

**PINELLAS COUNTY  
JUVENILE DETENTION ALTERNATIVES INITIATIVE (JDAI)  
EXECUTIVE COMMITTEE  
BY-LAWS**

**Name**

The name of the entity described herein shall be the "Pinellas County Juvenile Detention Alternatives Initiative Executive Committee" ("JDAI Executive Committee").

**Purpose**

The JDAI Executive Committee shall serve in an advisory capacity to the Pinellas County Board of County Commissioners, and the Florida Department of Juvenile Justice.

The Juvenile Detention Alternatives Initiative is a project of the Annie E. Casey Foundation. JDAI promotes changes to policies, practices, and programs to reduce reliance on secure confinement; improve public safety; reduce racial disparities and bias; save taxpayers' dollars; and stimulate overall juvenile justice reforms.

**Membership**

The JDAI Executive Committee voting members shall consist of a minimum of the following persons or their authorized designees: Sixth Judicial Circuit Unified Family Court Pinellas County Judge; Department of Juvenile Justice Chief Probation Officer of the Sixth Judicial Circuit; Pinellas County Commissioner; Pinellas County School Board Member; the State Attorney of the Sixth Judicial Circuit; the Public Defender of the Sixth Judicial Circuit; the Executive Director of the Juvenile Welfare Board; the Chief of the Clearwater Police Department; the Chief of the St. Petersburg Police Department; the Pinellas County Sheriff; and the Chief of the Pinellas County Schools Police.

There is no term limit for serving on the JDAI Executive Committee. Vacancies that occur on the JDAI Executive Committee as a result of resignation shall be filled by recommendation of the JDAI Executive Committee and confirmed by a majority vote of the JDAI Executive Committee. A member of the JDAI Executive Committee may resign by presenting a written statement of intention to the Chairperson 30 days prior to the effective date of resignation.

Any member who misses 3 consecutive meetings of the JDAI Executive Committee without being excused by the Chairperson is subject to removal from the JDAI Executive Committee.

**Officers**

1. The officers of the JDAI Executive Committee shall be a Chair, a Vice Chair, and a Secretary.
2. The Chairperson shall be a Sixth Judicial Circuit Unified Family Court Pinellas County Judge.
3. The Vice Chairperson shall be a Pinellas County Board of County Commissioner.
4. The Secretary shall be the Pinellas County JDAI Coordinator.

**Meetings**

The JDAI Executive Committee meets quarterly at a time and place determined and announced by the Pinellas County JDAI Coordinator. All meeting activities of the JDAI Executive Committee are organized by the Pinellas County JDAI Coordinator. The Pinellas County JDAI Coordinator is an employee of the Department of Justice and Consumer Services, a department under the Pinellas County Board of County Commissioners.

A majority of the JDAI Executive Committee shall constitute a quorum for the transaction of business at any meetings. The act of a majority of the JDAI Executive Committee present at a

meeting at which a quorum is present shall be the act of the JDAI Executive Committee, unless the act of a greater number is required by law.

All meetings of the JDAI Executive Committee shall comply with the Sunshine Law, Florida Statute 286.011.

### **Subcommittees**

The JDAI Executive Committee shall create subcommittees as they deem appropriate. Members of the JDAI Executive Committee are encouraged to participate or delegate participation in all subcommittees.

Subcommittees shall encourage public participation.

The products of the subcommittees are to be approved by the JDAI Executive Committee prior to implementation.

All meetings of the JDAI subcommittees shall comply with the Sunshine Law, Florida Statute 286.011.

### **Amendments**

These by-laws may be amended by a majority vote of the entire JDAI Executive Committee.

### **Scope of Activities**

The activities of the JDAI Executive Committee will include the following:

1. Review subcommittee proposals and recommend to the Board of County Commissioners and the Department of Juvenile Justice (DJJ) as necessary.
2. Direct and evaluate the performance of Pinellas County's JDAI efforts.

### **Authority of Chairperson**

The Chairperson or Vice Chairperson of the JDAI Executive Committee shall have the authority to send letters and other correspondence on behalf of the JDAI Executive Committee without prior approval as necessary and consistent with the Purpose of the JDAI Executive Committee as provided for in these bylaws.

The Chairperson shall inform the JDAI Executive Committee and provide a copy of any correspondence sent under this authority at the next regularly scheduled meeting of the JDAI Executive Committee. Any JDAI Executive Committee member opposed to the action of the Chairperson may object and call for a vote to rescind said action.

Adopted by motion at the July 28, 2014 meeting of the JDAI Executive Committee.