



Pinellas County
New Employee Orientation

Welcome Aboard!

Where is New Employee Orientation (NEO) held?

- Orientation is held at the Annex Building (400 S. Fort Harrison Ave., Clearwater) in room 429, fourth floor.

What time does NEO start and stop? Is there a lunch break?

- We will begin promptly at 8:30 am; the room will open at 8:00 am. We will stop at approximately 12:30 pm for an hour lunch break. There are restaurants close-by or you may bring your lunch. The day will conclude no later than 5:00 pm.

What should I bring with me?

- Please bring a pen to take notes and any drinks and/or snacks that you may like for the day.

Where should I park?

- The free parking for the Annex Building is located at the Church of Ascension.

What will we be doing?

- You will be learning about Pinellas County, the benefits of your employment and our on-boarding process.

Is there anything else I should know?

- Part of the day's activities will be a 30-minute walking tour of the County's facilities in downtown Clearwater. Please wear shoes that are comfortable for walking.

Who should I call if I have a question?

- If you have a question, please call Janie James in Human Resources at 727-464-3083.