

## UNIFIED PERSONNEL SYSTEM

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**Beverly Waldron**  
Interim Director

TO: The Honorable Chair and Members of the Unified Personnel Board

FROM: Beverly Waldron, Director of Human Resources (Interim)

DATE: September 25, 2015

RE: Personnel Board Appointments

The Personnel Act provides that the Personnel Board shall consist of seven members appointed as follows:

- Two shall be appointed by the Board of County Commissioners
- Two shall be appointed by the Clerk of the Circuit Court, Property Appraiser, Tax Collector and Supervisor of Elections
- Two shall be appointed by the Employees' Advisory Council
- The six members of the Personnel Board shall appoint the seventh member

Board members shall serve overlapping two terms.

In December of this year the appointments for one appointee from each group and the appointment made by the Personnel Board will expire. The Board of County Commissioners, the Constitutional Officers and the EAC have been informed of the expiration of their appointment and the need to reappoint or appoint a new member for the Personnel Board. It would be helpful if the appointment could be made no later than the December meeting so that the Board is ready for the January 2016 meeting.

If you have questions or we can be of assistance please just let us know.