

MOBILE MEDICAL UNIT ADVISORY COUNCIL

HHS|HRSA – PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS
HEALTH CARE FOR THE HOMELESS GRANT | #H80CS00024

MEETING AGENDA

SEPTEMBER 6, 2016 | 3:00 PM – 4:30 PM
JUVENILE WELFARE BOARD, 14155 58TH STREET N, CLEARWATER FL 33760
CONFERENCE CALL-IN: DIAL 1-727-582-2255; PASSCODE: 718007

Welcome | Introductions

1. Chairman's Report

- i) Recruitment/Appointment/Removal of Members Informational
- ii) Consent Agenda Action/Vote
 - Approval of Minutes, August 2, 2016
 - Credentialing & Privileging of Additional Providers
- iii) Unfinished Business/Follow-Up
 - UPass Program Update – *Lourdes Benedict* Informational

2. Governance/Operations

- i) Strategic Planning/Focus Group Sub-Committee Updates – *Daisy Rodriguez* Informational
 - New HCH Monthly Email Update/Newsletter
- ii) MMU/Bayside Health Clinic Calendar – *Drew Wagner* Informational
- iii) Patient Satisfaction Survey Results – *Drew Wagner/Dr. Chitra Ravindra* Informational

3. Fiscal

- i) Notice of Awards – *Elisa DeGregorio* Action/Vote

4. Clinical

- i) HCH Client Trend Reports – *Drew Wagner* Informational

5. Other Updates

- i) New Business Informational

Adjournment | Next Meeting: Tuesday, October 4, 2016 @ 3:00 pm, Juvenile Welfare Board

TAB 1 – CONSENT AGENDA

- **Meeting Minutes – August 2, 2016**
- **Credentialing & Privileging of Providers**

**Minutes of the Monthly Meeting of the
Mobile Medical Unit Advisory Council (MMUAC)
August 2, 2016 | 3:00 pm**

Location of Meeting:

Juvenile Welfare Board
14155 58th Street North
Clearwater, FL 33760

Present at Meeting: Sgt. Zachary Haisch, Jerry Wennlund, Nicole Fischer*, Pam Long, Valerie Leonard*, Sean Murphy*, and Rhonda Abbott. Staff and community members present: Drew Wagner, Daisy Rodriguez, Rhonda O'Brien., Dale Williams, and Elisa DeGregorio. (*Consumer)

The regular meeting of the Mobile Medical Unit Advisory Committee (MMUAC) was called to order at 3:14 pm.

i. Chairman's Report

- i. **New Member Appointment:** No new members.
- ii. **Approval of Previous Minutes:** A motion to approve the minutes dated July 12, 2016 was made by Rhonda Abbott and seconded by Sgt. Haisch. The Council **unanimously approved** the minutes.
- iii. **Credentialing & Privileging:** No additional providers recommended this month.
- iv. **Unfinished Business:** In follow-up to last month's meeting, the following items were discussed:
 - a. **HEP/Lealman Van Locations:** Per our discussion last month, Lealman will not be added as a location for the MMU Van. Dr. Choe from the FL Dept. of Health was to respond to Mr. Brickfield. Mr. Wagner would follow up to see if he has yet.
 - b. **UPass Implementation:** Following previous discussions by the Council and internal meetings with staff and leadership, the department has decided for those clients applying for enrollment who do not intend to set up a medical appointment, should go to a County Human Services office to complete their enrollment. Those clients who are setting up a medical appointment, may complete their enrollment at the Bayside Health Clinic or MMU Van. This decision was made to ensure that clinical staff providers are serving those clients seeking medical care only and not serving as an extension of the County's eligibility specialists for clients seeking to obtain the bus pass only.

Mr. Wagner reported that upon implementation of the sign-in sheets at Bayside, he reported that from June 16 through August 1 clients signed in for the following reasons:

- New applications 231 clients
- Renewals 144 clients
- Bus Passes..... 262 clients
- Dental Appointments 202 clients
- Medical Appointments 497 clients

Mr. Dale Williams reported that the van now has the ability to produce the new enrollment blue card/bus pass after experiencing technical issues upon implementation of the program.

I. Governance/Operations

- i. **Strategic Planning:** Ms. Rodriguez updated the Council that the revised brochure was in the final stages of editing and that the new contact list for email distribution was nearly completed. Ms. Rodriguez has also been communicating with hospital care coordinators and would be distributing the brochures through them as well as homeless service providers.
- ii. **MMU Calendar:** The August calendar (included in the meeting packet) for the MMU and Bayside was presented to the Council by Andrew Wagner. Mr. Wagner noted that there were no significant changes for this month and that we are happy to have back all our doctors to resume full business hours this month. He noted that patient volume at HEP is still low and that he is meeting with HEP leadership at Bayside clinic on Thursday to discuss the patient numbers and develop any other strategies to increase patient attendance.

Ms. Rodriguez also shared with the Council that in a recent meeting with Florida Hospital North (Tarpon Springs) that they expressed concern regarding no homeless medical services north of Clearwater. She suggested that as we look to consider any changes to the MMU locations, we do our research on the homeless population in Tarpon Springs. Sgt. Haisch suggested that when doing our research to make sure we understand how much of the Tarpon Springs population is coming in from Pasco County.

Mr. Wagner announced that he will be on vacation August 9-23rd and that he has staff filling in in his absence.

- iii. **Patient Satisfaction Surveys:** The results from the July 2016 patient satisfaction survey were distributed to the Council in the meeting packet. 48 surveys were received and continue to show good marks for the clinic with very few “never” or “sometimes” responses. One additional “overall” question would be added to the existing survey next month and a separate dental survey was in development.

Ms. Leonard raised a concern that she has heard from some clients about specific physicians not listening to a client’s concerns. This isn’t reflected on the patient satisfaction survey, but anecdotal feedback she is hearing. Mr. Wagner asked her to encourage those clients to complete the survey with specific feedback about the clinician so that it can be documented and addressed with the physician.

II. Fiscal

- i. **Notice of Awards:** Ms. DeGregorio reported that have no new Notice of Awards to present this month.

III. Clinical

- i. **Trend Report for Patient Counts/Encounters:** A copy of the July trend report was provided to the Council members indicating that a total of 1487 unduplicated patients were recorded from January

1st through July 31st for the program. The numbers are still down slightly from the same time period last year but have been picking up.

Dental: A copy of the dental trend report was provided to the Council as requested showing that since Bayside has opened on April 18th through June 30th, the clinic saw 196 unduplicated clients in 562 encounters. Overall, all HCH clients receiving dental care totaled 280 clients in 768 encounters at all dental locations in the County.

Phone: Mr. Wagner also presented the July **call volume report** for the Bayside Clinic/HCH program. In the month of July, the health center received 2042 phone calls broken down as follows:

- 138 Pressed 1 for Office Hours/Locations
- 654 Pressed 2 for Medical Appointments/Cancellations
- 151 Pressed 3 for Dental Appointments/Cancellations
- 167 Pressed 4 for Behavioral Health
- 37 Pressed 5 for Specialty Care
- 496 Pressed 6 for All Other Questions
- 176 Pressed 0 for the Operator
- 223 Timed Out/Error

Since our last meeting we have added the Press 4/5 for Behavioral Health/Specialty which directs calls to 2 other individuals with voicemail capability. We also added a second individual who is available to answer all calls that the receptionist would receive. We are still looking at voicemail options for those waiting on hold for a long period of time.

- ii. **Patient Centered Medical Home:** Ms. Rodriguez reported that the County received the official letter and certificate for the Level One Recognition from NCQA. It will be framed and hung at Bayside/MMU and distributed to the Council at the next meeting.

IV. **Other Updates**

- i. **New Business:**

Goodwill Work Release Clients are now showing up in large groups (5-10 females at once) at the clinic every day to obtain medical care. Mr. Wagner noted that it is difficult to see that many clients in the time permitted by Goodwill under their work release requirements. It is suspected that they are coming because 1) they have a landline in which to report back to Goodwill on; and 2) that most are doing coming as a means to leave Goodwill for a few hours as a place to go.

It was recommended that we obtain a contact at Goodwill and find out what we can do to educate their clients who are seeking medical care to better improve the flow and accommodate the clients. This may include providing applications on-site at Goodwill for completion prior to arriving at the clinic; providing additional education material or orientations for clients.

Sgt. Haisch and Rhonda Abbott offered to find a contact name for Goodwill for Mr. Wagner.

Pharmacy Prescriptions/ER Discharge: Ms. Leonard asked about the process for obtaining prescriptions received at the ER after discharge, as she has run into a few clients who have complained about not receiving medications prescribed by the hospital. Mr. Wagner and Ms. Rodriguez explained that the pharmacies who receive a prescription from a blue card/County

program member will receive a 3-day minimum supply (sometimes more depending on the day filled) which allows the client to return to their primary care physician at the MMU/Bayside. At that time, the physician will follow-up on the clients recent ER visit, discharge plan, and fill the remaining prescription. They emphasized that if the client does not return to their primary care doctor, they will not receive the rest of the prescription.

Rhonda Abbott asked how that 72 hour follow-up with the primary care physician is going given the target population? Ms. Rodriguez suggested that it is an on-going process to communicate with hospital discharge planners to communicate the information to the clients and that it is an on-going topic at quarterly hospital meetings. The health center staff do not always know when a client has been to the ER/hospitalized, so it is imperative for the client to understand the process and for the hospital staff to also understand and communicate with clients.

Behavioral Health Referrals/Wait Times: During the patient satisfaction survey discussion, an issue was raised by Ms. Fischer regarding Directions for Living telling her that they were not accepting new clients despite having a referral.

Sean Murphy added that he was aware of three clients who have gone to Patsy/John, our BayCare providers and then have been referred on to Directions for Living staff (Monica/Dharti). These clients are benefiting from a new grant from AHCA that has allowed us to have on-site mental health counselors available to serve clients who screen above a certain score for urgent/emergency needs. Discussion continued around the process/flow of clients under this new grant vs. routine referrals. Rhonda Abbott asked if we could get a one-page fact sheet about the grant and somehow communicate to clients about the new program/services/flow. Jerry Wennlund added that there is a shortage nationally for mental health services and that we should continue to monitor the time it takes to get an appointment with a clinician vs. a case manager. Mr. Wagner added that while we are still working to improve the client flow and referral tracking for clients that we are doing much better on wait times than previously.

The meeting was adjourned at 4:54 pm.

The next meeting will be held at **3:00 p.m. on Tuesday, September 6, 2016 at Juvenile Welfare Board.**

**BOARD OF COUNTY
COMMISSIONERS**

Dave Eggers
Pat Gerard
Charlie Justice
Janet C. Long
John Morroni
Karen Williams Seel
Kenneth T. Welch



PINELLAS COUNTY HEALTH PROGRAM UPDATE

URGENT, PLEASE READ!

The bus pass program will change on Labor Day, September 5, 2016.

For clients who obtained U-Pass Bus Pass between May 31, 2016 and August 19, 2016:

Starting Monday, August 22nd, existing U-Pass clients must go to one of the four PSTA customer service centers listed below to get a September pass before September 5th. **On September 5th, clients will not be able to use the blue card anymore as their bus pass.** Clients should not throw the blue card away, it will still be used as their health program card. Each month, when this pass is almost expired (after 30 days), they will need to go back to one of the 4 PSTA customer service centers to pick up a new paper bus pass. Clients need to show their blue card to PSTA and they will issue a new paper bus pass each month until the blue card expires. Continued eligibility for the bus pass program will be reviewed upon the next certification.

The PSTA customer service centers are as follows:

- Grand Central Station
3180 Central Avenue, St. Petersburg, FL 33701
- Downtown St. Petersburg
340 2nd Avenue N., St. Petersburg, FL 33701
- Downtown Clearwater (Park Street)
525 Park Street, Clearwater, FL
- Pinellas Park Transfer Center
3801 70th Ave. North, Pinellas Park, FL

For clients who did not obtain a U-Pass during this timeframe above:

Please call or stop by a Pinellas County Human Services office to review transportation programs available.

If you have any questions, please come to one of our offices or call (727) 582-7709.

Sincerely,

Pinellas County Human Services

PLEASE ADDRESS REPLY TO:
Pinellas County Human Services
440 Court Street, 2nd Floor
Clearwater, FL 33756
PHONE: (727) 464-8400
FAX: (727) 464-8454
V/TDD: (727) 464-4062

WEBSITE: www.pinellascounty.org

TAB 2 – GOVERNANCE/OPERATIONS

- **Strategic Planning/Focus Group Update**
- **Monthly Calendar**
- **Patient Satisfaction Survey Results**

DeGregorio, Elisa N

From: DeGregorio, Elisa N
Sent: Wednesday, August 31, 2016 9:40 AM
To: DeGregorio, Elisa N
Subject: NEW - Pinellas County Health Care for the Homeless Program - Monthly Update - September
Attachments: September MMU Calendar 2016.docx; PCHP_HCH Bus Pass Program Changes_PLEASE READ.docx; Vision Screening Clinics - SEPT 2016.pdf

HEALTHCARE FOR THE HOMELESS PROGRAM MOBILE MEDICAL UNIT & BAYSIDE HEALTH CLINIC

SEPTEMBER 2016

Welcome to the Pinellas County's Health Care for the Homeless Program new Monthly Update. This monthly publication will deliver the monthly calendar, announcements and upcoming events for the Health Care for the Homeless program. The Pinellas County Human Services Department and our partners at the Florida Department of Health are committed to providing quality care for our County's homeless residents.

Please pass this on to those in your organization who will benefit from the information.

If you forwarded this email by a friend, subscribe [here](#).

If you wish to be removed from this list, please reply with the word "Remove" in the subject line.

Monthly Calendar

The [September Calendar](#) for the Mobile Medical Unit and Bayside Health Clinic.

Did you know? The new Bayside Health Clinic, which opened on April 18, 2016, is open until 8:00 pm Monday through Thursday and on Saturdays from 8:00 am – 12:00 noon. Take advantage of these extended extra hours...walk-in appointments available...visit us at 14808 49th Street, Clearwater, FL 33762.

Announcements

☞ **Tropical Depression #9 – [Pinellas County Emergency Management](#)** officials are preparing for the potential impacts of Tropical Depression #9 in the Gulf of Mexico. In response to the possibility of flooding, Pinellas County is taking proactive steps to ensure the safety and health of our citizens. Residents are also advised to sign up for Alert Pinellas at www.pinellascounty.org/alertpinellas to receive emergency notifications regarding situations that may impact them.

☞ **Bus Pass Program Changes – Effective September 5, 2016 (see attached)**
*Pinellas County is making a change to the new bus pass program rolled out this summer that will affect your clients. Effective September 5th, Pinellas County Health Program clients may no longer use their "blue card" for their bus pass. Clients will need to visit one of PSTA's customer service centers (Grand Central or 2nd Ave in St. Petersburg, Park Street in Clearwater, or 70th Ave in Pinellas Park) and show their blue card to obtain a 30 day paper bus pass. Clients will need to visit PSTA each month to obtain a new monthly pass. **See attached for the program changes** and please share this with your clients. Thank you and we apologize for any inconvenience.*

☞ **Substance Abuse – Medication Assisted Treatment Program Now Available**

The Health Resources and Services Administration (HRSA), awarded Pinellas County with the Medication Assisted Treatment grant that will 1) increase the number of patients screened for substance use disorders and connected to treatment, 2) increase the number of patients with access to MAT for opioid use and other substance use disorder treatment, and 3) provide training and educational resources to help health professionals make informed prescribing decisions. If you know a homeless individual seeking to address their substance abuse problems, contact the health center for more information – call 727-464-7866

Mental Health Services – Urgent Care Available for Clients Same Day

Pinellas County has recognized that behavioral health continues to be a pervasive concern within our communities, often affecting the physical health and safety of our most vulnerable citizens. A critical lack of funding has impacted the availability and integration of services and information sharing, inhibiting stability for many individuals. The result is a greater demand for deep-end, expensive crisis care and repeated entry into the criminal justice system and emergency rooms. A new grant award from AHCA has funded 4 licensed mental health counselors that will be located on-site at Bayside Health Clinic and with our Mobile Medical Van. The program is designed to meet an immediate need for behavioral health/substance abuse stabilization and intervention. The additional behavioral health staff will be available for assessment and treatment for mental illness and/or substance abuse. The role of these specialists will be both to intervene during mental health and substance abuse crises, stabilize, and refer to treatment, and, where indicated, engage in longer term treatment as appropriate. We are pleased to be partnering with BayCare Behavioral Health, Directions for Living and the Florida Department of Health in Pinellas County on this program.

Patient Centered Medical Home Recognition Achieved

Pinellas County was notified this month that it achieved Level One Patient Centered Medical Home recognition from the National Committee on Quality Assurance. The patient-centered medical home is a way of organizing primary care that emphasizes care coordination and communication to transform primary care into "what patients want it to be." Medical homes can lead to higher quality and lower costs, and can improve patients' and providers' experience of care. - See more at: <http://www.ncqa.org/programs/recognition/practices/patient-centered-medical-home-pcmh#sthash.YTcmYSkl.dpuf>

Upcoming Events

Vision Screening (see attached)

- Friday, September 2, 2016; 9:00 am – 12:00 pm; FL DOH, St. Petersburg, 205 Dr. Martin Luther King Jr. St., N., Room 2-183
- Monday, September 19, 2016; 9:00 am – 12:00 pm; FL DOH, St. Petersburg, 205 Dr. Martin Luther King Jr. St., N., Room 2-183

Mobile Medical Unit Advisory Council

Next Meeting: Tuesday, September 6, 2016 @ 3:00 pm, Juvenile Welfare Board

The Mobile Medical Unit Advisory Council is the governing board for the Health Care for the Homeless Program. Community feedback and consumer participation is key to the success of the program...come join the discussion. Meetings are held the first Tuesday of every month at 3:00 pm at the Juvenile Welfare Board office.

If you forwarded this email by a friend, subscribe [here](#).

If you wish to be removed from this list, please reply with the word "Remove" in the subject line.

September 2016

Mobile Medical Unit Calendar

<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>
			1 <u>St. Petersburg</u> Salvation Army ARC 5885 66 th St. North St. Petersburg, FL 33709 8:30am – 5:00 pm	2 <u>St. Petersburg</u> Salvation Army One Stop 1400 4 th St. South St. Petersburg, FL 33701 8:30am – 4:00 pm
5 <u>No Service</u> <u>Labor Day Holiday</u>	6 <u>St Petersburg</u> SVDP Center of Hope 401 15th Street North St. Petersburg, FL 33713 8:30am – 5:00 pm MMUAC Meeting 3:00 pm JWB	7 <u>Clearwater</u> Pinellas Hope 5726 126 th Ave. North Clearwater, FL 33760 8:30am – 3:30 pm VAN Maintenance 3:30 pm - 5:00 pm	8 <u>St. Petersburg</u> Salvation Army ARC 5885 66 th St. North St. Petersburg, FL 33709 8:30am – 5:00 pm	9 <u>St. Petersburg</u> Salvation Army One Stop 1400 4 th St. South St. Petersburg, FL 33701 8:30am – 4:00 pm
12 <u>Clearwater</u> SVDP Soup Kitchen 1340 Pierce Street Clearwater, FL 33756 8:30am – 12:00 pm Staff meeting Mid County 1:00 pm -4:00 pm	13 <u>Clearwater</u> HEP 1051 Holt Ave Clearwater, FL 33755 8:30am – 3:00 pm VAN Maintenance 3:00 pm - 5:00 pm	14 <u>Clearwater</u> Pinellas Hope 5726 126 th Ave. North Clearwater, FL 33760 8:30am – 5:00 pm	15 <u>St. Petersburg</u> Salvation Army ARC 5885 66 th St. North St. Petersburg, FL 33709 8:30am – 5:00 pm	16 <u>St. Petersburg</u> Salvation Army One Stop 1400 4 th St. South St. Petersburg, FL 33701 8:30am – 12:00 pm
19 <u>Clearwater</u> SVDP Soup Kitchen 1340 Pierce Street Clearwater, FL 33756 8:30am – 12:30 pm 1051 Holt Ave Clearwater, FL 33755 1:30pm – 5:00 pm	20 <u>St Petersburg</u> SVDP Center of Hope 401 15th Street North St. Petersburg, FL 33713 8:30am – 5:00 pm	21 <u>Clearwater</u> Pinellas Hope 5726 126 th Ave. North Clearwater, FL 33760 8:30am – 3:30 pm VAN Maintenance 3:30 pm - 5:00 pm	22 <u>St. Petersburg</u> Salvation Army ARC 5885 66 th St. North St. Petersburg, FL 33709 8:30am – 5:00 pm	23 <u>St. Petersburg</u> Salvation Army One Stop 1400 4 th St. South St. Petersburg, FL 33701 8:30am – 4:00 pm
26 <u>Clearwater</u> SVDP Soup Kitchen 1340 Pierce Street Clearwater, FL 33756 8:30am – 12:30 pm HEP 1051 Holt Ave Clearwater, FL 33755 1:30pm – 5:00 pm	27 <u>Clearwater</u> HEP 1051 Holt Ave Clearwater, FL 33755 8:30am – 4:00 pm VAN Maintenance 4:00 pm - 5:00 pm	28 <u>Clearwater</u> Pinellas Hope 5726 126 th Ave. North Clearwater, FL 33760 8:30 am–5:00 pm	29 <u>St. Petersburg</u> Salvation Army ARC 5885 66 th St. North St. Petersburg, FL 33709 8:30am – 5:00 pm	30 <u>St. Petersburg</u> Salvation Army One Stop 1400 4 th St. South St. Petersburg, FL 33701 8:30am – 4:00 pm

***No Appointment Necessary--Walk-ups Preferred** Last appointment 30 minutes before closing time*

www.pinellascounty.org/humanservices 727-453-7866

September 2016

Bayside Health Clinic Calendar

14808 49th St. No.
Clearwater, FL 33762

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

			1 <u>Clearwater</u> Bayside Clinic 8:00 am – 8:00 pm	2 <u>Clearwater</u> Bayside Clinic 8:00 am - 5:00 pm	3 <u>No Service</u> <u>Labor Day Holiday</u>
5 <u>No Service</u> <u>Labor Day Holiday</u>	6 <u>Clearwater</u> Bayside Clinic 8:00 am - 8:00 pm MMUAC Meeting 3:00 pm JWB	7 <u>Clearwater</u> Bayside Clinic 8:00 am – 8:00 pm	8 <u>Clearwater</u> Bayside Clinic 8:00 am – 8:00 pm	9 <u>Clearwater</u> Bayside Clinic 8:00 am – 5:00 pm	10 <u>Clearwater</u> Bayside Clinic 8:00 am- 12:00 pm
12 <u>Clearwater</u> Bayside Clinic 8:00 am – 12:00 pm 5:00 pm to 8:00 pm Staff meeting Mid County 1:00 pm -4:00 pm	13 <u>Clearwater</u> Bayside Clinic 8:00 am - 8:00 pm	14 <u>Clearwater</u> Bayside Clinic 8:00 am – 8:00 pm	15 <u>Clearwater</u> Bayside Clinic 8:00am – 5:00 pm	16 <u>Clearwater</u> Bayside Clinic 8:00am – 12:00 pm	17 <u>No Services</u>
19 <u>Clearwater</u> Bayside Clinic 12:00 pm - 8:00 pm	20 <u>Clearwater</u> Bayside Clinic 8:00 am - 8:00 pm	21 <u>Clearwater</u> Bayside Clinic 8:00 am – 8:00 pm	22 <u>Clearwater</u> Bayside Clinic 8:00 am – 8:00 pm	23 <u>Clearwater</u> Bayside Clinic 8:00 am – 5:00 pm	24 <u>Clearwater</u> Bayside Clinic 8:00 am- 12:00 pm
26 <u>Clearwater</u> Bayside Clinic 8:00 am - 8:00 pm	27 <u>Clearwater</u> Bayside Clinic 8:00 am -8:00 pm	28 <u>Clearwater</u> Bayside Clinic 8:00 am – 8:00 pm	29 <u>Clearwater</u> Bayside Clinic 8:00 am – 8:00 pm	30 <u>Clearwater</u> Bayside Clinic 8:00 am – 5:00 pm	

***No Appointment Necessary--Walk-ups Preferred** Last appointment 30 minutes before closing time*

www.pinellascounty.org/humanservices 727-453-7866

TAB 3 - FISCAL

- **Notice of Awards**
- **Funding Opportunities**



Grant Number: 1H79SM063331-01
FAIN: SM063331
Program Director: Daisy Rodriguez

Project Title: Pinellas County Cooperative Agreement to Benefit Homeless Individuals

Grantee Address	Business Address
PINELLAS COUNTY BOARD OF CNTY COMMISS Human Services 14 S. Ft. Harrison Ave. Clearwater, FL 337565105	Pinellas County County Administrator 14 S. Ft. Harrison Ave. Clearwater, FL 337565105

Budget Period: 09/30/2016 – 09/29/2017
Project Period: 09/30/2016 – 09/29/2019

Dear Grantee:

The Substance Abuse and Mental Health Services Administration hereby awards a grant in the amount of \$800,000 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to PINELLAS COUNTY BOARD OF CNTY COMMISS in support of the above referenced project. This award is pursuant to the authority of Sections 506, 509 & 520A of the PHS Act, as amended and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Award recipients may access the SAMHSA website at www.samhsa.gov (click on "Grants" then SAMHSA Grants Management), which provides information relating to the Division of Payment Management System, HHS Division of Cost Allocation and Postaward Administration Requirements. Please use your grant number for reference.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact your Grants Management Specialist and your Government Project Officer listed in your terms and conditions.

Sincerely yours,
Eileen Bermudez
Grants Management Officer
Division of Grants Management

See additional information below

SECTION I – AWARD DATA – 1H79SM063331-01**Award Calculation (U.S. Dollars)**

Consortium/Contractual Cost	\$800,000
Direct Cost	\$800,000
Approved Budget	\$800,000
Federal Share	\$800,000
Cumulative Prior Awards for this Budget Period	\$0
AMOUNT OF THIS ACTION (FEDERAL SHARE)	\$800,000

SUMMARY TOTALS FOR ALL YEARS	
YR	AMOUNT
1	\$800,000
2	\$800,000
3	\$800,000

*Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

Fiscal Information:

CFDA Number: 93.243
EIN: 1596000800A5
Document Number: 16SM63331A
Fiscal Year: 2016

IC	CAN	Amount
SM	C96J338	\$400,000
TI	C96N212	\$400,000

IC	CAN	2016	2017	2018
SM	C96J338	\$400,000	\$800,000	\$800,000
TI	C96N212	\$400,000		

SM Administrative Data:

PCC: CABHICOM / **OC:** 4145

SECTION II – PAYMENT/HOTLINE INFORMATION – 1H79SM063331-01

Payments under this award will be made available through the HHS Payment Management System (PMS). PMS is a centralized grants payment and cash management system, operated by the HHS Program Support Center (PSC), Division of Payment Management (DPM). Inquiries regarding payment should be directed to: The Division of Payment Management System, PO Box 6021, Rockville, MD 20852, Help Desk Support – Telephone Number: 1-877-614-5533.

The HHS Inspector General maintains a toll-free hotline for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. The telephone number is: 1-800-HHS-TIPS (1-800-447-8477). The mailing address is: Office of Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington, DC 20201.

SECTION III – TERMS AND CONDITIONS – 1H79SM063331-01

This award is based on the application submitted to, and as approved by, SAMHSA on the above-title project and is subject to the terms and conditions incorporated either directly or by reference in the following:

- a. The grant program legislation and program regulation cited in this Notice of Award.
- b. The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
- c. 45 CFR Part 75 as applicable.
- d. The HHS Grants Policy Statement.
- e. This award notice, INCLUDING THE TERMS AND CONDITIONS CITED BELOW.

Treatment of Program Income:

Additional Costs

In accordance with the regulatory requirements provided at 45 CFR 75.113 and Appendix XII to 45 CFR Part 75, recipients that have currently active Federal grants, cooperative agreements, and procurement contracts with cumulative total value greater than \$10,000,000 must report and maintain information in the System for Award Management (SAM) about civil, criminal, and administrative proceedings in connection with the award or performance of a Federal award that reached final disposition within the most recent five-year period. The recipient must also make semiannual disclosures regarding such proceedings. Proceedings information will be made publicly available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIS)). Full reporting requirements and procedures are found in Appendix XII to 45 CFR Part 75.

SECTION IV – SM Special Terms and Conditions – 1H79SM063331-01

REMARKS:

As a reminder all SAMHSA official notifications will be electronically mailed to your organization's Business Official address identified in the HHS Checklist, Part C.

This award reflects approval of the budget submitted on March 15, 2016 as part of the application.

SPECIAL TERM(s) OF AWARD:

DOMA:

On June 26, 2013, in *United States v. Windsor*, the Supreme Court held that section 3 of the Defense of Marriage Act (DOMA), which prohibited federal recognition of same-sex spouses/marriages, was unconstitutional. As a result of that decision, SAMHSA is no longer prohibited from recognizing same sex marriages. Consistent with HHS policy and the purposes of SAMHSA programs, same-sex spouses/marriages are to be recognized in the SAMHSA CABHI program. This means that, as a recipient of SAMHSA CABHI funding, you are required to treat as valid the marriages of same-sex couples whose marriage was legal when entered into. This applies regardless of whether the couple now lives in a jurisdiction that recognizes same-sex marriage or a jurisdiction that does not recognize same-sex marriage. Any same-sex marriage legally entered into in one of the 50 states, the District of Columbia, a U.S. territory or a foreign country will be recognized. However, this does not apply to registered domestic partnerships, civil unions or similar formal relationships recognized under state law as something other than a marriage.

Disparity Impact Statement (DIS):

By November 30, 2016:

You must submit an electronic copy of a disparity impact statement to the Government Project Officer (GPO) and Grants Management Specialist (GMS) as identified under Contacts on this notice of award. The disparity impact statement should be consistent with information in your application regarding access, *service use and outcomes for the program and include three components as described below. Questions about the disparity impact statement should be directed to your GPO. Examples of disparity impact statements can be found on the SAMHSA website at <http://www.samhsa.gov/grants/grants-management/disparity-impact-statement>.

*Service use is inclusive of treatment services, prevention services as well as outreach, engagement, training, and/or technical assistance activities.

The disparity impact statement, in response to the Special Term of Award, consists of three components:

1. Proposed number of individuals to be served by subpopulations in the grant implementation area should be provided in a table that covers the entire grant period. The disparate population(s) should be identified in a narrative that includes a description of the population and rationale for how the determination was made.
2. A quality improvement plan for how you will use your program (GPRA) data on access, use and outcomes to monitor and manage program outcomes by race, ethnicity and LGBT status, when possible. The quality improvement plan should include strategies for how processes and/or programmatic adjustments will support efforts to reduce disparities for the identified sub-populations.
3. The quality improvement plan should include methods for the development and implementation of policies and procedures to ensure adherence to the Enhanced Culturally and Linguistically Appropriate Services (CLAS) Standards and the provision of effective care and services that are responsive to:
 - a. Diverse cultural health beliefs and practices;
 - b. Preferred languages; and
 - c. Health literacy and other communication needs of all sub-populations within the proposed geographic region.

Housing Term of Award:

In accordance with the requirement in the Funding Opportunity Announcement, permanent housing is required for all enrolled individuals or families who experience chronic homelessness and veterans who experience homelessness or chronic homelessness in the grant project. SAMHSA grant funds may not be used to fund housing.

Braided Funding:

This award reflects joint funding from SAMHSA's Center for Substance Abuse Treatment (CSAT) and Center for Mental Health Services (CMHS). Although CSAT and CMHS funds are jointly funding a spectrum of infrastructure, behavioral health treatment and recovery support services, each source of funding must be separately accounted for in a formal accounting system.

Based on the type of funding received:

CSAT and CMHS funds may be used for infrastructure development, evaluation, screening and assessment, and treatment and recovery support services for individuals with co-occurring mental and substance use disorders.

- Only CMHS funds can be used to pay for treatment and recovery support services for

individuals who have only serious mental illness or serious emotional disturbance. CMHS funds **may not** be used to pay for treatment and recovery support services for individuals with **only** a substance use disorder.

- Only CSAT funds can be used to pay for treatment and recovery support services for individuals who have only a substance use disorder. CSAT funds **may not** be used to pay for treatment and recovery support services for individuals with **only** serious mental illness or serious emotional disturbance.

Local Government/Community Recipients may use:

- Community grantees may use up to 10 percent of the total grant award for infrastructure development/improvements.
- Community grantees may use no more than 10 percent of the award amount for data collection, performance measurement, performance assessment, and evaluation.

State, Local Governments, and Community Recipients may use:

- Not less than 70% of the total grant award for the provision of treatment and recovery support services for the population(s) of focus.

When completing the Federal Financial Reports (FFR/SF-425) in the Remarks Section (box #12), the grantee must **track and report the use of funds separately** based on the expenditures reported in their formal accounting system.

SPECIAL CONDITIONS OF AWARD:

REVISED BUDGET:

By October 31, 2016, you must:

- Identify Project Director and include their level of effort.
- submit the Project Director's biographical sketch/resume

STANDARD TERMS OF AWARD:

Refer to the following SAMHSA website for Standard Terms of Award:

<http://www.samhsa.gov/grants/grants-management/notice-award-noa/standard-terms>
conditions (**COOPERATIVE AGREEMENT**)

Key staff (or key staff positions, if staff has not been selected) are listed below:

Daisy Rodriguez, Project Director @ Unspecified level of effort

All changes in key staff including level of effort must be sent electronically to the GPO including a biographical sketch and other documentation and information as stated above who will make a recommendation for approval or disapproval to the assigned Grant Management Specialist. Only the GPO, SAMHSA may approve KeyStaff Changes.

REPORTING REQUIREMENTS:

Submission of a Programmatic Bi-annual Report is due no later than the dates as follows:

1st Report - April 30, 2017
2nd Report - October 31, 2017

**Please submit your Programmatic Bi-annual Report to
DGMPProgressReports@samhsa.hhs.gov and copy your Program Official.
(HARD COPIES SUBMISSION IS NOT REQUIRED)**

Failure to comply with the above stated terms and conditions may result in suspension, classification as High Risk status, termination of this award or denial of funding in the future.

All responses to special terms and conditions of award and post award requests may be electronically mailed to the Grants Management Specialist and to the Program Official as identified on your Notice of Award.

It is essential that the Grant Number be included in the SUBJECT line of the email.

CONTACTS:

Dorrine Gross, Program Official
Phone: (240) 276-1898 **Email:** dorrine.gross@samhsa.hhs.gov

Tomara Baker, Grants Specialist
Phone: (240) 276-1407 **Email:** Tomara.Baker@samhsa.hhs.gov

TAB 4 – CLINICAL

- **PATIENT TREND REPORT:** The trend report for August 2016 is attached.
- **DENTAL TREND REPORT**
- **BAYSIDE PHONE TREND REPORT**

The 2017 patient target for unduplicated patients is 2,940.

MMU and Safe Harbor/Bayside 2015-2016 Trend Report for Unduplicated Patients & Qualified Medical Encounters by RM O'Brien

Data source: NextGen EPM 9/6/16 starting @7:39 AM ; and 2015-2016 Trend Reports

Unduplicated Patients				
Calendar Month	2016 Totals			2015 Totals
	Monthly increase, all sites except Safe Harbor	Safe Harbor/Bayside ONLY monthly increase	Monthly <u>cumulative</u> including expanded clinic, Safe Harbor	Monthly <u>cumulative</u> including expanded clinic
January	216	135	351	413
February	154	65	570	626
March	104	63	737	840
April	71	107	915	1024
May	78	99	1092	1165
June	50	171	1313	1354
July	53	121	1487	1512
August	35	135	1657	1657
September				1794
October				1980
November				2109
December				
Total for year	<u>761</u>	<u>896</u>	1657	2241* less 2 test patients

Qualified Medical Encounters				
Calendar Month	2016 Totals			2015 Totals
	Monthly increase, all sites except Safe Harbor	Safe Harbor/Bayside ONLY monthly increase	Monthly <u>cumulative</u> including expanded clinic, Safe Harbor	Monthly <u>cumulative</u> including expanded clinic
January	252	209	461	505
February	276	165	902	991
March	257	179	1338	1542
April	222	261	1821	2117
May	270	225	2316	2587
June	239	314	2869	3148
July	210	314	3393	3708
August	213	383	3989	4208
September				4715
October				5371
November				5841
December				
Total for year	<u>1939</u>	<u>2050</u>	3989	6375

MMU and Safe Harbor/Bayside Unduplicated Patients report for 1/1/16-8/31/16 by RM O'Brien

Data source: NextGen EPM 9/6/16 starting @ 7:39 AM

Location/Site	2016 Totals for 1/1/16-8/31/16	
	Unduplicated Patient Count	Percentage of Total Unduplicated Patient Count
Ex Offender Showcase	0	0%
Pinellas Hope	171	10%
Safe Harbor/Bayside	896	54%
Salvation Army (ARC)	184	11%
Salvation Army 1-Stop (St. Petersburg)	158	10%
St. Vincent DePaul (Clearwater)	95	6%
St. Vincent DePaul (St. Petersburg)	99	6%
Homeless Emergency Project (HEP)	54	3%
Totals (1657)	<u>1657</u>	100%

MMU and Safe Harbor/Bayside Qualified Medical Encounter report for 1/1/16-8/31/16 by RM O'Brien

Data source: NextGen EPM 9/6/16 starting @ 7:39AM

Location/Site	2016 Totals: Qualified Medical Encounters for 1/1/16-8/31/16			
	New: 99201-99205	Established: 99211-99215	Total of New & Established: 99201-99215	Percentage of Total New and Established
ExOffender Showcase	0	0	0	0%
Pinellas Hope	82	406	488	12%
Safe Harbor /Bayside	445	1605	2050	51%
Salvation Army ARC	68	443	511	13%
Salvation Army 1-Stop (St. Petersburg)	61	333	394	10%
St. Vincent DePaul (Clearwater)	25	172	197	5%
St. Vincent DePaul (St. Petersburg)	39	154	193	5%
Homeless Emergency Project (HEP)	36	115	151	4%
Turning Point ***	3	2	5	0%
Totals (3989)	759	3230	3989	100%

***Reports were ran twice and cross checked twice for accuracy.

***These patients show up in the Unduplicated Patient Report under the St. Vincent De Paul, St Pete Location.



Florida Department of Health in Pinellas County

Trend Report For MMU Dental Clients

For Date the Range of: 1/1/2016 Thru 8/31/2016

Service Site	Number of Patients	Service Encounters
PINELLAS PARK HEALTH CENTER	30	70
TARPON SPRINGS HEALTH CENTER	1	1
MID COUNTY HEALTH CENTER	33	61
LARGO HEALTH CENTER	52	127
ST PETE HEALTH CENTER-SPECIALTY CARE	16	18
BAYSIDE CLINIC-MOBILE MEDICAL UNIT 2	186	533
OUTREACH SITE	2	2
ST PETERSBURG HEALTH CENTER	50	114
CLEARWATER HEALTH CENTER	23	44
All Sites	337	970
The sum of the patients at each service site will not equal the total unduplicated number of patients any time a patient receives treatment at more than one service site.		



Florida Department of Health in Pinellas County

Trend Report for Bayside Dental Clinic

Date Report Run 9/6/2016

Unduplicated MMU/Safe Harbor Dental Patients at all PCMH Dental Clinics including the Bayside Dental Clinic		
From 12/1/2015 to 2016-08-31		
Calendar Month	Monthly Increase	Cumulative
Totals for Year Percentages	0	

Unduplicated MMU/Safe Harbor Dental Patients at all PCMH Dental Clinics including the Bayside Dental Clinic					
Calendar Month	PCHP	MMU/BaySide	NoMedHome	Monthly Increase	Cumulative
April 2016	31	26	3	60	60
May 2016	7	32	1	40	100
June 2016	8	46	0	54	154
July 2016	9	32	1	42	196
August 2016	8	46	5	59	255
Totals for Year Percentages	63 24.71%	182 71.37%	10 3.92%	255	

Dental Encounters		
From 12/1/2015 to 2016-08-31		
Calendar Month	Monthly Increase	Cumulative
Totals for Year Percentages	0	

Dental Encounters					
From 12/1/2015 to 2016-08-31					
Calendar Month	PCHP	MMU/BaySide	NoMedHome	Monthly Increase	Cumulative
April 2016	38	36	4	78	78
May 2016	51	89	6	146	224
June 2016	56	144	1	201	425
July 2016	36	100	1	137	562
August 2016	44	158	5	207	769
Totals for Year Percentages	225 29.26%	527 68.53%	17 2.21%	769	

Menu Component Statistics [August 2016]

Report Selection Range: Menu Component Statistics [August 2016]

Menu Name	1	2	3	4	5	6	7	8	9	0	*	#	T/E	Total(s)
Bayside Clinic Main x37866	142	968	298	48	66	915	0	0	0	270	0	0	331	3038
Selection Total(s)	142	968	298	48	66	915	0	0	0	270	0	0	331	

Press 1 Hours and Directions
 Press 2 Medical Appointments
 Press 3 Dental Appointments
 Press 4 Behavioral Health Referrals
 Press 5 Specialty Care Referrals
 Press 6 All Other Questions
 Press 7 Not in Use
 Press 8 Not in Use
 Press 9 Not in Use
 Press 0 Operator
 T/E Timed Out/Error

Menu Component Statistics [July 2016]

Report Selection Range: Menu Component Statistics [July 2016]

Menu Name	1	2	3	4	5	6	7	8	9	0	*	#	T/E	Total(s)
Bayside Clinic Main x37866	138	654	151	167	37	496	0	0	0	176	0	0	223	2042
Selection Total(s)	138	654	151	167	37	496	0	0	0	176	0	0	223	

Press 1 Hours and Directions
 Press 2 Medical Appointments
 Press 3 Dental Appointments
 Press 4 Behavioral Health Referrals
 Press 5 Specialty Care Referrals
 Press 6 All Other Questions
 Press 7 Not in Use
 Press 8 Not in Use
 Press 9 Not in Use
 Press 0 Operator
 T/E Timed Out/Error

TAB 5 – OTHER UPDATES