as "the potential for interaction." Destination accessibility is one of several key factors – along with density, diversity (mix of uses) and design – that enables transportation choice: more choices in both destinations and modes of travel mean greater accessibility for all.

Over the next few months Board staff will be developing a scope of service for local government land development code evaluation on the subject of accessibility to land uses. This will involve a review of each Pinellas County local government's codes with respect to how they address the various ways in which vehicles, pedestrians, bicycles, and other users gain access from the public right-of-way to the entrances of businesses and larger residential complexes around the county, and how safety, visibility and accommodation of various modes (e.g, bicycle parking, transit vehicles, electric vehicles) are addressed for maximum accessibility.

The outcome of this assignment will be to highlight the best practices for accessibility as addressed in Pinellas County for site design and redevelopment, and to identify areas for improved access and consistency in how access is addressed across jurisdictions. As necessary, statewide or national best practices will be referenced, with illustrations depicting preferred types of access outcomes.

To complete this task, we plan to engage one of the six firms that have been selected to be the Board's General Planning Consultants. The fee should be about $20,000, but we do not expect it to exceed $25,000. At next month's meeting we will bring forward our Mid-Year Budget Amendment package and this fee will be added to the Consultant Services budget line item for review.

PPC Action:	***CPA Action:*** ***N/A***

This task would be considered a Small Purchase in the Board's Internal Control Structure Policy Manual, which involves the following steps:

- Identification of Need. The Executive Director will provide to the Board information concerning the agency's needs for goods and services, based upon proposed or previously approved work programs and budget, or Unified Planning Work Program, as applicable, and provide a monthly summary to the Board for procurements falling within this dollar amount.

- Scope of Services. The Executive Director will develop a scope of services and then may invite firms to bid, quote, or offer proposals on the item.

- Contract Execution. The Executive Director shall prepare a contract to be entered into with the top-ranked firm or firms. All work conducted in accordance with the contract shall be coordinated by the Executive Director and does not require further review and approval from the Board.

- Approval. For items up to $25,000, the Executive Director has the authority to approve any scope of service, selection of consultants or items to be purchased, and approval of contracts or authorization to purchase.

  Additionally, the Executive Director has the authority to approve amendments that exceed the original contract dollar amount by up to 10 percent. The Executive Director may approve more than one amendment up to 10 percent each, but not to cumulatively exceed 50 percent of the original contract amount.

PINELLAS PLANNING COUNCIL	PPC Meeting April 13, 2016	*Agenda Item* *V.A*	Preliminary FY17 Budget Discussion

I. RECOMMENDATION

Council receive and discuss the preliminary budget as determined appropriate (for information only – no action required)

II. BUDGETARY SYNOPSIS

We have been fine-tuning the preliminary Fiscal Year 2016-17 (FY17) budget that the Council first saw in March and have attached the latest version to this memorandum. This version now combines the various items that we offer to the Metropolitan Planning Organization (MPO) through the PPC and MPO Staff Services agreement. Those item are payed for by the MPO via the "MPO Charges for Services (Revenue)" shown in Attachment 1 and include Salaries, Benefits, Rent, Intergovernmental Service, and Fleet. These MPO charges are projected to be $1,679,300.

Also, last month the Council agreed to reduce the PPC's millage rate from 0.0160 mils to 0.0150 mils, which is below the rollback rate. This generates about $951,700 in tax revenues for Council use. This amount combined with the MPO Charges for Services, Interest and Local Assistance amount to $2,651,600. With the Council expenditures at a total of $2,729,700, including a 10% Budgeted Contingency, we are $78,100 shy of what the Council needs to balance its budget. Therefore, as agreed to in March, the Council will take this amount from its unassigned fund balance, leaving that balance at $182,630. If the Council does not expend its budgeted contingency during FY17, the unassigned fund balance will be about $455,600 (i.e., 15% of total resources) by the end of FY17. This is down from $533,700 (17% of total resources) at the start of the fiscal year.

Slight adjustments continue to be made as we obtain more accurate information. At the moment we are awaiting a final estimate of our Intergovernmental Services line item from the Office of Management and Budget (OMB). For now we have increased this to $89,200 as suggested by OMB, but should be updated soon, as they are getting more information from their consultant in charge of evaluating this item for Pinellas County.

PPC Action:	***CPA Action:***

The Salaries and Benefits line items have been adjusted somewhat from last month as well. This is due to a refinement of our estimates of workload between the PPC and MPO, as well as anticipated staff positions to be filled during the current fiscal year.

III. BUDGET SCHEDULE

As stated last month, our FY16 audit is still held up do to pending information from the Florida Retirement System, so the FY17 budget may be further adjusted as this information comes in. For now here is the PPC meeting schedule for the FY17 budget, and related items:

- February – FY16 Audit approval (delayed to May)
- March – FY17 Preliminary Budget Discussion (completed)
- April – FY17 Preliminary Budget Discussion
- May – FY16 Audit approval, FY17 Work Program draft, and FY16 Mid-Year Budget Amendment
- June – Annual and 5-Year Work Programs, and Annual Budget and Millage Rate review
- July – Audit Services Renewal/Reselection, Annual Budget and Millage Rate approval/recommendation, Annual and 5-Year Work Program adoption
- September – Pinellas County Board of County Commissioners Public Hearing to review and approve the Council's millage rate, based on our approved budget

IV. ATTACHMENTS

Attachment 1 FY17 PPC Budget Draft

Attachment 1

FY17 PPC Budget Draft

13-Apr-16

REVENUES		
INCOME ACCOUNT		
Projected Fund Balance	$	533,700
Interest	$	600
Tax Revenue	$	951,700
Local Assistance Contract Services	$	20,000
MPO Charges for Services (Revenue)	$	1,679,300
Total Revenues	**$**	**3,185,300**
TOTAL RESOURCES	**$**	**3,185,300**
EXPENDITURES		
PAYROLL ACCOUNT		
Salaries	$	1,659,600
Benefits	$	547,900
Subtotal	**$**	**2,207,500**
OPERATING ACCOUNT		
Contractual Support Services	$	155,000
Technical Assistance Grants	$	50,000
Rent	$	77,400
Equipment & Furnishings	$	10,000
Telephone	$	3,000
Mail	$	2,000
Advertising Notice	$	25,000
Printing/Reproduction	$	15,000
Office Supplies/Materials	$	7,000
Prop. App. & Tax Coll. Commissions	$	30,000
Intergovernmental Services	$	89,200
Risk Management	$	8,100
Travel	$	8,000
Fleet O&M	$	4,000
Communications, Advocacy, & Education	$	10,000
Audit	$	15,000
Council Activities	$	6,000
Contingency	$	7,500
Subtotals	**$**	**522,200**
TOTAL EXPENDITURES	**$**	**2,729,700**
RESERVES		
RESERVE ACCOUNT		
10% of Expenditures (Budgeted Contingency)	$	272,970
Ending Unassigned Fund Balance	$	182,630
Total Reserves	**$**	**455,600**
TOTAL EXPENDITURES + RESERVES	**$**	**3,185,300**
MILLAGE RATE 0.0150		

PINELLAS PLANNING COUNCIL	PPC Meeting April 13, 2016	*Agenda Item* *V.B*	Verbal Reports

I. RECOMMENDATION

Council receive and discuss verbal reports (information only - no action required).

II. BACKGROUND

Those items that do not require a written staff report or that have arisen subsequent to the preparation of the agenda will be covered by the Executive Director for the information of, and discussion by, the Council as is appropriate.

PPC Action:	***CPA Action:***

PINELLAS PLANNING COUNCIL	PPC Meeting April 13, 2016	*Agenda Item* *VI.A*	Other Council Business

I. RECOMMENDATION

Council identify and discuss as determined appropriate.

II. BACKGROUND

The Councilmembers typically bring up items of interest to the Council other than those on the regular agenda.