

**Human Resources Director**

**Action Taken Under Authority Delegated by the Unified Personnel Board**

The Human Resources Director, having been granted delegated authority to act on behalf of the Unified Personnel Board, has taken the following action from **MAY 4, 2014 thru MAY 18, 2014.**

**ADDITIONS**

<b><u>SPEC NO.</u></b>	<b><u>TITLE</u></b>	<b><u>EEO4 CODE</u></b>	<b><u>OT CODE</u></b>	<b><u>PG</u></b>
08456	Procurement Analyst Assistant	Technicians	Classified	CL14 Purchasing (\$18.20)
08458	Procurement Analyst Coordinator	Professionals	Classified	CL17 Purchasing (\$18.20)
08460	Procurement Analyst, Lead	Professionals	Classified	CL19 Purchasing (\$18.20)
21174	Director of Land Records	Officials & Manager	Exempt	150 Prop Appr (20,800-203,840)

**REVISIONS**

<b><u>SPEC NO.</u></b>	<b><u>TITLE</u></b>	<b><u>PG</u></b>
16602	Field Inspector 3	CL19

**REAL ESTATE MANAGEMENT CYCLIC**

**UPWARD RECLASSIFICATIONS (Effective 5/4/14)**

1	Position Reclassified from Classified Service to Exempt Service
17	Positions to Receive Upward Reclassification
6	Positions to Receive Title Change
2	Positions to Receive a Lateral Reclassification
2	Positions to Receive Downward Reclassification
29	Positions Remain the Same
57	Total

**ADDITIONS**

<b><u>SPEC NO.</u></b>	<b><u>TITLE</u></b>	<b><u>EEO4 CODE</u></b>	<b><u>OT CODE</u></b>	<b><u>PG</u></b>
12994	Fleet Fuel Systems Specialist	Technicians	Classified	CL13 (\$17.33)
12992	Fleet Service Coordinator	Technicians	Classified	CL13
12982	Fleet Mechanic	Technicians	Classified	CL14 (\$18.20)
12976	Fleet Mechanic/Electro-Mechanical	Technicians	Classified	CL15 (\$19.11)
12984	Fleet Mechanic Supervisor	Technicians	Classified/Excluded	CL17 (\$21.07)

**Human Resources Director****Action Taken Under Authority Delegated by the Unified Personnel Board****Page 2****TITLE CHANGES**

<b><u>SPEC NO.</u></b>	<b><u>PRESENT CLASSIFICATION</u></b>	<b><u>NEW SPEC NO.</u></b>	<b><u>RECOMMENDED CLASSIFICATION</u></b>	<b><u>PG</u></b>
22190	Mechanic Trainee	12980	Fleet Mechanic Trainee**	CL7
22250	Parts Clerk	12968	Fleet Parts Clerk**	CL9
22228	Certified Mechanic, Sr	12982	Fleet Mechanic	CL14
22399	Manager, Fleet Management	13000	Manager, Fleet Operations	SM3a

Present Classifications Deleted/\*\*Recommended Classifications Revised

**DELETIONS**

<b><u>SPEC NO.</u></b>	<b><u>TITLE</u></b>	<b><u>PG</u></b>
22278	Fleet Service Advisor	CL12
22300	Fuel Systems Specialist	CL12
22110	Certified Auto Body Mechanic, Senior	CL13
22218	Certified Mechanic	CL13
22180	Electro-Mechanical Technician	CL13
22178	Certified Mechanic/Electro-Mechanical	CL14
22230	Certified Mechanic, Supervisor	CL16

**ESTABLISHING CAREER LADDER-PURCHASING DEPARTMENT**

Buyer	CL13	Procurement Analyst Assistant	CL14
Procurement Analyst	CL16	Procurement Analyst Coordinator	CL17
Procurement Analyst, Sr	CL18	Procurement Analyst, Lead	CL19